

APPROVED NOVEMBER 9, 2021

Dover-Sherborn Regional School Committee

Meeting of October 12, 2021

Dover Sherborn Middle School Library

Members Present: Kate Potter
Maggie Charron
Lynn Collins
Tracey Mannion
Judi Miller
Angie Johnson

1) Call to Order

Ms. Potter called the meeting to order at 6:30 pm.

2) Community Comments - none

3) Reports

- Interim Superintendent Update - Kathleen Smith presented an update from her office. She reported that one of the goals of the District is to ensure that all students have access to high quality in-person learning and instruction throughout the school year and that the District is committed to reviewing state and local data to make adjustments in order to keep students in school and return to pre-COVID conditions when possible. She also spoke about the recent School Committee Retreat which focused on a review of Operating Protocols and norms for how the school committee governs and communicates. There will also be trainings on the Open Meeting Law and Public Records Requests on October 13th.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: review of departmental goals with Curriculum Leaders & Department Chairs; roll out of Panorama Data Dashboard as tool for the multi-tiered system of support; discussion of proposed changes to the evaluation system and introduction of the equity audit process with faculty; and searching for substitute teachers for all four schools.
- DSHS Principal Report - John Smith highlighted recent and upcoming events at the high school.
- DSMS Principal Report - Dr. Frank Tiano highlighted recent and upcoming events at the middle school.
- Warrant Report

4) Financial Reports: FY22 Monthly Report

- Revenues - Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
- Salaries - the majority of the salaries have been encumbered. There is a vacancy in the Business Office as well as an open custodial position resulting in positive variances as of September 30th. The negative variance in School Leadership represents the transition costs associated with the Middle School principal position. Most stipends have been recorded with the exception of winter and spring coaching positions. Custodial overtime and substitute costs are expenses as incurred.
- Expenditures - there are no material variances to report at this time.
- Special Revenue/Revolving Funds - a summary of activity was provided.
- Elementary and Secondary School Emergency Relief funds (ESSER) Grants - the District has submitted the application for the ESSER III grant in the amount of \$313,761. The

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budget focuses on activities related to student learning loss and other student social/emotional issues arising from the COVID pandemic.

- FY21 Wrap-Up - the auditors completed the field work last week. E&D certification has been submitted.

5) October Enrollment Report - the preliminary report was included in the report.

6) Consent Agenda

- Approval of Minutes: September 14, 2021
- Middle School Field Trip - June 8-10, 2022 to Washington DC for 8th grade students. The Health & Hygiene Committee has recommended that vaccines be required to go on the trip. There was also discussion about the need for a detailed plan on how to address a positive test while on the trip. The Committee requested more information prior to voting on this item at next month's meeting.

Maggie Charron made a motion to approve the Consent Agenda, minutes of September 14th only. Lynn Collins seconded.

21-23 VOTE: 6 - 0

7) Communication

- Update on High School Field Trips - previously approved field trips were reviewed in light of the COVID requirements/policies.

Maggie Charron made a motion to require vaccinations for anyone participating in the high school trip to the National Parks. Judi Miller seconded.

21-22 VOTE: 6 - 0

- Sherborn School Committee minutes of June 16, 2021
- Dover School Committee minutes of June 8, 2021

8) Items for November 9th meeting

9) Adjournment at 8:30 pm.

Respectfully submitted, Amy Davis