

NOTICE

DOVER-SHERBORN REGIONAL SCHOOL COMMITTEE MEETING

SEPTEMBER 14, 2021

5:30 PM

Dover Sherborn Middle School Library

AGENDA

1. Call to Order
2. Executive Session: Enter into executive session to discuss a complaint from David Sobol dated September 1, 2021 against the Regional School Committee and its members relative to information received in the School District's response to a public records request and to discuss a complaint from Vicki Rellas dated September 8, 2021 concerning the procedure being followed by the Regional School Committee to fill a vacancy created by the resignation of a member from Sherborn pursuant to School Committee Policy BBBE
3. Community Comments 10 minutes
4. Reorganization 5 minutes
5. Superintendent Update 50 minutes
 - Superintendent Update – Kathleen Smith
 - Assistant Superintendent Teaching and Learning – Beth McCoy
 - Director of Student Service – Kate McCarthy
 - DSHS Principal's Report –John Smith
 - DSMS Principal's Report- Scott Kellett and Dr. Frank Tiano
 - Warrant Report
6. Financial Reports 10 minutes
 - FY21 Closeout
 - FY22 Operating Budget and Capital
7. Policy **A.R.** 10 minutes
 - Mask Policy- second read
8. Consent Agenda **A.R.** 5 minutes
 - Approval of Minutes June 8, 2021
 - High School Field Trip
9. Communication (For Members Information) 2 minutes
 - 2021-22 School Committee Meeting Schedule
 - Subcommittee Assignments
 - Dover School Committee Minutes May 17, 2021
 - **Upcoming Meetings:**
 - Dover Sherborn Regional School Committee Retreat September 27, 2021 5:00pm
 - Sherborn School Committee and Dover School Committee Retreat September 23, 2021 5:00 pm
10. Items for October 12, 2021 Dover Sherborn Regional School Committee Meeting 2 minutes
11. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

Dover Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John Smith
Principal



Ellen Chagnon
Director of Guidance

Ann Dever-Keegan
Assistant Principal

Emily Sullivan
Athletic Director

TO: Kathleen Smith JD, Interim Superintendent
FROM: John G. Smith, Principal, DSHS
RE: Administrator's Monthly Report
DATE: September 14, 2021

Principal's Reflections:

We have had a really good start to the new school year. Students are excited to be back in school, participating in athletics, drama and extracurricular clubs and activities in person. We have incorporated a new schedule that was devised just prior to the outbreak of the pandemic. This schedule returns to six classes per day with a break, lunch period and a new flex block incorporated into the end of the day. Every student in grades 9-11 is assigned a flex block core of three teachers. These teachers will remain with the students until they complete their junior year. Flex block is an opportunity to get extra help from teachers, participate in advisory activities intended to connect students to more teachers and in some cases the flex block allows students to be dismissed for athletic contests without missing any scheduled instruction.

We are excited to welcome some new faculty to the high school. Hillary Havener has been hired to be a new math teacher. Andrea Cassidy has been hired to be the Academic Coordinator for our Bridge Program and Eric Lochiatto has been hired as a Special Education Liaison for grades 9 and 10. In addition we have also hired Gary Golden, Jacques Janvier and Robert Mosher as Educational Assistants. Finally we have hired Colette Cronin as a new Administrative Assistant in the Guidance office.

HS Events:

Thursday September 16th - No School Yom Kippur
Wednesday September 22nd - Early Release/Teacher Professional Development
Friday September 24th - School Picture Day
Thursday September 30th - HS Open House 6:30 PM.

Curriculum:

A strong focus this year will be each department conducting an equity audit of our readings, textbooks, as well as other teaching resources to have a more diverse voice included in our

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courses. Each department will be trained by NYU to examine our curriculum to ensure it is diverse, inclusive of all voices and meets the standards set forth by our Portrait of a Graduate.

Similar to last year, I will be presenting two academic departments each month to highlight what is being taught and other enrichment experiences that we provide to the DS students. While we are holding off on off campus field trips for now, we hope to be able to resume these important experiences in the near future.

Guidance:

September 2021 Guidance Updates

Senior Seminars

Senior Seminars will be offered every day, Monday through Thursday, during Flex Block for the first quarter of the year.

In general, Mrs. Spezzano will cover Mondays, Mr. O'Mara will cover Tuesdays, Mr. Williamson will cover Wednesdays and Mrs. Hecker will cover Thursdays. Seniors will have 4 opportunities to attend a seminar weekly. They will also be scheduled for an individual appointment with their counselor and they are welcome to visit guidance at any time for questions or assistance.

Senior Parent/Guardian and Student Evening - Sept 8th 6pm on ZOOM

The guidance department will host a virtual meeting to discuss senior year and the college application process. Zoom details were emailed home.

College Financing Webinars hosted by MEFA in lieu of Financial Aid Night

Usually MEFA (Massachusetts Educational Financing Authority) presents at our Financial Aid Night but they are still operating virtually. They will be offering webinars weekly for parents from Sept- November. Webinars will occur during both daytime and evening hours, and feature industry experts, both from within MEFA and from colleges and organizations across Massachusetts. Spanish and Chinese options are available. Register for a webinar at mefa.org/events.

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Freshmen Meet and Greets

Counselors and members of the HS Admin Team will be visiting Freshmen Flex Blocks in the coming weeks to introduce themselves to their grade 9 students and check-in on their transition to DSHS.

PSATs

PSATs will be offered to our junior and sophomore students on Saturday, October 16th. Counselors will visit Flex Blocks to talk to students about PSATs and the sign up process.

Drama Update:

This summer, the DS Summer Drama Program presented the Broadway musical *Working* to four sold out audiences at the Sherborn Community Center. The cast did an incredible job portraying the lives of real life people from various walks of life across America and performing songs written by Lin Manuel Miranda, Stephen Schwartz, and James Taylor. The seating capacity was reduced and concessions sold outdoors in consideration of COVID restrictions, but just having live theater back with a band, lights, and sets meant so much to everyone involved. This all combined to create another powerful and successful summer for our drama students!

Fall Play Underway!

DSHS Drama returns to the Mudge Auditorium stage November 5th and 6th with its annual Fall Play. This year's production is a 2004 vignette play called *Almost, Maine* by John Cariani (revision c. 2018). Propelled by the mystical energy of the northern lights and populated with characters that are humorous, plain-spoken, thoughtful, and sincere, *Almost, Maine* is a series of loosely connected surreal tales about love, loss, hope and pain, each with a compelling couple at its center, each with its own touch of fantasy. Auditions were held on September 2nd and seventeen high school students were cast (9 seniors, 2 juniors, 3 sophomores, 3 freshmen). Mrs. Carmel Bergeron (DSMS math teacher) will be directing along with seniors Izzy Taylor and Caroline Brown. Technical aspects will be led by Mrs. Mindy Allen and seniors Lauren Kelly and Austen Morris. Please join us this November for a modern light-hearted midwinter fantasy!

Athletics:

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School Committee Report - September 14th, 2021

The fall season is off to a great start with 301 student athletes playing one of the seven fall sports offered. The numbers are as follows:

Football 47
Boys Soccer 68
Girls Soccer 35
Boys Cross Country 42
Girls Cross Country 44
Field Hockey 39
Golf 26

The athletic seasons will kick off on Wednesday, September 8th as boys and girls cross country faces Medway and golf faces Natick, boys and girls soccer will face Medway on September 9th, football will travel to Weston on September 10th, and field hockey faces Framingham on September 14th. There are no COVID-19 restrictions in terms of specific sport modifications this season. Teams are required to wear masks while on the bus traveling to games and while inside the high school using the training room, weight room, and gymnasium. The fall season will run until October 31st for junior varsity/freshmen teams, and the tournament will begin in early November for varsity teams that qualify. This year is the first year the MIAA has adopted the statewide tournament, which weighs the strength of schedule for teams when qualifying for the tournament. Everyone is looking forward to a great season this fall!

DSMS Monthly Report RSC 2021-2022

Date: September 14, 2021
Submitted by: Scott Kellett & Dr. Frank Tiano

We've had a smooth opening and the JOY from both teachers and students regarding the return of frequent social interactions, innovative teaching practices, use of furniture and full building capacity has been AMAZING. We are so fortunate to have returned to five days of in person learning in the spring and thus transitioned so easily back to school this fall. Thank you to our DPH, our Central Administration and to all the related stakeholders for making those important decisions.

As you know, we have welcomed Dr. Frank Tiano as our interim Middle School Principal. Dr. Tiano has already been a great asset to our school and has hit the ground running. We have had the good fortune of having two seasoned veteran building leaders to welcome students and staff back to school. This has been an incredible blessing and students and staff feel well supported.

Shantanu Tiwari, one of our 8th graders, had an amazing performance this past weekend at a History competition in Washington DC. He placed third in the country!! Congratulations, Shantanu!

We would like to express our gratitude to high school sophomore **Schuyler Hackett** for painting a beautiful bird mural on the second floor of the Middle School as a community service project. We are so inspired by her artistic talents and dedication to brightening up our school. Thank you, Schuyler!



SIP Goals Updates:

Goal 1: *Health and Wellbeing of Students and Staff*

During the summer of 2021 we were delighted to see DSMS staff take time to recharge and reconnect with their families. The pandemic was especially challenging for educators and we believe that our students and staff at DSMS didn't miss a beat. Students had synchronous learning throughout the year and a rest was long overdue. We were so glad to see that our teachers took most of July to tend to their healing and then rejoined our learning community in a steady flow in August.

During the month of August, we had several workshop days orchestrated by our Assistant Superintendent, Beth McCoy, with a focus on the wellness of students. These workshops were well attended by middle school educators. The district is excited to roll out Panorama, which will provide ongoing mental health wellness checks for students, in addition to a data dashboard which will promote teacher and leadership access to student engagement and trends. Additionally, we are excited to move forward with our Multi Tiered Student Supports (MTSS) programming. At the middle school, our team model naturally lends itself to a comprehensive, holistic perspective of student engagement and wellbeing.

We are very excited to announce the addition of our Academic Specialist, Sara Collins, a beloved sixth grade Social Studies teacher, former Special Education teacher, has shifted roles to support the roll out and development of our MTSS program and interventions. As the district makes the shift to implementing and increasing usage of universal screening tools, we are excited to have Sara's capable eye to manage student data, track and recommend interventions and to coach teachers to support student achievement.

Goal 2: *Innovative Teaching and Learning 2.0, Merging the lessons of the pandemic with what we know to be the best in learning and teaching.*

Led by Assistant Superintendent Beth McCoy, a group of educators and administrators from all four buildings worked with Project Springboard and Arizona University to articulate the Silver Linings from the Pandemic. As we move forward with another year of learning with Covid-19, we have made great strides and adapted well to the constraints placed upon us. Teachers have universally adopted Google Classroom as the foundation and platform for clear and articulated instructional materials. Teachers are also continuing to use a modified weekly learning plan to extend clear expectations and lesson planning with students and families. These tools dovetail well with the Portrait of the Graduate and 21st Century Student Skills and our overarching vision for Dover Sherborn Graduates.

Informal Goal 3: Curriculum Review for all content areas with attention to diversity, equity and inclusion

Over the summer, many of our Curriculum leaders met with equity audit specialists from New York University and reviewed the scope and sequence of the upcoming Equity Audit regarding our policies

and procedures, and then the tools for staff to complete a comprehensive curriculum review using an equity lens.

Department Updates:

English:

Over the summer, Mrs. Mullen Richards, Ms. Collins, Mrs. McKee, Mrs. Hurley and Ms. Fiore had the opportunity to attend a week-long intensive workshop about reading and writing presented by Columbia University's Teachers College. Each day, Teacher's College mentors had DSMS educators working in groups while they modeled the teaching strategies they were recommending around the use of Book Clubs and Writing Workshop. They provided opportunities for us to practice new techniques and offered a multitude of book suggestions in a variety of genres.

Students in all three grades are currently sharing what they read this summer, both in writing and through class discussion.

Science: Sixth grade teachers worked on organizing and gathering materials for the rocks and minerals unit and fossils for the fossil unit. Students will begin their year learning about the perceptions of what a scientist looks like.

Seventh grade teachers spent time this summer working cultural proficiency into our curriculum map. Teachers spent time learning about the Global Sustainable Development Goals. Curriculum was revised to include more content on plant growth, reproduction, processes and dispersal. These changes allow for students to be involved in deeper learning and inquiry based activities.

Eighth grade teachers spent time this summer working on updating their curriculum map. They were also introduced to more inquiry based lessons which will connect to diversity in the curriculum. They created an essential question for the year: "How can we use matter and energy more sustainably?"

Math: Also during the summer, many of our math faculty participated in a variety of online courses from Flipped Learning Global Initiative. Our staff continues to introduce/improve their Flipped Classroom models to best engage and support all our math students. In August, our curriculum leader, Karen Raymond took part in the District Instructional workshop for our upcoming NYU Equity Audit to learn and discuss how to use NYU's documents and materials to begin to analyze culturally responsive teaching in our math curriculum. Erin Newman and Carmel Bergeron collaborated and planned for the new Math Workshop course (Small Group Math 2.0) at each grade level by researching in class activities and interventions focused on skill building in order to best serve the needs of our Math Workshop participants. Other summer work included preparing to teach new courses, getting more familiar with the IXL platform, and learning how to include "Data Talks" in 7th grade curriculum.

Physical Education-The physical education staff spent two days working on developing the curriculum coming off of our hybrid year due to Covid. We look forward to returning to our most well received unit called the **Color Games- Teambuilding** and will run this in the winter and spring.

Department Chair, Dara Johnson, also spent a day in an instructional leadership workshop working on developing an understanding of the overlap between initiative objectives (Challenge Success, Portrait of a Graduate, DS AIDE) and identifying common practices that support them in our health and physical education classrooms. We look forward to completing a review of our curriculum around an equity lens.

Social Studies: Our department has been working to best integrate new ideas and strategies that work with remote learning into our curriculum. We want to keep what worked well with students and are really excited about the ability to go back to a more “normal” style of class.

We are also welcoming two new Social Studies teachers to the 6th grade - Sierra Lazenby and Peter Michaud. We had over 150 applicants for their positions and interviewed ten. We are thrilled that Peter and Sierra have joined us! Summer days were used to get them up to speed on curriculum.

Sara Collins shifted to a new position this year as an Academic Specialist, but we are keeping her in our Social Studies group and network as she is an extremely skilled teacher!

World Language:

As a department we have worked together over the summer to align our curriculum with the Sustainable Development Goals. We will be integrating these goals as we continue to update our curriculum and work with the new state standards. Fortunately, these standards align with the national ACTFL standards, which have been our guideposts for the past few years.

Alison vonRohr and Leonie Glen participated in the World Savvy two-day workshop. Also, Laura Romer continued her graduate work this summer.

Technology

Technology Literacy/Computer Science: Designed and Developed 2 STEAM (Computer Science, Technology, Engineering, Art and Math) units this summer for the 8th Grade Engineering Curriculum: **Unit 1--Computer Programming & Circuits:** connecting with Computer Science and programming skills covered in grades 6 and 7 with an introduction to Game Design and Circuits. **Unit 2-- Cyber Security & Encryption:** connecting with our Telecommunications and Telegraph curriculum will include topics in cryptography, phishing, hacking, cryptocurrency, blockchain, bitcoin and dogecoin.

Engineering: Collaborated with Tech Lit/Comp Sci to begin developing a *Cyber Security & Encryption* unit. The unit will be an exploration of current topics in cybersecurity as well as the foundations of communications technology and cryptography.

Fine and Performing Arts: The Fine and Performing Arts are so excited to be back collaborating and working and making music and art with students. The department spent the summer preparing to return to more in person and hands-on instruction while adapting some of the lessons learned from

our alternative teaching situations last year. We are also excited and prepared for H block Open Studio and Music Lab to return this year as safe exploratory spaces for our students at the end of the day. In addition, over the summer the K-12 music department spent several days together looking at ways to further implement the techniques and repertoire we studied previously through the World Music Pedagogy book series, and finding ways to incorporate more critical music listening in our classes and curriculum.

Counseling Department: The counseling department worked on curriculum mapping for all 3 grade levels aligning with CASEL/ASCA core competencies. In addition the "getting to know you" forms for all 3 grade levels to be used during individual student check-ins were revamped. Counselors prepared for end of summer new student orientation and updated midyear new student entry procedure. They also consulted with the Director of Student Services and Guidance Director, regarding new resources to be utilized to support the guidance curriculum. Edited and updated *Student Steps to Success* packet that counselors are planning to share with 6th grade students.

Grades & Teams:

Sixth: This summer, the Team Moon and Team Sun team leaders met to reflect on the previous school year and prepare our teams for the upcoming school year. This work included redefining our team meeting topics to include the new and upcoming MTSS work being done at the middle school. The teams met as a grade-level to discuss our roll out of binder organization to ensure consistency throughout the grade. Additionally, the team worked to infuse current curriculum units with student growth and sustainable development. Grade-level partners worked to pick particular proficiencies which they could incorporate and align with the World Savvy Global Competence Matrix and/or Portrait of a Graduate Proficiencies.

Seventh: Over the summer, Team Lightning and Team Thunder team leaders redesigned our team meeting day rotations to include time to discuss and plan more interdisciplinary work. We met as a grade level to identify and prioritize interdisciplinary projects between Science, Social Studies, English and Math in the 7th grade curriculum. In addition, we are in the process of creating a goal on how to discuss social justice in our 7th grade curriculum.

Eighth:

Clubs/Activities:

Gender and Sexuality Alliance (GSA)

Student Council

The Public Schools of Dover and Sherborn

157 Farm Street

Dover, MA 02030

Phone: 508-785-0036 Fax 508-785-2239

www.doversherborn.org

Commitment to Community

Equity and Excellence

Respect and Dignity

Climate of Care

Kathleen Smith, J.D., Interim Superintendent

Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 9, 2021
RE: FY21 Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

| <u>Voucher #</u> | <u>Date</u> | <u>Amount</u> |
|------------------|-------------|---------------|
|------------------|-------------|---------------|

| | | |
|------|-----------|--------------|
| 1207 | 6/8/2021 | \$25,676.63 |
| 1214 | 6/17/2021 | \$131,604.71 |
| 1215 | 6/21/2021 | \$323,672.00 |
| 1224 | 6/24/2021 | \$240,017.65 |
| 1225 | 6/28/2021 | \$348,584.88 |
| 1226 | 6/30/2021 | \$127,848.20 |
| 1127 | 6/30/2021 | \$31,700.24 |
| 1128 | 6/30/2021 | \$98,719.64 |
| 1129 | 6/30/2021 | \$34,264.24 |
| | | |

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Kate McCarthy, Director of Student Services

TO: Regional School Committee

FROM: Dawn Fattore, Business Administrator

RE: FY21 Financial Results and Year-End Requirements

DATE: September 9, 2021

The following reports as of June 30, 2021 are attached for your review:

- a. General Fund Revenues
- b. Status of Appropriations
- c. Roll-forward of Excess and Deficiency
- d. Special Revenue/Revolving Funds

General Revenues

Total Revenues exceeded budgeted revenue by **\$109,754** comprised of the following variances:

- The State's final budget was approved at a much more favorable level than anticipated resulting in a positive variance of \$159,028 in Chapter 70 revenues. As you may recall, in June of 2020 following the guidance of DESE, we reduced the budgeted amount by \$200,000 and utilized funding from E&D.
- The same favorable outcome was experienced with Chapter 71, Transportation Reimbursement. Rather than seeing a negative variance as anticipated we had a positive variance of \$35,616. The final reimbursement percentage was 95%. This also had an impact on our expenditures as we were able to utilize 100% of the funds placed in the Regional Transportation Reimbursement Fund (\$85,989) against transportation costs.
- These favorable variances helped offset the negative variances in revenues from fees of **\$82,245** resulting from impacts of operating in a hybrid model for the majority of the school year. We did not charge for student parking last year and had lower participation in our fee generating after-school activities.

Status of Appropriations

The operating budget ended the year with a surplus of **\$1,104,890**. The key variances were:

- \$408,002 in salaries representing post-budget staffing changes (approx.\$100,000), lower use of substitutes in the hybrid model (\$68,000), savings from facilities/custodial salaries due to the vacancy in the Director of Facilities position, lower overtime needs and no utilization of summer staff (\$90,000) and other unfilled positions/stipends due to staffing changes and operating under the hybrid model.
- \$85,989 in transportation costs charged to the Regional Transportation Reimbursement Fund as approved by the committee as well as savings of \$100,000 from athletic transportation and regular education transportation with the later start to the school year.
- Savings in utilities of \$86,793 due to the hybrid schedule and the buildings being closed for all weekend activities. The net metering credits of approximately \$25,000 are also reflected in this line item.

- The majority of the remaining positive variances are due to the lower operating costs of the hybrid model as well as supplies, materials, etc. remaining from the closure in FY20 which were able to be used in this school year and decreased the purchasing needs for FY21.

Summary of Results

Net result of operations was a surplus of **\$1,214,644**. The Committee approved several uses of Excess & Deficiency funds for FY21 including \$355,500 for capital projects and \$210,000 for the FY22 operating budget leaving a proposed certified E&D fund balance of \$1,956,766 (7.4%) of the FY22 operating budget. We have submitted our E&D and related financial schedules to the Department of Revenue and will inform the Committee and Towns when we receive the certification letter. We anticipate returning funds of approximately **\$600,000** to the Towns based on the 5% allowed E&D amount of \$1,318,960.

We will be happy to answer any questions at Tuesday's meeting.

Special Revenue/Revolving Funds

The statement provided summarizes all activity for FY21. We will be happy to answer any questions on this statement at the meeting.

COVID-19 Related Grants

The District received and fully expended two COVID-19 related grants as of June 30, 2021 – the CARES Re-Opening grant of \$279,225 and a State Coronavirus Prevention Fund grant of \$35,025. These grants were used to cover unbudgeted costs associated with the re-opening of school last fall and included technology hardware and software needs, ventilation related expenditures, PPE supplies, COVID-19 testing access and related staffing needs. We did not expend any of the Elementary and Secondary School Emergency Relief Funds (ESSER) in FY21 and will discuss these grants in the FY22 update report.

End-of Year DESE Report

The Business Office is in the process of completing the FY21 EOYR report which is used by the Department of Education to determine the Region's compliance with net school spending as well as determining the current year's Chapter 71 Regional Transportation Reimbursement. The reporting deadline is October 1, 2021.

Annual Audit

R.E.Brown is scheduled to begin the annual audit the week of September 20th. We anticipate presenting the audited financial statements at the Committee's January meeting.

Dover Sherborn Regional School District

General Fund Revenues

as of June 30, 2021

| | <u>FY21</u> <u>BUDGET</u> | <u>YTD</u> <u>RECEIVED</u> | <u>OPERATING</u> <u>VARIANCE</u> | <u>% OF</u> <u>BUDGET</u> | |
|-----------------------------|------------------------------|-------------------------------|-------------------------------------|------------------------------|--------------------|
| DOVER ASSESSMENTS | \$12,707,169 | \$12,651,169 | (\$56,000) | -0.44% | * |
| SHERBORN ASSESSMENTS | 10,017,811 | 9,975,891 | (41,920) | -0.42% | * |
| CHAPTER 70, net | 2,195,245 | 2,354,273 | 159,028 | 7.24% | ** |
| CHAPTER 71 (Transportation) | 499,965 | 535,581 | 35,616 | 7.12% | *** |
| H/S ATHLETIC FEES | 255,000 | 243,300 | (11,700) | -4.59% | |
| H/S PARKING FEES | 52,500 | 0 | (52,500) | -100.00% | |
| H/S ACTIVITY FEE | 13,500 | 3,870 | (9,630) | -71.33% | |
| M/S ACTIVITY FEE | 11,250 | 2,835 | (8,415) | -74.80% | |
| MISC REVENUE | 5,000 | 304 | (4,696) | -93.92% | |
| BANK INTEREST | 20,000 | 20,270 | 270 | 1.35% | |
| NON-CASH ACTIVITY | 0 | 1,781 | 1,781 | na | |
| E&D UTILIZATION | 375,000 | 375,000 | 0 | 0.00% | |
| TOTAL REVENUES | \$26,152,440 | \$26,164,274 | \$11,834 | 0.05% | |
| | | | \$109,754 | | adj for E&D return |

* Reflects excess E&D of \$97,920 used to reduce current year assessments

** Of the FY21 June budget adjustment of \$200,000 for anticipated lower levels of State Aid due to COVID, only approx. \$40,000 was needed

*** Increased reimbursement rate offset expected decrease in reimbursment due to school closure - FY21 Reimbursement rate was 95% FY20 transfer of \$85,989 to RTRF therefore served as an offset to FY21 expense

Dover Sherborn Regional School District
Status of Appropriations as of June 30, 2021

| | <u>FY21</u> | <u>EXPENDED</u> | <u>OPERATING</u> | <u>% OF</u> |
|--------------------------------|-------------------------|-------------------------|------------------------|------------------|
| <u>SALARIES</u> | <u>BUDGET</u> | <u>THRU 6/30</u> | <u>VARIANCE</u> | <u>BUDGET</u> |
| SCHOOL COMMITTEE | 27,998 | 22,651 | 5,347 | 19.10% |
| SUPERINTENDENT | 207,759 | 207,906 | (147) | -0.07% |
| BUSINESS AND FINANCE | 207,025 | 188,587 | 18,438 | 8.91% |
| DISTRICTWIDE INFORMATION MGMT | 248,557 | 216,334 | 32,224 | 12.96% |
| SPED/GUIDANCE ADMINISTRATION | 540,095 | 523,901 | 16,194 | 3.00% |
| SCHOOL LEADERSHIP - BUILDING | 721,135 | 722,186 | (1,051) | -0.15% |
| ACADEMIC LEADERS/QPO | 166,807 | 140,944 | 25,864 | 15.51% |
| TEACHERS, CLASSROOM | 9,777,760 | 9,646,183 | 131,577 | 1.35% |
| TEACHERS, SPED | 1,590,126 | 1,615,680 | (25,554) | -1.61% |
| SUBSTITUTES | 110,000 | 41,551 | 68,449 | 62.23% |
| EDUCATIONAL ASSISTANTS, SPED | 574,997 | 564,202 | 10,795 | 1.88% |
| LIBRARIANS | 230,320 | 230,320 | 0 | 0.00% |
| BUILDING BASED PD | 38,250 | 43,425 | (5,175) | -13.53% |
| GUIDANCE | 981,437 | 980,068 | 1,369 | 0.14% |
| PSYCHOLOGICAL SERVICES | 208,034 | 208,034 | 0 | 0.00% |
| MEDICAL / HEALTH SERVICES | 158,787 | 156,557 | 2,230 | 1.40% |
| ATHLETICS | 426,366 | 414,007 | 12,360 | 2.90% |
| OTHER STUDENT ACTIVITIES | 184,559 | 160,265 | 24,294 | 13.16% |
| CUSTODIAL & GROUNDS SERVICES | 781,765 | 690,977 | 90,788 | 11.61% |
| TOTAL SALARIES | \$ 17,181,778 | \$ 16,773,776 | \$408,002 | 2.37% |
| <u>EXPENDITURES</u> | | | | |
| SCHOOL COMMITTEE | 40,500 | 39,756 | 744 | 1.84% |
| SUPERINTENDENT | 53,725 | 39,995 | 13,730 | 25.56% |
| LEGAL SERVICES | 40,000 | 18,069 | 21,931 | 54.83% |
| DISTRICTWIDE INFO MGMT | 85,000 | 74,144 | 10,856 | 12.77% |
| SCHOOL LEADERSHIP - BUILDING | 93,000 | 61,864 | 31,136 | 33.48% |
| CLASSROOM SUPPLIES | 28,350 | 17,378 | 10,972 | 38.70% |
| SPED SERVICES/SUPPLIES | 162,950 | 78,396 | 84,554 | 51.89% |
| LIBRARIES & MEDIA CENTER | 4,775 | 3,384 | 1,391 | 29.12% |
| COURSE REIMBURSEMENT/PD | 93,900 | 42,201 | 51,699 | 55.06% |
| TEXTBOOKS & RELATED SOFTWARE | 57,660 | 49,126 | 8,534 | 14.80% |
| LIBRARY INSTRUCTIONAL MATERIAL | 30,000 | 24,100 | 5,900 | 19.67% |
| INSTRUCTIONAL EQUIPMENT | 87,968 | 72,477 | 15,491 | 17.61% |
| GENERAL SUPPLIES | 156,225 | 112,622 | 43,603 | 27.91% |
| OTHER INSTRUCTIONAL SERVICES | 19,500 | 13,918 | 5,582 | 28.63% |
| CLASSROOM INSTRUCTIONAL TECH. | 162,200 | 155,594 | 6,606 | 4.07% |
| GUIDANCE | 42,250 | 24,701 | 17,549 | 41.53% |
| MEDICAL / HEALTH SERVICES | 8,800 | 3,424 | 5,376 | 61.09% |
| TRANSPORTATION SERVICES | 958,822 | 776,270 | 182,552 | 19.04% |
| ATHLETICS | 226,500 | 205,477 | 21,023 | 9.28% |
| CUSTODIAL SERVICES | 58,000 | 24,093 | 33,907 | 58.46% |
| MAINTENANCE OF BUILDINGS | 562,000 | 490,050 | 71,950 | 12.80% |
| MAINTENANCE OF GROUNDS | 60,000 | 53,745 | 6,255 | 10.42% |
| UTILITIES | 592,250 | 505,457 | 86,793 | 14.65% |
| ER RETIREMENT CONTRIBUTION | 788,293 | 859,404 | (71,111) | -9.02% |
| ER INSURANCE ACTIVE EMPLOYEES | 2,723,148 | 2,652,180 | 70,968 | 2.61% |
| ER INSURANCE RETIRED EMPLOYEES | 845,000 | 878,036 | (33,036) | -3.91% |
| OTHER NON EMPLOYEE INSURANCE | 66,446 | 74,513 | (8,067) | -12.14% |
| LONG TERM DEBT RETIREMENT | 845,000 | 845,000 | 0 | 0.00% |
| LONG TERM DEBT SERVICE | 78,400 | 78,400 | 0 | 0.00% |
| TOTAL EXPENDITURES | \$8,970,662 | \$8,273,774 | \$696,888 | 7.77% |
| TOTAL OPERATING | \$26,152,440 | \$25,047,550 | \$1,104,890 | 4.22% |

Dover Sherborn Regional School District
Roll-forward of Excess and Deficiency
as of June 30, 2021

| | | |
|-----------------------------------------------------|----------------------|--------------------|
| Certified E&D as of June 30, 2020 (net of turnback) | | \$1,307,622 |
| Results of operations: | | |
| Revenue Surplus | 109,754 | |
| Operating Surplus | 1,104,890 | |
| | <u>total surplus</u> | \$1,214,644 |
| Uses of E&D: | | |
| Approved for FY22 Capital Projects | (355,500) | |
| Approved for FY22 Operating Budget | (210,000) | |
| | <u>total uses</u> | (\$565,500) |
| Projected E&D as of June 30, 2021 | | <u>\$1,956,766</u> |
| Projected Allowed E&D as of June 30, 2021 | | \$1,318,960 |
| Projected Excess E&D as of June 30, 2021 | | <u>\$637,806</u> |

Dover Sherborn Regional School District
Special Revenue/Revolving Funds as of June 30, 2021

| | FUND BALANCE | | | FUND BALANCE | | |
|---------------------------------------|--------------|-----------|--------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------|--|
| SPECIAL REVENUE / REVOLVING FUNDS | @ 07/01/2020 | REVENUE | EXPENDITURES / ENCUMBRANCES | @ 06/30/2021 | NOTES: | |
| ATHLETICS | \$ 140,697 | \$ 13,950 | \$ 2,100 | 152,547 | | |
| BUILDING/PARKING | 96,491 | 24,566 | 5,155 | 115,902 | | |
| CAFETERIA | 86,490 | 297,554 | 371,043 | 13,001 | Net of deposits in advance - \$36,292 Norfolk County Retirement allocation reclassified to GF (approx. \$50,000) | |
| CIRCUIT BREAKER | 71,253 | 48,839 | 71,680 | 48,412 | | |
| HEALTH GRANTS | 0 | 10,500 | 10,500 | 0 | | |
| MISCELLANEOUS GIFTS - see detail pg 2 | 110,505 | 7,125 | 24,298 | 93,333 | | |
| REGIONAL TRANSPORTATION | 85,989 | | 85,989 | 0 | Regional Transportation Reserve for FY21 as voted by SC, used to offset FY21 Reg Ed transportation costs | |
| SPORTS GIFTS | 3,500 | 22,284 | 14,180 | 11,604 | | |
| UNEMPLOYMENT | 83,377 | 245 | 25,145 | 58,477 | Experienced unemployment activity from Spring 2020 closure | |
| FIDUCIARY / TRUST FUNDS | | | | | | |
| H/S STUDENT ACTIVITY | | | | 103,607 | Only Net Activity Reported | |
| M/S STUDENT ACTIVITY | 75,236 | 16,629 | 25,300 | 66,566 | | |
| OPEB INVESTMENT TRUST | 504,903 | 360,099 | 1,794 | 863,209 | FY21 Contribution of \$200k, Investment earnings of \$160,099 | |
| TRUST/SCHOLARSHIP FUNDS | 43,962 | 404 | 2,000 | 42,366 | | |

| FUND 63 | FY 21 Miscellaneous Donations | | | | | 6/30/2021 | |
|---------------------------|-------------------------------|-------------------|-----------------|-----------------|---------------------|------------------|---------------|
| Gift/Donor | Purpose | Bal Fwd @7/1/20 | Revenue | Expenditures | Encumbered | Ending Balance | Date/Yr |
| RESTRICTED GIFTS | | | | | | | |
| Alan Mudge Memorial Fund | Mudge Auditorium | 51,000.00 | | | 15,699.00 | 35,301.00 | 6/30/2020 |
| CS Gift & DSEF | Challenge Success | 12,295.20 | | | | 12,295.20 | bal fwd |
| D Family via Town Dover | Dugouts | 16,522.00 | | | | 16,522.00 | 6/10/2014 |
| SPAN DS | Wellness Programs | 10,392.78 | | | | 10,392.78 | 12/2018 |
| Metco Gifts | Metco Support | 6,707.75 | 7,000.00 | 4,774.58 | | 8,933.17 | 01/21 & 02/21 |
| Anonymous Family | SpEd or Assistive Tech | 6,000.00 | | | | 6,000.00 | 1/7/2014 |
| P.O.S.I.T.I.V.E. | Rowing Club | 699.45 | | 495.00 | | 204.45 | bal fwd |
| Leuders | Science | 584.00 | 125.00 | | | 709.00 | 12/21/2020 |
| K Family | DS Music Program | 250.00 | | 250.00 | | 0.00 | 6/15/2018 |
| Raytheon Math Award | Math tablets (Jim Baroody) | 51.95 | | | | 51.95 | bal fwd |
| Anonymous | Library | 18.00 | | | | 18.00 | 6/30/2014 |
| UNRESTRICTED GIFTS | | | | | | | |
| Various Gifts | Unrestricted | 5,984.34 | | 3,079.33 | | 2,905.01 | 2015-2019 |
| TOTAL | | 110,505.47 | 7,125.00 | 8,598.91 | 15,699.00 | 93,332.56 | |
| | | | | | 6/30/2021 | 93,332.56 | |
| | | | | | FUND BALANCE | 93,332.56 | |

The Public Schools of Dover and Sherborn

157 Farm Street

Dover, MA 02030

Phone: 508-785-0036 Fax 508-785-2239

www.doversherborn.org

Commitment to Community

Equity and Excellence

Respect and Dignity

Climate of Care

Kathleen Smith, J.D., Interim Superintendent

Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee

FROM: Dawn Fattore, Business Administrator

RE: FY22 Update

DATE: September 9, 2021

General Fund

We will present financial statements as of September 30th to the School Committee at the October meeting. To date we are not foreseeing any significant operating variances.

Capital Projects

Attached is a summary of the status of capital projects (by fiscal year approved) as of September 9, 2021. We made great progress on the scheduled FY22 projects this summer and were very pleased to kick-off the EMS upgrade project in mid-August. We will be happy to answer any specific questions at Tuesday night's meeting.

Elementary and Secondary School Emergency Relief Funds (ESSER) Grants

The District has received three ESSER funds to utilize in response to the COVID-19 Pandemic. ESSER I grant of **\$37,127** has been allocated to cover costs associated with social emotional learning assessment tools, summer services provided to students as needed due to the hybrid school year and staffing for COVID-19 related testing protocol. ESSER II grant of \$149,608 has been allocated for additional SEL contracted services (there is a mental health expenditure requirement for this grant) and additional staffing positions as needed to assist with academic interventions.

The ESSER III grant, coming out of the American Rescue Plan Act, is a larger grant totaling **\$313,761**. This grant has an expenditure period through September 20, 2024. Administration is in the process of completing the initial application for this grant which requires at least a 20% allocation to mitigating lost instructional time. In addition, it has a requirement of soliciting feedback from multiple stakeholder groups in the planning of grant activities/expenditures. Given the multiple year grant period, we plan to do a high level budget submittal for the initial application (due on October 4th) as we spend the fall reviewing various student data points, completing SEL evaluations and gathering data from staff and administrators to better identify our specific needs. We will keep the committee apprised of this work.

DOVER SHERBORN REGIONAL SCHOOL DISTRICT

Capital Requests Approved in Prior Years

as of September, 2021

| Capital Item Approved | Approval Year | \$ Approved | \$ Spent to Date | \$ Encumbered | Unspent \$ | Description/Explanation/Plan for of Approved but Unspent \$'s |
|----------------------------------------------------------|---------------|------------------|------------------|------------------|------------------|---------------------------------------------------------------|
| Storage Feasibility Study (maintenance, athletics, etc.) | FY17 | \$15,000 | | \$0 | \$0 | Revisit this project in future years |
| TOTAL FY17 | | \$287,618 | \$284,199 | \$0 | \$3,419 | ALL COMPLETED - return remaining funds to Towns |
| Completed Projects | FY18 | \$229,700 | \$210,969 | | \$18,731 | balance of closed projects |
| EMS software upgrade and controller replacements | FY18 | \$135,000 | \$49,650 | \$104,081 | (\$18,731) | in process |
| TOTAL FY18 | | \$364,700 | \$260,619 | \$104,081 | (\$0) | |
| Completed Projects | FY19 | \$495,000 | \$496,929 | | (\$1,929) | balance of closed projects |
| Exhaust /Ventilation items for inventory | FY19 | \$15,000 | \$5,433 | \$7,638 | \$1,929 | various stock items to be ordered |
| TOTAL FY19 | | \$510,000 | \$502,362 | \$7,638 | (\$0) | |
| MS Common Area Lighting Upgrades - LED | FY20 | \$60,000 | \$63,144 | \$0 | (\$3,144) | completed |
| Toro Field Mower | FY20 | \$62,000 | \$64,263 | \$0 | (\$2,263) | completed |
| Floors-classrooms/hallways HS | FY20 | \$65,000 | \$70,062 | \$0 | (\$5,062) | completed |
| Floor - Food Service Kitchen | FY20 | \$45,000 | \$44,496 | \$0 | \$504 | completed |
| Phone system | FY20 | \$30,000 | \$28,709 | \$0 | \$1,291 | completed |
| Equipment tbd | FY20 | \$15,000 | \$14,832 | \$0 | \$168 | completed |
| Split A/C Condensers (last of older units) | FY20 | \$14,500 | \$14,495 | \$0 | \$5 | completed |
| Contingency | | \$8,500 | \$0 | \$0 | \$8,500 | used to complete projects |
| TOTAL FY20 | | \$300,000 | \$300,000 | \$0 | \$0 | |
| Asphalt Paving | FY21 | \$90,000 | \$90,000 | | \$0 | completed |
| Multiple Floor Projects | FY21 | \$135,000 | \$134,151 | | \$849 | completed |
| WWTP Equipment tbd | FY21 | \$20,000 | | | \$20,000 | open project |
| EMS System (initial project from FY18) | FY21 | \$300,000 | | \$296,276 | \$3,724 | in process |
| Core Switch/Router | FY21 | \$30,000 | \$25,498 | | \$4,502 | completed |
| TOTAL FY21 | | \$575,000 | \$249,649 | \$296,276 | \$29,075 | |
| HS Domestic Hot Water Generation | FY22 | \$87,500 | \$83,180 | | \$4,320 | completed |
| MS Domestic Hot Water Generation | FY22 | \$48,000 | \$44,926 | | \$3,074 | completed |
| MS Floors - hallways | FY22 | \$40,000 | \$34,264 | | \$5,736 | completed |
| HS Floors-classrooms | FY22 | \$50,000 | \$49,608 | | \$392 | completed |
| MS Stairwell treads/landings | FY22 | \$25,000 | \$22,916 | | \$2,084 | completed |
| Asphalt Paving | FY22 | \$50,000 | | | \$50,000 | to be scheduled |
| Lindquist duct work insulation replacement | FY22 | \$55,000 | | | \$55,000 | to be scheduled |
| TOTAL FY22 | | \$355,500 | \$234,894 | \$0 | \$120,606 | |

FACE COVERINGS

The Dover-Sherborn Public Schools are committed to providing a safe environment in schools during the ongoing COVID-19 pandemic. According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of Face Coverings. Therefore, in accordance with guidance and recommendations from the Centers for Disease Control (CDC), the Massachusetts Department of Elementary and Secondary Education (DESE) and the Massachusetts Department of Public Health (DPH), the District has established the following requirements which will remain in place until further notice.

Face Coverings Required for All

A Face Covering **must** be worn by **all individuals** in school buildings and on school transportation, **even when social distancing is observed**. This requirement applies to all students in all grades, all teachers, administration and staff, and all visitors.

Family to Provide Face Coverings

A student's Face Covering is to be provided by the student's family. Staff members are responsible for providing their own Face Coverings. However, the District will supply disposable Face Coverings for individuals who arrive at a building, or board school transportation, without one.

Acceptable Face Coverings

Refer to the District Face Covering Hygiene/Respiratory Protocol for detail regarding District-specific requirements, expectations, and considerations for Face Coverings.

Circumstances Where Face Coverings are Not Required

Refer to the District Face Covering Hygiene/Respiratory Protocol for detail regarding District-specific requirements, expectations, and considerations for circumstances where Face Coverings are not required (e.g., during designated mask breaks, while eating or drinking, most outdoor activities except in crowded settings).

Exceptions to the Face Covering Requirement

Individuals may be exempted from the requirement if they have a medical, behavioral, or other challenge making it unsafe to wear a Face Covering. To obtain an exemption for any of the foregoing reasons, a student must provide a written note from a physician. The ultimate decision of whether to grant the requested exemption rests with the building principal in consultation with the school nurse and the Board of Health. Parents may not excuse their child from the Face Covering requirement by waiver or otherwise.

School personnel will have the discretion to temporarily waive the Face Covering requirement for an individual as needed under emergency circumstances (e.g., where an individual has trouble breathing, is unconscious, or is incapacitated).

Policy Violations

- If students are in violation of this policy, the building principal will consult with the parent/guardian(s) to determine whether an exception is appropriate, or the student should be removed from the school building until such time as they can comply with the requirement or the requirement is lifted.
- Violations of this policy by staff will be handled in the same manner as other violations of School Committee policy.
- Visitors in violation of this policy will be denied entry to the school/district facility.

This policy will remain in place until rescinded by the School Committee.

REFS.: **Massachusetts Department of Public Health** <https://www.mass.gov/doc/updated-advisory-regarding-masks-and-face-coverings-july-30-2021-0/download>
Centers for Disease Control and Prevention – Guidance for Covid-19 Prevention in K-12 Schools (Updated August 5, 2021) <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>
Centers for Disease Control and Prevention – Guidance for Covid-19 Prevention on Public Transportation <https://www.cdc.gov/coronavirus/2019-ncov/travelers/face-masks-public-transportation.html>
Massachusetts Department of Elementary and Secondary Education –Fall 2021 COVID-19 Guidance <https://www.doe.mass.edu/covid19/on-desktop/fall-2021-covid19-guide/>

SOURCE: MASC – August 10, 2021

First Read: Dover Sherborn Regional School Committee August 25, 2020
Sherborn School Committee August 25, 2020
Dover School Committee August 25, 2020

Second Read: Dover Sherborn Regional School Committee August 27, 2020
Sherborn School Committee August 27, 2020
Dover School Committee August 27, 2020

First Read: Dover Sherborn Regional School Committee August 19, 2021
Sherborn School Committee August 19, 2021
Dover School Committee August 19, 2021

Second Read: Dover Sherborn Regional School Committee September 14, 2021

Adopted:

DRAFT

Dover-Sherborn Regional School Committee Meeting of June 8, 2021

Members Present: Maggie Charron
Judi Miller
Kate Potter
Lynn Collins
Anne Hovey
Tracey Mannion

1) Call to Order

Ms. Charron called the virtual meeting to order at 6:56 pm and read the following into the record:

Good evening. This Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020,

Information on how to join remote School Committee meetings and meeting agendas are posted on the Dover Sherborn District Website. Please note that this meeting is being recorded. Be aware that anything that you broadcast may be captured by the recording.

Community comments are an opportunity for members of the community to be heard. We respectfully request that you please make your comments brief (2-3 minutes) and that you move the discussion forward by adding new information. Please try to avoid repeating points that have already been made.

Community comments are an opportunity for us to listen to members of the community. It is not a forum for answering questions or engaging in a debate. Once the public comment section of the meeting has been concluded, we will move on to other business and unsolicited comments from the community will no longer be permitted. This is standard operating procedure in school committee meetings across our 3 school districts. We appreciate that you have taken the time to participate and encourage you to reach out to your school committee reps at any time.

2) Welcome Tracey Mannion

3) Community Comments - There were multiple comments from community members addressing the recent election for Regional School Committee in Dover, falling school rankings, curriculum content, and the ethical violations that were referenced in the resignation of a committee member earlier this school year.

4) Reports

- DSHS Principal Report - John Smith highlighted recent and upcoming events at the high school.
- DSMS Principal Report - Scott Kellett highlighted recent and upcoming events at the middle school.
- Warrant Report

5) FY21 Financial Reports as of May 31, 2021

- Revenues - there are no changes since the last meeting
- Salaries - there are no changes since the last meeting
- Expenditures - there is an anticipated overall saving of approximately 7.5% in expenditures. Transportation savings totaled \$180,000 due to the use of the RTRF balance of \$85,000, savings in athletic transportation costs, and savings from regular transportation due to the shortened school year. Hybrid operations for the majority of the school year resulted in savings across all aspects of operations from custodial supplies to classroom consumables to utilities due to no weekend or evening activities in the buildings.

DRAFT

- Pro Forma Roll-forward of Excess and Deficiency - the projected E&D as of June 30th is \$1,912,731 while the projected allowed amount is \$1,318,960. Once E7D is certified over the summer, any excess will be applied to the Town's FY22 assessments using the assessment percentages from FY21.

6) Approval of 2020-21 Student Handbooks

Anne Hovey made a motion to approve the Memorandum of Agreement as presented. Lynn Collins seconded.

21-13 VOTE: 6- 0

7) Approval of School Improvement Plans

Judi Miller made a motion to approve the Memorandum of Agreement as presented. Kate Potter seconded.

21-14 VOTE: 6- 0

8) Consent Agenda

- High School Field Trip - Southwest Grand Circle Adventure through Utah, Arizona, and Nevada from April 15 - 23, 2022 through Grand Classroom.
- Donation - from Friends of Alpine Ski in the amount of \$8,604.40 to support dry land training program.
- Appointment of DS Regional Treasurer re-appoint John LaFleche for the 2021-22 school year.
- Approval of Minutes: May 4, 2021

Lynn Collins made a motion to approve the Consent Agenda. Kate Potter seconded.

21-15 VOTE: 5 - 0

9) Communication

- Subcommittee Assignments
- Class of 2021 Matriculation Report
- Dover School Committee minutes of March 4, 2021
- Sherborn School Committee minutes of March 9, 2021

10)Adjournment at 8:07 pm.

Respectfully submitted,Amy Davis

Dover Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John Smith
Principal

Ann Dever-Keegan
Assistant Principal



Ellen Chagnon
Director of Guidance

Emily Sullivan
Athletic Director

August 30, 2021

John Smith, Principal
Dover-Sherborn High School
9 Junction Street
Dover, MA 02030

Dear Mr. Smith,

I am requesting permission for an in-state field trip for approximately 18 juniors and seniors. Students will be in school for all classes on Thursday, January 27, 2022, travel into Boston that afternoon, and stay in Boston until around noon on Sunday, January 30, 2022.

The students will be participating in the Harvard Model United Nations program, which brings young scholars from across the United States and many other countries together to simulate sessions of the United Nations. Our school has participated in this program repeatedly in the recent past. We would like to continue this tremendous opportunity for our students to work with Harvard College students and meet some of the 3,000 delegates at the conference. We are excited to be returning to the conference this year.

Having previously taken students to the conference and having taken part in running committees as an undergraduate, I can attest to its value in providing students with an outstanding experience in civic education. Please see the following link for additional information: <http://www.harvardmun.org/>.

Cost of lodging, conference fees, and two group dinners: Approximately \$485 per student.

Sincerely,

Keith Valentine Kaplan, NBCT
Dover-Sherborn High School

2021-22 SCHOOL COMMITTEES MEETING SCHEDULE

Dates are subject to change

| REGIONAL SCHOOL COMMITTEE MEETINGS | SHERBORN SCHOOL COMMITTEE MEETINGS | DOVER SCHOOL COMMITTEE MEETINGS | JOINT SCHOOL COMMITTEE & UNION #50 MEETINGS |
|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| | | | |
| Tuesday, September 14, 2021 | Tuesday, September 21, 2021 | Tuesday, September 28, 2021 | |
| Tuesday, October 12, 2021 | Tuesday, October 19, 2021 -5:30 start*** | Tuesday, October 26, 2021 | Tuesday, October 19, 2021 -7:00 pm |
| | | | |
| Tuesday, November 9, 2021 | Tuesday, November 16, 2021* | Tuesday, November 23, 2021* | |
| Tuesday, December 7, 2021*- starts 5:30 pm | | | Tuesday, December 7, 2021 7:00 pm |
| | | | |
| Tuesday, January 11, 2022 | | Tuesday, January 18, 2022--5:30 pm start *** | Tuesday, January 18, 2022 -7:00 pm |
| | | | |
| Tuesday, February 1, 2022 | Tuesday, February 8, 2022 | | |
| Tuesday, March 1, 2022** | | | |
| March 2, 2022*** (tentative) | | | |
| Tuesday, March 8, 2022** | Tuesday, March 9, 2022** | Thursday, March 10, 2022** | |
| | | | Tuesday, April 5, 2022 - 6:30 pm |
| | | | Tuesday, April 26, 2022 - 6:30 pm |
| | | | |
| Tuesday, May 3, 2022 | Tuesday, May 10, 2022 | Monday, May 16, 2022 | |
| Tuesday, June 7, 2022- 6:30 pm start | Tuesday, June 14, 2022 5:30 pm start*** | Tuesday, June 7, 2022--5:30 pm start*** | Tuesday, June 14, 2022 -6:30 pm start*** |
| | | | |
| | | | |
| | | | |
| | | | |
| Regional School Committee meetings begin at 6:30 p.m. in the library at DS Middle School, unless otherwise noted. | Sherborn School Committee meetings begin at 6:30 p.m. in Room 204B at the Sherborn Town Hall, unless otherwise noted. | Dover School Committee meetings begin at 6:30 p.m. in the library at Chickering School, unless otherwise noted. | |
| | | | |
| * Meeting to include first pass of the FY23 Budget | * Meeting to include first pass of the FY23 Budget | * Meeting to be held in the morning to discuss the first pass of the FY23 Budget | |
| ** Meeting to include final action on FY23 Budget | ** Meeting to include final action on FY23 Budget | **Meeting to include final action on FY23 Budget | |
| *** Budget Meeting with Dover Warrant and Sherborn Advisory Committees | ***Meeting held at DSMS Library | *** Meeting held at DSMS Library | |
| | | | |
| | | | |
| | | | |

| | |
|---------------------------------------------|---------------------------|
| Chairperson | TBD 9/14 |
| Vice Chairperson | TBD 9/14 |
| Secretary | TBD 9/14 |
| Finance | |
| Warrants | Collins |
| | Miller |
| | Charron |
| Payroll | Collins |
| | Miller |
| | Charron |
| Budget | All Members |
| Committees | |
| Superintendent's Evaluation | Chair, VC |
| | Chair, VC |
| Dover-Sherborn Union #50 Superintendency | no active role |
| | Chair, VC |
| | TBD |
| Personnel | Charron |
| Negotiations | Collins, Potter |
| Search Committees | Charron, Miller |
| Policy | Miller |
| Technology | New Member |
| Buildings & Facilities (2) | Charron |
| | New Member |
| Educator Evaluation Subcommittee | Charron |
| Wellness | Mannion |
| Employee Health Benefits (2) | Charron, Miller |
| | |
| Communication | New Member |
| Academic Excellence | Mannion |
| Superintendent Search (1 Dover, 1 Sherborn) | See above. Charron/Miller |
| Liaisons | |
| HS PTO | New Member |
| MS POSITIVE | Potter |
| School Council | MS: Mannion |
| | HS: Charron |
| T.E.C. Representative | Charron |
| Boosters (<i>Region only</i>) | Collins |
| Challenge Success | Charron |
| | Miller |
| | Potter |
| FOPA | Miller |
| SEPAC | Mannion |

| | |
|-------------------------|------------------|
| Metco Liaison | Potter |
| Task Forces | |
| DS AIDE | Collins/Potter |
| Environmental Sustainab | TBD--Need member |

APPROVED JUNE 8, 2021

Dover School Committee
Meeting of May 17, 2021

Members Present: Leslie Leon
Colleen Burt
Sara Gutierrez Dunn
Mark Healey
Elizabeth Grossman
Also Present: Andrew Keough, Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Ms. Leon called the virtual meeting to order at 6:30 pm and read the following into the record: I'd like to call to order the meeting to order. This Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020. Information on how to join remote School Committee meetings and meeting agendas is posted on the Dover Sherborn District Website. Please note that this meeting is being recorded. Please be aware that anything that you broadcast may be captured by the recording.

Community Comments are first. Please remember that community comments are an opportunity for us to listen to members of the community. It is not a forum for answering questions or engaging in a debate and we will not be answering any questions tonight. We respectfully request that you please make your comments brief (about 2 mins) and that you move the discussion forward by adding new information. Once the public comment section of the meeting has been concluded, we will move on to other business and unsolicited comments from the community will no longer be permitted.

- 2) Community Comments** - Rob Andrews, parent at Chickering, thanked Dr. Reinemann and the faculty for their support for LGBTQ kids and those that come from LGBTQ families.
- 3) K-5 Readers Workshop Curriculum Update** - Beth McCoy and Priscilla Stephen provided a review of the literacy model and an update on progress on rolling out the Teachers' College Reading Units of Study.

Sara Gutierrez-Dunn made a motion to adopt the K-5 Readers Workshop curriculum as presented. Mark Healey seconded.
21-07 VOTE: 5 - 0

4) Reports

- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

5) FY21 Monthly Financial Report - as of May 10, 2021.

- Salaries/Expenditures - there are no changes since the last meeting.
- Out-of-District - since the last meeting, ACCEPT has issued several transportation credits (one relating to cumulative surplus and on Covid-19 related) that have offset transportation expenses by \$76,000.
- COVID related grants - another round of educational COVID-19 related relief resulting in approximately \$170,000 in additional funding has been passed at the federal level. The grant expenditure timeline extends through the fall of FY24.

APPROVED JUNE 8, 2021

- 6) **Proposed changes to 2021-22 student handbook** - the proposed changes were discussed and the Administration fields questions from committee members. The changes will be voted on at the next meeting.
- 7) **School Improvement Plan** - the SIP was presented and discussed. The Plan will be voted on at the next meeting.
- 8) **Consent Agenda**
 - Approval of Minutes of March 4, 2021

Colleen Burt made a motion to approve the Consent Agenda. Elizabeth Grossman seconded.
21-08 VOTE: 5 - 0

- 9) **Communications**
 - Regional School Committee minutes of February 2, 23, and March 2, 2021
 - Sherborn School Committee minutes February 9 and March 9, 2021
- 10) **Adjournment at 7:18 pm.**

Respectfully submitted,
Amy Davis