

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 27, 2023

Action Meeting Agenda

“Educating Today for Tomorrow’s Success”

***This meeting is being recorded and livestreamed through YouTube.
Anyone not wishing to appear on camera during the meeting may be excused.***

1. Call Meeting to Order

I, _____, President, call this meeting to order under the Open Public Meetings Act at _____pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 4, 2022, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 11, 2023 and the Central Record for a week starting January 11, 2023 a meeting notice setting forth the time, date and location of this meeting.

On Tuesday, April 25, 2023, a district wide announcement and website post were made indicating a time change for the action meeting on Thursday, April 28, 2023. The updated start time is 6:30 pm at the Huster Administration Building, 225 Grove Avenue, West Berlin, NJ 08091.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis	_____	2012 / 2024
Mrs. Kimberly Reed, Vice President	_____	2015 / 2024
Mrs. Lisa Hill-Muff	_____	2018 / 2024
Ms. Rebecca Allen	_____	2021 / 2023
Mrs. Kayla Hanna	_____	2021 / 2023
Mr. Scott Golden, President	_____	2021 / 2025
Mrs. Holly Murrenburke	_____	2020 / 2023
Mr. Keith Jones	_____	2023 / 2025
Mrs. Michele Williams-Oriente	_____	2023 / 2025
Dr. Edythe B. Austermuhl, Superintendent	_____	
Mrs. Megan Stoddart, Business Administrator	_____	
Lauren Tedesco, Board Solicitor	_____	

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4. Approval of Minutes

Motion by _____, seconded by _____

RECOMMEND that the Board of Education approve the minutes of the following meetings as presented in duplicated form and dispense with the reading of the same:

- March 16, 2023 (Action Meeting)
- March 27, 2023 (Special Meeting)
- March 28, 2023 (Special Meeting)
- March 30, 2023 (Special Meeting)
- April 18, 2023 (Special Meeting)
- April 20, 2023 (Special Meeting)
- April 24, 2023 (Special Meeting)

5. Executive Session – In

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues.

- HIB Reports
- Non- Renewals

Time in: ____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: ____.

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7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting

Presentations will be made for Student Role Models of Positive Behavior

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

Students of the Month of September to be acknowledged from the

John F. Kennedy Elementary School:

Ember Kollmar, Ella Cummings, Lucas Mafra Carmona, Harper Crane, Shishir Majumder, Shane Sweeney, Gavin Stalliard, Connor Manning, Mehtab Sadaf, Morgan Adams, Vivian Wurst, Dominic Shellenberger

Students of the Month of September to be acknowledged from the

Dwight D. Eisenhower Middle School:

Caleb Jones, Aleksandr Huntley, Sonny Maggi, Madeline Folcher, David Olea Vinalay, Sophia Marchionese, Lula Bannan, Connor Kustera

Presentation by district auditors from Bowman & Company. Presentation will be on the 2021-2022 school district audit.

2023-2024 Public Budget Hearing Presentation by Megan Stoddart, Berlin Township Business Administrator

A. Motion by _____, and seconded by _____ to approve the ADVANCE volunteers who participated in training on April 3, 2023, as listed below:

Lauren Bayer, Lynett Ellison, Gina Kovacs, Brandon Kovacs, Lindsey Guerra Liberti, Christina Whalen, Annette Griffin, Gerald Busby, Sherry Busby, Beverly McPeak, Isarin Chairpruet, Ashley Brown, Linda Schindler, Maureen Cullen, April Chiarulli, Manja Wilson, Ashley DiClementi

8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

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- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of agenda items only.
Time in: _____pm.

9. Public Comments – Closed

Motion by _____seconded by ___ to close the meeting to the public. Time closed: _____pm.

A. Acceptance of Audit

Motion by _____, seconded by _____ to accept the 2021-2022 school district audit report and approve the Corrective action plan (below) given by district auditors from Bowman & Company.

<u>RECOMMENDATION NUMBER</u>	<u>CORRECTION ACTION APPROVED BY THE BOARD</u>	<u>METHOD OF IMPLEMENTATION</u>	<u>PERSON(S) RESPONSIBLE FOR IMPLEMENTATION</u>	<u>COMPLETION DATE OF IMPLEMENTATION</u>
2022-001	Net Food Service cash resources did exceed three months average expenditures.	The district will purchase various kitchen and serving area equipment, make upgrades or repairs to existing equipment and serving stations, make improvements to student dining areas.	School Business Administrator	June 30, 2022 and ongoing

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B. Approval of Budget

Motion by _____, seconded by _____

RECOMMEND that that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the adoption of the presented 2023-2024 Budget for the Berlin Township School District.

Be it further resolved, that Policy #6471 – School District Travel (Travel Policy) and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish a maximum expenditures that may be allotted for such travel and expense reimbursement including registration fees for professional development workshops and conferences and that for the 2023-2024 school year the **maximum** is \$32,900. The 2022-2023 travel maximum was established and approved at \$35,250 and the current expenditure to date is \$19,923.

10. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

1. Establishing high standards of excellence for both staff and students
2. Communicating openly and frequently within the district and with the community to foster a trusting relationship
3. Ensuring a safe and orderly environment for staff and students
4. Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

2022 - 2023 DISTRICT GOALS

- **DISTRICT GOAL #1:** Continue to supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices and services. when applicable.

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- **DISTRICT GOAL #2:** Continue to supervise the implementation of the district PreK – 8 district curricula and programs to include the creation of classroom for special education students, the move of 4th grade to JFK beginning Sept. 2022 and continue the implantation of Pre School expansion as per the NJ Dept. of Education requirements.

2022 - 2023 BOARD GOALS

- **BOARD GOAL #1:** Complete all phases of the CSA evaluation process and the Board Self-Evaluation of the for the 2022-2023 school year by the June 30, 2023 deadline as described in NJ Administrative Code and Statute.
- **BOARD GOAL #2:** Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.
- **BOARD GOAL #3:** Continue to work as a Board of Education to investigate ways to improve communication and interaction with district parents and the community.

C. Safety and Security – JFK –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	3/29/23 @ 2:10pm
Safety (Bomb Threat)	3/9/23 @ 10:00am
Bus Evacuation	

D. Safety and Security – DDE –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	3/3/23 @ 10:00am
Safety (Bomb Threat)	3/9/23 @ 10:30am
Bus Evacuation	

E. Monthly Reports Uploaded to Portal for Review

- Coordinator of Special Services
- Supervisor of Buildings and Grounds
- Technology Coordinator
- Supervisor of Curriculum and Instruction
- JFK Principal
- DDE Principal

F. Harassment, Intimidation and Bullying (HIB) Incident Report

Reported to the Superintendent	School	Case Number	Result	Action
March 31, 2023	DDE	9757	Not HIB	AAs made comments to AV related to physical appearance. AV did not express substantial disruption to operation of the school or AV’s rights. Students were moved away from each other, staff were alerted to potential student clashes, and the principal has spoken to parents of AAs.

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April 5, 2023	DDE	9863	HIB	AA took a picture of AV in class and then posted on social media motivated by gender and attire worn. AV was mortified about the picture, which was taken during class with other students as witnesses and it being posted on line. AA violated the code of conduct and had consequences related to that. Police were notified as this was a possible bias related issue. Principal spoke to parents of students involved.
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G. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents:

Reported to the Superintendent	School	Case Number	Result	Action
February 28, 2023	DDE	9550	Not HIB	All students identified as AAs or AV were interviewed by the ABS. Principal, ABS and ABC met with parents of AAs to discuss the situation and how the investigative process. Principal also spoke to the parent of the AV. Student conflict, via text message, seats were moved in common areas, and increased supervision of students by staff.
March 1, 2023	DDE	9604	Not HIB	AA and AV met with the ABS. Student traffic patterns are created so that there is little interaction between grade levels. While in the hallways. Teachers escort students as a group and monitor hallways for increased supervision. SROs have been informed. Principal spoke to parents of both AA and AV.
March 1, 2023	DDE	9605	HIB	Principal spoke to AA and AV parents about the outcome. ABS/counselor will check in with AV to check on feelings of personal comfort and safety; Counseling resources suggested by ABC AV; reassignment of seats and entry procedures. Increased supervision throughout the day; SROs informed; Ongoing parent communication encouraged to principal and ABS/counselor. Classroom teachers informed and given suggestions to assist with students involved.
March 7, 2023	DDE	9621	HIB	Inappropriate comments (body image, sexual and racist) and unwanted touching. Parent communication by the principal to AAs and AV. AAs counseling about the unintended effect of words and actions towards another student/person.
March 13, 2023	DDE	9673	HIB	Inappropriate comments about ethnicity and were racist in nature. Parents/guardians were contacted, AA will have counseling sessions with guidance counselor, support provided to the recipient as needed.

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February 24, 2023	DDE	9695	Not HIB	AAs made inappropriate sexist comments based on gender to AV. After an extensive investigation approximated 1 month after the incident, AAs cannot be determined. All parents were contacted by the principal, students will have counseling session about the use of hurtful, biased and sexist language and how this can lead to a HIB determination.
March 2, 2023	DDE	9711	HIB	AA made demeaning comments to AR regarding the recent death of a parent making a substantial disruption to the school environment for this student. Principal contact AA parent and counseling sessions were provided as well as providing resources for the AV on grief and bereavement as needed.

H. Discussion Items

1. Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following Bylaws/Policy first reading.

Policy/Regulation Number	Policy/Regulation Description
3327	Relations with Vendors
3542.2	School Meal Program Arrears
3542.31	Free or Reduced Price Lunches
5131.5	Violence and Vandalism
6145.3	Publications
6164.1	Intervention and Referral Services
2224.1	Title IX Policy
2224.1	Title IX Regulation
2224.1	Reporting form – Exhibit
6161.2	Process for Examination of Instructional Materials Being Challenged
6161.2	Reconsideration Form

I. Field Trips

Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following field trip:

Grade	Teacher	Place	Date	Cost to Student	Cost to District
PreK	German/DeAngelis/Gauntt	Johnson Farm	5/18/23	\$5.00/per student	\$12/per student, \$17/per teacher
6-8	Leonard	Tree to Tree Cape May	6/14/23	\$25/per student	\$55/per student, includes funds raised from SGA
5-8	Connelly	Smithville Park	6/1/23	\$0	\$0
6	McCoach	The Franklin Institute	6/2/23	\$7.00/per student	\$0

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11. Personnel

- a. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

Name	Position	Salary	Date
Kimberly Ryan	Per Diem/ LTS Nurse	\$250 per day	4/25/23

- b. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the resignation, with regret, the staff members listed below
 - Dorothy Micale, with gratitude for 34 years with the district, effective June 30, 2023
 - William Castone, Special Education Teacher, effective June 30, 2023
- c. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent to accept the use of a banner from Mr. Paul Maggi commemorating the 2021-2022 Softball season, for display during the 2022-2023 softball season and then be returned to Mr. Maggi at the end of the current school year.
- d. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the FMLA for Employee # 01513 intermittent from 5/1/23 – 6/30/23.
- e. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the 2023-2024 contract of Megan Stoddart, School Business Administrator, to the County Office of Education for approval. *The contract was uploaded for Board review on the shared drive.*
- f. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and the Business Administrator, to approve the staff renewals as listed below for the 2023-2024 school year:

SALARIES - APRIL 2023 APPROVAL

EMPLOYEE NAME	DEGREE/STEP*	SALARY*
ADAMS, RACHEL		\$15.25/HR
ALESSANDRINE, DANIELLE	BA, STEP 16	\$90,650 *
ALOI, CARRIE	BA, STEP 16	\$90,650 *
AMANTO, KELLY		\$31,113
ASPINALL, JODI		\$51,454
BEERS, KRISTIN	MA, STEP 16	\$93,850 *

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BONANNI, MARENNA	STEP 15, P/T	\$19,636	
BORGSTROM, RENAE	MA15, STEP 16	\$95,450	*
BOTTLEY, DINA		\$89,394	
BOYLE, SAMANTHA	STEP 2, P/T	\$14,745	*
BRADY, TAMMY	\$25.75/HR	\$30,900	
BRAIDWOOD, KRISTIN		\$100,980	
BRIGHT, MARILYN		\$143,566	
BROWN, MICHAEL		\$36,096	
BURKE, LAURA	MA30, STEP 16	\$95,450	*
COHEN, CHARLOTTE		\$15.25/HR	
CONNELLY, JAMES	MA15, STEP 16	\$94,650	*
CORBETT, TARA	MA15, STEP 16	\$94,650	*
CUEVAS, MICHELLE	STEP 3	\$38,178	*
CUNNINGHAM, THOMAS		\$92,298	
DASHER, BONNIE	MA, STEP 13	\$81,694	*
DAVENPORT, STEPHANIE		\$27,583	
DEANGELIS, MICHELLE	BA, STEP 9	\$64,789	*
DIMITRI, NICHOLE	BA, STEP 16	\$90,650	*
DIMODICA, MARYANNE	STEP 1, P/T	\$14,647	*
DUTTON, BONNIE	\$21.45/HOUR	\$25,740	
EDDIS, JEAN	STEP 9, P/T	\$16,032	*
EDWARDS, CYNTHIA		\$15.25/HR	
EVANGELISTA, GAIL	\$15.25/HOUR	\$18,300	
FARLOW, HEIDI	STEP 11, F/T	\$20,514	*
FERRELL, AMARILIS		\$33,715	
FIELDS, TARA		\$39,784	
FOGEL, SHEBA		\$92,700	
FORSYTHE, KATHLEEN	TREASURER	\$4,488	
FOLCHER, JOSEPH		\$34,253	
FRIEDMAN, JAIME	MA, STEP 13	\$81,694	*
GADZINSKI, KIMBERLY	MA, STEP 16	\$93,850	*
GARDNER, MAUREEN	BA30, STEP 1	\$58,022	*
GARTON, CHERI	MA, STEP 16	\$93,850	*
GAUNTT, DANIELLE	BA, STEP 10	\$67,972	*
GERMAN, JESSICA	MA, STEP 8	\$64,956	*
GILES, JAIME	STEP 14, P/T	\$18,174	*
GILLESPIE, LISA	BA, STEP 8	\$61,756	*
GILLESPIE, SARAH		\$15.25/HR	
HAMMETT, CHRISTINE	BA, STEP 7	\$60,579	*
HOFF, EILEEN	BA, STEP 16	\$90,650	*

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IACOVELLI, DANIELLE	MA, STEP 14	\$85,552	*
IANNUZZI, ROSEMARY	BA15, STEP 16	\$91,450	*
INMAN, DANIELLE	BA, STEP 16	\$90,650	*
JOHNSON, CHERYL	STEP 15, F/T	\$22,925	*
JOSHI, MEENU	MA15, STEP 8	\$65,756	*
KEHOE, CHRISTINA		\$15.25/HR	
KEITH, DAWN	STEP 2, F/T	\$18,256	*
KELLY, JOHN	BA, STEP 16	\$90,650	*
KLINKE, ANA	MA, STEP 8	\$64,956	*
KOLASKI, MARY JO	BA15, STEP 16	\$91,450	*
KWELTY, MOLLY	MA, STEP 13	\$81,694	*
LANG, LOIS	MA, STEP 16	\$93,850	*
LANGENBACH, PAULA	\$21.45/HOUR	\$25,740	
LAWLOR, MATTHEW		\$32,275	
LAWLOR, JACKLYN	MA15, STEP 12	\$78,816	*
LAYTON, RACHEL	BA, STEP 4	\$58,391	*
LEADBEATER, RHONDA	STEP 15, P/T	\$19,636	*
LEONARD, AMANDA	BA, STEP 5	\$58,891	*
LINDNER, EVAN	MA, STEP 13	\$81,694	*
MARSHALL, LORETTA		\$15.25/HR	
MARTINO, BRIAN	BA, STEP 9	\$64,789	*
MASTERSON, JANETT	BA, STEP 9	\$47,869	*
MCCOACH, ERIC	MA, STEP 8	\$64,956	*
MCKELVEY-TETI, DANIELLE	MA, STEP 15	\$89,601	*
MITCHELL, KELLY	BA, STEP 14	\$82,352	*
MURPHY, MICHAEL		\$105,387	
NICOLETTO, REGINA	\$23.61/HR	\$28,332	
OLCESE, MOLLY	BA, STEP 7	\$60,579	*
OLTETEANU, EMILIA	STEP 1, P/T	\$14,647	*
PALMER, HOLLY	STEP 5, F/T	\$18,619	*
PAPEIKA, ERIN	BA, STEP 1	\$56,422	*
PEARSON, ANTONETTE	\$23.61/HR	\$28,332	
PEIDL, DENISE	\$27.04/HR	\$32,448	
PERITO, JENNIFER	MA, STEP 8	\$64,956	*
PFLUGER, CHARLES		\$108,254	
PRINCE, SARAI		\$15.25/HR	
QUATTRONE, MELISSA	MA15, STEP 15	\$90,401	*
RIEDEL, ALEXANDRA	STEP 1, P/T	\$14,647	*
REYNOLDS, SCOTT	BA, STEP 16	\$90,650	*
RIDLEY, JENNIFER	MA, STEP 14	\$85,552	*

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RIGGIO, MELISSA	BA, STEP 12	\$74,816	*
ROLLINS, RYAN	MA30, STEP 8	\$66,556	*
ROSA, ERICA	STEP 2, F/T	\$18,256	*
RYAN, JULIETTE	STEP 9, F/T	\$19,545	*
SANDS, LOUISE		\$15.75/HR	
SAVIDGE, PATRICIA	\$28.76/HR	\$34,512	
SCHAFFER, ROBIN	STEP 10	\$49,564	*
SCOTT, NANCY	BA, STEP 5	\$58,891	*
SEBASTIANO, PATRICIA	MA, STEP 13	\$81,694	*
SILVERMAN, JESSICA	MA, STEP 8	\$64,956	*
SIMS, NANCY	MA, STEP 13	\$81,694	*
SMITH-BISSIC, CARLA	BA, STEP 16	\$90,650	*
SMITH, ROCHELLE		\$56,998	
SMITHEN, DENISE	BA30, STEP 14	\$83,952	*
SOKOLOWSKI, JARRED	STEP 4, P/T	\$14,941	*
STEFANOWSKI, KRAIG		\$32,390	
SURMAN, ASHLEY	MA, STEP 5	\$62,091	*
SWAN, COREY	BA, STEP 3	\$58,041	*
TAYLOR-HEARN, POLLY	MA, STEP 16	\$93,850	*
TIDEMAN, PATRICIA	BA15, STEP 14	\$83,152	*
TOMASELLO, MARY		\$15.96/HR	
TROST, MATTHEW	MA, STEP 2	\$60,728	*
TULLY, ELIZABETH	MA, STEP 4	\$61,591	*
UHNIAT, JENNIFER	BA, STEP 16	\$90,650	*
VANDEGRIFT, THERESA	\$28.76/HR	\$34,512	
VIRELLI, JENNIFER	MA30, STEP 13	\$83,294	*
WANKO, LINDSAY	MA15, STEP 13	\$82,494	*
WHITE, JAMES		\$37,862	
WILSON, ROBERT	BA, STEP 16	\$90,650	*
WINTERS, LISA	STEP 7, P/T	\$15,249	*
WORTHINGTON, JACOB		\$36,050	
WRIGHT, JESSICA	MA15, STEP 16	\$94,650	*
YODER, CHRISTOPHER	MA30, STEP 10	\$72,772	*
ZEGEL, AMANDA	MA, STEP 6	\$62,841	*

***Staff with an "*" are part of the collective bargaining unit and do not have a ratified contract for 23/24 yet. Salaries will be board approved upon settlement.**

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12. Curriculum and Instruction

a. Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the disposal of items from the DDE Library as per list from Ms. Borgstrom, DDE Media Specialist. *This list was uploaded for Board review on the shared drive.*

b. Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the 2023-2024 Early Childhood Contract with Acelero for PreK services. *The contract was uploaded for Board review on the shared drive.*

13. Business and Finance

Financial Report – Period Ending March 2023

Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March, 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March, 2023. The Treasurer’s and Secretary’s report are in agreement for the months March, 2023.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

E. Motion by _____, seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch number 58 Amount \$1,441,828.83

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- F. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the DATE, 2022 listing of substitutes from Source 4 Teachers as follows:

Full Day Substitute (Sub Cert, CE, CEAS, Standard)	\$139.65
Half Day Substitute (Sub Cert, CE, CEAS, Standard)	\$69.82
Full Day Building Based Substitute Teacher	\$159.60
Half Day Building Based Substitute Teacher	\$79.80
Full Day Paraprofessional	\$126.35
Half Day Paraprofessional	\$56.53

This list was uploaded for the board review.

- G. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2022-2023 Cafeteria disbursements for the month of March, 2023 in the amount of \$ 40,323.84. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

- H. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2022-2023 CARE disbursements for the month of March, 2023 in the amount of \$ 10,020.61. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

- I. Motion by _____ seconded by _____
RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
Nancy Scott	\$0	Routines to Jumpstart Problem Starting, virtual/3-27-23	\$0
Michael Murphy	\$0	Annual School Plan Kick-off, Atlantic County Office of Educ./4-6-23	\$0
Michael Murphy	\$0	NJDOE: Root Cause Analysis/5-4-23	\$0
Jessica Wright	\$159	BER Flipped Classroom/5-22-23	\$159

14. Old Business

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15. New Business

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed

CCSBA

A. Motion by _____ seconded by _____

RECOMMEND, that the Board of Education on the recommendation of the Superintendent and School Business Administrator, approve the following 8th grade awards:

- Berlin Lions Club, Ms. Christina Dixon, would like to sponsor an 8th grade award for \$100. The criteria for the award is "someone who is outstanding in community service and goes above and beyond to help people"
- Charles A. Schaffer Jr. Music Award
On behalf of our father, Charles A Schaffer Jr. we would like to offer a \$75.00 music award to an 8th grade student who demonstrates effort and interest in music.
We would like to offer the Music Award because our father loved music all of his life from a young boy to an adult. He felt music was important in education.

16. Public Comments – Open

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed. Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes' duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

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- B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- D. Call for a recess or an adjournment to another time when the lack of public decorum so interfere with the orderly conduct of the meeting as to warrant such action; and
- E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

Motion by _____, seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: _____pm.

17. Public Comments – Closed

Motion by _____, seconded by _____ to close the meeting to the public. Time closed: _____pm.

18. Executive Session – In

Motion by _____, seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____pm.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

19. Executive Session – Close

Motion by _____, seconded by _____ to come out of Executive Session. Time out: _____pm.

20. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting. Meeting adjourned: _____pm.