



Highline Public Schools Board Action Report

DATE: 4.24.23

FROM: Dr. Ivan Duran, Superintendent

LEAD STAFF: Ellie Daneshnia, Executive Director of Capital Planning & Construction; Holly Feguson, Chief Policy & Strategy Officer

For Introduction: 5.03.23 For Action: 5.17.23 New Action Date 6.7.23

I. TITLE Revision and Renaming Board Policy 9000

Select one: ☐ New Item ☐ Renewed Item ☐ Annual Item ☒ Revised Item

II. WHY BOARD ACTION IS NECESSARY

As the governing body of the school district, changes to School Board policy must be approved by the School Board.

III. BACKGROUND INFORMATION

Current Policy 9000 is extremely old and does not adequately reflect the district's equity vision. The revisions rename the policy "Equity in Capital Projects" (current name is "Goals") and explicitly state our intentions to seek participation from a diverse array of contractors.

This policy has been revised since introduction. Specifically, language about the vision of keeping contracts within the Highline community has been moved up, and language was added about student participation in capital projects where possible.

IV. RECOMMENDED MOTION

I move that the Highline School Board approve the revisions to Board Policy 9000.

V. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action is unknown, although no significant fiscal impact is anticipated. Any costs would be absorbed by the capital planning and construction budget.

The revenue source for this motion is N/A.

Expenditure: ☐ One-time ☐ Annual

VI. APPLICABLE POLICY(S)

This action is in compliance with the following:

0010 Equity

6210 Purchasing

6220 Bid or Proposal Requirements

6225 Approval of Contracts

VII. ALTERNATIVES

The alternative is to not approve these revisions. This is not recommended as the current policy is nearly 40 years old and does not reflect best practices for construction projects.

VIII. COMMUNITY ENGAGEMENT

Community Engagement Required: ☐ Yes ☒ No

IX. ATTACHMENTS

Policy 9000 red line For review

Policy 9000 clean For approval



GOALS Equity in Capital Projects

Policy No. 9000
School Facilities
Page 1 of 1

It is the policy of the Highline School District that when using capital funds to build, repair, or maintain Highline facilities the district will actively strive to have inclusive business participation in contracting and procurement activities. Capital funds, specifically those from voter-approved bonds and levies, are funds that come from the Highline community, and the district's vision is that some of the contracts using those funds remain within the Highline community.

When soliciting bids for projects, the district will invite applications from qualified applicants, including women-owned, minority-owned, and small, local, and/or other disadvantaged businesses.

Recognizing that our schools are designed for our students, where possible we will seek student participation in our capital projects, including through the district's pre-apprenticeship programs.

This policy is in line with the district's Equity Policy, wherein we seek "to be a leader in being an anti-racist organization focused on eliminating racism, racial and other identity inequities, and institutional bias."

The district will comply with all applicable Washington State and/or Federal rules when conducting bidding, contracting, or other procurement activities using capital funds.

~~The board recognizes the importance that the physical plant plays in enhancing the instructional program. The district shall develop an aggressive program to maintain and/or upgrade the buildings and grounds of the district. Facilities represent a long-term investment of the district and the state. The functional utility of such facilities can be increased with a regular maintenance program monitored by staff.~~

~~The board further recognizes the importance of planning in order to provide the facility needs of the future. Therefore, the district shall maintain a regular review of facility needs and conditions and of the demographic data which impacts the enrollment within the district.~~

Cross Reference:

0010 Equity
6210 Purchasing
6220 Bid or Proposal Requirements
6225 Approval of Contracts

WSSDA Cross Reference:

6900 Facilities Planning

Legal Reference:

RCW 39.19.060 Compliance with Public Works and Procurement Goals

Highline School District 401
Adopted by the Board: August 1984
Revised by the Board 6.23
Classification: Discretionary



Equity in Capital Projects

Policy No. 9000
School Facilities
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