

Newport-Mesa Unified School District Governance Calendar 2022-23*

Job Area	July	August	September	October	November	December	January	February	March	April	May	June
2022-23 Board Meetings	7/12/22	8/16/22	9/13/22	10/4/22 10/25/22	11/15/22	12/13/22	1/10/23	2/7/23	3/7/23 3/28/23	4/18/23	5/16/23	6/13/23 6/20/23
Effective Governance	Approve board governance calendar		CSBA workshops available: •Masters in Governance •Back to School		Onboarding for newly elected board members	•CSBA Annual Education Conference •Annual Organizational Meeting •First meeting for newly elected board members	Annual Study Session to: •Review governance team norms & protocols •Update governance handbook/calendar			Board/Superintendent Evaluation		
	Orientation for board candidates						CSBA workshops available: The Brown Act, Board Presidents Workshop, Institute for New and First-term Board Members, Masters in Governance			Conduct Board self-evaluation and develop action plan		
Setting Direction for the District		Communicate mission/vision/objectives		Discuss priorities and preliminary goals for following year			Superintendent's mid-year progress report on goals to the Board	Report progress on goals to the community	Report progress on goals to the community	•Every 2-3 years review district vision/mission using an inclusive process •Review LCAP	Draft LCAP	•Approve LCAP •Refocus goals and success indicators for coming year with alignment to LCAP •Submit LCAP to COE within 5 days of Board approval
Student Learning & Achievement	• Deadline for adoption of budget and LCAP (July 1) •Summer School Programs take place	Career Technical Education (CTE) Report presented to Board	•Summer Programs report to Board	Program Planning study session •Based on goals, identify needs •Year 1 - Universal TK Implementation update			LCAP progress updates to Board		LCAP Report to Board	LCAP board study session/public input	Finalize LCAP draft	•Present LCAP to public and the Board •Approve LCAP
		Assessment and accountability reports-SMART Balanced (California Assessment of Student Performance and Progress [CAASPPP]), local multiple measures			Report on district allocations for State and Federal funds							
	Align district mission/vision and student learning and achievement goals		•Opening of school report •CAASPP results •ELPAC results •Public hearing resolutions/adoption of sufficient instructional materials		Site plans for student achievement (SPSA)		Schedule study session on topics related to student learning and achievement so board members are current on this topic					
			Schedule study sessions to review recommendations from the Supt. regarding district response to test results				Schedule presentations and progress reports on curriculum implementation					

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	Schedule progress reports about professional development implementation												
Finance	LCAP and district budget to COE	<ul style="list-style-type: none"> Letter from COE (re: budget and LCAP) Temporary Interfund Transfer Resolution 	<ul style="list-style-type: none"> CSBA Back to School Webcast GANN Limit Resolution Approve Unaudited Actuals Report Receive Quarterly Investment Report 	<ul style="list-style-type: none"> Debt Issuance and Management Report (Board Policy 3470) Actual Pupil Attendance and Annual Report (Education Code 48342) 	<ul style="list-style-type: none"> Estimate funding OPEB Actuarial Report (Ed Code 42140) 	<ul style="list-style-type: none"> LCAP revisions Receive Audit 1st Interim Report Receive Quarterly Investment Report 	<ul style="list-style-type: none"> Governor proposes state budget CSBA Forecast webcast Staff projects next year's revenues/expenses that align with LCAP goals Board sets budget priorities Report P-1 ADA 	<ul style="list-style-type: none"> File 700 Form by early Spring deadline Receive Quarterly Investment Report 	2nd Interim Report		<ul style="list-style-type: none"> Draft/Revise LCAP Governor's May Budget revise Report to the Board Receive Quarterly Investment Report 	<ul style="list-style-type: none"> LCAP update/approval LCAP and district budget to COE Adopt the budget Legislative budget adoption deadline 6/15 EPA Resolution 	
		<ul style="list-style-type: none"> Staff closes books; defines actuals; determines ending balance Report to the Board (LCFF funding estimate) COE approves/disapproves school district budget 							Staff concludes staffing level study	Schedule budget study sessions as necessary			
Facilities	Be familiar and current with the district's facilities plan – approve actions as necessary – monitor, review and revise facilities plan as necessary												
Policy	Develop and adopt new policies as necessary or required – review policies on a regular basis and revise as necessary												
	CSBA Policy Update			CSBA Policy Update		CSBA Policy Update	CSBA Policies in Review		CSBA Policy Update		CSBA Policy Update	Approve CSBA Policy services	
Judicial Review	Maintain confidentiality on issues that may come before the Board – hold hearing and decide appeals to the Board as necessary												
Human Resources	Finalize Superintendent goals and success indicators							Superintendent's midyear progress report on goals	<ul style="list-style-type: none"> CE – Probationary Non Re-Elect CE – Temporary Non-Renewal Lay-off (CE & CL) notification by March 15 	Staff recognition Evaluate the superintendent			
		Summer layoff deadline August 15	Welcome staff back to school							<ul style="list-style-type: none"> Temporary CE release Final layoff deadline May 15 			
	Provide ongoing climate of support and recognition for superintendent and staff												
Collective Bargaining	Determine implications of state finances, class size, LCAP, and the collective bargaining agreement on the district's ability to meet student learning and achievement goals												
	Be familiar with the district's bargaining process as defined in board policy – establish parameters for negotiations – receive reports on negotiations – approve negotiated contracts/salary schedules												

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Student Support Services		Safety Presentation	Updated Special Ed Task Force Presentation								Support staff resolutions	SELPA local plan approval
Community Relations	LCAP on website	Develop key messages on LCAP	<ul style="list-style-type: none"> Attend Back to School Nights Plan to solicit input from parents, students and community on LCAP 	Annual State of the Schools Breakfast		Report/Action to form parent advisory groups	<ul style="list-style-type: none"> Develop and disseminate key messages about important district topics & issues including progress on LCAP Notice for public input on LCAP (May/June) 	Attend Open House Nights at schools	<ul style="list-style-type: none"> Supt. meets with parent advisory groups Ensure there is a plan in place for communicating with and engaging the community (internal and external) in schools (e.g., LCAP public hearings) Involvement and/or attendance at school and community events (i.e., graduation ceremonies) Develop and disseminate key messages about important district topics & issues including progress on LCAP and the budget Attend End of Year School Ceremonies/ Promotions/ Graduations 			
	Involvement and/or attendance at school and community events.											
Advocacy	Follow bill development in legislature Implement advocacy plan		<ul style="list-style-type: none"> Study session to begin development of advocacy plan for the coming year Develop advocacy plan for the following year Finalize advocacy plan by the end of the year 			Follow bill development in legislature Implement advocacy plan						
			CSBA Federal Legislative Action	Advocate for all students year round.		NSBA Federal Relations Network	CSBA State Legislative Action					
	Follow bill development in legislature Implement advocacy plan											

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Newport-Mesa Unified School District Board Meetings - 2022 Reports Overview

Below is an overview of reports received by the Board of Education for the 2022 year. Reports listed here are intended to offer an overview of potential reports received by the Board in a full year. Some reports listed are mandated annually, others are one-time presentations or updates.

Winter (December-February)

First Period Interim Report (Dec. 2021)

Trustee Area Boundaries Report

Report on Early Learning Programs

Report on the Supplement to the Annual Update to the 2021-2022 Local Control and Accountability Plan

Report on Theater Project at Estancia High School

Report on District-Wide Facility Master Plan Timeline

Report from Big Brothers Big Sister of Orane County - National Mentoring Month

Spring (March-May)

Report on the A-G Completion Improvement Grant

Second Interim Report

Financial Report-Citizens Oversight Committee RE: Measure F Expenditures

Report on Cloud Campus

Summer (June-August)

Local Control and Accountability Plan and Budget

Career Technical Education Update

Fall (September-November)

Summer Programs

Unaudited Actuals

Report on Debt Issuance and Management

Report on 2021-2022 Smarter Balanced Assessment (SBA)