

Davis Adult Education Overview of Services

Main Office: Canyon Heights Adult Learning
Office hours: 8:30 A.M. - 3:30 P.M.
Director: Marci Flocken
Student Dean: Dave Hopkins
Office Mgr: Karla Atwood 801-402-0720
Registrars: Melinda Holbrook 801-402-0720
Rebecca Johnson 801-402-0720
Counselor: Teena Carper 801-402-0586

Program Information

- The high school completion program is designed to provide adults who have not completed their high school diploma an opportunity to complete the requirements necessary to earn their diploma or to prepare to take the GED Test.
- Adults may also enroll in adult ESOL classes to learn English. These classes are direct instruction.
- Davis Adult Education does not receive K-12 funding. The program is funded through federal and state grants based on achievement data and other measured outcomes.
- Adult high school classes are independent study, instructor-guided, utilizing Edgenuity, Canvas, GED Academy.
- Adult Education students are required to attend class a minimum of 6 hours/week.
- Students are also encouraged to work at home on courses to make adequate progress in addition to the time spent in the classroom. All tests or other assessments must be taken in class.
- All high school age student's must have a referral from their school's LCMT. Students from outside the district may get a referral from Student Services at the district. Referrals will be reviewed by the district's Alternative Education Placement Team to determine approval for Canyon Heights Adult Learning.

Registration Information

- Registration is usually done once per month. Orientation is required for all new students and the dates can be found on our website. <https://canyonheights.davis.k12.ut.us/>
- Tuition is \$100 per year and is required at the time of registration. There are no additional costs to the student.
- Students needing tuition assistance may apply with Department of Workforce Services (DWS) as many will qualify to receive funding for school, transportation, etc.
- Proof of Utah residency is required at registration-see website for documents accepted.
- High School age students must provide the "HSE Candidate and Adult Education Eligibility Form" signed by administrator and counselor from their boundary school. Out-of-district students may get it completed at Student Services department at Davis District.
- At registration, all students must complete the CASAS Goals test (Language Arts and Math) which takes approximately 2.5 hours.
- Classes are held at the following sites. Students can come to orientation to see specific times:
 - o Canyon Heights in Kaysville (day and night classes held)
 - High school age students are required to attend a high school age classroom housed at Canyon Heights and choose an am or pm block of time: M/W/F or T/Th/F. Friday classes are all AM.
 - Students age 18+ class hours vary from mornings, afternoons and evenings.
 - o Davis Community Learning Center in Clearfield (T/W/Th nights only) for students age 18+