

**OLDHAM COUNTY BOARD OF EDUCATION  
MEETING MINUTES  
March 27, 2023**

The Oldham County Board of Education met in regular session at the Arvin Center, on Monday, March 27, 2023, with the following members present: Suzanne Hundley, Board Chairperson; Larry Dodson, Board Vice Chair, Joe Dennis, Board Member; Carly Clem, Board Member; and Jason Radford, Superintendent and Secretary to the Board.

The meeting was a held in person and recorded.

**1. MEETING CALLED TO ORDER**

Chairperson Hundley called the meeting of the Oldham County Board of Education to order at 4:31 p.m.

**2. PLEDGE OF ALLEGIENCE**

Chairperson Hundley asked Brent Deaves to lead the audience to recite the Pledge of Allegiance. Chairperson Hundley then asked the audience to observe a moment of silence for the tragic school shooting in Nashville.

**3. AGENDA APPROVAL**

Chairperson Hundley, asking the Superintendent if there were any changes to the agenda. Superintendent Radford noted the following corrections – Page 1 of the agenda, Item L – should say FY23 not FY22. Also, a supplemental enclosure was handed out for Enclosure B4. With these changes noted for the agenda, Chairperson Hundley called for a motion and a second to approve. On a motion by Larry Dodson, seconded by Carly Clem, and unanimously carried, the Board approved the March 27, 2023, regular board meeting agenda with the corrections. (4-0).

**4. ACTION ITEM 1 –**

1. Chairperson Hundley stated that the board had interview all 6 applicants for the vacant District 1 board seat. She then called for a motion. Carly Clem motioned for the board to appoint Allison Sheffer to the District 1 board seat. The motion was seconded by Joe Dennis, and unanimously carried the board approved the appointment of Allison Sheffer to the District 1 board seat. (4,0)

**5. TREASURER'S REPORT**

Interim Finance Officer Tom Shelton presented the February 2023 treasurer's report. Chairperson Hundley called for a motion and a second to approve. On a motion by Carly Clem, seconded by Larry Dodson, and unanimously carried, the Board approved the February 2022 treasurer's report as presented (4-0).

**6. BILLS & CLAIMS**

Interim Finance Officer Tom Shelton presented the February 2023 Bills and Claims report. Chairperson Hundley called for motions to approve the report. On a motion by Larry Dodson, seconded by Joe Dennis, and unanimously carried, the Board approved the February 2023 Bills and Claims report as presented (4-0).

**7. MEETING MINUTES**

Chairperson Hudley called for motions to approve following meeting minutes since their regular called meeting on February 27, 2023.

**January 24, 2022 – OCSDFC Annual Meeting**

(1) Joyce Fletcher, President, (2) Larry Dodson, Vice President; and (3) Suzanne Hundley; Board Member (4) Patrick Kehoe, Board Member, (5) Andrea Neikirk, Board Member and Dr. Jason Radford, Superintendent and Secretary to the Board were present.

On a motion by Carly Clem, seconded by Larry Dodson, and unanimously carried, the Board approved the minutes of the January 24, 2022, OCSDFC Annual Meeting. (4,0)

---

**February 27, 2023 – Regular Board Meeting**

(1) Suzanne Hundley, Chairperson, (2) Larry Dodson, Board Vice Chair; and (3) Joe Dennis, Board Member, (5) Carly Clem, Board Member and Dr. Jason Radford, Superintendent and Secretary to the Board were present.

On a motion by Joe Dennis, seconded by Carly Clem, and unanimously carried, the Board approved the minutes of the February 27, 2023, Regular Board Meeting (4,0)

---

**March 8, 2023 – Special Called Board Meeting**

(1) Suzanne Hundley, Chairperson, (2) Larry Dodson, Board Vice Chair; and (3) Joe Dennis, Board Member, (5) Carly Clem, Board Member and Dr. Jason Radford, Superintendent and Secretary to the Board were present.

On a motion by Larry Dodson, seconded by Joe Dennis, and unanimously carried, the Board approved the minutes of the March 8, 2023, Special Called Board Meeting (4,0)

---

**March 13, 2023 – Special Called Board Retreat**

(1) Suzanne Hundley, Chairperson, (2) Larry Dodson, Board Vice Chair; and (3) Joe Dennis, Board Member, (4) Carly Clem, Board Member and Dr. Jason Radford, Superintendent and Secretary to the Board were present.

On a motion by Joe Dennis, seconded by Carly Clem, and unanimously carried, the Board approved the minutes of the March 13, 2023, SBDM Board Meeting (4,0)

---

**March 16, 2023 – Special Called Board Meeting**

(1) Suzanne Hundley, Chairperson, (2) Larry Dodson, Board Vice Chair; and (3) Joe Dennis, Board Member, (4) Carly Clem, Board Member and Dr. Jason Radford, Superintendent and Secretary to the Board were present.

On a motion by Joe Dennis, seconded by Larry Dodson, and unanimously carried, the Board approved the minutes of the March 16, 2023, Special Called Board Meeting. (4,0)

**8. PERSONNEL ACTIONS**

The Board took the following personnel actions under advisement.

---

**NON-RENEWAL AND SUSPENSION OF CONTRACTS**

---

**Certified**  
**Classified**

---

**RETIREMENT**

---

**Certified**  
**Classified**

---

**RESIGNATIONS**

---

**Certified**

Shannon Dunlap  
Holly Parlier  
Virginia Vance

Teacher, South Oldham High School, effective May 2, 2023  
Teacher, South Oldham Middle School, effective March 10, 2023  
Teacher, North Oldham High School, effective March 3, 2023

**Classified**

Lisa Carrier  
Gayla Hubbard  
Morgan Kinney  
Starlah Knotts  
Jenny Lamkin  
Elizabeth Reed  
Destiny Santiago

Bus Driver, Transportation, effective February 3, 2023  
Cafeteria Manager, South Oldham High School, effective March 1, 2023  
Childcare Aide, Kenwood Station Elementary School, effective August 6, 2021  
Childcare Aide, Crestwood Elementary School, effective January 27, 2023  
Finance Supervisor, Central Office, effective February 28, 2023  
ECS Aide, Oldham County High School, effective February 24, 2023  
Custodian, La Grange Elementary School, effective January 10, 2023

---

**JOB ABANDONMENT**

---

**Certified**  
**Classified**

---

**TERMINATIONS**

---

**Certified**  
**Classified**

---

**APPOINTMENTS**

---

**Certified**  
**Classified**

Christina Gessler  
Michelle Hough  
Mistie Kuykendall

ECS Aide, Camden Station Elementary School, effective February 20, 2023  
Receptionist, Oldham County Schools Art Center, effective February 21, 2023  
Custodian, La Grange Elementary School, effective February 21, 2023

Sarah Lundy Classroom Aide, Crestwood Elementary School, effective February 15, 2023  
 Ericka Mingus PRN Cook, District Wide, effective March 22, 2023  
 Tabitha Morgan Receptionist, Oldham County Schools Art Center, effective February 24, 2023  
 Sherry Neuner Office Aide, South Oldham High School, effective February 28, 2023  
 Latrece Ware Cook, South Oldham Middle School, effective February 21, 2023

**Probationary Classified**

Tammy Easton Cook, Oldham County High School, effective March 1, 2023  
 Christopher French Custodian, Oldham County High School, effective February 17, 2023  
 Adrianna Garrett Library Media Assistant, Centerfield Elementary School, effective February 21, 2023  
 Sylvia Hernandez Cook, South Oldham High School, effective February 24, 2023  
 Alexander Jackel Childcare Aide, Harmony Elementary School, effective March 1, 2023  
 Sharon Lawson Cook, Harmony Elementary School, effective March 2, 2023  
 Jeimie Ortiz-Parrilla ECS Aide, Centerfield Elementary School, effective March 3, 2023  
 Harley Ridenour Custodian, Arvin Center, effective January 27, 2023  
 Latrece Ware Cook, South Oldham Middle School, effective February 21, 2023  
 Dorothy Warrington Cook, Crestwood Elementary School, effective March 13, 2023

**Temporary Classified**

**Seasonal**

**Substitute Classified**

**Substitute Teachers**

Ashley Barton	District Wide	Rank IV	effective date February 16, 2023
Carlotta Denney	District Wide	Rank II	effective date February 24, 2023
Ellen Emerson	District Wide	Rank IV	effective date February 8, 2023
Cheryl Koerner	District Wide	Rank II	effective date March 2, 2023
Spencer Outlaw	District Wide	Rank IV	effective date February 13, 2023
Christina Tarbet	District Wide	Rank IV	effective date February 14, 2023
Barbara Upton	District Wide	Rank II	effective date February 24, 2023
Charles Zdazinsky	District Wide	Rank IV	effective date March 3, 2023

**LEAVE OF ABSENCE**

**Certified**

Cara Caudill Teacher, Centerfield Elementary School, Medical Leave/FMLA, effective February 6, 2023, through approximately March 23, 2023  
 Nimbus Couzin Teacher, Oldham County High School, Medical Leave / FMLA, effective February 17, 2023, through the end of the 2022/2023 school year  
 Terri Hester Teacher, Oldham County High School, Medical Leave/FMLA, effective February 9, 2023 through approximately March 31, 2023  
 Bethany Inman Teacher, Crestwood Elementary School, Maternity Leave/FMLA extension From March 15, 2023 through approximately April 3, 2023  
 Matthew Jacobson Principal, Oldham County Middle School, Medical Leave/FMLA, effective February 21, 2023 through approximately March 24, 2023  
 Kaitlynn Morgan Teacher, Centerfield Elementary School, Maternity Leave/FMLA, effective February 8, 2023 through March 22, 2023  
 Kaitlynn Morgan Teacher, Centerfield Elementary School, Family Leave for the remainder of the 2022/2023 school year, effective May 11, 2023

**Classified**

Marla Basnight Custodian, Kenwood Station Elementary School, FMLA/Medical Leave, effective January 27, 2023, through approximately February 13, 2023  
 Marla Basnight Custodian, Kenwood Station Elementary School, FMLA/Medical Leave Extension, effective January 27, 2023, through approximately February 20, 2023  
 Marla Basnight Custodian, Kenwood Station Elementary School, FMLA/Medical Leave Extension, effective January 27, 2023, through approximately March 1, 2023  
 Paul Carley Parts Manager, Bus Garage, FMLA/Medical Leave, effective February 21, 2023 through approximately May 22, 2023  
 Cynthia Dunaway ECS Aide, Oldham County High School, Medical Leave Extension, effective January 3, 2023, through approximately March 20, 2023  
 Aubrey Koenig Bookkeeper, Arvin Center, FMLA/Medical Leave, effective March 6, 2023 through approximately April 10, 2023  
 Lindsey McMahon Hearing Impaired Interpreter, Locust Grove Elementary School, FMLA/Medical Leave, effective March 6, 2023 through approximately May 26, 2023

Jennifer Shontz	ECS Aide, Oldham County Preschool, Medical Leave, effective January 5, 2023 through approximately March 9, 2023
Pamela Taul	Cook, Kenwood Station Elementary School, FMLA/Medical Leave, effective March 2, 2023, through approximately April 14, 2023
Philip Westerfield	Open Route Driver, Transportation, FMLA/Medical Leave, effective February 13, 2023 through approximately March 1, 2023
Sandra Williams	Cook, East Oldham Middle School, Medical Leave, effective February 2, 2023 through approximately February 23, 2023

**CHANGE IN ASSIGNMENT**

**Certified**

Jennifer Moberly	Transfer/Change, From full time Intervention Teacher to Regular Classroom Teacher at Camden Station Elementary School, effective February 13, 2023
Morgan Roberts	Transfer/Change, from ECS Teacher to Counselor at Buckner Alternative High School, effective February 27, 2023
Sarah Torstrick Leslie Wright	Transfer/Change, from Day Care Aide to Teacher, Harmony Elementary School effective March 6, 2023 Teacher, Buckner Alternative High School, from Instructional Assistant to Teacher, effective February 27, 2023

**Classified**

Kristen Bohannon	Transfer/Change, From Substitute Teacher District Wide to Guidance Registrar At Oldham County High School, effective February 14, 2023
Christopher French	Transfer/Change, From Probationary Custodian at Oldham County High School to Full Time Custodian at Oldham County High School, effective March 1, 2023
Michael Jeffries	Transfer/Change, From Plant Operator at South Oldham Middle School to Plant Operator, Grounds, effective February 13, 2023
Donna Jensen	Transfer/Change, From Custodian at South Oldham Middle School to Plant Operator at South Oldham Middle School, effective date March 8, 2023
Kerry Kinser	Transfer/Change, From Bus Monitor to Bus Driver, effective February 22, 2023
Leah Nord	Transfer/Change, From ECS Aide at Harmony Elementary School to Classroom Aide at Harmony Elementary School, effective March 13, 2023
Donald Roenigk	Transfer/Change, From Probationary Bus Driver Trainee to Probationary Bus Driver, effective January 21, 2023
Donald Roenigk Brayton Warren	Transfer/Change, From Probationary Bus Driver to Full Time Bus Driver, effective March 1, 2023 Transfer/Change, From Probationary Cook at Oldham County High School to Probationary Cook At South Oldham Middle School, effective March 2, 2023
Neill Watts	Transfer/Change, From Probationary Bus Driver to Part Time Open Route Bus Driver, effective February 20, 2023

**ADDITIONAL DAYS/HOURS**

**Certified**

Jeffrey Wright	Teacher at Oldham County High School, from 1.0 to 1.125 for the remainder of the 2022/2023 school year, effective February 27, 2023
----------------	---

**Classified**

Charlotte Knife	Childcare Aide, Camden Station Elementary, February 13, 2023
-----------------	--

**REDUCTION IN HOURS/DAYS**

**Certified**

**Classified**

**SUSPENSION**

**Certified**

**Classified**

**PUBLIC REPRIMAND**

**Certified**

**DEMOTED**

**Certified**

**9. CONSENT ITEMS (A-H)**

Chairperson Hundley, acting on the Superintendent's recommendation to approve, called for motions to approve. The motion did not pass. On a motion by Larry Dodson, seconded by Joe Dennis, and unanimously

carried, the Board approved consent items A, B, C, E, F, H. as submitted and as listed below. Enclosure D & G were not approved, except as noted below. (4-0):

- A. Approved the field trips as attached and described above, pursuant to the condition that students not traveling on school buses, with their parents, or with a Board employee whose insurance carrier has named OCBE as an additional named insured, will be transported to and from their destination on an approved charter bus(es) and school(s) shall obtain written evidence of liability.

SCHOOL	GROUP	LOCATION/DATE	JUSTIFICATION	INSTR. DAYS LOST
ARVIN	Engineering	Dayton OH April 25, 2023	<b>Overnight: Educational Trip</b> Bluegrass Tours	1
NOHS	Baseball	Ft. Walton Beach FL April 1-4, 2023	<b>Overnight: Tournaments</b> Miller or Jefferson Transportation	0
NOHS	Boys Track	Knoxville, TN April 28-29, 2023	<b>Overnight: Tournament</b> Parent Drivers	1
NOMS	GATES 6 <sup>th</sup> grade	New York, NY May 2-4, 2023	<b>Overnight: Gilder Contest Winners</b> Air	3
OCHS	Bass Team	KY LAKE, KY May 11, 2023	<b>Overnight: Fishing Tournament</b> Parent drivers	1
ARVIN	Engineering	UK April 12, 2023	<b>Overnight:</b> Gold Shield Transportation	1

- B. Approved the following Facility Items:
1. Approval of Change Order #1 for Bid Package 1 additional work for the Site/Access Improvements at Various Elementary Schools project.
  2. Selection of Special Inspection Services for the Site/Access Improvements at Various Elementary Schools project.
  3. Selection of Special Inspection Services for the Athletic Stadium and Field Improvements at Various Schools, Bid Package B (SOHS and OCHS Stadium Improvements) and C (Turf Replacement at OCHS & NOHS) project.
  4. Approval of the revised BG-1 form and Award of a Contract for the South Oldham High School Shop Renovation project.
  5. Approval of Schematic Design for the Oldham County Preschool Renovation & Addition project.
  6. Approval of the revised BG-1 form for the Athletic Stadium and Field Improvements at Various Schools, Bid Package B – SOHS and OCHS Stadium Improvements project.
  7. Approval of Schematic Design for the OCMS Locally Identified Career/Tech Renovation project.
- C. Authorized the disposal of Surplus Property
- D. Approved the attached contracts, except the Finance contract for \$150,0000, this contract is tabled until additional information is made available. The board authorized the Superintendent and Secretary of the Board, or his designee, to execute all of the above contracts, and ratified any contracts of these contract signed prior to formal approval.

School/Dept	Vendor	Subject	Amount
CE	IMSA	IMSA Interactive Subscription	\$125.00
District	Vector	Employee Training Software	\$18,926.76
District	Cognia	Membership Fee	\$24,900.00
ECS	Tobil Dynavox	Eye Gazing Software	\$15,145.00
ECS	Super Duper	Digital Library	\$599.85
Finance	State of KY	ARP ESSER funding	\$150,000.00
KW	Learning AZ	Subscription Renewal	\$768.00
MTSS	Various	Creative/Kilgore/Renew Counseling Services	\$0
NOHS	Arvin	Banquet Agreement	\$0
NOHS	Embassy Suites	Tennis Team Hotel Room	\$179.00/rm
NOHS	Showtime Photobooth	NOHS Prom Photobooth	\$595.00
OCHS	Slugger Field	Prom Venue Contract	\$3500.00
OCHS	Honey Hill Farm	Petting Zoo	\$1012.61

OCHS	Vernier	Labquest Software	\$1466.64
OCMS	Belle of Louisville	OCMS field trip end of year	\$6246.00
Personnel	Frontline	Renewal of HR/PERSONNEL Management Software	\$124,547.94
SOHS	John Black Center	Girls Basketball Banquet	\$95.00
SOHS	CityPlace	Girls Cheer Banquet	\$405.00
SOHS	Comfort Inn	Speech Team Hotel Rooms	\$99.00/rm
SOHS	Bluegrass Rental	Senior Prom Table & Chairs	\$671.20
SOHS	John Black Center	Swim Team Banquet	\$130.00
Tech	ADOBE	District subscription	\$13,700.00

- E. Approval of Requests to EPSB on Various Certifications for 2022-23
- F. Approval of Shortened Day for Student
- G. **Approval of Summer Food Service Program – Not approved until additional information is available.**
- H. Approval of Grand Meadow Farm – Farm Lease

**10. STUDENT SHOWCASE**

South Oldham High School students presented information about the Horticulture Program at SOHS. Principal Melissa Woosley was available to answer any questions.

**10. SUPERINTENDENT REPORTS**

The Board took the following reports under advisement:

- 1. Brent Bohannon gave an updated report on Construction Projects. The report was taken under advisement and no action was taken by the board.
- 2. Superintendent Jason Radford submitted an updated report on his ILP. The board took the report under advisement, no action was taken at this time.

**14. ACTION ITEMS**

- I. On a motion by Larry Dodson, seconded by Carly Clem, the Board approved the adoption of KSBA Policy Services and KSBA Emeeting Services for OCS. (4,0)
- J. On a motion by Joe Dennis, seconded by Carly Clem, the Board approved the Oldham County Preschools 2023-2024 school year calendar as presented. (4-0)
- K. On a motion by Larry Dodson, seconded by Joe Dennis, the Board approved the 2023-2024 calendar and Major Breaks calendar for 2024-2025. (4,0)
- L. On a motion by Joe Dennis, seconded by Carly Clem, the Board approved to authorize the Superintendent to decide the date, time, and location for 2023 Graduation as more information becomes available. (4-0)
- M. On a motion by Larry Dodson, seconded by Joe Dennis, the Board approved the student’s early graduation due to hardship as presented. (4-0)

At 5:25 pm, Chairperson Hundley announced the board would take a 5-minute break and will reconvene at 5:30pm. The board reconvened at 5:31pm, Chairperson Hundley proceeded with the agenda.

**11. RECOGNITIONS**

**2023 National Merit Finalists**

Oldham County Schools is pleased to announce nine students have earned the 2023 National Merit Finalist title.

National Merit Finalists are chosen from the National Merit Semifinalists announced earlier in 2022. About 90 percent of semifinalists attain finalist standing, and more than half of finalists will win a National Merit Scholarship, earning the Merit Scholar title.

To become a finalist, the semifinalist and their high school must submit a detailed scholarship application, in which they provide information about the semifinalist’s academic record, participation in school and community activities, demonstrated leadership abilities, employment, and honors and awards received. A finalist must have an outstanding academic record throughout high school, be endorsed and recommended by a high school official, write an essay, and earn SAT scores that confirm the student’s earlier performance on the qualifying test.

**North Oldham High**  
Emily Loleng

**Oldham County High**  
Madeline Brittan  
Tabitha Crain  
Sarah Freeland  
Ian Hobbs  
Joshua Oberhotlzer  
Elizabeth Scheetz

**South Oldham High**  
Ty Clayton  
Qidi Wang (early graduate)

### Oldham County Schools Community Partner

John Michaud, has spent countless hours photographing some of the most interesting moments in sports across our district. John's commitment to Oldham County Schools shows in everything he does and many of you have seen his work on display in our buildings. We want to thank him for telling our athletes' stories through photography and for his breathtaking photos that have graced our hallways. We are so thankful to have strong partnerships with people like John.

#### 13. PUBLIC EXPRESSION

Chairperson Hundley stated it was time for public expression and called upon the public expression registrar Michael Williams for the registered speakers. 10 people had registered to speak. Chairperson Hundley proceeded with public expression and the board decided to allow each speaker 3 minutes to address their concerns to the board. The following people had registered to speak: Teresa DeLeeuw, Rosa Johnson Oaker, Shelly Lee, Jessica Jones, Tiffany Nugent, Keira Justice, Vonnie Rodgers, Rebecca Reichert, Sandeep Goyal, Jennifer Syamala.

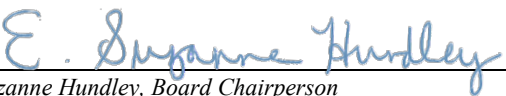
#### 15. INFORMATION ITEMS

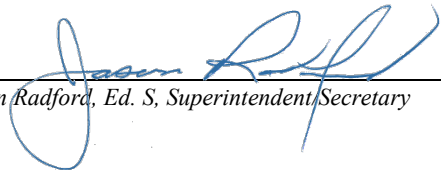
The Board took the following reports under advisement, no action was taken.

1. Monthly Preschool Report
2. Monthly District Energy Usage Report

#### 16. ADJOURN

Chairperson Hundley, acting on the Superintendent's recommendation to adjourn, called for a motion and a second to adjourn. On a motion by Carly Clem, seconded by Joe Dennis, and unanimously carried, the Board adjourned the March 27, 2023, meeting at 6:21 p.m. (4-0).

  
Suzanne Hundley, Board Chairperson

  
Jason Radford, Ed. S, Superintendent/Secretary