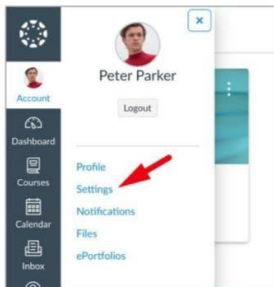


Before beginning this process, make sure you have a student pairing code. Your student can generate a pairing code from his/her account by following the steps below:

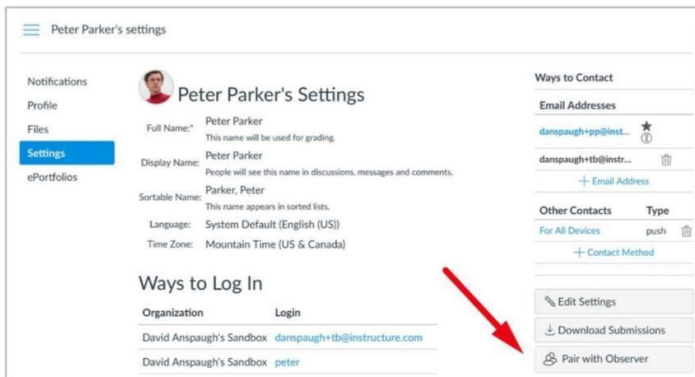


Create a Pairing Code as a Student

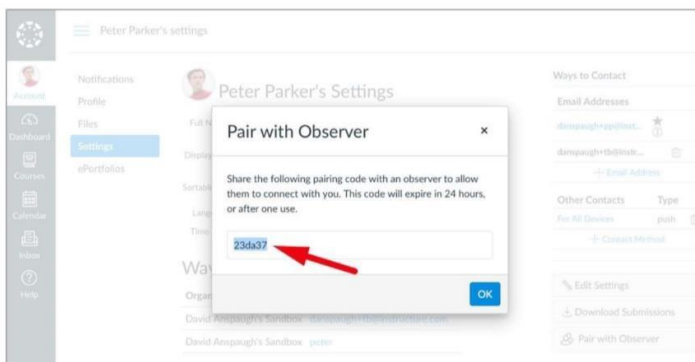
1 From the global navigation of Canvas web, select *Account*, then choose *Settings*.



2 Select *Pair with Observer* from the sidebar of the settings page.



3 Copy or share the pairing code with an observer to allow them to register.



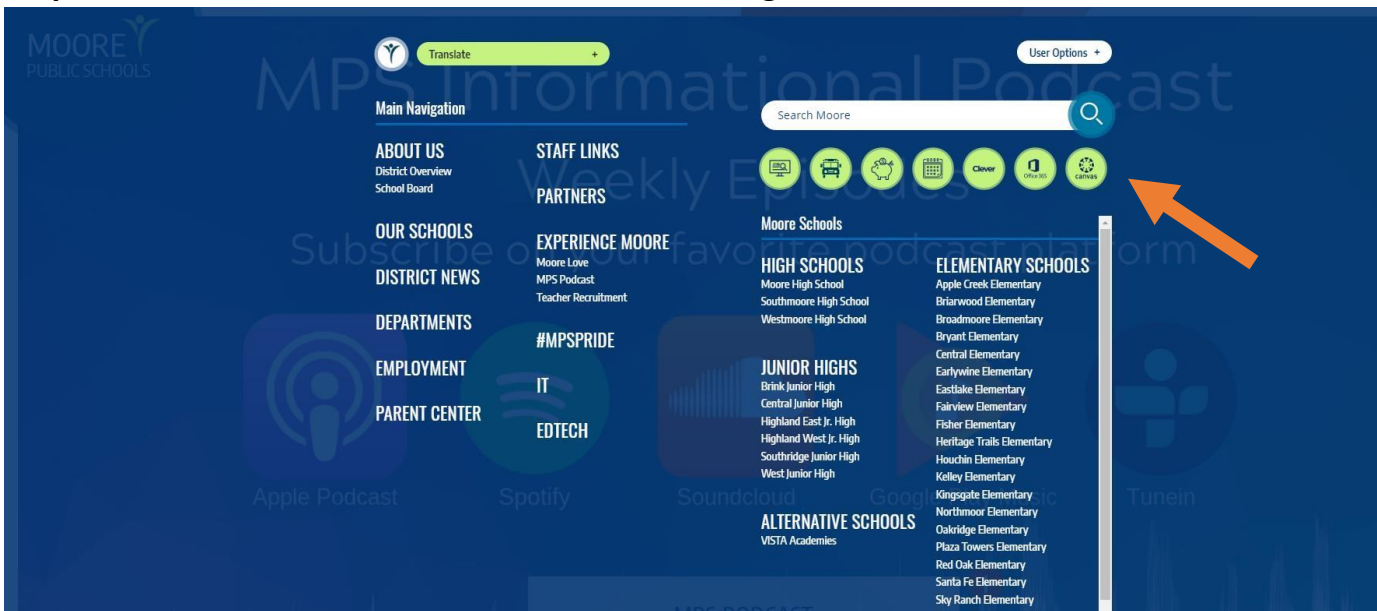
Now that you have a student pairing code, follow the steps below to create your parent account:

Step 1 – From any district or secondary MPS website click the menu button.

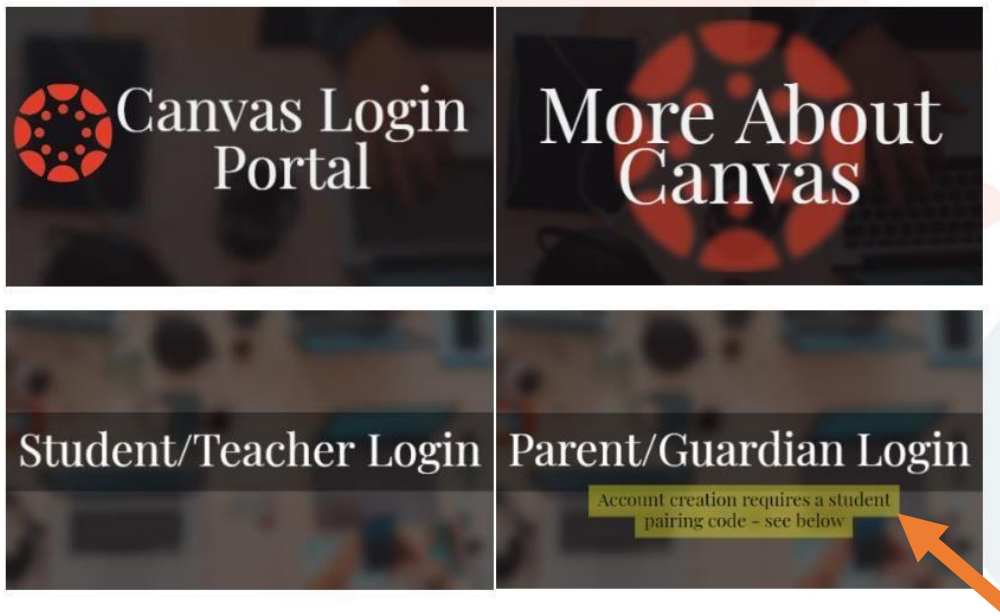
(Alternatively, you can scroll to the bottom of the page and choose the Canvas icon located there.)



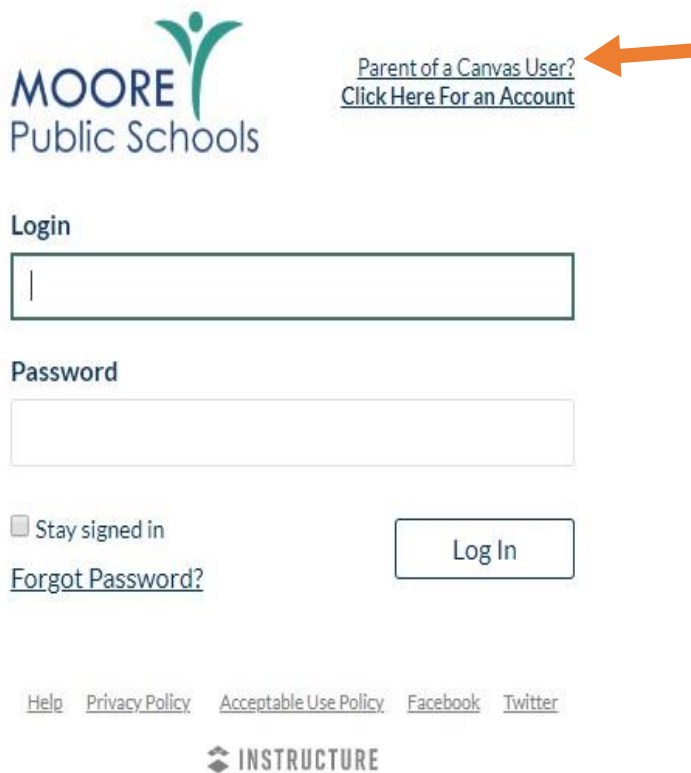
Step 2 – Select the “Canvas” icon located on the right side of the menu.



Step 3 - Now, from the Canvas Login Portal page, select the “Parent/Guardian Login” option:



Step 4 - From the MPS Canvas login page, choose “Parent of a Canvas User?”



Step 5 - Enter your name and email address. Then create a password and enter your student pairing code. Don't forget to mark the box that says you agree to the terms of use. Then click "Start Participating" in the bottom right hand corner.

The image shows a 'Parent Signup' form with the following elements:

- Parent Signup** (title bar with a close button 'x')
- Your Name** (text label above a text input field)
- Your Email** (text label above a text input field)
- Password** (text label above a text input field)
- Re-enter Password** (text label above a text input field)
- Student Pairing Code** (text label above a text input field) and **What is a pairing code?** (link text)
- You agree to the terms of use and acknowledge the privacy policy.**
- Cancel** (button) and **Start Participating** (button)

Now you will be on your Canvas Dashboard that is populated with all your student's courses. You can click on one of the course cards to be taken into the course, view the "Coming Up" list in the upper right hand corner, go to "Account" in the upper left hand corner to setup your notifications or add methods of contact under the "Settings" option.

The screenshot shows a Canvas Dashboard interface. On the left is a dark blue sidebar with navigation options: Account, Dashboard, Courses, Calendar, Inbox, and Help. The main area displays a grid of course cards. Each card features a representative image, the course name, and icons for notifications and access. The cards include: Chemistry (molecular model), Creative Writing (pen nib), English (open book), Math (red 'MATH' text), World History (space scene), Theatre Club (stage), and Robotics (robot). In the top right corner, there is a 'Coming Up' section with a 'View Calendar' link, listing upcoming assignments: '1.5 Practice Problems' (Math, 100 points, Feb 13 at 11:59pm) and 'Reader Response 6' (English, 50 points, Feb 14 at 11:59pm), with a 'View Grades' button below. An orange arrow points to the 'Dashboard' label in the top left. Another orange arrow points to the 'Coming Up' section in the top right. Three orange arrows point to the grid of course cards.

Course Cards