

1                   **WRITTEN NOTIFICATION OF VIOLATION OF SCHOOL POLICIES**  
2                   **BY STUDENTS IN ALTERNATIVE EDUCATION PROGRAMS**  
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4           The School Board requires written notification of an offense to the parent, guardian, or other  
5           person having charge or control of a pupil in an alternative education program as described in the  
6           Code of Virginia § 22.1-209.1:2 when:

- 7           • A pupil commits an offense in violation of School Board policies and school officials  
8           determine the offense was committed without the willful intent to violate such policies, or
- 9           • The offense did not endanger the health and safety of the individual or other persons.

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11           The notification shall be made no later than two school days following the incident. The School  
12           Board requires the principal of the school the child attends, or other appropriate school personnel,  
13           to develop appropriate measures, in conjunction with the pupil's parent or guardian, for correcting  
14           such behavior.

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16           Adopted:       December 5, 1996

17           Amended:     December 18, 2014

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19           Legal Ref.:     Code of Virginia, 1950, as amended, § 22.1-209.1:2(D).