

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on March 16, 2023.

Mr. Michael Mamrak, Board President called the meeting to order at 7:01 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Dr. Carolyn Strickland	A	Mrs. Lynn		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Mr. Christopher Kenyon, McCormick Law, Heather Burke, and Patricia Kepner

PRESENTATION

Student of the Month- Haiden Shawl

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Messenger seconded the motion to accept the meeting minutes from the February 16, 2023 regularly scheduled meeting as presented. The motion carried 4-0.

FINANCIAL REPORTS

Mr. Shimmel moved and Mr. Messenger seconded the motion to approve the financial reports for the period ending February 28, 2023 and the bills from February 11, 2023 to March 9, 2023 in the amount of \$76, 072. 85 as presented. The motion carried 4-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Shimel seconded the motion to approve the following action items as presented:

- A. The second reading of LycoCTC policies 204, and 221.
- B. Review of LycoCTC policy 223.
- C. First reading of the general fund proposed operating budget for 2023-2024 school
- D. Executive Director and Solicitor to prepare proposed agreements with the East Lycoming School District to bill for business and technology services provided at an hourly rate beginning with the 2023-2024 fiscal year.
- E. The Comprehensive Plan 2023-2026.
- F. First reading of the LycoCTC 2023-2024 school calendar.
- G. Memorandum of Understanding between Career and Technical Education Centers and The Bureau of Career and Technical Education (BCTE) for participation in the BCTE Technical Assistance Program.

- H. Recommendation to authorize the Executive Director and Solicitor to prepare a proposed amendment to the JOC Articles of Agreement admitting Benton Area School District to join the Lycoming Career and Technology Center and to issue the proposed amendment to the current sending school districts for a vote by their respective members, with any/all proposed actions being made contingent upon confirmation that Benton Area School District agrees to all terms and conditions proposed for its admission and those existing within the current Articles of Agreement. Additionally, any/all proposed actions are contingent on Benton Area School District providing satisfactory proof that it has complied with all local, state, and federal laws relative to joining the Lycoming Career and Technology Center. Benton Area School District agrees to pay a fee of equal to one-sixth the value of Lycoming Career and Technology Center's Capital Asset Value as of June 30, 2021 minus assets purchased with state grant funds in annual installments of \$47,349.00 for each of the next five years.
- I. Sebastian Peipher as a member of the Computer Systems Technology Occupational Advisory Committee.
- J. The donation of a 2011 Ford Edge from the LycoCTC to the Keystone Central School District CTC for educational and training purposes.
- K. The donation of a 1997 Ford Cargo Van from the East Lycoming School District to LycoCTC for educational and training purposes.
- L. William Dowdy as a Perkins-funded paraprofessional, retro to January 19, 2023 at \$12.00 per hour for the 22-23 school year.
- The motions carried 4-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Dr. Skaluba gave an update on the feasibility study. Our architect, Don Main is currently working on a report with more options and Dr. Skaluba will provide that information at next month's meeting.

We have planned a spring Open House on April 27th.

The instructors are working on plans within their programs to do some community outreach projects.

Curriculum /Programs/Enrollment:

Current enrollment is 305.

Projected enrollment for the 2023-24 school year is currently 412. There are a few programs that are over capacity at this point, due to space limitations. We will be working with the counselors to review applications and determine placements and waitlists.

Cooperative education- we now have thirteen students out on co-op job placements- Early Childhood (2), Culinary (2), Health Careers (8), Criminal Justice (1)

With the marking period ending on March 23rd, instructors are working with a few students that are missing assignments, to try to improve their grades before the end of the marking period. They will be given the opportunity to stay here on March 21st to catch up on the incomplete work.

Mr. Minium shared information on potential new programs for the future.

Instruction / Professional Development:

Our third level seniors are preparing to take their NOCTI exams in March.

The end of the marking period will be on Thursday, March 23rd

During our in-service on March 6th, Dr. Thomas Starmack did a presentation on self-efficacy for our staff. Dr. Starmack will be returning for the next in-service on April 6th to continue professional development around self-efficacy.

Upcoming Events:

Teacher In- Service- 4/6

Spring Break- 4/7-4/11

April JOC meeting- 4/20

Professional Advisory Committee meeting- 5/4

Spring Occupational Advisory Committee meetings- 5/10

Awards Day- 5/2

Senior Ceremony- 5/17

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, April 20, 2023 at 7:00 pm at the Lycoming Career & Technology Center Café.

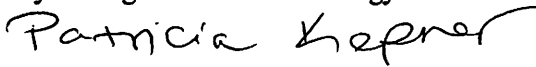
ADJOURNMENT

With no further business, Mr. Shimmel moved Mr. Whitmoyer seconded the motion to adjourn at 8:30 pm. The motion carried

4-0

Respectfully submitted,

Lycoming Career & Technology Center



Patricia Kepner: Board Secretary