

March 20, 2023

**Minutes of the Regular Meeting of the Aurora City Schools Board of Education of
March 20, 2023**

**The meeting was held at the Aurora Board of Education Office, 102 E. Garfield Road,
Aurora, Ohio**

Call to Order

The meeting was called to order at 7:00 pm.

All Board Members were present.

23-069 – Approve Job Description – Mrs. Mehallis motioned that Exhibit E-1-b-8 (Resolution to Approve Job Description and Salary Schedule for Assistant Principal & 6-12 Special Education Coordinator) be tabled

Moved by: Mrs. Mehallis

Seconded by: Mrs. Conner

Roll Call Vote:

Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb
Mrs. Conner, Mr. Sabulsky

No: None: motion carried

23-070

Recognize Excellence

RESOLVED THAT

the Aurora Board of Education is proud to recognize and congratulate the following students for being selected by Rotary International of Aurora as **Students of the Month**:

Elena Mighton

Harmon Middle School

Aiden Abramovich

Harmon Middle School

Moved by: Mr. Acomb

Seconded by: Mr. Sabulsky

Roll Call Vote:

Yes: Mrs. Conner, Mr. Sabulsky, Mrs. Mehallis,
Mr. Acomb, Mr. Zayas,

No: None: motion carried

23-071

Recognize Excellence

RESOLVED THAT

the Aurora Board of Education is proud to recognize and congratulate the following students for being selected by the American Legion as winners of the **American Legion Americanism and Government Test**.

Steve Spencer, representing the American Legion, presented awards to the following American Legion Americanism and Government Test winners:

12th grade, Logan Oden & Shamiso Maposa 11th grade, Damitry Volf & AlexandriaYuhasz
10th grade Riley Lane & Avanti Cholleti

Moved by: Mr. Sabulsky

Seconded by: Mr. Zayas

Roll Call Vote:

Yes: Mrs. Conner, Mr. Zayas, Mrs. Mehallis,
Mr. Sabulsky, Mr. Acomb

No: None: motion carried

23-072

Recognize Excellence

RESOLVED THAT

the Aurora Board of Education is proud to recognize and congratulate the Aurora High School Quiz Bowl Team.

Moved by: Mrs. Conner

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mrs. Mehallis, Mr. Zayas, Mrs. Conner,
Mr. Sabulsky, Mr. Acomb

No: None: motion carried

Acknowledgement of Visitors and Hearing of Public

There was no public comment.

23-073

Approval of Minutes

The minutes of the Regular Meeting of February 27, 2023 were approved.

Moved by: Mrs. Conner

Seconded by: Mr. Sabulsky

Roll Call Vote:

Yes: Mr. Sabulsky, Mrs. Mehallis, Mrs. Conner,
Mr. Acomb, Mr. Zayas,

No: None: motion carried

Superintendent/Assistant Superintendent Reports

Mr. Roberto reported on the Ohio Facilities Construction Commission Visioning Workshop in Columbus that he attended along with Maria Goodman, Mike Hayes and Paul Milcetic. The goal of this workshop, which was recommended by our architects (tda), was to be sure that the District's philosophical vision and pedagogical practices align with the design of the potential new construction. We returned with a feeling of reassurance and reinforcement that we are on the right track emphasizing our Strategic Vision as the guiding force for all that we do including designing the layout for potential construction.

Mr. Roberto shared the updated timeline with the Board and referenced the launching of a new link on the District website which any community members could access. On the website, thanks to Stacey DeAnna, there is a google site which will help us share the latest information and therefore tell our story of this potential construction project.

- If you go to the website, you will see a link in the upper right side titled "ACSD Facilities Master Planning Project."*
- Clicking on the link will take you to this new google site.*

- Reference "Why a Master Planning Project?"*
- Hover over News and Updates (but don't click)*
- Click on "How did we get here?" (scroll down to graphs)*

The goal of this site is to not only share what has happened concerning potential construction with the community, but to keep the community informed of the latest developments so that we can be transparent and therefore build trust with the community.

Mr. Acomb asked if tda would be providing a traffic study regarding the proposed new construction. Mr. Roberto replied that they would.

Dr. Milcetic provided a summary to the Board on the schedules, numerous activities, and crucial professional development sessions for staff during the February 17th and March 6th Professional Development Days. Any time the District decides to allocate dedicated time for educator learning, the goal is for the time to be well spent with targeted learning opportunities and collaborative opportunities, which might not otherwise be possible. As mentioned previously, certain days might be utilized for training for whole groups or large groups of staff, whereas other days might need to be

differentiated depending on roles, training requirements and/or PD needs. Whatever the requirement, staff role, or need, we strive to be intentional with our learning, as well as aligned with our Strategic Vision.

February 17th was utilized for required training for much of our staff, while also targeting some learning based upon building/level and then allotting afternoon time for collaborative efforts in our Professional Learning Communities. AHS Principal Mike Hayes and his team began the day with a brief Mindfulness session and then spent the morning delving into Universal Design for Learning. Staff cycled through sessions exposing them to these principles, which are based upon the concept of incorporating instructional shifts to ensure access to curriculum and learning for ALL students at the Tier 1 level, regardless of challenges or weaknesses in skill level. UDL is an extension of work we have done for years in the District to shift to a more student centered experience and to differentiate learning based upon the needs of our learners. Meanwhile, Corey Hoynacke (of the Summit County ESC) and Dr. Milcetic held sessions at both Harmon and Leighton (with 4th and 5th grade staff) based upon the High Quality Student Data (HQSD), which is a newer aspect of the OTES 2.0 Evaluation System in Ohio. They collaborated to focus on needs/questions that had arisen from communication with Harmon and Leighton Administration to clarify sources of HQSD and how teachers can best utilize this information to inform instruction based upon the assessment information they are gleaned on an ongoing basis. Additionally, Jen Miller facilitated the first part of the state required Dyslexia Training for all K-3 teachers and staff members, which was an extremely dense and intense day packed full of reading, videos, collaboration, and knowledge checks provided through Ohio provided learning modules. Pre-K Staff and Para-educators held necessary meetings and training in the morning, and all teachers outside of the K-3 staff were able to collaborate on curricular work in the afternoon in teacher or grade level teams.

March 6th continued much of the work from February 17th but was more parameter based vs. specific sessions/speakers with the exception of the K-3 Dyslexia Training, which continued in the exact same format. The expectation of our certified staff outside of K-3 was for all to begin their day with their PLC, Grade Level, or Department Teams to focus on goals and coordination of work for the day. Topics included a continuation of UDL unit redesigns, use of HQSD, and more extensive curricular work, which might include scope and sequence work, resource/rubric creation, and assessment revision/alignment. Jen Miller and the staff in the K-3 Dyslexia Training were extremely focused and efficient to the point that they almost completed all 11 required modules with just a small amount and the final assessment remaining. Meanwhile, a variety of valuable and necessary meetings, teaming, curricular work, vertical transition meetings, and departmental work occurred at the buildings including:

- Miller (Pre-K) - CPR Training, Screened Peers, Met Families***
- K-3 - Almost Completed Required Dyslexia Training***
- Leighton (4 & 5) - Vertical & Transition Meetings, Writing, Inquiry***
- Harmon - Grade Level PBIS/MTSS, Vertical & Transition, Assessment***
- AHS - Dept. Meetings - UDL Work Flow Shifts - Redesign with PLC***

Based on the anecdotal responses, the day was well received and successful in our objectives of teacher growth for the purpose of impacting student learning. We value these days greatly and know they are crucial in our professional development process each year. Additionally, we thank the Board of Education for their continued support of these PD Days sprinkled throughout the school year. Dr. Milcetic thanked all of the teachers, para-educators, and administrators involved with facilitating learning during both days.

Mrs. Mehallis asked what percentage of the District's students are dyslexic and Dr. Milcetich replied that it is a very small number.

Mr. Acomb asked what supports are in place to insure that the training is carrying over to the classroom. Dr. Milcetich replied that it is an ongoing process through the PLC's, best practices and assessment research.

Mrs. Mehallis inquired about Progress Book and Dr. Milcetich replied that the District had been using Pinnacle but the software is no longer supported causing the move to Progress Book.

Treasurer's Report/Recommendations

For the month of February, revenues exceeded expenditures by \$7,178,551. This increases the general fund cash balance to \$15,734,487 after the eighth month of the fiscal year. For the month of February, revenues were 0.59% less than projected while expenditures were 0.18% greater than projected.

On the revenue side, four tax advances totaling \$9,856,062 were received from the Portage County Auditor. This amount was \$64,272 less than projected but, as was mentioned in the past, is a function of the tax collection rate. The final real estate tax settlement from the Portage County Auditor is expected to be received sometime in March.

On the expenditure side, all expenditure categories are currently within normal variances of the projected amounts for the fiscal year.

Thus far for the fiscal year, revenues are \$5,723 greater than projected and expenditures are \$58,919 greater than projected. Overall, this results in an unfavorable variance of \$53,196 after the eighth month of the fiscal year.

The total cash balance for all funds is \$18,272,518.46 with the general fund having a cash balance of \$15,734,486.97. This overall cash balance is \$7,883,342.44 greater than that at the end of January which can be accounted for by:

- The \$7,178,551 excess of revenues over expenditures in the general fund.*
- Tax advances to the Bond Retirement Fund of \$355,443 and to the Permanent Improvement Fund of \$224,322.*
- Receipt of the School Safety Grant (Fund 599) in the amount of \$250,000.*

The Appropriation Amendments resolution is needed to transfer \$1,200 from the Anonymous Donation Fund to the National Honor Society Activity Fund and \$9,769.10 from the Athletic Tournament Fund to the Athletic Fund. Proper accounting procedures dictate that the transfers be run through the general fund.

The Amended Permanent Appropriation Resolution reflects necessary changes to the amended permanent appropriation resolution that was passed on October 24, 2022. The majority of these changes pertain to Federal Programs including ESSER (Fund 507) and the School Safety Grant (Fund 599).

23-074

Approve Financial Statements and Reports

WHEREAS the financial statements and reports (including revenues, disbursements, and balances) for the funds herein specified have been presented to the members of the Board at least two days prior to the meeting:

General Fund	Dated: 2/28/23
Student Activity Fund	Dated: 2/28/23
Categorical Funds	Dated: 2/28/23

Investments
Debts

Dated: 2/28/23
Dated: 2/28/23

WHEREAS the members of the Board have had an opportunity to inquire about any revenue, disbursement, balance, or report;

WHEREAS the public may review such documents in the treasurer's office and the annual financial statements and reports are part of the permanent records of this school district; and

WHEREAS disbursements are prohibited by statute from exceeding the amount appropriated by the Board;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.18 and ORC 3313.47, the financial statements and reports are approved as presented insofar as the disbursements are legal expenditures within the appropriated amounts.

Moved by: Mr. Zayas

Seconded by: Mrs. Conner

Roll Call Vote:

Yes: Mrs. Mehallis, Mr. Acomb, Mr. Zayas,
Mrs. Conner, Mr. Sabulsky

No: None: motion carried

23-075

Approve Appropriation Amendments (Transfers and Advances)

WHEREAS funds must be formally appropriated into items ("accounts") by the Board before funds are permitted to be expended; and

WHEREAS when an appropriations item ("account") has insufficient funds to meet future expenditures an advance/transfer of funds is necessary.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 5705.40, the appropriations measure heretofore adopted is hereby amended as set forth below or on the attachment;

BE IT FINALLY RESOLVED that the amended appropriations measure shall be prepared and distributed by the treasurer in such form as the auditor of state prescribes.

TRANSFERS:

Transfer from:

Amount:	Fund SCC:	Description
\$ 1,200.00	007-9010	Anonymous Donation
\$ 9,769.10	022-901T	Athletic Tournament
\$10,969.10	001-0000	General Fund

Transfer to:

Amount:	Fund SCC:	Description
\$10,969.10	001-0000	General Fund
\$ 1,200.00	200-915A	NHS
\$ 9,769.10	300-901A	Athletics

Moved by: Mr. Sabulsky

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mrs. Conner, Mr. Sabulsky, Mrs. Mehallis,
Mr. Acomb, Mr. Zayas

No: None: motion carried

23-076

Approve Amended 2022-23 Permanent Appropriations

WHEREAS it is necessary to adopt an amended appropriations measure for the fiscal year 2022-23 and

WHEREAS an accurate certificate of estimated resources has been received from the county auditor,

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 5705.38, the amended appropriations measure as heretofore attached for the current fiscal year is hereby adopted;

BE IT FINALLY RESOLVED that this amended appropriations measure shall be prepared and distributed by the Treasurer in such form as the Auditor of State prescribes.

Moved by: Mr. Sabulsky

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mr. Zayas, Mr. Acomb, Mrs. Conner,
Mr. Sabulsky, Mrs. Mehallis

No: None: motion carried

23-077

Accept Gift and Contributions

RESOLVED THAT

the Aurora Board of Education accept the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Mr. & Mrs. Bolbach donated - \$500.00 to the High School Athletic Department for baseball

Faulds Physical Therapy LLC donated \$ 1500.00 to the High School Athletic Department for baseball

Advanced Insurance Solutions LLC donated \$1,000.00 to the High School Athletic Department for baseball

Myorthos LLC Donated \$500.00 to the High School Athletic Department for girls soccer

Munn Chiropractic LLC donated \$500.00 to the High School Athletic Department for baseball

Moved by: Mrs. Conner

Seconded by: Mr. Zayas

Roll Call Vote:

Yes: Mrs. Conner, Mr. Zayas, Mrs. Mehallis,
Mr. Acomb, Mr. Sabulsky

No: None: motion carried

23-078

Accept Resignation and Retirement

RESOLVED THAT

the Aurora Board of Education accepts the **resignation/retirement** of the following staff members and/or positions.

Kevin Dobson
General Laborer

Resignation effective March 24, 2023
Two years of service to the district

Kristin Fecko
HMS Guidance Counselor

Retirement effective July 1, 2023
Twenty-two years of service to the district

Nicholas Maier
AHS School Psychologist

Resignations eff. the end of the 2022-23 school year
Two years of service to the district

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb,
Mrs. Conner, Mr. Sabulsky
No: None: motion carried

23-079

Award Administrator Contracts

RESOLVED THAT

the Aurora Board of Education approves the **administrator contracts** as follows:

Mark Abramovich
HMS Principal

3-Year Limited Contract
August 1, 2023 thru July 31, 2026

Michelle Nizen
LES Principal

3-Year Limited Contract
August 1, 2023 thru July 31, 2026

Michael Hayes
AHS Principal

3-Year Limited Contract
August 1, 2023 thru July 31, 2026

Paul Milcetic
Assistant Superintendent &
Curriculum Director

3-Year Limited Contract
August 1, 2023 thru July 31, 2026

Michael Roberto
Superintendent

4-Year Limited Contract
August 1, 2023 thru July 31, 2027

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis
Roll Call Vote:
Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb
Mrs. Conner, Mr. Sabulsky
No: None: motion carried

23-080

Approve Job Description and Salary Schedule for IT Support Analyst

RESOLVED THAT

the Aurora Board of Education approves the revised job description and salary schedule for **Tier 1 IT Support Analyst**

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis
Roll Call Vote:
Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb
Mrs. Conner, Mr. Sabulsky
No: None: motion carried

23-081

Employ Support Staff Substitutes for the 2022-23 School Year

RESOLVED THAT

the Aurora Board of Education approves the employment of the following in Board approved **support staff substitute positions** (bus driver, custodian/maintenance, secretary, paraprofessional, cafeteria/courier, media clerk, health/instructional assistant) for the **2022-23** school year effective July 1, 2022 through June 30, 2023, on an as needed as assigned basis contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria.

Kyla Courtad
Cynthia Baudo
Steven Bell
Kenneth Swindler Jr.

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb

Mrs. Conner, Mr. Sabulsky

No: None: motion carried

23-082

Award Supplemental Contracts (District Personnel)

RESOLVED THAT

the Aurora Board of Education awards **supplemental and extended time contracts** to district personnel for the **2022-23** school year as follows, contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from General Fund unless otherwise noted.

Donna Seitzer	HMS/LES Special Education – IEP Writing	Amount: 3%
Monika Biro	AHS Earth Prize Club	Amount: Intramural Rate
Melissa Foster	AHS Z-Club of Aurora	Amount: Intramural Rate
Dmitri Kourennyi	AHS Engineering Club	Amount: Intramural Rate
Dmitri Kourennyi	AHS Philosophy Club	Amount: 2%

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb

Mrs. Conner, Mr. Sabulsky

No: None: motion carried

23-083

Introductory Appointment of Support Staff

RESOLVED THAT

the Aurora Board of Education appoints the following **support staff member** as indicated for an introductory period of 100 work days’ contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Kenneth Swindler, Jr. AHS Custodian	Effective: March 13, 2023 Amount: Custodian 2 nd shift, Step 6 Fund: General
Cynthia Baudo MES Paraprofessional	Effective: March 15, 2023 Amount: Paraprofessional, Step 4 Fund: General
Steven Bell HMS Custodian	Effective: March 13, 2023 Amount: Custodian 2 nd shift, Step 6 Fund: General
Sherri Retton AHS Paraeducator	Effective: March 14, 2023 Amount: Paraeducator, Step 3 Fund: General
Kathleen Berry Tier 1 IT Support Analyst	Effective: April 10, 2023 Amount: Tier I IT Sup.Analys, Step 1 Fund: General

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb

Mrs. Conner, Mr. Sabulsky
No: None: motion carried

23-084

Award Supplemental/Pupil Activity Contracts (Non-District Personnel)

RESOLVED THAT

the Aurora Board of Education awards **supplemental/pupil activity contracts** to non-district personnel for **2023-24** school year as follows, contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from the General Fund unless otherwise indicated:

Kathryn Cicione AHS Volleyball Head Coach Amount: 11%

Moved by: Mr. Zayas

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mr. Zayas, Mrs. Mehallis, Mr. Acomb

Mrs. Conner, Mr. Sabulsky

No: None: motion carried

23-085

Approve Sport Trips

RESOLVED THAT

the Aurora Board of Education approve the overnight trip listed below:

Event	Gymnastics State Meet
Destination:	Columbus Ohio
Date(s):	March 3, 2023
Event	Wrestling-District Meet
Destination:	Canton Ohio
Date(s):	March 3, 2023
Event:	Wrestling – State Meet
Destination:	State Meet
Date(s):	March 2 thru March 4 2023
Event:	Baseball – State Tournament
Destination:	Columbus Ohio
Date:	June 2, 2023
Event:	Softball – State Tournament
Destination:	Columbus, Ohio
Date:	June 8 & June 9, 2023
Event:	Boys Tennis
Destination:	Columbus, Ohio
Date:	May 25 & May 26, 2023

Moved by: Mr. Sabulsky

Seconded by: Mrs. Conner

Roll Call Vote:

Yes: Mr. Sabulsky, Mr. Acomb, Mrs. Conner,

Mrs. Mehallis, Mr. Zayas

No: None: motion carried

23-086

Requesting Assistance from the OSBA Legal Assistance Fund

Whereas, the Aurora City Schools Board of Education is involved in litigation of statewide significance and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for the purpose of providing financial assistance to member boards of education,

Therefore, the Board hereby resolves to request assistance from the OSBA LAF for calendar year 2023 and authorizes the Superintendent to complete the necessary application for assistance.

Moved by: Mr. Acomb

Seconded by: Mr. Sabulsky

Roll Call Vote:

Yes: Mr. Sabulsky, Mr. Acomb, Mrs. Conner,
Mrs. Mehallis, Mr. Zayas

No: None: motion carried

Discussion Items

There were no discussion items.

Board Items

There were no Board items

23-087

The meeting was adjourned at 7:58 p.m.

Moved by: Mrs. Conner

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: pMrs. Conner, Mr. Acomb, Mr. Zayas,
Mr. Sabulsky, Mrs. Mehallis

No: None: motion carried

Board President

Treasurer