

*It is anticipated that the Board will entertain a motion to enter into executive session at 6:00 p.m. to discuss one collective negotiation pursuant to Article 14 of the Civil Service Law and the employment history of six particular persons.*

***The regular portion of the meeting will begin at 6:30 p.m.***

- I. Meeting Called to Order**
- II. Pledge of Allegiance to the Flag**
- III. President's Comments**
- IV. Superintendent's Report**
- V. Board Student Representative- Neil Stringer**
- VI. Public Comments**
- VII. Minutes** **(BOARD ACTION)**
- VIII. March 2023 Warrant Review (Mrs. Miller and Mrs. Personale)** **(BOARD ACTION)**
- IX. Wayne-Finger Lakes BOCES** **(BOARD ACTION)**
- X. Consensus Agenda** **(BOARD ACTION)**

**Business**

- 1. Four County School Boards Association Ballot- Election
- 2. Agreement
- 3. Guest Speaker
- 4. Donations
- 5. New Club
- 6. Recommendations of the Committee on Special Education

**Personnel**

*End of Consensus Agenda*

- XI. Board Committee Reports**
  - Policy Committee- Mrs. Beth Thomas
- XII. District Committee Reports**
  - Council for Instructional Excellence (CIE)- Dr. Jen Schneider/ Beth Thomas- April 12, 2023
  - Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller- April 11, 2023
  - Safety / Health / Security Committee- Mr. John Polimeni- April 20, 2023
- XIII. Closing Remarks**

**I. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

**1. Donations**

A donation from Daniel and Debra Hoffman in the amount of \$5,500 to cover unpaid student lunch balances from the Elementary School.

A donation from the Student Technology Services (STS) in the amount of \$1,297.46 to purchase a television, mount, and Chromebox for digital announcements in the counseling office.

**Personnel**

**1. Non-Instructional Personnel**

**A. Appointments**

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
James Henning	Substitute Bus Monitor	4/24/2023	\$14.20/hr.
Kelly LaBouf	Contract Substitute School Nurse	4/27/2023	\$23.00/hr.

**2. Instructional Personnel**

**A. Removal**

- 1) Douglas Bass, Contract Substitute Teacher at the Academy, has been terminated by the District effective April 21, 2023.

**B. Appointments**

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

- 1) Kaylee Kelley, previously approved to a Foreign Language position starting July 1, 2023, will remain in her current 1.0 FTE Intervention Teacher position continuing her tenure schedule in the tenure area of Elementary.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Kaylee Kelley	Childhood Ed 1-6; Literacy B-6; Spanish 5-9; Spanish 7-12	7/1/2022	Continuation of Current Step Schedule

**2) Spring Coaches**

The following individuals are recommended to Spring Coaching positions at the contractual rate:  
 Dave Nieman                      Assistant Varsity Girls Lacrosse

***End of Consensus Agenda***

*It is anticipated that the Board will entertain a motion to enter into executive session at 6:00 p.m. to discuss one collective negotiation pursuant to Article 14 of the Civil Service Law and the employment history of six particular persons.*

***The regular portion of the meeting will begin at 6:30 p.m.***

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks
- Correspondence

**IV. Superintendent's Report**

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Board Student Representative- Neil Stringer**

**VI. Public Comments**

*To allow for public participation and when time permits, a period not to exceed fifteen (15) minutes shall be set aside during each Board meeting for public participation. Individual comments will be limited to no more than three (3) minutes.*

*Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 by noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.*

*To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.*

**VII. Minutes**

**(BOARD ACTION)**

- April 10, 2023- Regular Board Meeting

**VIII. March 2023 Warrant Review (Mrs. Miller and Mrs. Personale)**

**(BOARD ACTION)**

- A-86 General 9008554-9008599 (ACH)
- A-87 General 16819-16870 (Check Print)
- A-88 General 16815-16818, 16871-16877 (In House)
- A-92 General 9008600-9008651 (ACH)
- A-93 General 16886-16931 (Check Print)
- A-94 General 16879-16885, 16932, 11843733 (In House)
- C-16 Cafeteria 2743-2755
- C-17 Cafeteria 2756-2759
- F-34 Federal 9000412-9000414 (ACH)
- F-35 Federal 875 (Check Print)
- F-36 Federal 9000415-9000417 (ACH)
- F-37 Federal 876-885 (Check Print)
- H-33 Capital 553-562 (Check Print)

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H-34 Capital 9000182-9000185 (ACH)  
H-35 Capital 9000186-9000188 (ACH)  
H-36 Capital 563-564 (Check Print)

**IX. Wayne-Finger Lakes BOCES**

**(BOARD ACTION)**

There are four (4) vacant seats on the Wayne-Finger Lakes Board of Cooperative Educational Services (BOCES) Board of Education. Three seats are for a 3-year term effective July 1, 2023; one seat is for a 2-year term effective July 1, 2023. The candidates are listed below, in order selected by lot, with their address and school district of residence.

Please vote for four (4)

- Michael Ellis, 4082 W. Lake Rd., Geneva, NY 14456 - school district of residence: Geneva
- Anne Morgan, 2285 Bromka Rd., Romulus, NY 14541 - school district of residence: Romulus
- David Landon, 1005 Farmington Rd., Macedon, NY 14502 - school district of residence: Pal-Mac
- Linda Eygnor, 6814 Dutch St., Wolcott, NY 14590 - school district of residence: North Rose-Wolcott
- Bob Ohmann, 37 Dickerson St., Lyons, NY 14489 - school district of residence: Lyons

Approval of the 2023-2024 tentative administrative budget (Part 1) of the Wayne Finger Lakes Board of Cooperative Educational Services in the amount of \$3,656,500.

**X. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

**1. Four County School Boards Association Ballot- Election**

The official ballot for Four County School Board Association for election of officers for a term on one year starting on July 1, 2023.

- President- Joe McNamara, Seneca Falls
- Vice President- Carrie Resch, Wayne
- Banking- Reliant Community Credit Union
- Signatories on Bank Accounts
  - Stephen P. Miskell, Ed.D.
  - Joe McNamara
  - Carrie Resch
  - Beth Thomas

**2. Agreement**

An agreement with Solution Tree, Inc. for professional development in the form of customized workshops for the 2023-2024 school year.

**3. Guest Speaker**

Mrs. Marissa Logue, Academy Principal, is requesting approval for dairy farmer Deb Brown from Half Dutch Farm to bring a calf to the Academy for a class project. Students will learn about how dairy farmers use cows and how they are treated.

**4. Donations**

Mrs. Marissa Logue is requesting approval to accept a donation from Mrs. Frieda O'Hanlon to the music department at the Academy the following items:

- Conn Director Cornet valued at \$250

- Bass Clarinet valued at \$600
- Tenor Trombone valued at \$350
- Tenor Trombone valued at \$1200

**5. New Club**

Mr. John Arthur, Middle School Principal, is requesting approval for a new club, CMS Builder's Club. This is similar to the Elementary K-Kids and Academy Key Club. This club will focus on helping others in our school and Canandaigua community. They will wrap gifts for the Kiwanis holiday party, assemble Easter baskets, write cards to veterans, assemble personal care kits for children located in a disaster area, and bake dog treats for Happy Tails. The unpaid advisors are Ms. Kim Connal and Ms. Maureen Loeffler.

**6. Recommendations of the Committee on Special Education**

Recommendations of the Committee on Special Education meeting dates of: January 31, 2023; February 3, 2023; February 7, 2023; February 8, 2023; February 10, 2023; February 14, 2023; February 17, 2023; March 6, 2023; March 9, 2023; March 13 2023; March 15, 2023; March 21, 2023; March 22, 2023; March 23, 2023; March 24, 2023; March 28, 2023; March 29, 2023; March 30, 2023; March 31, 2023; April 4, 2023; April 10, 2023; April 11, 2023; April 13, 2023; and April 17, 2023.

**Personnel**

**1. Non-Instructional Personnel**

**A. Retirement**

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Elizabeth Johnson	Teacher Aide	6/30/2023	24

**B. Removals**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Robert Morse	Teacher Aide	Resignation	4/18/2023
Craig Casson	Groundskeeper	Resignation	4/28/2023

**C. Appointments**

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Emily Brown	Substitute Food Service Helper	4/13/2023	\$14.20/hr.
Deb Bowen	Substitute School Bus Driver Trainer	7/1/2023	\$30.00/hr.
Keith Young	Substitute School Bus Monitor	4/24/2023	\$14.20/hr.
Michael Wales	Custodial Worker	5/1/2023	\$15.61/hr.

**2. Instructional Personnel**

**A. Resignation**

- 1) Steven Skidmore, Business Teacher, has resigned from the District effective June 30, 2023.

- 2) Jessica Brotsch, Elementary Interventionist Teacher, has resigned from the District effective June 30, 2023.

**B. Resignation for the Purpose of Retirement**

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Anne Ceddia	Assistant Principal, Middle School	6/30/2023	21

**C. Leave of Absence**

- 1) Taylor Fraser, Special Education Teacher at the Primary School, has requested a leave of absence for the 2023-2024 school year.

**D. Appointments**

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

- 1) Abbey Baccari, current Kindergarten Teacher, will be appointed to a 1.0 FTE UPK Teacher effective July 1, 2023. She will remain on her current tenure track and on her current salary schedule.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Abbey Baccari	Early Childhood Education B-2	7/1/2023	Current Step

2) Mentors

The following individuals are recommended to Mentor assignments as indicated school year at the contractual rate:

Kim Kane for Samantha Holdredge, Effective 4/10/2023  
 Melinda Fikes for Matt Clement, Effective 4/10/2023  
 Lori Kovalovsky for Lorraine Williams, Effective 4/10/2023  
 Kelly Godfrey for Dana Olson, Effective 4/17/2023  
 Kim Kane for Holly McClow, Effective 4/15/2023  
 Tina Walters for Jessica Meissner, Effective 4/17/2023

*End of Consensus Agenda*

**XI. Board Committee Reports**

- Policy Committee- Mrs. Beth Thomas

**XII. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson

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- **Council for Instructional Excellence (CIE)- Dr. Jen Schneider/ Beth Thomas- April 12, 2023**
  - **Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller- April 11, 2023**
  - **Safety / Health / Security Committee- Mr. John Polimeni- April 20, 2023**

**XIII. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

**XIV. Upcoming Events**

- April 29- Fifth Saturday Student Enrichment
- May 4- Rotary Budget Presentation
- May 6- Junior Prom
- May 8- Budget Public Hearing and Regular Board Meeting
- May 9- Kiwanis Budget Presentation
- May 9- PTSA Meeting & Budget Presentation
- May 9- Tri M Honor Society Induction
- May 11- National Honor Society Induction
- May 11- Academy Art Show
- May 12- CIE
- May 15- Transportation Appreciation Week
- May 16- District Budget & Board of Education Vote
- May 17- Board of Education Meeting
- April 20- District Health and Safety Meeting
- May 21- Mental Health Awareness Walk
- May 22- Board of Education Meeting
- May 23- Fifth Grade Band & Orchestra Concert
- May 24- CA Concert 1
- May 26- Fourth & Fifth Grade Chorus Concert
- May 29- Memorial Day
- May 31- Eighth Grade Concert
- June 3- Senior Ball

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, April 10, 2023 at 6:30 p.m. in the Canandaigua City School District, Operations Center, Mrs. Miller, Vice President presiding.

**BOARD MEMBERS PRESENT:** Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, Jen Schneider, Jenny Tessendorf, Beth Thomas

**BOARD MEMBERS ABSENT:** Jeanie Grimm, John Polimeni

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**BOARD DISTRICT CLERK ABSENT:** Deborah Sundlov

**OTHERS PRESENT:** Neil Stringer, others as listed on the sign in sheet

***Meeting Called to Order***

Mrs. Miller called the meeting to order at 6:30 p.m. with second grader Levi Kennedy leading all in the Pledge of Allegiance.

***President's comments***

Mrs. Miller passed around thank you notes Ms. Amanda Harris fifth grade students created for the Board.

***Superintendent's Report***

Superintendent Farr provided the Board with an update on the Braves name/symbol. The next Board of Regents meeting is scheduled for April 17 and 18. Word has been received from other districts that currently hold the name Braves that they have received notification that they will not be able to maintain that or any derivative.

***Board Student Representative***

Neil Stringer reported the end of the third marking period is this week The fifth Saturday (April 29) will have workshops for UPK-12. The Mental Health Awareness Walk is scheduled for May 21. Junior Prom is scheduled for May 9 at Finger Lakes Community College, and College Night at the Academy will be held on April 12.

***Public Comments***

The following spoke during public comments:

- Jennifer Frary, Canandaigua
- Heather Holman, Canandaigua
- David Ragonesi, Canandaigua

***Board Meeting Minutes***

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the Regular Board Meeting minutes of March 20, 2023.

**APPROVED: BOARD MINUTES**



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***Budget Presentation Proposed 2023-2024 Budget Adoption***

The three-part budget:

Administration	\$ 6,870,999
Program	\$ 67,202,402
Capital	<u>\$ 14,222,696</u>
Total	\$ 88,296,097

The budget will include a \$100,000 Capital Outlay Project at the Academy to include fume hoods, chemical cabinets, finishes, mechanical, electrical, and plumbing. This will have an estimated 74.1% state aid of the total project cost.

Reserved appropriated in balancing the budget are:

Employees' Retirement System (ERS)	\$ 924,338
Workers' Compensation	\$ 333,000
Unemployment Insurance	\$ 20,000
Employee Benefit Accrued Liability	\$ 100,000
Tax Certiorari	\$ 100,000

Proposition 2 Transportation

Purchase of buses = \$1,455,1895  
Five 74-passenger buses at \$159,865 each  
Four 74-passenger with storage at \$163,966 each  
Use of Transportation Reserve and Fund Balance with no new increase to taxes.

Proposition 3 Vehicle Purchase

Creation of the 2023 Vehicle Purchase Reserve Fund in the amount of ten million for a probable term of ten years.

Proposition 4 Funding for Wood Library

\$920,150 tax levy or 8.99% increase  
Increase of 0.018 cents/\$1,000 Assessed Value  
Increase of \$2.74 for \$150,000 Assessed Value

Two board seats open, currently held by Mrs. Megan Personale and Mr. John Polimeni

Upon a motion made by Ms. Tessendorf, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the 2023-2024 Budget.

**APPROVED: 2023-2024 BUDGET**

**Consensus Agenda**

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the Consensus Agenda

**APPROVED: CONSENSUS AGENDA AND SUPPLEMENTAL**

**Business**

**1. Treasurer's Report**

the Treasurer's Report for the Period of December 1, 2022 - February 28, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**2. Budget Status Report**

the Appropriation Status Report, which is a summary which is a summary, for the period of July 1, 2022 – February 28, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**3. Revenue Status Report**

the Revenue Status Report, which is a summary July 1, 2022 – February 28, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**4. Election Inspector Rate**

the pay rate to \$14.20/hr. for election inspectors beginning with the 2023-2024 election on May 16, 2023.

**5. Election Inspectors**

Dick Onze, Susan Onze, Elaine Williard, Larry Williard, Diane Olivet, Karen Demay, Jim Demay, Judith Flamini, Patricia Neprud-Mehls, Joan Houle, Sandy Delmonte, Pam Gilison, and others as need will be approved for May 16, 2023 at a future Board meeting.

**6. Budget Transfer**

the below budget transfer is over \$20,000 and require Board approval. This is to cover contract for Teacher of the Deaf services per student's IEPs

From: A2250.490-00-0000	Special Programs BOCES	\$ 54,400
To: A2250.400-00-0000	Special Programs Contractual	\$ 54,400

**7. Attend Canandaigua Schools**

the request of Ms. Jasmin Allen, Primary School Aide, for her daughter, Aliyah Williams-Frigon to attend Canandaigua School beginning September 2023 as a third-grade student.

**8. District Health and Safety Plan**

approval for the following to be added to the District Health and Safety Plan committee:

- Jon Canough- teacher
- Randy Boylan- parent, Academy
- Mike Giso- Turner Construction Company
- Kevin Rademacher- LaBella Associates

**9. WFL Cooperative Bid- Various Commodities and/or Services- 2023-2024 School Year**

**WHEREAS**, The Board of Education, Canandaigua City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services, and

**WHEREAS**, The Board of Education, Canandaigua City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, The Board of Education, Canandaigua City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Canandaigua City School District of New York State and making recommendations

**THEREFORE BE IT RESOLVED**, That The Board of Education, Canandaigua City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above, and

**BE IT FURTHER RESOLVED**, That The Board of Education, Canandaigua City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services. and

**BE IT FURTHER RESOLVED**, That The Board of Education, Canandaigua City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding. and

**NOW, THEREFORE, BE IT RESOLVED**, That The Canandaigua City School District on behalf of the Board of Education, Canandaigua City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

#### **10. Proctors**

the request of Mrs. Marissa Logue, Academy Principal, is of the below Advance Placement/ International Baccalaureate Proctors:

Laure Blazey	Laure Blazey	Chris Crater
Chris Crater	Robin Hulme	Gail Kass-Smith
Barb Landon	Arlene McDonald	Sue Intel
Mike Prusinowski	Laurie Roeder	Karen Salvia-Mottler
Robb Sloan		

#### **11. Agreement**

agreement with Management Advisory Group Business Operations, Inc. from July 1, 2023- June 30, 2024 for Medicaid Consultant Services in the amount of \$18,730.

#### **12. Robotics Volunteers**

the request of Mrs. Marissa Logue of the below Robotics volunteers:

Andrew Levy	David Talbot	David Russell
Connor Russell	Nancy Gingold	Benjamin Baxter
Craig Perrin	Ben Perrin	Brian Snyder

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### **13. Fall 2023 Student Teachers Placement**

the requests of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Emma Donahue, Hobart William Smith with Lauren O'Reilly- September 5-October 20, 2023

the request of Mr. John Arthur, Middle School Principal:

- Joseph McCoy, Hobart William Smith with Deven York- September 5-October 20, 2023
- Joseph McCoy, Hobart William Smith with Zachary Gisleson- October 23-December 25, 2023
- Mackenzie Chapman, Keuka College with Maria Wade- September 5-October 19, 2023

the request of Mrs. Marissa Logue, Academy Principal:

- Mackenzie Chapman, Keuka College with Heather Black- October 23-December 14, 2023

### **14. Fall 2023 School Counseling Internship**

the request of Mr. John Arthur, Middle School Principal:

- Madison Ross, SUNY Brockport with Michelle Jones- September 5-December 8, 2023

### **15. School Psychologist Field Experience/ Internship**

the request of Mr. Brian Amesbury, Primary-Elementary Principal:

- Mikayla Coleates, Nazareth College with MaryAnne Duncan- May 16-June 16, 2023

### **16. Volunteer Coaches**

the request of Mrs. Caroline Chapman, Athletic Director, for the below volunteer coaches:

- Rebecca Holtby, Mod Softball
- Leo Saladino, Mod Boys Lacrosse

### **17. Field Trip- Initial Approval**

the request of Mrs. Marissa Logue for initial approval of the below trip:

- AP Language/IB English, Boston, MA- October 5-7, 2023

### **18. Field Trip- Initial and Final Approval**

the request of Mrs. Marissa Logue for initial and final approval of the below trip:

- Robotics- Houston, TX, April 18-26, 2023

### **19. Athletic Trip- Final Approval**

Mrs. Caroline Chapman, Athletic Director is requesting final approval of the below trips:

- Varsity Softball- Binghamton, NY, April 29-30, 2023 (*initial 3/6/2023*)

### **20. Property Tax Report Card**

approval of the 2023-2024 Property Tax Report Card.

### **21. Solo Festival Judges**

the request of Mrs. Marissa Logue of the below solo festival judges who will adjudicate our students on April 14. The compensation for their service will be \$22/hour or \$26/hour for those holding NYSSMA judging certification or DMA/PHD, with a minimum of four hours.



Dave Hayden, Grace Wood, Hilary Chaya, Bethany Cripps, Ken Scott, Nick Moses, Jim Trowbridge, Scott Hoffman, Matt Bond, Anthony Calabrese, Will Hope, Rebecca Boyd, Brian Donat, Payton Dzeikan, Kristy Ingersoll, and Anna Luisi-Ellis

**22. New Club**

the request of Mr. Brian Amesbury, Elementary Principal, for a new club, Coloring Club. The club will be for fourth graders to get together and color. They will take their coloring sheets and make cards to give to nursing homes, hospitals and the VA Medical Hospital. The unpaid advisor is Ms. Heather Gustafson.

**23. Recommendations of the Committee on Special Education**

Recommendations of the Committee on Special Education meeting dates of: September 23, 2022; December 21, 2022; January 12, 2023; January 20, 2023; January 23, 2023; January 26, 2023; January 30, 2023; February 1, 2023; February 2, 2023; February 3, 2023; February 6, 2023; February 7, 2023; February 9, 2023; February 12, 2023; February 15, 2023; February 16, 2023; February 17, 2023; February 27, 2023; March 2, 2023; March 3, 2023; March 6, 2023; March 8, 2023; March 9, 2023; March 10, 2023; March 13, 2023; March 15, 2023; March 16, 2023; March 17, 2023; March 21, 2023; March 22, 2023; March 23, 2023; March 27, 2023; March 28, 2023.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Debora Bowen	Head Bus Driver	6/29/2023	32

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Mary Henninger	Food Service Helper	Employment Offer Withdrawn	3/22/2023
Wendy Flacco	Teacher Aide	Resignation	6/22/2023
Matthew Snell	Custodial Worker	Resignation	4/10/2023

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jasmin Allen	Teacher Aide	4/10/2023	\$14.75/hr.
John Bement	School Bus Driver – Non-Route	3/16/2023	\$19.00/hr.
Chris McConnell	Information Technology Support Technician I	5/1/2023	Per Contract
Jacque Jantzen	School Monitor	4/10/2023	\$14.70/hr.
Emily Bonacci	Substitute Teacher Aide	3/24/2023	\$14.20/hr.



2. Instructional Personnel

A. Leave of Absence

- 1) of Karrie Hart, 1<sup>st</sup> Grade Teacher, has requested a leave of absence from May 8, 2023 through June 30, 2023.

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Ashley Wixson	Special Education Teacher, Elementary School	Resignation	8/18/2023

C. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

- 1) of Dana Olson who received her Bachelor's degree in the Education of the Speech and Hearing Handicapped from SUNY Fredonia and earned her Master's degree in Communication Disorders from SUNY Buffalo. She worked for the District as an interim substitute in the 2021-2022 school year. Ms. Olson is appointed to a 1.0 FTE 4-year probationary Speech effective March 22, 2023.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Dana Olson	Speech-Language Pathologist; Speech and Hearing Handicapped	3/22/2023	14

2) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Samantha Holdredge	Physical Education Teacher	Primary School	4/10/2023-6/23/2023

3) Mentors

the following individual to a Mentor assignment for the 2022-2023 school year at the contractual rate:

Kim Kane mentor to Samantha Holdredge effective 4/10/2023

**End of Consensus Agenda**

**Board Committees**

Site Committee

Superintendent Farr reported on behalf of Site Committee which met on March 22, 2023. The Committee reviewed the Building Condition Survey. This is a required process every five years with an outside, independent contractor who looks at each location inside and out.



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**Upcoming Events**

- April 11- College Night
- April 26- Policy Committee Meeting
- April 26- Last day to File Candidate Petitions
- April 26- Board of Education Meeting
- April 29- Fifth Saturday Student Enrichment
- May 4- Rotary Budget Presentation
- May 6- Junior Prom
- May 8- Budget Public Hearing and Regular Board Meeting
- May 9- Kiwanis Budget Presentation
- May 9- PTSA Meeting & Budget Presentation
- May 9- Tri M Honor Society Induction
- May 11- National Honor Society Induction
- May 11- Academy Art Show
- May 12- CIE
- May 15- Transportation Appreciation Week
- May 16- District Budget & Board of Education Vote
- May 17- Board of Education Meeting
- April 20- District Health and Safety Meeting
- May 21- Mental Health Awareness Walk
- May 22- Board of Education Meeting
- May 23- Fifth Grade Band & Orchestra Concert
- May 24- CA Concert 1
- May 26- Fourth & Fifth Grade Chorus Concert
- May 29- Memorial Day
- May 31- Eighth Grade Concert
- June 3- Senior Ball

**Adjournment**

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:19 p.m. The next Regular meeting will be on April 26, 2023 at the Operations Center.

Respectfully submitted,

Deborah Sundlov  
District Clerk

# Candidate Information Form

Name: Michael Ellis School District: Geneva City School District

## PART I: Board Experience

East Bloomfield Central School District Board of Education Member – 2006-2012

- President East Bloomfield CSD 2010-2012
- VP East Bloomfield CSD 2008-2010

Wayne Finger Lakes BOCES Board Member 2014-present

- WFL BOCES Board Vice Present 2016-2019

Geneva City School District Board Member 2015-2020

New York State School Boards Association, Area 2 Director Board of Directors, 2012-2013

New York State School Boards Association Resolutions Committee Member 2010-2012

- NYSSBA Resolutions Committee Chair - 2011

Four County School Boards Association

- First Vice President 2011-2012
- Second Vice President 2010-2011
- Legislative Committee Chair 2009-2011
- Program Planning Vice Chair 2008-2009

## PART II: Interest in BOCES Board Seat

The Wayne Finger Lakes BOCES is an integral & collaborative partner for our component school districts and communities. Our BOCES has been working diligently to ensure that our region and all of our students have opportunities that will enhance and prepare them for the future. I have always been a strong advocate for educational opportunities for all students, and I believe that your WFL BOCES Board is keenly focused on making these opportunities possible for all. WFL BOCES demonstrates innovation and creativity as we navigate the current economic, and ever changing world realities faced by the region. I look forward to the ongoing collaboration to enhance our offerings and our ability to adapt to the ongoing economic and political forces that impact our work. I look forward to being a voice with you for our region. It is a pleasure to serve on the WFL BOCES Board with my colleagues – I appreciate the opportunity to continue serving you.

## PART III: Additional Information

University of Rochester, James P. Wilmot Cancer Institute, Blood & Marrow Transplant/Leukemia Social Worker 1997-present

University of Rochester, Child & Adolescent Psychiatry, Social Worker 1995-1997

Finger Lakes Visiting Nurse Service, Social Worker 1993-1995

Case Western Reserve University, Mandel School of Applied Social Science, MSSA 1997

Nazareth College of Rochester, BSW 1993

**Please return this completed form to Cindy Murray, Board Clerk, by Monday, April 10, 2023.  
It will be forwarded to component boards of education prior to the vote on Wednesday, April 26, 2023.**



## Candidate Information Form

Name: Anne Morgan School District: Romulus

### PART I: Board Experience

Anne Morgan was honored to serve the Romulus School Board for more than 15 years as Vice President and five years as Board President. Anne has served three years as Legislative Chair of Four County School Boards Association and also served as the organization's President for 2 years. She has been named to the Federal Relations Network for five years and is very active on the state and local scene as an advocate for Public Education.

### PART II: Interest in BOCES Board Seat

Anne is finishing her 8<sup>th</sup> term on the Wayne-Finger Lakes BOCES Board, and was President of the Board for 3 years. She currently serves on the Buildings and Grounds Committee, and is also a member of the Evaluation Committee and Safety Committee. Anne would like to continue her service on the Board; she is proud of what BOCES does for our students on a daily basis and how it contributes to their future and the future of our communities. Anne absolutely shares the philosophy that BOCES "Makes Success Possible".

### PART III: Additional Information

Anne serves as the Sole Assessor for the Towns of Lodi, Ovid, Romulus and Varick in Seneca County.

Anne has been the Colorguard Advisor/Instructor for several of our schools.

# Candidate Information Form

Name: David Landon School District: Palmyra-Macedon CSD

## PART I: Board Experience

I have been involved with the Palmyra-Macedon CSD for several years. I served as a parent member with the Committee on Special Education for six years and was then elected to the Board of Education (BOE) where I have served for the past eight years. In my time on the BOE I have served as a team member on committees including, policy, safety, recognition, curriculum review and being the Wayne-Finger Lakes BOCES representative. I'm currently vice president of the BOE and continue to be active in the school community as well as seek professional trainings to further my knowledge and understanding of public education.

I was appointed to the Wayne-Finger Lakes BOCES BOE in 2022 and currently serve on their policy committee and am the current liaison for Palmyra-Macedon CSD and Manchester-Shortsville CSD. I work well with the board members, superintendents, and cabinets at both Palmyra-Macedon CSD and Wayne-Finger Lakes BOCES. My motive for board service is to support students, the educational process and give back to my community.

## PART II: Interest in BOCES Board Seat

Students are the primary reason I wish to continue my service on the Wayne-Finger Lakes BOCES Board.

I'm an advocate for teaching students the trades, and for supporting and teaching students with disabilities, both of which I'm familiar. I have made my living in the trades, and I have a twenty-two-year-old son with disabilities who attended BOCES programs. The support and technology Wayne-Finger Lakes BOCES has available to component districts is a valuable resource that is ever changing. I would be honored to be one of the team members that supports student learning within Wayne-Finger Lakes BOCES and its component districts.

## PART III: Additional Information

I've lived in Macedon since 1985, where I have run all aspects of a second-generation pavement marking company. My father started this company forty-eight years ago and I have had the reigns for the past twenty-eight years servicing our customers from Rochester and vicinity. I am currently in the process of retiring and looking forward to spending time with family and friends.

# Candidate Information Form

Name: Linda Eygnor School District: North Rose-Wolcott

## PART I: Board Experience

I have served on the North Rose-Wolcott School Board since 2015. I have been Vice President and President of the board. I have also served as our representative on the 4 County Board of Directors for 3 years and the Legislative Committee for 3 years. I attended the NYSSBA Legislative Lobby Day on March 15.

## PART II: Interest in BOCES Board Seat

I have always believed that education is not a one size fits all proposition for our students. BOCES has always offered options that individual districts would not be able to provide for their students. There is an ever-growing need for young people with specialized skills that they find fulfilling needed to meet the needs of our communities. In an area such as ours, BOCES has provided expanding choices for young people and community members to develop skills that can change their lives. I would like the opportunity of being a part of the Wayne Finger Lakes BOCES that can be a life-long game changer.

## PART III: Additional Information

I was born and raised in this area and attended SUNY Geneseo graduating with a degree in Speech Pathology and Audiology. I worked 31 years in public schools with 30 at the North Rose-Wolcott School District. After retiring, I worked for 8 years in private practice with preschoolers in Norther Wayne and Cayuga counties.

I have been involved as a volunteer Girl Scout Leader and in our public library in Wolcott. I am currently involved as a member of the Wayne County Bi-Centennial committee for this year's celebration of April 11 with events throughout the summer and into October of this year.

*Please return this completed form to Cindy Murray, Board Clerk, [cindy.murray@wflboces.org](mailto:cindy.murray@wflboces.org)  
no later than Thursday March 30, 2023.*

*It will be forwarded to component boards of education and placed on our website before our Annual Meeting.*

# Candidate Information Form

Name: Bob Ohmann School District: Lyons Central School District

## PART I: Board Experience

Lyons Central School Board – 2021-Present  
Wake County Homebuilders Association – 8 years  
Wayne County Landbank – 2021-Present  
Perfect Game Collegiate Baseball League Board of Directors – 2013-2017  
Lyons Youth Football – 1998-2002  
The Lyons Industrial Development Board – 2020 - Present

## PART II: Interest in BOCES Board Seat

I've shared quite a bit of time and communication with the youth in my community and over time and observation, I've learned quite a bit about what it takes for youth to develop necessary skills. I've also been able to observe the gaps in communication between school districts and the kids. I have a deep compassion for the underprivileged and an even deeper passion to make a difference in and around my community. I've dedicated my time, energy, and resources to elevate kids and make an impact in my community, and I would like to continue making an impact alongside the BOCES Board.

## PART III: Additional Information

I have been in the homebuilding and construction business for 30 years. I've owned my own businesses - 2 homebuilding businesses, a rental airline, 3 baseball teams, the Ohmann Theatre, a leasing company, and a mortgage company. I currently own and serve as President on 3 local, collegiate baseball teams. I've been heavily involved with the Lyons Community Center, as well as youth football, baseball, and softball. Above all, two of my proudest accomplishments was bringing life back to the historic theatre in Lyons and rebuilding the Child Advocacy Center of Wayne County in Lyons – a child-friendly, safe, and supportive environment for child victims of abuse/neglect and their nonoffending caretakers.

**Please return this completed form to Cindy Murray, Board Clerk, [cindy.murray@wflboces.org](mailto:cindy.murray@wflboces.org) no later than Monday, April 3, 2023. It will be forwarded to component boards of education and placed on our website before our Annual Meeting.**

# Wayne-Finger Lakes BOCES ANNUAL REPORT

2023-2024

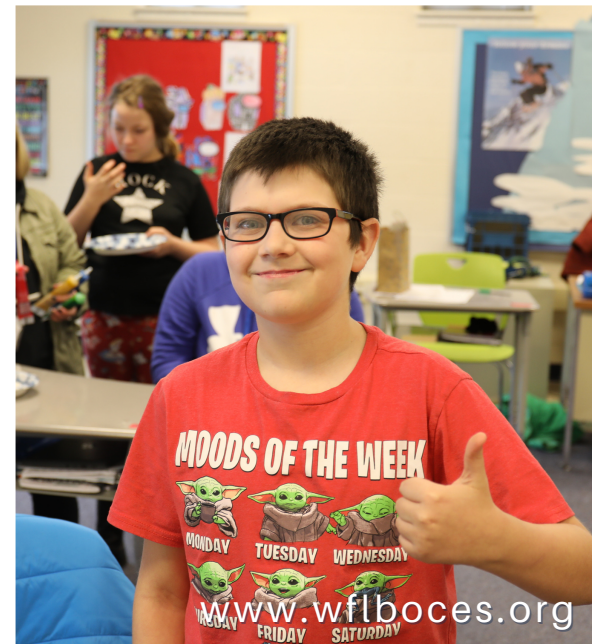


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# A Message from the W-FL BOCES BOARD OF EDUCATION

Dear Colleagues -

On behalf of the Wayne-Finger Lakes Board of Education, I thank you for supporting education while impacting our schools in ways that genuinely Make Success Possible throughout our region. The leadership of component Boards of Education, district administrators, and school staff continue to move us forward together, creating a brighter future for all children.

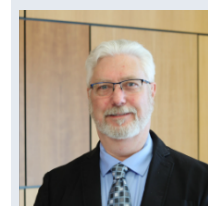
As we celebrate our successes and plan for the future, I would like to extend an invitation to join our Wayne-Finger Lakes BOCES Annual Meeting on Tuesday, April 11, 2023. This year we will provide an in-person and virtual option through Zoom (Zoom link will be posted at [www.wflboces.org](http://www.wflboces.org)). Throughout the evening, you will have the opportunity to hear from candidates running for the BOCES Board of Education, review the proposed administrative budget, and hear from students and staff about their accomplishments.

Together, we have accomplished many great things. By continuing our collaborative work, we will continue to go further, more effectively, providing innovative solutions and opportunities for our region.

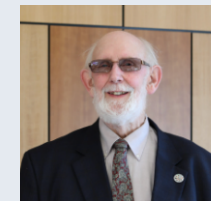
If you have any questions, please know that you always have a representative from the Wayne-Finger Lakes BOCES Board of Education who is happy to answer any questions. Thank you for Making Success Possible!

Sincerely,  
*Philip Rose*

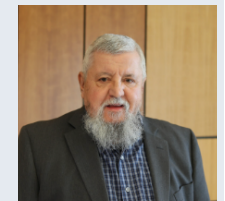
President of the Wayne-Finger Lakes BOCES Board of Education



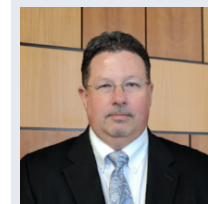
Philip Rose  
PRESIDENT



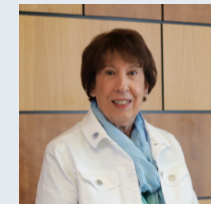
Joseph McNamara  
VICE PRESIDENT



John Addyman



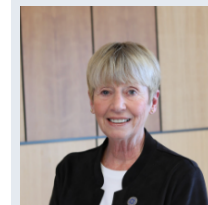
Michael Ellis



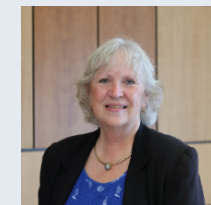
Lynn Gay



David Landon



Anne Morgan

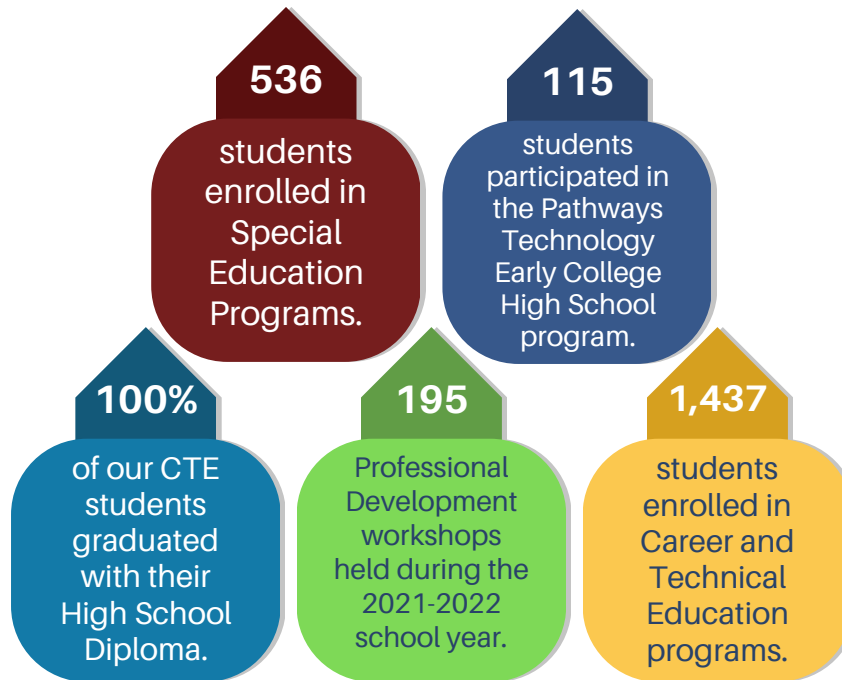


Pamela Pendleton



OJ Sahler





BOCES is a public organization created by New York State to provide shared educational programs and services to school districts.

Wayne-Finger Lakes BOCES provides many instructional programs that generally fall under the categories of Special Education and Career and Technical Education. Other services offered to districts include Technology, Professional Development, Adult Education, Operations Support, Facilities Management, and Shared Management Services.

## MAKING SUCCESS POSSIBLE

SUPPORT

IMPACT

COMMUNITY

INNOVATION

Wayne-Finger Lakes BOCES is committed to Making Success Possible by creating innovative opportunities and systems that support educational communities as they evolve.

W-F  
LAKES  
BOCES  
MAKING  
SUCCESS  
POSSIBLE



# Annual Report

## INTRO & OVERVIEW

### Introduction

At Wayne-Finger Lakes BOCES our goal is to offer innovative educational programs and services in support of regional needs. Our component districts are collaborative partners in establishing needed supports. To ensure this process runs efficiently, we rely on standing committees of the 25 superintendents to make recommendations regarding enhancements or budget reductions for each major program area, and to assist in the projections.



### What will you find in the Annual Meeting Book?

The Annual Meeting Book includes budget overviews of our Programs and Services (Technical and Career Education, Special Education, Itinerant Services, Instructional Support and Non-instructional Support), along with the Administration Budgets, which contain two parts: Part I - Administrative Services and Part 2 - Capital/Rental.

***On April 26, 2023 each component district board of education will vote on the Administrative Budget.***

### Conclusion

This budget document is intended to be a useful reference and resource for mutual planning. It embodies a budget process that continues to be collaborative and includes thoughtful input from component school district superintendents, staff, and board members which adds unquestionable strength to a final product owned by us all.

Wayne-Finger Lakes BOCES looks forward to making a positive impact. We are excited to provide innovative services characterized by the support and leadership in building community, advancing our region through the mission of Making Success Possible for all students.



# Wayne-Finger Lakes BOCES BUDGET SUMMARY

## NOTICE OF W-FL BOCES ANNUAL MEETING

Please take notice that the W-FL BOCES (Board of Cooperative Educational Services of the Sole Supervisory District of Ontario, Seneca, Yates, Cayuga and Wayne Counties), 131 Drumlin Court, Newark, New York will hold its Annual Meeting of the trustees and members of the boards of education of its component school districts on Tuesday, April 11, 2023, at 6:30 p.m. in the Conference Center. The meeting will also be made available virtually. The Board of Cooperative Educational Services will present its tentative administrative, capital and program budgets for 2023-2024 to the trustees and members of the boards of education of component school districts who attend such meeting, for their review. The link for the Annual Meeting can be found on our website the day of the meeting at [www.wflboces.org](http://www.wflboces.org).

The following are summaries of the tentative administrative, capital and program budgets. The amounts stated are based on current estimates and may be subject to change. Copies of the complete tentative administrative, capital and program budgets will be available for inspection by the public between the hours of 9:00 a.m. and 3:00 p.m. at the Wayne-Finger Lakes BOCES Regional Support Center, Eisenhower Building, 131 Drumlin Court, Newark, New York, commencing on March 21, 2023. Please call ahead if you plan to inspect the budgets (315) 332-7284.

## SUMMARY OF TENTATIVE ADMINISTRATIVE BUDGET

Total Personnel Services (Salaries of all Central Administrative and Supervisory Personnel)	\$ 1,911,100
Total Employee Benefits (Benefits of all Central Administrative and Supervisory Personnel)	\$ 863,625
(Compensation of District Superintendent of Schools):	
State Salary	\$ 43,499
BOCES Salary	\$ 153,501
Annualized Benefits	\$ 37,481
Other Remuneration	\$ -0-
<i>Total:</i>	\$ 2,774,725
Equipment	\$ 7,500
Supplies and Materials	\$ 58,075
Revenue Note Interest	\$ 15,000
Total Contract Expense	\$ 551,350
Net Transfers (other than capital)	\$ 249,850
<b>TOTAL ADMINISTRATIVE BUDGET:</b>	<b>\$ 3,656,500</b>

## SUMMARY OF TENTATIVE CAPITAL BUDGET

Rent of Facilities	\$ 2,827,200
Transfer to Capital Projects Fund	\$ 1,200,000
Bond Trustee Fee or Dormitory Authority	
Overhead Fee	\$ -0-
<b>TOTAL CAPITAL BUDGET:</b>	<b>\$ 4,027,200</b>

## SUMMARY OF TENTATIVE PROGRAM BUDGET

Career and Technical Education	\$ 14,429,004
Special Education	\$ 54,898,250
Itinerant Services	\$ 7,110,528
Direct Instruction	\$ 4,469,497
Instructional Support	\$ 42,310,681
Non-Instructional Support	\$ 39,174,069
<b>TOTAL PROGRAM BUDGET:</b>	<b>\$ 162,392,029</b>



## **2023-2024 Proposed Administration Budget**

The Wayne-Finger Lakes Administrative Budget covers central management costs including: The Board of Education; Central Administration; Business Services and Human Resources. Education Law mandates that the BOCES Administrative Operations Budget includes certain expenses, including: interest expense incurred by Wayne-Finger Lakes BOCES, legal costs, retiree health insurance premiums and Medicare Part B reimbursements. All component districts pay a share of the Administrative Operations Budget using the Resident Weighted Average Daily Attendance (RWADA) method. Each component district's RWADA charge will vary from year to year depending on how their district's RWADA compares to the total of all component school districts.



## **2023-2024 Budget Summary**

The Administrative Budget increased \$121,012 or 3.4% compared to the 2022-23 budget. Budget increases included salaries, health insurance premiums, and retirement system contributions. Consistent with prior years, the retirement systems' contribution rates were set slightly below anticipated with the expectation that retirement system reserves would be utilized as necessary.

The Rent and Capital budget increased \$17,254 or .43% when compared to the prior year. The increase was attributable to additional instructional space utilized in multiple districts.

Revenue from other sources including cross contracts and interest are consistent with the prior year. To balance the budget, revenue from districts increased \$138,266 or 2.28%.



# Capital & Administrative BUDGET

<b>ADMINISTRATION</b>	<b>2021-2022 Actual Expenditure</b>	<b>2022-2023 Adopted Budget</b>	<b>2023-2024 Proposed Budget</b>	<b>2023-2024 Budget Change</b>	<b>2023-2024 Percent Budget Change</b>
Salaries	\$ 1,751,312	\$ 1,835,306	\$ 1,911,100	\$ 75,794	4.1%
Equipment	13,248	7,570	7,500	(70)	-0.9%
Supplies	19,359	58,160	58,075	(85)	-0.1%
Other Expense	326,838	425,516	424,500	(1,016)	-0.2%
Conference	43,002	56,000	56,000	-	0.0%
Travel	2,577	20,270	20,250	(20)	-0.1%
Employee Benefits	744,045	820,989	863,625	42,636	5.2%
Payment to Other BOCES	64,758	64,851	65,350	499	0.8%
Internal Services	217,229	246,825	250,100	3,275	1.3%
Internal Svc/Pymt to Other BOCES	281,987	311,676	315,450	3,774	1.2%
<b>TOTAL</b>	<b>\$ 3,182,369</b>	<b>\$ 3,535,487</b>	<b>\$ 3,656,500</b>	<b>\$ 121,013</b>	<b>3.4%</b>

<b>CAPITAL</b>	<b>2021-2022 Actual Expenditure</b>	<b>2022-2023 Adopted Budget</b>	<b>2023-2024 Proposed Budget</b>	<b>2023-2024 Budget Change</b>	<b>2023-2024 Percent Budget Change</b>
Rent	\$ 4,327,517	\$ 2,809,946	\$ 2,827,200	\$ 17,254	0.6%
Capital	1,500,000	1,200,000	1,200,000	-	0.0%
<b>TOTAL</b>	<b>\$ 5,827,517</b>	<b>\$ 4,009,946</b>	<b>\$ 4,027,200</b>	<b>\$ 17,254</b>	<b>0.4%</b>



**09 Career & Technical Education**

**11 Special Education**

**13 Itinerant Services**

**15 Direct Instruction**

**17 Instructional Support**

**19 Non-Instructional Support**



Programs & Services:

# CAREER & TECHNICAL EDUCATION

**Career and Technical Education** programs provide junior and senior students in the Wayne-Finger Lakes region an opportunity to achieve high academic and technical skills. Our programming offers individualized courses and provides students an opportunity to acquire technical skills, which are transferable to college or the workplace. We continue to ensure relevant programming by maintaining strong partnerships with the business community, achieving national certifications in a number of programs, focusing on school improvement through the High Schools That Work (HSTW) model and achieving New York State Program Approval for our programs. Students have the opportunity to graduate with a technical endorsement on their high school diploma if they successfully pass an industry based technical assessment and successfully complete an approved technical and career program. The Wayne-Finger Lakes BOCES Career and Technical Instructional programs are available at Wayne Technical and Career Center in Williamson, and Finger Lakes Technical and Career Center in Stanley.

To learn more about the career and technical programs available at Wayne-Finger Lakes BOCES visit: [www.wflboces.org/cte](http://www.wflboces.org/cte)



# Career & Technical Education BUDGET OVERVIEW

CAREER AND TECHNICAL EDUCATION	2021-2022 Actual Expenditure	2022-2023 Adopted Budget	2023-2024 Proposed Budget	2023-2024 Budget Change	2023-2024 Percent Budget Change
Salaries	\$ 5,816,844	\$ 5,880,887	\$ 6,491,478	\$ 610,591	10.4%
Equipment	271,772	96,800	208,046	111,246	114.9%
Supplies	306,852	400,000	450,000	50,000	12.5%
Other Expense	381,349	681,589	805,674	124,085	18.2%
Conference	10,195	9,950	9,950	-	0.0%
Travel		12,000	12,000	-	0.0%
Employee Benefits	2,800,163	3,370,465	4,062,401	691,936	20.5%
Internal Charges/Other BOCES	1,914,855	2,013,479	2,389,456	375,977	18.7%
<b>TOTAL</b>	<b>\$ 11,502,030</b>	<b>\$ 12,465,170</b>	<b>\$ 14,429,005</b>	<b>\$ 1,963,835</b>	<b>15.8%</b>



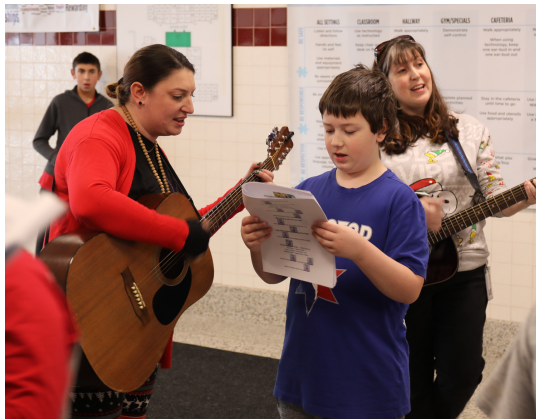
## Programs & Services

# SPECIAL EDUCATION

**Special Education** programs are provided for students with disabilities, including those who need social, functional, communication, and physical skills development in addition to specific learning strategies. All 25 component districts in the Wayne-Finger Lakes BOCES region have a Committee on Special Education (CSE). The CSE committee identifies students' needs and develops Individualized Education Plans (IEP) to address those needs. Services provided include instruction and therapies to support students with emotional disabilities, autism, learning needs and developmental disabilities. Related services are provided for students by certified or licensed occupational therapists, physical therapists, speech/language therapists, adaptive physical education instructors, psychologists, school counselors, social workers, and/or teachers of the visually impaired.

Additional support services are provided for our component districts through our Clinical Support Services, Special Education Consultant Services and the Assistive Technology department.

To learn more about special education programs available at Wayne-Finger Lakes BOCES visit: <https://www.wflboces.org/teaching-and-learning/special-education>





# Special Education BUDGET OVERVIEW

SPECIAL EDUCATION	2021-2022 Actual Expenditure	2022-2023 Adopted Budget	2023-2024 Proposed Budget	2023-2024 Budget Change	2023-2024 Percent Budget Change
Salaries	\$ 21,697,734	\$ 21,427,825	\$ 22,368,131	\$ 940,306	4.4%
Equipment	349,679	219,279	225,595	6,316	2.9%
Supplies	157,814	127,261	131,099	3,838	3.0%
Other Expense	1,534,600	1,923,545	1,637,012	(286,533)	-14.9%
Conference	3,543	106,900	39,200	(67,700)	-63.3%
Travel	17,858	32,950	34,050	1,100	3.3%
Employee Benefits	12,265,016	15,351,777	16,872,527	1,520,750	9.9%
Internal Charges/Other BOCES	10,987,063	17,303,744	13,590,636	(3,713,108)	-21.5%
<b>TOTAL</b>	<b>\$ 47,013,307</b>	<b>\$ 56,493,281</b>	<b>\$ 54,898,250</b>	<b>\$ (1,595,031)</b>	<b>-2.8%</b>



## Programs & Services

# ITINERANT SERVICES

**Itinerant Management Services** provide component districts support and efficiencies by providing BOCES staff through a shared service, who typically support two or more school districts. The itinerant service enables component districts to increase their service offerings without adding the expense of a full-time position. These services are directly billed to the participating districts. An initial offering of specific personnel is based on final request data for the upcoming year. However, requests for shared itinerants can occur throughout the year. By utilizing the itinerant services, our region supports the growth of our regional capacity and collaboration while promoting the primary purpose of a BOCES by offering cost-saving benefits to our component districts.

Examples of itinerant staff positions include English as a New Language Instructors, Library Media Specialists and Clinical Support Staff, to name a few. Other services of a support nature and shared management services include: School Lunch Managers, Transportation Supervisors, Facilities Directors, Centralized Business Office supports (CBO), HVAC-R Services, Energy System Services and Family Counseling Supports.



# Itinerant Services BUDGET OVERVIEW

ITINERANT SERVICES	2021-2022 Actual Expenditure	2022-2023 Adopted Budget	2023-2024 Proposed Budget	2023-2024 Budget Change	2023-2024 Percent Budget Change
Salaries	\$ 4,261,724	\$ 4,452,359	\$ 4,360,681	\$ (91,678)	-2.1%
Equipment	4,545	9,165	9,306	141	1.5%
Supplies	15,635	19,932	17,432	(2,500)	-12.5%
Other Expense	269,281	416,344	434,043	17,699	4.3%
Conference	400	13,950	10,450	(3,500)	-25.1%
Travel	11,069	27,650	33,650	6,000	21.7%
Employee Benefits	2,102,629	2,466,044	2,681,568	215,524	8.7%
Internal Charges/Other BOCES	(193,829)	(151,388)	(436,602)	(285,214)	188.4%
<b>TOTAL</b>	<b>\$ 6,471,454</b>	<b>\$ 7,254,056</b>	<b>\$ 7,110,528</b>	<b>\$ (143,528)</b>	<b>-2.0%</b>



# Programs & Services

## DIRECT INSTRUCTION

**Direct Instruction Service** provides specialized programs for identified groups of students. Through the programs and services Direct Instruction offers, districts are able to provide students access to arts-in-education programming, enrichment opportunities, Pathways in Technology Early College High School (PTECH), The Experiential School at PTECH as well as instructional support such as summer school and alternative educational settings. These programs are provided on a collaborative basis for districts that may not have enough students to justify additional staff or expenditures. With Direct Instruction Programs, Wayne-Finger Lakes BOCES is able to work collaboratively with Districts to create innovative regional student opportunities.



# Direct Instruction BUDGET OVERVIEW

DIRECT INSTRUCTION	2021-2022 Actual Expenditure	2022-2023 Adopted Budget	2023-2024 Proposed Budget	2023-2024 Budget Change	2023-2024 Percent Budget Change
Salaries	\$ 1,992,383	\$ 1,971,507	\$ 2,240,515	\$ 269,008	13.6%
Equipment	92,470	2,193	28,113	25,920	1181.9%
Supplies	38,838	52,935	35,900	(17,035)	-32.2%
Other Expense	658,283	1,631,399	1,049,269	(582,130)	-35.7%
Conference	600	3,225	3,556	331	10.3%
Travel	5,612	16,280	12,800	(3,480)	-21.4%
Employee Benefits	596,386	842,178	836,231	(5,947)	-0.7%
Internal Charges/Other BOCES	965,974	231,889	263,113	31,224	
<b>TOTAL</b>	<b>\$ 4,350,545</b>	<b>\$ 4,751,606</b>	<b>\$ 4,469,497</b>	<b>\$ (282,109)</b>	<b>-5.9%</b>



# INSTRUCTIONAL SUPPORT

**Instructional Support** encompasses areas of the educational programs that enhance the quality of education for students and provide innovative solutions. Included are opportunities for collaborative curriculum development, staff development at all levels and coordination of extensive learning materials and services. Instructional Support also provides the planning, technical support and coordination necessary to the integration and use of computers, software and network resources in the various curriculum areas.

*Two larger service areas supported under Instructional Support are EduTech and Staff Development.*

## **EduTech**

The Genesee Valley/Wayne-Finger Lakes Educational Technology Service (EduTech) serves 25 school districts of the Wayne-Finger Lakes BOCES and the 22 school districts of the Genesee Valley BOCES. The EduTech team works collaboratively with component school districts to ensure students and staff receive innovative solutions and support for their technology needs. As their programs and services continue to grow, the EduTech team remains committed to high quality, prompt service.

*\*EduTech Services are offered under Instructional Support and Non-Instructional Support. As EduTech operates under a singular budget, their summary description is included in the Instructional Support section of the Annual Report.*

## **Staff Development**

The mission of the Wayne-Finger Lakes BOCES Staff Development Team is to lead the region in forward thinking and innovative approaches that impact the achievement of all learners. Our services align to the NYS learning standards and are designed to strengthen instruction, improve curriculum, staff and student wellness and assessment practices by building capacity at local levels. Delivery of services is differentiated to best meet the districts' needs and may include workshops (in-district and regional) as well as instructional and SEL coaching.



# Instructional Support BUDGET SUMMARY

<b>INSTRUCTIONAL SUPPORT</b>	<b>2021-2022 Actual Expenditure</b>	<b>2022-2023 Adopted Budget</b>	<b>2023-2024 Proposed Budget</b>	<b>2023-2024 Budget Change</b>	<b>2023-2024 Percent Budget Change</b>
Salaries	\$ 5,298,257	\$ 6,350,209	\$ 6,877,957	\$ 527,748	8.3%
Equipment	461,271	236,390	415,180	178,790	75.6%
Supplies	131,082	204,536	194,104	(10,432)	-5.1%
Other Expense	2,303,781	1,686,235	1,685,212	(1,023)	-0.1%
Conference	24,736	58,884	76,875	17,991	30.6%
Travel	42,320	90,203	84,788	(5,415)	-6.0%
Employee Benefits	2,433,242	3,264,811	3,613,721	348,910	10.7%
Internal Charges/Other BOCES	1,626,546	1,580,382	1,305,719	(274,663)	-17.4%
District Based Purchased	28,451,301	27,838,998	28,057,124	218,126	0.8%
<b>TOTAL</b>	<b>\$ 40,772,537</b>	<b>\$ 41,310,648</b>	<b>\$ 42,310,680</b>	<b>\$ 1,000,032</b>	<b>2.4%</b>



## Programs & Services

# NON-INSTRUCTIONAL SUPPORT

**Non-Instructional Support** at Wayne-Finger Lakes BOCES includes a variety of programs and services that assist in the efficient operation and management of a school district while not directly impacting the education of students. Areas that are supported under Non-Instructional Support include administrative, personnel, operations, facilities and functional support. These collaborative services allow school districts access to programs and services that provide innovative solutions and cost savings for the districts. Examples of these services include: Cooperative Purchasing, Shared HVAC-R, Central Business Office and the Imaging Center. A full list of services can be found in our Catalog of Services.

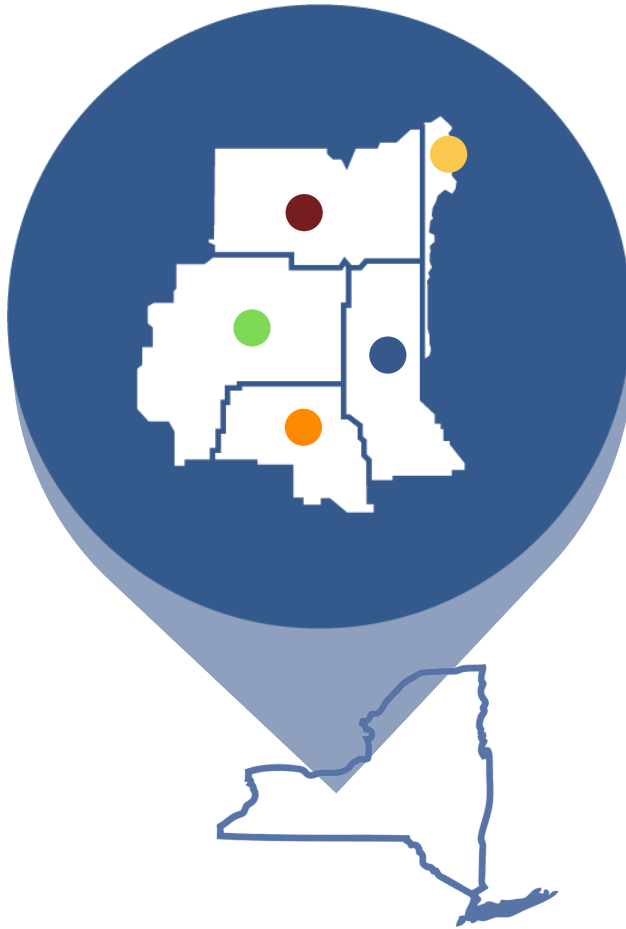




# Non-Instructional Support BUDGET SUMMARY

NON-INSTRUCTIONAL SUPPORT	2021-2022 Actual Expenditure	2022-2023 Adopted Budget	2023-2024 Proposed Budget	2023-2024 Budget Change	2023-2024 Percent Budget Change
Salaries	\$ 7,256,808	\$ 8,504,326	\$ 9,431,491	\$ 927,165	10.9%
Equipment	474,155	289,536	243,038	(46,498)	-16.1%
Supplies	75,833	158,142	196,020	37,878	24.0%
Other Expense	1,366,224	1,997,877	1,807,918	(189,959)	-9.5%
Conference	28,950	55,485	52,585	(2,900)	-5.2%
Travel	28,384	62,000	82,839	20,839	33.6%
Employee Benefits	3,453,981	4,714,383	5,194,604	480,221	10.2%
Internal Charges/Other BOCES	606,043	1,351,734	1,022,882	(328,852)	-24.3%
District Based Purchased	13,781,420	22,960,291	21,142,691	(1,817,600)	-7.9%
<b>TOTAL</b>	<b>\$ 27,071,798</b>	<b>\$ 40,093,774</b>	<b>\$ 39,174,068</b>	<b>\$ (919,706)</b>	<b>-2.3%</b>





Proudly serving the following  
counties in the Wayne-Finger  
Lakes Region of New York State:

**ONTARIO**

**CAYUGA**

**SENECA**

**WAYNE**

**YATES**



[www.wflbores.org](http://www.wflbores.org)



# CENTRAL STAFF & BOARD OF EDUCATION

## CENTRAL STAFF

Dr. Vicky Ramos | *District Superintendent*

Cynthia Murray | *Clerk of the Board*

## BOARD OF EDUCATION

Philip Rose | *President*

Joseph McNamara | *Vice President*

John Addyman

Michael Ellis

Lynn Gay

David Landon

Anne Morgan

Pamela Pendleton

OJ Sahler

It is Wayne-Finger Lakes BOCES' policy to provide for and promote equal opportunity in education and employment. Wayne-Finger Lakes BOCES does not discriminate, in its programs and activities, against: (i) any student or any candidate for admission (or parent of any such student or candidate); (ii) any employee or applicant for employment; or (iii) any third party, on the basis of actual or perceived race, color, national origin, sex, disability, or age; and, it provides equal access to its facilities to the Boy Scouts and other designated youth groups. Further, Wayne-Finger Lakes BOCES does not discriminate on the basis of religion or creed, religious practice, ethnic group, weight, sexual orientation, gender, military status, genetic status, marital status, domestic violence victim status, criminal arrest or conviction record, or any other basis prohibited by state or federal non-discrimination laws, or unless based upon a bona fide occupational qualification or other exception.

Inquiries regarding Wayne-Finger Lakes BOCES' non discrimination policies and grievance procedures or Title IX should be directed to:

Quinn M. Smith, Director of Human Resources  
Administrative Offices, Regional Support Center  
131 Drumlin Court, Eisenhower Building  
Newark, NY 14513-1863  
Telephone: (315) 332-7282  
Email: Quinn.Smith@wflboces.org



U.S. Department of Education  
New York Office  
Office for Civil Rights  
32 Old Slip, 26th Floor  
New York, NY 10005-2500  
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