

**WATERFORD TOWNSHIP BOARD OF EDUCATION
SPECIAL VIRTUAL BOARD MEETING MINUTES – May 18, 2022
WATERFORD ELEMENTARY SCHOOL**

- I. MEETING CALLED TO ORDER at 6:04 p.m.**
This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.
- A. ROLL CALL**
Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Roe Hunter, Michael McClintock, Ehren O'Donnell (arrived 6:05), William Wilhelm

Members absent: Al Pangia, Michael Vitarelli

Others present: Dr. Brenda Haring, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Howard Long, Solicitor.
- B. FLAG SALUTE**
Mr. Wilhelm led the Pledge of Allegiance.
- C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION**
A motion was made by Mr. McClintock, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the Resolution Authorizing Closed Session.
- D. MOTION TO APPROVE THE RETURN TO OPEN SESSION**
A motion was made by Mr. DeNafo, seconded by Ms. Hunter, and carried by unanimous voice consent to return to open session at 7:26 p.m.
- II. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY**
- A.** A motion was made by Mr. De Vuyst, seconded by Mr. McClintock, and carried by unanimous voice consent to open the meeting to the public.

None
- B.** A motion was made by Mr. McClintock, seconded by Mr. De Vuyst, and carried by unanimous voice consent to close the meeting to the public.
- III. SUPERINTENDENT DISCUSSION ITEMS**
- A.** Superintendent Evaluation
- B.** Health & PE Standards
- IV. BOARD DISCUSSION ITEMS**
- V. BOARD OF EDUCATION AGENDA ITEMS**

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VI. COMMENTS FROM MEMBERS OF THE PUBLIC ON OTHER ITEMS

- A. A motion was made by Mr. O'Donnell, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.

- B. A motion was made by Mr. O'Donnell, seconded by Ms. Hunter, and carried by unanimous voice consent to close the meeting to the public.

VII. MEETING ADJOURNMENT at 7:34 p.m.

A motion was made by Mr. O'Donnell, seconded by Mr. DeNafo, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Daniel J. Fox
Assistant Superintendent for Business/Board Secretary

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- May 25, 2022
WATERFORD ELEMENTARY SCHOOL**

V-C

I. MEETING CALLED TO ORDER at 6:31 p.m.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

Members Present: Matthew DeNafo, Barbara Libak Fanz, Roe Hunter, Ehren O'Donnell, Al Pangia, William Wilhelm

Members absent: Benjamin De Vuyst, Michael McClintock, Michael Vitarelli

Others present: Dr. Brenda Haring, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Howard Long, Jr., Solicitor.

B. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. Pangia, seconded by Mr. DeNafo, and carried by unanimous voice consent to approve the Resolution Authorizing Closed Session.

C. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by Mr. Pangia, seconded by Ms. Hunter, and carried by unanimous voice consent to return to open session at 7:04 p.m.

D. FLAG SALUTE

Mr. Wilhelm led the Pledge of Allegiance.

E. MISSION STATEMENT

Mr. O'Donnell read the mission statement.

F. STATEMENT TO THE PUBLIC

Mr. Wilhelm read the statement to the public.

II. COMMITTEE REPORTS

A. EDUCATION – none

B. PERSONNEL - none

C. BUSINESS - none

III. PRESENTATIONS

A. Board of Education & Home & School Association (HSA) Recognition of Service, Dr. Haring

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

A. A motion was made by Mr. DeNafo, seconded by Ms. Libak-Fanz, and carried by unanimous voice consent to open the meeting to the public.

B. A motion was made by Mr. Pangia, seconded by Ms. Hunter, and carried by unanimous voice consent to close the meeting to the public.

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V. MINUTES

A motion was made by Mr. DeNafo, seconded by Ms. Libak-Fanz, and carried by voice consent to approve the minutes for the following meeting as submitted by the Assistant Superintendent for Business/Board Secretary.

- A. Board Meeting April 27, 2022
- B. Closed Session April 27, 2022

VI. SUPERINTENDENT'S REPORT

A motion was made by Mr. O'Donnell, seconded by Mr. Pangia, and carried by unanimous voice consent to approve the following:

A. Monthly District Reports-

- 1. Monthly Wellness Report (See Attachment VI.A.1)
- 2. Fire/Security Drill Log (See Attachment VI.A.2)

B. Curriculum Department Monthly Highlights (See Attachment VI.B)

C. Technology Report

D. Waterford Township Home & School Association Monthly Highlights-N/A

E. Enrollment:

Grade	2020/2021 # of Students	2021/2022 # of Students
PK (3 yr. old)	41	75
PK (4 yr. old)	61	86
PK (5 yr. old)	1	0
K	99	91
1 st	116	112
2 nd	94	111
3 rd	123	102
4 th	114	125
5 th	124	111
6 th	110	122
TOTAL	883	936

F. Suspension Report:

SID#	Date	Incident	School	Location	Reported by	Resolution

VII. REORGANIZATION

A motion was made by Mr. DeNafo, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the following:

A. Professional Appointments for 2022/2023:

Name	Specialization	Cost	Basis	Resolution #
Garrison Architects	Architect of Record	Various	Hourly & %	VII-A-1
Dr. Julian Maressa	School Physician	\$8,400	Annual	VII-A-2
Wade, Long, Wood & Long, LLC	Negotiator/Labor Counsel	\$140	hourly	VII-A-3
Wade, Long, Wood & Long, LLC	Solicitor	\$140	Hourly	VII-A-4
Wilentz, Goldman & Spitzer, P.A.	Bond Counsel	\$5000	Annual Retainer	VII-A-5
CCESC	Physical Therapy (3 days week)	\$175	hourly	VII-A-5
CCESC	Physical Therapy (3 days week)	52,920	annual	VII-A-6
CCESC	Occupational Therapy (93 days week)	52,920	annual	VII-A-7
CCESC	Speech Pathologist (1.5 days week)	26,460	Annual	VII-A-8
Interactive Kids	Board Certified Behavioral Analysis	130	hourly	VII-A-9

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GCSSSD	OT, PT, Speech	636	Daily	VII-A-10
Bowman & Company	Audit	29,500	annual	VII-A-11
Bowman & Company	Federal Single Audit	4,875	annual	NA

B. Extraordinary Unspecifiable Services:

Name	Specialization	Cost	Basis	Resolution #
Hardenbergh Insurance Group	Property/Liability Insurance	6-15%	Premium	VII-B-1
Comerstone Insurance Group	Health Insurance Broker	2.5%-10%	Premium	VII-B-2
ERI	Sewer Pump operator	\$5,100	Annual	VII-B-3
ERI	Licensed Water Operator	\$4,800	Annual	VII-B-4

C. Petty Cash Funds:

Approve the following petty cash funds for the 2022-2023 school year:

Name	Authorized Amount	Maximum Expenditure
Daniel J. Fox*	\$1,500.00*	\$500.00
Brenda Haring (Superintendent)	\$125.00	\$75.00
Nancy Gibbins	\$125.00*	\$75.00
Heather Kondas (Principal)	\$125.00	\$75.00
Christine Manna	\$250.00	\$75.00
Patrick Davidson	\$125.00	\$75.00
Ashley Power	\$150.00	\$75.00
Julie Lyons	\$250.00*	\$75.00
James Weaver	\$1,500.00*	\$500.00
Mick Bodine	\$1,000.00*	\$500.00

(* Checking Account)

D. Authorized Depositories:

Approve the following as authorized depositories for the 2022-2023 school year:

- a. Republic Bank
- b. NJ Cash Management Fund
- c. Other banks as needed for CDs to be given to the highest bidder

E. Bid and Quote Threshold:

Resolve to establish the bid and quote threshold as attached (See attached VII-E).

F. Payment of Bills:

Authorize the superintendent to approve the payment of the bills between board meetings. Any bills paid in this manner shall be presented to the board for ratification at its next regular board meeting.

G. Tax Requisition:

Approve the Tax Requisition pursuant to R.S. 54:4-75 as attached (See attached VII-G).

H. Annual Tuition Rates for 2022-2023 School Year:

Approve the annual tuition rates for the 2022-2023 school year as follows:

Preschool	\$13,659
Kindergarten	15,349
Grades 1-5	16,745
Grade 6	17,866
LLD	34,506
Behavioral Disabilities	35,828
Preschool Disabilities	33,709

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I. Substitutes Rates for 2022-2023:

Approve the substitute rates for the 2022-2023 school year as listed.

Certified Positions:

# of Consecutive Days	Sub Nurse	Sub Cert	CE/CEAS/Standard	TOSD
1-20	\$275.00	\$121.50	\$130.00	\$145.00
21-40	\$300.00	\$130.00	\$145.00	\$175.00
41-60	\$325.00	N/A	N/A	\$200.00

Non-certified Positions:

Type	Hourly Rate
Non-Instructional Aides	\$16.00
Instructional Paraprofessionals	\$17.00
Mechanics	\$19.00
Secretarial	\$17.00
Custodians	\$18.00

J. Official Newspapers for the Waterford Township School District:

Approve the Courier Post and Central Record as the official newspapers for the district.

- K.** Authorize private schools for the disabled not to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the N.J. Department of Agriculture's Child Nutrition Program Regulations. This shall be in effect from July 1, 2022, through June 30, 2023.

- L.** Approve the following Board of Education meeting dates for the 2022-2023 school year:

2022 Meeting Dates	2023 Meeting Dates
July 20, 2022**	January 18, 2023
August 17, 2022	February 15, 2023
September 21, 2022	March 15, 2023
October 19, 2022	April 26, 2023*
November 16, 2022	May 24, 2023
December 21, 2022	June 21, 2023

* Public Hearing on Budget

** If necessary

- M.** Pursuant to PL 2015, Chapter 47, the Waterford Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 18A:18 et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. per attachment VII-M.

N. Use of Facilities Charges for 2022-2023:

Approve the charges for the Use of Facilities for the 2022-2023 school year:

Room Type	Rate
Gymnasium - WES	\$75 per hour
Cafeteria - WES	\$50 per hour
Kitchen	\$25.00 per hour
Media Center	\$50 per hour
Classroom	\$10 per hour

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Custodial /Food Service Worker Time	\$150 up to 4 hours
Custodial /Food Service Worker Time	\$37.50 per hour

- O. Approve the following cooperative purchasing agreements:
- Camden County Educational Services Commission
 - Hunterdon County Educational Services Commission
 - Educational Services Commission of NJ
 - Educational Services Commission of Morris County (Educational Data Services)

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. EDUCATION

Upon the recommendation of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. DeNafo, and carried by unanimous roll call vote to approve items.

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
8137494015	5975600258	Off School Grounds	4/28/22	4/13/22	Yes	<ul style="list-style-type: none"> • In-School Suspension • Out of School Suspension

2. Harassment, Intimidation and Bullying (HIB) Report:

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken

3. College Clinical Practice Placement for Fall, 2022 & Spring, 2023 Semesters:

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Small, B.	Rowan	TBD	TBD	TBD	9/6/2022 - 12/14/2022 1/17/2023 - 5/5/2023	14 hrs/wk for 14 weeks 35 hrs/wk for 16 weeks

B. PERSONNEL

A motion was made by Ms. Hunter, seconded by Mr. Pangia, and carried by unanimous roll call vote to approve items 1 through 20. (Ms. Libak Fanz abstained from items 6 through 8.)

1. Create/Abolish Position for 2022-2023:

Approve the following positions for the 2022-2023 School Year:

Position	Location	Create/Abolish	UPC	FTE	Account Number
Grade 3 – ICR	Atco	Create	30-40-S2 / AQU	1.0	11-213-100-101-00-00-100
Dean of Students	District	Create	30-50-88 / AQB	1.0	11-000-240-104-00-00-000

2. Transfer of Administrative Staff 2022-2023 :

Name	Current Assignment	UPC	New Assignment	UPC	Effective Date
Kondas, Heather	WES Principal	40-50-A6-AMM	Atco Principal	40-40-A4-AQT	09-1-2022

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3. Appointment of Certified Staff:

Approve the following staff member for the following position, pending receipt of required documents:

Name	Assignment	UPC	Certificate	Loc	From	To	Step	Salary	FTE
Glatz, Patrick	Elem. K-8	30-50-S2-AQU	Kdg – 6/TOSD	TR	9/01/22	6/30/23	6	\$60,765	1.0
Manna, Christine	WES Principal	40-50-Ag-AMM	Principal	WES	8/22/22	6/30/23	N/A	\$97,500	1.0

4. Renewal of WTEA 12-Month Support Staff Members for the 2022-2023 School Year:

Approve renewal recommendations for the 2022-2023 school year for WTEA 12--Month Support Staff Members (See Attachment B-4).

5. Renewal of Non-Affiliated, 12-Month Support Staff Members for the 2022-2023 School Year:

Approve renewal recommendations for the 2022-2023 school year for Non-Affiliated, 12-Month Support Staff Members:

Last Name	First Name	Assignment	Days/Year	Hours/Day	Hourly Rate
Bodine	Michael	Computer Technician	240	7	39.44
Cicchino	Diane	Secretary to the Superintendent	240	7	28.67
Tait	Terri	Curriculum Secretary	240	7	39.72

6. Renewal of Non-Union Affiliated Contracts for the 2022-2023 School Year:

Approve renewal recommendations for the 2022-2023 school year for Non-Affiliated Contracted Staff members:

- a. Ed Leypoldt Technology Director
- b. Denise Niedoba Accountant
- c. Elizabeth Scola Data Integration / Media Specialist
- d. James Weaver Certified Educational Facilities Manager

7. Renewal/Approval of On-Call Staff for the 2022-2023:

Renew and approve recommendations for the 2022-2023 School Year for the On-Call Staff Members:

Name	Renew / Approve	Assignment	Contract	Guide	Step	Rate
Agoston, Dawn	Renew	Mechanic (painter)	WTEA Support	Secretary B	8	19.85
	Approve	Custodian	WTEA Support	Custodian	2	15.44
Agoston, John	Renew	Mechanic (painter)	WTEA Support	Secretary B	8	19.85
	Approve	Custodian	WTEA Support	Custodian	2	15.44
Chance, Patricia	Approve	Mechanic (tech)	WTEA Support	Secretary B	8	17.61
Jackson, Tiffany	Approve	Custodian	WTEA Support	Custodian	2	15.44
Parker, Destiny	Approve	Mechanic (painter)	WTEA Support	Secretary B	1	17.61
	Approve	Custodian	WTEA Support	Custodian	2	15.44
Ruppel, David	Renew	Mechanic (tech)	WTEA Support	Secretary B	5	18.84
Schiller, Jeremy	Renew	Mechanic (maintenance)	N/A	Substitute	N/A	19.00
Seth, Elizabeth	Approve	Mechanic (tech)	WTEA Support	Secretary B	1	17.61
Stetser, Theresa	Approve	Custodian	WTEA Support	Custodian	3	15.64
Tonczyczyn, Heather	Renew	Licensed Professional Counselor	WTEA Certified	MA	4	50.12
Zuzulock, Samantha	Approve	Mechanic (painter)	WTEA Support	Secretary B	1	17.61

8. Assistant Superintendent for Business 2022-2023 Contract Submission:

Approve the submission of an employment contract for Daniel J. Fox, Assistant Superintendent for Business to the Department of Education for approval.

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9. Acknowledgement of Leave-of-Absence(s):

Please acknowledge the submission/notification of staff member(s) Leave-of-Absence:

Staff Member	Dates	Classification
5018	9/01/22 – 10/28/22	FMLA / NJFLA
5028	8/31/22 – 12/02/22	FMLA / NJFLA
4823	05/02/2022- 05/31/2022	FMLA

10. Leave-of-Absence Request:

Approve a Leave-of-Absence for the following staff member:

Staff Member	Dates	Classification
5028	12/03/22 – 6/30/23	Extension

11. Title I Rtl Tutoring & ESY Summer Programs 2022 – Curriculum Writing/Record

Review:

Approve the following teachers for curriculum writing for the Title I Rtl & ESY Summer Program and record review for the Title I Rtl Summer Program 2022:

Name	Rate Per Hour	Total # of Hours	Total	Account#
Bober, T.	\$36.00	3	\$108.00	20-489-200-104-08-04-000
Knoll, M.	\$36.00	7	\$252.00	20-489-200-104-08-04-000
Laurito, S.	\$36.00	7	\$252.00	20-489-200-104-08-04-000

12. Title I Rtl Tutoring & ESY Summer Programs 2022 Fun Day:

Approve the following teachers to facilitate a "Fun Day" during the final week of the Title I & ESY Summer Tutoring Programs:

Name	# of Days	Rate/Hour	Hours/Day	Total	Account #
Knoll, M.	1	\$50.00	3.00	\$150.00	20-489-100-101-88-04-000
Laurito, S.	1	\$50.00	3.00	\$150.00	20-489-100-101-88-04-000

13. Title I Rtl Summer Tutoring Program 2022 - Teachers:

Approve the following teachers for the Title I Rtl Summer Tutoring Program 2022:

Name	# of Days	Rate/Hour	Hours/Day	Total	Account #
Schafer, A.	4	\$50.00	3.25	\$650.00	11-422-100-101-88-04-000
	15	\$50.00	3.25	\$2,437.50	20-489-100-101-88-04-000
Bober, T.	2	\$50.00	3.25	\$325.00	20-235-100-101-88-04-000
	4.25	\$50.00	3.25	\$693.00	20-237-100-101-88-04-000
	3.75	\$50.00	3.25	\$607.00	20-489-100-101-88-04-000

14. Title I Rtl Summer Tutoring Program 2022 - Paraprofessional:

Approve the following paraprofessional for the Title I Summer Tutoring Program 2022:

Name	Add/Remove	# of Days	Rate/Hour	Hours/Day	Total	Account #
Foster, L.	Remove	4	\$18.42	3.25	\$239.45	20-235-101-106-88-04-000
		15	\$18.89	3.25	\$920.80	20-237-101-106-88-04-000
Dottoli, R.	Add	4	\$17.00	3.25	\$221.00	20-235-101-106-88-04-000
		15	\$17.00	3.25	\$828.75	20-237-101-106-88-04-000

15. ESY Summer Learning Program 2022 – Change of Funding:

Approve the change of funding for paraprofessionals for the ESY Summer Learning Program 2022 to the accounts indicated:

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Name	# of Days	Rate Per Hour	Hours per day	Total	Account #
Sieben, L.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000
LuVert, W.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000
Conner, P.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000
Gaston, K.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000
Papeika, E.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000
Cohen, B.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000
Smith, C.	4	\$17.00	3.25	\$221.00	11-422-100-106-01-03-000
	15	\$17.00	3.25	\$828.75	20-489-100-106-88-03-000

16. ESY Summer Learning Program 2022 – Paraprofessionals:

Approve the following paraprofessionals for the ESY Summer Learning Program 2022:

Name	# of Days	Rate Per Hour	Hours per day	Total	Account #
Caruso, H.	4	\$18.42	3.25	\$239.46	11-422-100-106-01-03-000
	15	\$18.89	3.25	\$920.89	11-422-100-106-01-03-000
Jackson, T.	19	\$17.00	3.25	\$1,049.75	11-422-100-106-01-03-000

17. ESY Summer Learning Program 2022 – Teachers:

Approve splitting the Counselor/SEL position and add a teacher for the ESY Summer Learning Program 2022:

Name	# of Days	Rate/Hour	Hours/Day	Total	Account #
Ciaviaglia, R.(split)	2	\$50.00	3.25	\$325.00	11-422-100-101-88-04-000
	7.5	\$50.00	3.25	\$1,218.75	20-489-100-101-88-04-000
Holwell, G. (split)	2	\$50.00	3.25	\$325.00	11-422-100-101-88-04-000
	7.5	\$50.00	3.25	\$1,218.75	20-489-100-101-88-04-000
Vitagliano, S.	19	\$50.00	3.75	\$3,562.50	11-422-100-101-88-04-000

18. Job Descriptions :

Approve the job description for the following position :

- a. Dean of Students

19. Retirement of Superintendent of Schools :

Accept the retirement of Dr. Brenda Haring, Superintendent of Schools/ Atco Elementary School Principal effective January 1, 2023.

- 20.** Sidebar Agreement to the Collective Negotiations Agreement between the Waterford Board of Education and the Waterford Education Association regarding the 2021-2022 School Year – Last Week of School (See Attachment B-20).

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C. POLICY

A motion was made by Mr. DeNafo, seconded by Mr. Pangia, and carried by unanimous roll call vote to approve the following items:

1. **Approve the following policy for the first reading:**
 - a. Policy #7410- Maintenance & Repair
 - b. Policy #1571- Use of Signature Mechanisms
 - c. Policy #2415.50- Title I- School Parent and Family Engagement
 - d. Policy #2415.04- Title I- District-Wide Parent and Family Engagement
 - e. ~~Policy #2416.01- Postnatal Accommodations for Students~~
 - f. Policy #9320- Cooperation with Law Enforcement Agencies
 - g. Policy #8420- Emergency and Crisis Situations
 - h. Policy #3161- Examination for Cause- Teaching Staff Members
 - i. Policy #4161- Examination for Cause- Support Staff Members
 - j. Policy #2417- Student Intervention and Referral Services
 - k. Policy #1648.15- Recordkeeping for Healthcare Settings In School Buildings- Covid 19
 - l. Policy #1648.14- Safety Plan for Healthcare Settings in School Buildings- Covid 19-Abolish
 - m. Policy# 5512- Harassment, Intimidation, and Bullying
 - n. Policy #2461- Special Education/Receiving Schools
2. **Approve the following policy for the second reading:**
 - a. Policy #7540- Joint Use of Facilities
 - b. Policy #9560- Administration of School Surveys
 - c. Policy #8465- Bias Crimes and Bias-Related Acts
 - d. Policy #3233- Political Activities
 - e. Policy #2622- Student Assessment
 - f. Policy #2431.4- Prevention and Treatment of Sports-Related Concussion and Head Injuries
 - g. Policy #2415.05- Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
3. **Acknowledge receipt of the following regulations:**
 - a. Regulation #7410.01- Maintenance & Repair
 - b. Regulation #1571- Use of Signature Mechanisms
 - c. Regulation #9320- Cooperation with Law Enforcement Agencies
 - d. Regulation #2461.19- Special Education/Receiving Schools-Behavior Modification Program
 - e. Regulation#2461.14- Special Education/Receiving Schools- Amending Policies, Procedures, the Services Provided, or the Location of Facilities
 - f. Regulation #2461.15- Special Education/Receiving Schools- Operation of an Extended Academic Year Program
 - g. Regulation #2461.12- Special Education/Receiving Schools- Length of School Day and Academic Year
 - h. Regulation #2461.10- Special Education/Receiving Schools- Full Educational Opportunity
 - i. Regulation #2461.06- Special Education/Receiving Schools- Appropriately Certified and Licensed Staff
 - j. Regulation #2461.09- Special Education/Receiving Schools-Statewide and District-Wide Assessment Programs

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D. BUSINESS

A motion was made by Mr. Pangia, seconded by Mr. DeNafo, and carried by unanimous roll call vote to approve items 1 through 7, tab'e 8.1 & 2, and postpone 9.

1. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of March 23, 2022, and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Financial Reports for the month of March 2022(as per attached):

- a. Investment report.
- b. Cash Receipts and Disbursements Report in accordance with 18A:17-36 and 18A:17-9. The Cash Receipts and Disbursements Report and the Board Secretary's Report are in agreement.
- c. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- d. Student Activity Fund General Ledger.
- e. Nutri-Serve Food Management/Waterford Township School District Financial Statement.

3. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 2,131.00
- Bills List #2- \$ 53,525.98
- Bills List #3- \$ 1,399,732.76
- ACH Payments- \$ 548.24
- Nutri-Serve- \$ 50,559.02

4. Contracts:

Vendor	Service	From	To	Amount	Attachment
First Student Transportation	Student Transportation	6/27/22	7/28/22	\$142,595	NA
4M Consulting	Superintendent search	5/25/22	Completion	\$6,000	NA
Hammonton BOE	Tuition Sent	5/2/22	6/30/22	\$2,103.92	
Freehold Regional	Tuition Received	5/2/22	6/30/22	\$2,103.92	
Nutri-Serve	Food Service	7/1/22	6/30/23	\$40,055	D-4-a
Archway Programs	School Age Child Care	9/1/22	6/30/23	-0-	
Lindenwold Public Schools	Title III (ELL)	9/1/22	6/30/23		D-4-b

5. Grants:

Agency	School/Department	Project	Amount	Attachment
WT Home & School	Atco School	Obstacle Course for Field Day	\$410	NA
NJ Schools Insurance Group	District	Safety – Preventative Maintenance Application	\$9,879	Yes
WT Police Department	Thomas Richards PreK	Gross Motor activities end of year celebration	\$450	NA

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 25, 2022

**6. ESEA-ESSA Consolidated Formula Subgrant Application & Funding FY2023
(Allocation Notice):**

Approve the submission of the ESEA-ESSA FY2023 Consolidated Grant Application to the New Jersey Department of Education and accept the funding of Title I Part A, Title II Part A and Title IV Part A for the project period of July 1, 2022, to September 30, 2023, as follows:

TITLE I PART A	\$227,647
TITLE II PART A	\$ 40,192
TITLE IV PART A	\$ 15,444

Reject the funding of Title III only of the FY2023 ESEA-ESSA Consolidated Grant from the New Jersey Department of Education for the project period of July 1, 2022, to September 30, 2023 as follows:

TITLE III	\$196.00
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7. Membership Renewal Southern Coastal Employee Benefits Fund:

Approve the resolution to renew membership in the Southern Coastal Employee Benefits Fund and its Indemnity and Trust Agreement for the period 7/1/22 through 6/3/2025 (See Attachment D-7).

8. Approval of Budget Amendments to the New Jersey Department of Education:

Submit the following budget amendment to the New Jersey Department of Education for approval:

Account Description	Account #	Allocation
Fund Balance Anticipated	10-303	\$800,000
Contracted Services-Transportation (Between Home & School) Vendors	11-000-270-511	\$800,000
<u>Preschool Education Aid</u>		
Other Objects	20-218-200-800	(\$80,000)
Family/Parent Liaison	20-218-200-173	(\$40,000)
Instructional Equipment	20-218-400-731	\$120,000
*To provide Funds for additional playground equipment		

~~9. To approve a contract with First Student Transportation for the 2022-2023 School Year for \$1,936,440 pending Department of Education approval of the budget amendment listed above.~~

VIII. REPORTS

- A. Legislation- no report.
- B. Camden County School Boards Association- Ms. Libak Fanz stated gave an oral report.
- C. New Jersey School Boards Association- no report.
- D. Camden County Educational Services Commission- Mr. DeNafo gave an oral report.
- E. Hammonton- Mr. Pangia gave an oral report.
- F. Board President's Report- Mr. Wilhelm gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

- A. OLD BUSINESS
None
- B. NEW BUSINESS
None

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 25, 2022

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. A motion was made by Mr. O'Donnell, seconded by Ms. Hunter, and carried by unanimous voice consent to open the meeting to the public.

- Betty Scola – NJSLA Testing Complete- Students did exceptionally well this year. Special thanks to the teachers as well.
- Christina Leach – Extra recognition and thanks to HSA volunteers:
Heather Chretien, Angie Kerr, Karen Parisi, Shannon Peterson, Susan DiPompo, and Lauren Bagnell

B. A motion was made by Mr. DeNafo, seconded by Ms. Libak-Fanz, and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:32 p.m.

A motion was made by Mr. Pangia, seconded by Mr. DeNafo, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,

Daniel J. Fox
Assistant Superintendent for Business/Board Secretary

**WATERFORD TOWNSHIP BOARD OF EDUCATION
SPECIAL VIRTUAL BOARD MEETING MINUTES – JUNE 1, 2022
WATERFORD ELEMENTARY SCHOOL**

I. MEETING CALLED TO ORDER at 7:01 p.m.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak-Fanz, Ehren O'Donnell, William Wilhelm

Members absent: Roe Hunter, Michael McClintock, Al Pangia, Michael Vitarelli

Others present: Dr. Brenda Haring, Superintendent and Daniel J. Fox, Assistant Superintendent for Business /Board Secretary

B. FLAG SALUTE

Mr. Wilhelm led the Pledge of Allegiance.

II. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

A. A motion was made by Mr. O'Donnell, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Ms. Libak-Fanz, seconded by Mr. O'Donnell, and carried by unanimous voice consent to close the meeting to the public.

III. SUPERINTENDENT RECOMMENDATIONS

Upon the recommendation of the Superintendent, a motion was made by Ms. Libak-Fanz, seconded by Mr. DeNafo, and carried by unanimous roll call vote to approve items A through F.

A. Authorize the Business Administrator to transfer \$420,000 to the Maintenance Reserve Fund as of June 30, 2022.

B. To withdraw \$420,000 into the 2022-2023 budget, effective 7-1-22, as follows:

Description	Account #	Amount
Maintenance Reserve	10-310	(\$420,000)
Maintenance Salaries	11-000-261-100	73,250
Maintenance Services	11-000-261-420	331,000
Maintenance Supplies	11-000-261-610	15,750

C. To approve the following transfer in the 2022/2023 budget, effective 7-1-22, as follows:

Description	Account #	Amount
Maintenance Salaries	11-000-261-100	(\$73,250)
Maintenance Services	11-000-261-420	(331,000)
Maintenance Supplies	11-000-261-610	(15,750)
Transportation Contracted Services-Reg	11-000-270-511	\$420,000

WATERFORD TOWNSHIP BOARD OF EDUCATION
June 1, 2022

- D. To authorize the establishment of an Emergency Reserve Fund and to transfer \$300,000 to the Emergency Reserve Fund.
- E. To authorize the Business Administrator to request approval from the NJ Department of Education for the following transfer for the 2022/2023 budget, effective 7-1-22, as follows:

Description	Account #	Amount
Emergency Reserve	10-312	(\$300,000)
Transportation Contracted Services	11-000-270-511	175,000
Transportation Contracted Services - Spl	11-000-270-514	125,000

- F. To award a contract for Student Transportation Services to First Student for \$1,842,840 pending approval of a withdrawal from Emergency Reserve by the NJ Department of Education.
- IV. **COMMENTS FROM MEMBERS OF THE PUBLIC ON OTHER ITEMS**
- A. A motion was made by Ms. Libak-Fanz, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.
 - B. A motion was made by Mr. De Vuyst, seconded by Mr. DeNafo, and carried by unanimous voice consent to close the meeting to the public.
- V. **MEETING ADJOURNMENT at 7:05p.m.**
A motion was made by Ms. Libak-Fanz, seconded by Mr. De Vuyst, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Daniel J. Fox
Assistant Superintendent for Business/Board Secretary

MAY MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
5/20/22	Classroom Celebration	Atco	Ercol	soft pretzels, fruit cups	Student teacher's last day	
5/27	Homemade ice cream	TR	PK - McGowan	Milk, sugar, whipped cream	Class Reward	

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved	Brief Summary of Drill:
Thomas Richards Alco	5/13/2022	2:16 PM	cloudy 71 degrees	Fire	200	48	Duration of drill: 1 minute, 57 seconds. No issues reported
	5/16/22	10:30	Sunny 74 degrees	Fire	206	51	Duration of Drill: 2 minutes 24 seconds. No issues reported
Thomas Richards Alco	5/17/22	2:19	sunny 78 degrees	NonFire Evacuation	223	51	Duration of Drill: 15 minutes No issues reported.
	5/24/2022	10:20 AM	Indoor	Shelter In Place	202	53	Duration of Drill: 2 minutes 15 seconds. No issues reported.
Thomas Richards	5/26/2022	10:51 AM	NA	Shelter in Place	227	63	At approximately 10:50am, WTPD notified of a circumstance near the school and the building went into Shelter in Place at 10:51am. No one was allowed to enter or leave the building, while the building was able to continue the indoor routine. At 11:02am we were notified by the WTPD the threat was clear and the building could resume usual operation. Dr. Haring sent both Blackboard notices. Duration: 11 minutes
Waterford Elem	5/27/22	9:45 AM	Overcast	Fire Drill	396	88	Duration of drill: 2 minutes, 15 seconds. No issues reported.
Waterford Elem	5/27/2022	12:00 PM	Overcast	Shelter in Place	392	88	Duration of drill: 3 minutes, 7 seconds. No issues.
District	5/31/22	10:00 AM	NA	Tabletop	NA	WTPD and WTSD Admin	1 hour

**WATERFORD TOWNSHIP SCHOOL DISTRICT
CURRICULUM DEPARTMENT**

**MONTHLY HIGHLIGHTS
MAY 2022**

Data & Technology

- NJSLA testing is complete.
- LinkIt Form C testing is complete
- Data is being gathered for planning purposes for next year.
- Realtime cleanup is beginning.

Preschool

- Parent Workshops 22/23 Jen/Kate-Tr Nurse (In Person)
- ~1st workshop is May 12, 2022 ~6:30 "Challenging Behaviors" hosted by Interactive Kids
- ~2nd workshop on Challenging Behaviors Part II~ June 2 (Interactive Kids)
- End of the Year Celebration/Field Day - June 7th
- Spring Checkpoints to be completed and sent home

Curriculum News

- Curriculum writing/revisions for 22-23 continues. Grade 1 met on May 3rd, Grade 5 met on May 23rd, and Grade 6 met on May 24th.
- The Transforming P-3 Leaders team met with Marily Bellis on May 5th to update the action plan for 22-23 and reflect on 21-22.

Board Report - Technology – June 2022

1. Attended BACCEIC presentation on Cyber security. 4 initial minimum requirements were laid out in order to qualify for cyber insurance at an affordable deductible. We meet 3 of the 4, with an EDR (endpoint detection and response) needed. We do have a system in place to detect and remediate malware; however the EDR adds an extra layer of protection for active threats.
2. I am preparing quotes for additional levels of physical security that we may be able to obtain via the COPS Office FY 2022 School Violence Prevention Program. Info at <https://cops.usdoj.gov/pdf/2022ProgramDocs/svpp/solicitation.pdf>
This could fund up to \$500,000.00 of added security features to our buildings.
I am hoping to get approved for:
 1. door access swipes at every indoor classroom door and at external doors not already covered by access cards.
 2. New a-phone systems at secretary's desks that would give the secretary a better view of who is at the main doors.
 3. Additional cameras to cover the blind spots at WES.
3. Preparing for summer projects. Our main project this summer is recovering from the year of loaning out devices; getting them back in order in carts, updated inventory, clean, and refresh them for next year.
4. Resolving tickets as received.

Last Name	First Name	Assignment	Days/Yr	Hrs/Day	Step	Hrly Rate	Other
KOWALSKI	ASHLEY	Media Clerk	185	6	19	21.49	
LAUTE	MARY	Media Clerk	185	6	OG3	28.00	Longevity: \$372. / yr
SETH	ELIZABETH	Media Clerk	185	6	24	22.99	
ATKINS	LINDA	Paraprofessional	185	6	6	16.00	
CICCHINO	LISA	Paraprofessional	185	6	OG	16.32	
CURTISS	MICHELLE	Paraprofessional	185	6	2	16.00	
DEMATO	BOBBI	Paraprofessional	185	6	2	16.00	
HARROLD	JENNA	Paraprofessional	185	6	OG	16.32	
MARZILI	CHRISTY	Paraprofessional	185	6	OG	16.32	
STETSER	THERESA	Paraprofessional	185	6	2	16.00	
BAGNELL	DOROTHY	Para-Prof High Qual	185	6	10	17.00	
BARILOTTI	VALERIE	Para-Prof High Qual	185	6	4	17.00	
BINDER	SHARON	Para-Prof High Qual	185	6	3	17.00	
BROOKS	KELLY	Para-Prof High Qual	185	6	5	17.00	
BUNDICK	STACEY	Para-Prof High Qual	185	6	4	17.00	
CARUSO	HELENE	Para-Prof High Qual	185	6	21	18.89	Longevity: \$372. / yr
CHAVEZ	SHEENA	Paraprofessional	185	6	1	16.00	
CONNER	PATRICIA	Para-Prof High Qual	185	6	1	17.00	
COULTER	CHRISTINA	Para-Prof High Qual	185	6	8	17.00	
DAVIS	NICOLE	Para-Prof High Qual	185	6	3	17.00	
DOTTOLI	RITA	Para-Prof High Qual	185	6	5	17.00	
FOSTER	LOREAN	Para-Prof High Qual	185	6	21	18.89	Longevity: \$372. / yr
FRANCHETTI	LISA	Para-Prof High Qual	185	6	5	17.00	
GALIANO	MARIAN	Para-Prof High Qual	185	6	5	17.00	
GASTON	KARI	Para-Prof High Qual	185	6	2	17.00	
HAGEMAN	DONNA	Para-Prof High Qual	185	6	25	20.12	Longevity: \$1262. / yr
IULIUCCI	CONNIE	Para-Prof High Qual	185	6	13	17.00	
KNOLL	DOREEN	Para-Prof High Qual	185	6	20	18.63	Longevity: \$372. / yr
LAMINA	TINA	Para-Prof High Qual	185	6	5	17.00	
LUCAS	HOLLY	Para-Prof High Qual	185	6	9	17.00	
LUVERT	WENDY	Para-Prof High Qual	185	6	6	17.00	
MCCULLOUGH	COLLEEN	Para-Prof High Qual	185	6	8	17.00	
MCHALE	JOHN	Para-Prof High Qual	185	6	7	17.00	
MILLS	JAMIE	Para-Prof High Qual	185	6	3	17.00	
O'NEILL	FELICETTA	Para-Prof High Qual	185	6	5	17.00	
PARKER	DESTINI	Para-Prof High Qual	185	6	7	17.00	
PAVONI	DANIELLE	Para-Prof High Qual	185	6	2	17.00	
PEDERSEN	MAUREEN	Para-Prof High Qual	185	6	25	20.12	Longevity: \$1262. / yr
PIANTADOSI	JANICE	Para-Prof High Qual	185	6	13	17.00	
REYNOLDS	KELLY	Para-Prof High Qual	185	6	6	17.00	
ROBINSON	SHANA	Para-Prof High Qual	185	6	8	17.00	
SIMPSON	ROXANNE	Para-Prof High Qual	185	6	18	18.10	
SMITH	CAROLE	Para-Prof High Qual	185	6	5	17.00	
STITES	SHERRI	Para-Prof High Qual	185	6	20	18.63	Longevity: \$372. / yr
SWIERCZYNSKI	JESSICA	Para-Prof High Qual	185	6	7	17.00	
WEHNER	STEPHANIE	Para-Prof High Qual	185	6	9	17.00	
WOOD	ANTOINETTE	Para-Prof High Qual	185	6	4	17.00	
WORRELL	KATHLEEN	Para-Prof High Qual	185	6	6	17.00	
WYLD	MEREDITH	Para-Prof High Qual	185	6	5	17.00	
ZUZULOCK	SAMANTHA	Para-Prof High Qual	185	6	4	17.00	
DEYHLE	CAROLYN	Non-Instructional Aide	185	3.5	5	15.00	
HEATH	KATHLEEN	Non-Instructional Aide	185	4	2	15.00	
PRINCIPATO	LUCILLE	Non-Instructional Aide	185	3.5	OG3	19.96	
RYAN	SHERRY	Non-Instructional Aide	185	3.5	1	15.00	
SCHAEFFER	SALLY	Non-Instructional Aide	185	2.5	12	15.00	
UMOSELLA	JAIME	Non-Instructional Aide	185	3.5	2	15.00	
WADE	TRISHA	Non-Instructional Aide	185	4	2	15.00	

WATERFORD TOWNSHIP SCHOOL DISTRICT
2022-2023 SUBSTITUTE LIST

NAME	CLASSIFICATION(S)
Achey Michael	Paraprofessional
Armstrong Jessica	Paraprofessional
Bailey Nancy	Paraprofessional
Baranowski Karen	Teacher
Bieniakowski Rosemarie	Teacher
Caromano Ruth	Teacher
Chaple Judy	Paraprofessional
Eisele Melissa	Teacher/Paraprofessional
Fishman Becky	Teacher/Paraprofessional
Franchetti Karen	Teacher
George Rita	Paraprofessional
Grochal Lindsay	Teacher/Paraprofessional
Intessimoni Erin	Nurse
Ladik Christina	Nurse
Lampman Danielle	Teacher
Leavy Theresa	Paraprofessional
McGinnis Carolyn	Teacher
Middleman Margaret	Paraprofessional
O'Donnell Lori	Teacher/Paraprofessional
Oehler Brittany	Teacher
Papeika Erin	Teacher
Pollock Tania	Paraprofessional
Quirk Janice	Paraprofessional/Secretary
Randazzo Linda	Teacher/Paraprofessional
Schiller Jeremy	Paraprofessional
Schneider John	Teacher
Schneider Patricia	Paraprofessional
Schola Katherine	Teacher/Paraprofessional
Thomas Kimberly	Paraprofessional
Turner Cory	Paraprofessional
Valentino Jennifer	Teacher/Paraprofessional
Wells Amanda	Teacher/Paraprofessional
Wyld Maryann	Secretary
Yoder Amber	Paraprofessional

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Property

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MAINTENANCE AND REPAIR (M)

7410 MAINTENANCE AND REPAIR (M)

The Board of Education recognizes that the fixed assets of this district represent a significant investment of this community; their maintenance is, therefore, of prime concern to the Board.

The Superintendent or designee will develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. ~~6A:26A-3.1 and 6A:26A-3.2~~ 6A:26-20.5. A "comprehensive maintenance plan" means a school district's multi-year maintenance plan developed by a school district covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26 A-1.1 et seq.

~~Required maintenance activities, in accordance with N.J.A.C. 6A:26 A 2.1 20.3, are those specific activities necessary for the purpose of keeping a school facility open and safe for the use or in its original condition, and for keeping its constituent building systems fully and efficiently functional and for keeping their warranties valid. The activities address interior and exterior conditions, include preventative and corrective measures, and prevent premature breakdown or failure of the school facility and its building systems.~~

~~Expenditures for required maintenance activities set forth in N.J.A.C. 6A:26A 2.1 shall be accounted for in accordance with the requirements of N.J.A.C. 6A:26A 2.2.~~

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The Superintendent or designee shall determine the required maintenance activities to reasonably maintain each school facility in the school district and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district's comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Property
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MAINTENANCE AND REPAIR (M)

The required annual maintenance budget amount **as reported** in the comprehensive maintenance plan shall be included in the district's annual budget certified for taxes in accordance with the provisions of N.J.A.C. ~~6A:26A-4.1(a)~~ **6A:26-20.8(a)**. The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. ~~6A:26A-4.1(b)~~ **6A:26-20.8(b)**. The Executive County Superintendent, ~~in accordance with the provisions of N.J.A.C. 6A:26A-4.1(e)~~, may shall not approve the school district's budget ~~if the required annual maintenance budget is not included in the budget certified for taxes that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.~~

No person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.

N.J.S.A. ~~18A:18A-43; 18A:21-1~~ **18A:7G-9; 18A:17-49; 18A:17-50;**
18A:18A-43; 18A:21-1

N.J.A.C. ~~6A:26A-1.1 et seq.; 6A:23A-6.9~~ **6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3;**
6A:26-20.4; 6A:26-20.5; 6A:26-20.6; 6A:26-20.8

Adopted: 25 June 2014
Revised: 18 March 2015
Revised: 22 June 2022



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Administration
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USE OF ELECTRONIC SIGNATURES

1571 USE OF SIGNATURE MECHANISMS

Signatures are used to document an individual's knowledge and approval. However, an individual's signature does not need to be inked and handwritten to be legally binding. The Board of Education believes that the use of signature mechanisms may contribute the efficient operations of the district. However, the unauthorized use of signature mechanisms can lead to theft and misuse of public monies.

The Board of Education authorizes the use of non-handwritten signatures like signature stamps and electronic signatures. The Superintendent or designee shall ensure there is adequate control of all signature mechanisms to ensure that each signature represents the individual's knowledge and approval.

Adopted: 22 June 2022



DISTRICT POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

PROGRAM

2415.50/Page 1 of 10

[Insert School Name] Title I-School Parent and Family Engagement

2415.50 [Insert School Name] TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT (M)

[See POLICY ALERT No. 227]

M

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
 - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).



DISTRICT POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

PROGRAM
2415.50/Page 2 of 10

[Insert School Name] Title I-School Parent and Family Engagement

- f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.
- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.



B. School Parent and Family Engagement Policy Required Components

1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:
(List actions)

- a. **Involve parents/families in joint development of the plan**
- b. **Open forums for parents/families**
- c. **Families serve on communities as needed**

2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved:

- a. **Meetings held in October (annually) at Waterford Elementary School (evening)**

3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement:
(Describe how flexibility is provided.)

- a. **Meeting will be recorded for anytime access for those who cannot attend in the evening.**

4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
(List activities)

- a. **Annual planning meetings**



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[Insert School Name] Title I-School Parent and Family Engagement

5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - (1) The challenging, state academic standards;
 - (2) The state and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and
 - (5) How to work with educators to improve the achievement of their children.
(List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.)
 - (a) **Workshops**
 - (b) **Curriculum Articulations**
 - (c) **PLC's**
 - (d) **State-endorsed conferences**
 - (e) **Parent/Family in-district programs**
6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.



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[Insert School Name] Title I-School Parent and Family Engagement

- a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement, by:
(List activities)
 - (1) Title I Parent/Family Interaction meetings
 - (2) District family nights
 - (3) Stakeholder meetings

- b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools, by:
(List activities)
 - (1) Stakeholder meetings
 - (2) Support attendance at local, state, and national conferences/workshops

- c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
(List activities)



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{Insert School Name} Title I-School Parent and Family Engagement

- (1) Publicizing talks, workshops, and opportunities for educating parents/families about the importance of literacy and math
 - (2) Preschool program
- d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
(List actions)
- (1) Provide relevant information on district website
 - (2) Sending hard copies of communications home with families
 - (3) Mass communications via Blackboard.
7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs: [Such as: Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs], by:
(List activities)
- a. _____
 - b. _____
 - c. _____



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[Insert School Name] Title I-School Parent and Family Engagement

8. The school will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies:

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play.)

- a. _____
- b. _____
- c. _____

9. The school will take the following actions to involve parents in the process of school review and improvement:

(List activities)

- a. _____
- b. _____
- c. _____

10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency:

(List actions)



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[Insert School Name] Title I-School Parent and Family Engagement

- a. _____
- b. _____
- c. _____

C. Shared Responsibilities for High Student Academic Achievement

- 1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:

(List actions)

- a. _____
- b. _____
- c. _____

D. Discretionary School Parent and Family Engagement Policy Components

- 1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

- a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.



[Insert School Name] Title I-School Parent and Family Engagement

- c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- d. Train parents to enhance the involvement of other parents.
- e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.
- f. Adopt and implement model approaches to improve parent and family engagement.
- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I. Part A programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request:
(List actions)

(1) _____

(2) _____

(3) _____



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[Insert School Name] Title I-School Parent and Family Engagement

E. Accessibility

1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand:

(List actions)

- a. _____
- b. _____
- c. _____

F. Adoption

1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted:
10 June 2022



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[Insert School Name] Title I – School Parent
and Family Engagement

2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted:



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TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT ENGAGEMENT (M)

[See POLICY ALERT Nos. 191 and 227]

2415.04 TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT-ENGAGEMENT (M)

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the follow statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
 - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.



TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT
ENGAGEMENT (M)

- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with its definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:



**TITLE I - DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT
ENGAGEMENT (M)**

- (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are fully partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.
- B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components
1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
 - a. Open forums for parents/community members will be conducted by surveys, principal(s), and/or the Title I Director (ongoing).
 - b. Parents/community members serve on committees as needed (ongoing).
 2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:



**TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT
ENGAGEMENT (M)**

- a. The district website will provide information related to staff, Title I, and which New Jersey Student Learning Standards are targeted at each grade level in the curriculum.
 - b. Presentations to update parents are made at Board of Education meetings, parent interaction meetings, family nights, on the district website, and/or newsblasts.
3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
- a. Annual planning meetings
4. The school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: (Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:
- a. Home and School Council meetings
 - b. The WTSD Preschool Program
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective



**TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT
ENGAGEMENT (M)**

parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play):

- a. District Title I stakeholder meetings
 - b. Feedback forms and surveys, as needed
 - (1) Title I Stakeholder meetings (Person responsible: Title I director coordinates stakeholder meetings; parent representatives are invited to attend and provide feedback).
 - (2) Feedback from surveys (Administrative team develops and sends out surveys via Blackboard to elicit feedback from all families.
6. The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - (1) The challenging State academic standards;
 - (2) The New Jersey and local academic assessments including alternate assessments;



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ENGAGEMENT (M)**

- (3) The requirements of Title I Part A;
 - (4) How to monitor their child's progress; and
 - (5) How to work with educators:
 - (a) Workshops
 - (b) Curriculum Articulation,
 - (c) PLC
 - (d) Parent/family in-district programs
 - (e) State endorsed conferences
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- (1) Parent Interaction Meetings
 - (2) Stakeholder Committee
 - (3) Family Nights/Workshops
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- (1) Stakeholder meetings



TITLE I - DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT
ENGAGEMENT (M)

(2) **Supporting attendance at local, state, and national conferences/workshops.**

d. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children, by:

(1) **Publicizing talks, workshops and opportunities for educating parents about the importance of literacy and math.**

c. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

(1) **Providing relevant information on the district website.**

(2) **Sending hard copies of communications home to families.**

(3) **Mass communications via Blackboard.**

C. **Discretionary District-Wide Parent and Family Engagement Policy Components**

1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:



**TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT
ENGAGEMENT (M)**

- a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- b. Providing necessary literacy training for the parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- d. Training parents to enhance the involvement of other parents;
- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice to all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.



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TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT ENGAGEMENT (M)

ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2).

Adopted: 25 June 2014
Revised: 29 April 2020
Revised: 10 June 2022



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[See POLICY ALERT No. 227]

9320 COOPERATION WITH LAW ENFORCEMENT AGENCIES

The Board of Education recognizes that keeping students and staff safe and helping children understand and respect the law is best served by a close and cooperative relationship with local law enforcement.

The Board adopts this Policy and Regulation 9320 in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school staff and law enforcement authorities in all matters relating to the unlawful possession, distribution and disposition of controlled dangerous substances, including anabolic steroids, as defined in N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, drug paraphernalia as defined in N.J.S.A. 2C:36-1, alcoholic beverages; firearms, as defined in N.J.S.A. 2C:39-1.f.; and other deadly weapons as defined in N.J.S.A. 2C:39-1.r.

The Board adopts Policy and Regulation 9320 in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school district staff and law enforcement authorities in all matters relating to the planning and conduct of law enforcement activities and operations occurring on school grounds, including arrest procedures, undercover school operations, and mandatory reporting the offenses listed in the Memorandum of Agreement between Education and Law Enforcement Officials (MOA).

The Superintendent or designee shall institute a program of such communication and cooperation with law enforcement in accordance with N.J.A.C. 6A:16-6.1.

This Policy and Regulation 9320 shall be submitted for review and approval to the Executive County Superintendent in accordance with N.J.A.C. 6A:16-6.2(a)2.

The Superintendent or designee shall annually review the MOA as adopted by the Board to ensure this Policy and Regulation 9320 are in accordance with the requirements outlined therein.

N.J.A.C. 6A:16-6.1.; 6A:16-6.2; 6A:16-6.4.

Adopted:



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Emergency and Crisis Situations

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[See POLICY ALERT Nos. 189, 191, 221, 224, and 227]

8420 EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement comprehensive written plans, procedures, and mechanisms to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and support services for staff, students, and their families.

“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district’s plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees



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shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year. **Notwithstanding any other provision of law to the contrary, the school district shall ensure that a school security drill that occurs when students are present:**

- 1. Includes clear, developmentally and age-appropriate messaging to students and staff at the conclusion of the drill that the event is a drill and that no current danger exists;**
- 2. Does not expose students to content or imaging that is not developmentally or age-appropriate;**
- 3. Is paired with trauma-informed approaches to address any student inquiries or concerns which may arise as a result of a school security drill;**



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4. Does not include the use of fake blood, real or prop firearms, or the simulations of gun shots, explosions, or other sounds or visuals that may induce panic or traumatic response from a student or school district employee;
5. Does not require a student to role play as a victim, but may include first aid training in which students participate; and
6. Is accessible to students with disabilities and mental health conditions, and provides all necessary accommodations for these students.

The Principal or designee shall provide written notification to the parent of a student enrolled in the school following completion of a school security drill, which notice shall be provided to the parent by no later than the end of the school day on which the school security drill is conducted.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1. The school district may permit emergency personnel access to the buildings and grounds of its schools for school security drills that are scheduled outside of school hours and during such times as students are not present.

The school district shall review and update its school security drill procedures using a process that coincides with the review of the school safety and security plan developed pursuant to N.J.A.C. 6A:16-5.1 and collects input from emergency personnel; parents of students enrolled in the school district; teachers and staff employed in the district; mental health professionals; and student government representatives from multiple grade levels.

The school district shall annually track data on such measures and information as required by the Commissioner of Education, and shall report the data to the Commissioner.



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Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds in accordance with N.J.A.C. 6A:16-5.1.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1; 18A:41-2; 18A:41-6; 18A:41-7; 18A:41-7a.

N.J.A.C. 6A:16-5.1; ~~6A:27-11-2~~

Adopted:



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Student Intervention and Referral Services

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[See POLICY ALERT Nos. 177, 203, and 227]

2417 STUDENT INTERVENTION AND REFERRAL SERVICES

The Board of Education directs the establishment and implementation in each school building in which general education students are served, a coordinated system for planning and delivering intervention and referral services designed to assist students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1 and 6A:16-8.2. The Board of Education shall choose the ~~adopts this~~ appropriate multidisciplinary team approach, such as the **Response to Intervention (RTI)** or a **Multi-Tiered System of Support (MTSS)** model for planning and delivering the services required under N.J.A.C. 6A:16-8.

Students who are experiencing learning, behavior, or health difficulties shall be referred to the school's Intervention and Referral Services (I&RS) Team.

The intervention and referral services shall be provided to support ~~aid~~ students in the general education program and may be provided for students who have been determined to need special education programs and services pursuant to N.J.A.C. 6A:16-8.1(a). The intervention and referral services provided for students who have been determined to need special education programs and services shall be coordinated with the student's Individualized Education Program Team, as appropriate. **Child Study Team members and, to the extent appropriate, specialists in the area of disability may participate on intervention and referral services teams, pursuant to N.J.A.C. 6A:14-3.1(d)6.**

The functions of the system of intervention and referral services in each school building which general education students are served shall be pursuant to N.J.A.C. 6A:16-8.2(a) and as outlined in Regulation 2417.

Records of all requests for assistance, all intervention and referral services action plans, and all related student information shall be maintained in accordance with Federal and State laws and regulations and New Jersey administrative code pursuant to N.J.A.C. 6A:16-8.2(a)9.



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Student Intervention and Referral Services

The I&RS Team in each school building shall review and assess the effectiveness of the provisions of each intervention and referral services action plan in achieving the identified outcomes, ~~identified in each action plan~~ and modify each action plan to achieve the outcomes, as appropriate.

At a minimum, the I&RS Team shall annually review the intervention and referral services action plans and the actions taken as a result of the building's system of intervention and referral services, and make recommendations to the Principal for improving school programs and services, as appropriate.

At the end of the school year, the Principal shall, in consultation with the I&RS Team, develop a report on the concerns and issues identified by the I&RS Team and the effectiveness of the services provided in achieving the outcomes identified in the intervention and referral services action plans. This report shall be provided to the Superintendent of Schools.

N.J.A.C. 6A:14; 6A:16-8.1; 6A:16-8.2

Adopted:



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Recordkeeping for Healthcare Settings
in School Buildings – COVID-19

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[See POLICY ALERT No. 227]

1648.15 RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19

The Board of Education is committed to providing a safe and healthy workplace for all employees. The school district shall maintain its records in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021 as adopted by the Public Employees Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey. The provisions of the ETS have expired and are no longer in effect for school districts except for the provisions addressing recordkeeping, outlined in 29 CFR §1910.502(q). The ETS and this Policy are only applicable for employees working in the school nurse's office and any adjoining clinical areas in the school building.

For the purpose of this Policy, "employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present. Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.

For the purpose of this Policy, "healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services. Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse's office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building.

The school district will retain all versions of Policy 1648.14 – Safety Plan for Healthcare Settings in School Buildings, to comply with the ETS while the ETS remains in effect, even after Policy 1648.14 has been abolished.



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Recordkeeping for Healthcare Settings
in School Buildings – COVID-19

The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.

The school district will record the information in the COVID-19 log within twenty-four hours of learning the employee is COVID-19 positive. The school district will maintain the COVID-19 log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.

By the end of the next business day after a request, the school district will provide for examination and copying: all versions of Policy 1648.14; the individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and a version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

29 CFR §1910.502(q)

Adopted:



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Apr 22
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[See POLICY ALERT Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200,
216, and 227]

5512 HARASSMENT, INTIMIDATION, AND BULLYING

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- A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); or adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. **When** ~~Where~~ parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided ~~such~~ parental rights have not been terminated by a court of appropriate jurisdiction.



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B. Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to their his/her person or damage to their his/her property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).



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“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;



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3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.



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D. Consequences and Appropriate Remedial Actions

~~Consequences and Appropriate Remedial Actions – Students~~

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Consequences – Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.



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Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.

In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of



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problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

~~Factors for Determining Consequences—Student Considerations~~

- ~~1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;~~
- ~~2. Degrees of harm;~~
- ~~3. Surrounding circumstances;~~
- ~~4. Nature and severity of the behavior(s);~~
- ~~5. Incidences of past or continuing patterns of behavior;~~
- ~~6. Relationships between the parties involved; and~~
- ~~7. Context in which the alleged incidents occurred.~~

~~Factors for Determining Consequences—School Considerations~~

- ~~1. School culture, climate, and general staff management of the learning environment;~~
- ~~2. Social, emotional, and behavioral supports;~~
- ~~3. Student-staff relationships and staff behavior toward the student;~~
- ~~4. Family, community, and neighborhood situation; and~~
- ~~5. Alignment with Board policy and regulations/procedures.~~

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.



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Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

~~Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.~~

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Consequences

1. ~~Admonishment;~~
2. ~~Temporary removal from the classroom;~~
3. ~~Deprivation of privileges;~~
4. ~~Classroom or administrative detention;~~



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5. ~~Referral to disciplinarian;~~
6. ~~In-school suspension;~~
7. ~~Out of school suspension (short-term or long-term);~~
8. ~~Reports to law enforcement or other legal action; or~~
9. ~~Expulsion.~~

Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways ~~they he or she~~ can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of ~~their his or her~~ actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.



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Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure ~~they he or she do~~ does not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;



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12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
31. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.



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Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victim's² physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.



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E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. **The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.**

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. **The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.** The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. **The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.**



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A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;



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- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
 - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
 - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
 - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address



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issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and



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- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

[Option – Principal's Preliminary Determination

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14. ~~The Superintendent or designee may sign off on the preliminary determination.~~

The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be



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completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.

The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]



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The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. **The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.**

~~An investigation concerning a staff member shall not be conducted by a staff member who is supervised by the staff member being investigated or who is an administrator in the district. The Principal or designee, in consultation with the Superintendent or designee, will appoint a staff member to complete these investigations.~~

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the **finding of the investigation**, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action **including seeking further information**, as necessary.



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The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).



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At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:



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1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, "acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "upstander" programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying



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or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation



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may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.45, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.



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K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.

The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.



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L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of



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character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 et seq.

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public



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hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

P. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts and ~~potentially bias crimes~~ and school officials must report to law enforcement officials **any bias related acts, in accordance with N.J.A.C. 6A:16-6.3(e), either serious acts or those which may be part of a larger pattern in accordance with and pursuant to** the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.



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The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-32~~37~~

N.J.A.C. 6A:16-7.1 et seq. ~~6A:16-7.9 et seq.~~

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



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[See POLICY ALERT Nos. 192, 213, and 227]

[Required for Approved Private Schools for Students with Disabilities, Educational Services Commissions, Jointure Commissions, Regional Day Schools, and County Special Services School Districts]

2461 SPECIAL EDUCATION/RECEIVING SCHOOLS

To demonstrate compliance with N.J.A.C. 6A:14-1.1 et seq. and Part B of the Individuals with Disabilities Education Act, the Board adopts this Policy and corresponding Regulations/Procedures. This Policy and corresponding Regulations/Procedures will be submitted with a Special Education Assurance Statement for Receiving Schools to the County Office of Education no later than July 30, 2017 for approval.

1. All students with disabilities who are placed in a receiving school by a district Board of Education must have an Individualized Education Program (IEP) in effect prior to the delivery of services.
2. The receiving school will collaborate with the district Board of Education to ensure that a free, appropriate public education is available for all students with disabilities between the ages of three and twenty-one enrolled in the receiving school including students with disabilities who are suspended from school.
3. The compilation, maintenance, access to, and confidentiality of, student records will be in accordance with N.J.A.C. 6A:32-7.
4. Students with disabilities who are placed in receiving schools by a district Board of Education will be provided special education and related services at no cost to their parents according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3.
5. The programs and services provided by the receiving school will be in accordance with the requirements of N.J.A.C. 6A:14-1.1 et seq.



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6. All personnel serving students with disabilities will be appropriately certified and licensed, where a license is required, in accordance with State and Federal law. **Additionally, all personnel serving students with disabilities are assigned to teach only the classes for which they hold appropriate certification.**
7. The receiving school will only terminate the placement of a student with disabilities according to the procedures in N.J.A.C. 6A:14-7.7(a) and (b).
8. The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services will be identified and appropriate in-service training will be provided. The receiving school shall maintain information to demonstrate its efforts to:
 - a. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
 - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
 - c. Acquire and disseminate to teachers, administrators, and related services personnel, significant knowledge derived from educational research and other sources and how the receiving school will, if appropriate, adopt promising practices, materials and technology;
 - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
 - e. Provide for joint training activities of parents and special education, related services, and general education personnel.



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9. The receiving school will work with all sending school districts and ensure that students with disabilities are included in Statewide and district-wide assessment programs with appropriate accommodations, where necessary, according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in Statewide assessments or the applicable alternate assessment, in grades three, four, five, six, seven, eight, and high school in the applicable grade levels and courses. **The receiving school must ensure that Statewide assessments and alternate assessments are provided to students with disabilities onsite at the receiving school and that assessments are administered by receiving school staff members.**
10. Full educational opportunity to all students with disabilities is provided, including courses and classes that will enable students with disabilities to meet requirements needed to receive a State-endorsed diploma, as appropriate. The receiving school shall maintain documentation of the curriculum and materials utilized, including a description of how the New Jersey State Learning Standards will be implemented.
11. The receiving school will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP.
12. The receiving school will ensure that the length of the school day and academic year shall be as long as that established for nondisabled students in accordance with N.J.A.C. 6A:14-4.1(c) and must include at least four hours of actual school work instruction in accordance with N.J.A.C. 6A:14-7.6(i).
13. The receiving school will ensure that educational programs are open to observation at all times to the representatives of the sending districts and of the Department of Education in accordance with N.J.A.C. 6A:14-7.6(g).
14. The receiving school shall follow all requirements set forth in N.J.A.C. 6A:14-7.3 for amending the policies, procedures, the services provided, or the location of facilities.



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Special Education/Receiving Schools

15. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(h) to operate an extended academic year program.
16. The receiving school shall employ a full-time non-teaching Principal who shall be responsible for administration and supervision of the school as required by N.J.A.C. 6A:14-7.6(d).
17. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.4 for submission of fiscal information and obtaining valid certificates of fire inspection and if applicable, health, HVAC inspections, and, if applicable, sewerage plant.
18. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(j) to notify the Department of Education a minimum of ninety days prior to ceasing operation or if there is a change in ownership.
19. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:23A-18.22 regarding behavior modification programs and shall adopt a Policy that defines the procedures, evidence-based strategies, techniques, and approaches used in the behavior modification program.

Behavior modification shall not include:

- a. **Cash or checks;**
- b. **The replacement of meals or components of meals on a regular basis; or**
- c. **High-dollar value items such as personal electronics.**

Adopted:



CASH RECEIPTS AND DISBURSEMENTS REPORT
WATERFORD TOWNSHIP BOARD OF EDUCATION
ALL FUNDS
April 2022

FUNDS	BEGINNING CASH BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING CASH BALANCES
GOVERNMENT FUNDS				
1 General Fund [Fund 10]	\$ 3,953,990.11	\$ 3,261,273.56	\$ 4,009,234.26	\$ 3,206,029.41 ✓
1b Capital Reserve [10-116]	\$ 1,495,103.01	\$ 428.28	\$ 629,715.00	\$ 865,816.29
1b Maintenance Reserve [10-117]	\$ 335,214.93	\$ 105.28	\$ -	\$ 335,320.21 ✓
1b Internal Services [Fund 71]	\$ (297,260.16)	\$ 134.73	\$ 636.67	\$ (297,762.10)
2 Special Revenue [Fund 20]	\$ 194,867.14	\$ 294,086.94	\$ 334,925.65	\$ 154,028.43 ✓
3 Capital Projects [Fund 30]	\$ -	\$ 1,479,715.00	\$ 38,500.00	\$ 1,441,215.00 ✓
4 Debt Service [Fund 40]	\$ -		\$ -	\$ -
Total Government Funds [General Acct+CMF+Cap Res+Wells Fargo Accts]	\$ 5,681,915.03	\$ 5,035,743.79	\$ 5,013,011.58	\$ 5,704,647.24
5 Cafeteria Account [Fund 61]	\$ 234,708.54	\$ 98,080.46	\$ 145,943.49	\$ 186,845.51
Total Enterprise Funds [61-64]	\$ 234,708.54	\$ 98,080.46	\$ 145,943.49	\$ 186,845.51
TOTAL GOVERNMENT & ENTERPRISE	\$ 5,916,623.57	\$ 5,133,824.25	\$ 5,158,955.07	\$ 5,891,492.75
TRUST & AGENCY FUNDS				
6a Agency [Fund 90]	\$ 125,539.82	\$ 908,858.59	\$ 699,635.27	\$ 334,763.14
6b Flexible Spending Acct [Fund 93]	\$ 4,606.97	\$ 575.00	\$ 72.35	\$ 5,109.62
7 Payroll [Fund 91]	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00
8 Unemployment Trust [Fund 92]	\$ 48,202.97	\$ 3.96	\$ -	\$ 48,206.93
9 Student Activity Fund [Fund 95]	\$ 3,229.75	\$ 5.00	\$ 82.63	\$ 3,152.12
Total Trust & Agency Funds	\$ 185,079.51	\$ 909,442.55	\$ 699,790.25	\$ 394,731.81
TOTAL ALL FUNDS	\$ 6,101,703.08	\$ 6,043,266.80	\$ 5,858,745.32	\$ 6,286,224.56 ✓

Denise Niedoba
Denise Niedoba, Accountant

5-11-22
Date

**WATERFORD TOWNSHIP BOARD OF EDUCATION
INVESTMENT REPORT
April 2022**

INVESTMENTS PRESENTLY IN EFFECT - N.J.S.A. 40A-5.2

General Account	\$5,151,114.36
NJ Cash Management Fund ~ Current ACC.....	\$830,960.59
NJ Cash Management Fund ~ Capital Reserve.....	\$865,816.29
NJ Cash Management Fund ~ Maintenance	\$335,320.21
Payroll.....	\$5,590.11
Agency	\$354,473.03
Flexible Spending Account.....	\$5,109.62
UCC Trust.....	\$48,206.93
TOTAL	<u>\$7,596,591.14</u>

<u>INTEREST EARNED FROM INVESTMENTS</u>	AVERAGE INTEREST RATE	
General Account	\$291.05	0.10%
NJ Cash Management Fund ~ Current ACC.....	\$260.91	0.38%
NJ Cash Management Fund ~ Capital Reserve.....	\$428.28	38.00%
NJ Cash Management Fund ~ Maintenance	\$105.28	0.38%
Payroll.....	\$4.02	0.10%
Agency.....	\$10.48	0.10%
Flexible Spending Account.....	\$0.40	0.10%
UCC Trust.....	\$3.96	0.10%
TOTAL INTEREST FOR April 2022	\$1,104.38	
Amount Previously Reported	\$4,125.85	
TOTAL JULY 1ST TO DATE	<u>\$5,230.23</u>	

DETAILED BREAKDOWN NJSA 40A:5-15.2

Certificates of Deposit:

<u>Date Invested</u>	<u>Bank</u>	<u>Term</u>	<u>Number</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>
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CERTIFICATION

I, Daniel J. Fox, Investment Officer of the Waterford Township Board of Education, hereby certify that the above is a true and correct report of the status of investments of the monies held by the Waterford Township Board of Education.



Signature Business Administrator



Date

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Assets and Resources

Assets:			
101	Cash in bank		\$3,206,029.41
102 - 106	Cash Equivalents		\$4,500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$865,816.29
117	Maintenance Reserve Account		\$335,320.21
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,407,994.00
Accounts Receivable:			
132	Interfund	\$933,028.30	
141	Intergovernmental - State	\$33,257.40	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$966,285.70
Loans Receivable:			
131	Interfund	\$75,071.16	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$75,071.16
Other Current Assets			\$0.00
Resources:			
301	Estimated revenues	\$27,835,174.00	
302	Less revenues	(\$24,616,998.72)	\$3,218,175.28
Total assets and resources			<u>\$11,079,192.05</u>

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,151,147.81
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$92,507.73
	Total liabilities		\$1,243,655.54

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,563,188.57
761	Capital reserve account - July	\$1,494,467.87	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	(\$629,715.00)	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$864,752.87
764	Maintenance reserve account - July	\$200,059.73	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$200,059.73
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$30,159,591.01	
602	Less: Expenditures	(\$24,037,560.52)	
	Less: Encumbrances	(\$4,563,188.57)	(\$28,600,749.09)
	Total appropriated		\$7,186,843.09

Unappropriated:

770	Fund balance, July 1		\$4,343,395.43
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,694,702.01)
	Total fund balance		\$9,835,536.51
	Total liabilities and fund equity		<u>\$11,079,192.05</u>

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$30,159,591.01	\$28,600,749.09	\$1,558,841.92
Revenues	(\$27,835,174.00)	(\$24,616,998.72)	(\$3,218,175.28)
Subtotal	<u>\$2,324,417.01</u>	<u>\$3,983,750.37</u>	<u>(\$1,659,333.36)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$628,551.58)	\$628,551.58
Less - Withdrawal from reserve	(\$629,715.00)	(\$629,715.00)	\$0.00
Subtotal	<u>\$1,694,702.01</u>	<u>\$2,725,383.79</u>	<u>(\$1,030,681.78)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$135,260.48	(\$135,260.48)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,694,702.01</u>	<u>\$2,860,644.27</u>	<u>(\$1,165,942.26)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,694,702.01</u>	<u>\$2,860,644.27</u>	<u>(\$1,165,942.26)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,694,702.01</u>	<u>\$2,725,383.79</u>	<u>(\$1,030,681.78)</u>

Prepared and submitted by :

NOPT
 Board Secretary

5/24/22
 Date

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	14,831,590	0	14,831,590	14,863,688		(32,098)
00520	SUBTOTAL – Revenues from State Sources	12,331,327	0	12,331,327	9,705,060	Under	2,626,267
00570	SUBTOTAL – Revenues from Federal Sources	42,542	0	42,542	48,001		(5,459)
0071A	Other	629,715	0	629,715	250	Under	629,465
	Total	27,835,174	0	27,835,174	24,616,999		3,218,175
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	5,669,390	(1,408,353)	4,261,037	3,196,848	754,137	310,052
10300	Total Special Education - Instruction	1,056,819	630,516	1,687,335	1,208,542	403,695	75,099
11160	Total Basic Skills/Remedial – Instruct.	14,307	926,781	941,088	744,670	185,418	11,000
17100	Total School-Sponsored Co/Extra Curricul	18,000	0	18,000	0	0	18,000
20620	Total Summer School	53,125	14,910	68,035	41,187	0	26,848
29180	Total Undistributed Expenditures - Instr	10,570,986	(166,593)	10,404,393	9,242,830	1,094,690	66,873
29680	Total Undistributed Expenditures – Atten	115,420	2,820	118,240	96,030	16,887	5,323
30620	Total Undistributed Expenditures – Healt	198,492	(14,215)	184,277	140,731	41,719	1,827
40580	Total Undistributed Expend – Speech, OT,	321,987	12,945	334,932	237,312	93,118	4,501
41080	Total Undist. Expend. – Other Supp. Serv	313,688	36,560	350,248	207,828	136,273	6,147
41660	Total Undist. Expend. – Guidance	151,872	(700)	151,172	112,589	33,416	5,168
42200	Total Undist. Expend. – Child Study Team	419,393	(4,650)	414,743	303,692	79,146	31,906
43200	Total Undist. Expend. – Improvement of I	298,181	87,024	385,205	293,222	52,457	39,526
43620	Total Undist. Expend. – Edu. Media Serv.	462,276	38,643	500,919	378,918	100,448	21,553
44180	Total Undist. Expend. – Instructional St	158,539	(12,690)	145,849	39,620	3,791	102,438
45300	Support Serv. - General Admin	330,606	45,392	375,998	269,291	81,222	25,485
46160	Support Serv. - School Admin	470,001	42,183	512,184	361,160	73,169	77,855
47200	Total Undist. Expend. – Central Services	449,388	43,905	493,293	381,378	84,285	27,630
51120	Total Undist. Expend. – Oper. & Maint. O	2,045,384	(58,068)	1,987,316	1,185,909	356,408	444,999
52480	Total Undist. Expend. – Student Transpor	2,182,419	(118,936)	2,063,483	1,432,894	577,941	52,648
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,052,951	(28,631)	3,024,320	2,577,264	258,225	188,832
72020	Total Undistributed Expenditures – Food	15,314	(15,000)	314	312	0	2
75880	TOTAL EQUIPMENT	5,900	0	5,900	5,095	0	805
76260	Total Facilities Acquisition and Constr	1,683,046	29,171	1,712,217	1,566,146	136,743	9,328
76320	Capital Reserve – Transfer to Capital Pr	5,000	0	5,000	0	0	5,000
84000	Transfer of Funds to Charter Schools	14,094	0	14,094	14,094	0	0
	Total	30,076,578	83,013	30,159,591	24,037,561	4,563,189	1,558,842

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	14,797,965	0	14,797,965	14,831,036		(33,071)
00220	10-13[2-4]0	Other Tuition	12,500	0	12,500	31,328		(18,828)
00250	10-14[2-4]0	Transportation Fees from Other LEAs	15,625	0	15,625	0	Under	15,625
00330	10-1__	Interest Earned on Maintenance Reserve	500	0	500	260	Under	240
00340	10-1__	Interest Earned on Capital Reserve Funds	5,000	0	5,000	1,063	Under	3,937
00410	10-3116	School Choice Aid	347,139	0	347,139	277,711	Under	69,428
00420	10-3121	Categorical Transportation Aid	632,435	0	632,435	505,948	Under	126,487
00430	10-3131	Extraordinary Aid	200,000	0	200,000	0	Under	200,000
00440	10-3132	Categorical Special Education Aid	981,906	0	981,906	785,525	Under	196,381
00460	10-3176	Equalization Aid	9,969,582	0	9,969,582	7,975,664	Under	1,993,918
00470	10-3177	Categorical Security Aid	200,265	0	200,263	160,212	Under	40,053
00540	10-4200	Medicaid Reimbursement	42,542	0	42,542	48,001		(5,459)
00680	10-5200	Transfers from Other Funds	629,715	0	629,715	0	Under	629,715
00700	10-5__	Other Financing Sources	0	0	0	250		(250)
Total			27,835,174	0	27,835,174	24,616,999		3,218,175

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02060	11-105-100-936	Local Contribution – Transfer to Special	133,430	0	133,430	133,430	0	0
02080	11-110-__-101	Kindergarten – Salaries of Teachers	501,746	(59,441)	442,305	298,098	75,224	68,983
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers	3,685,902	(1,176,469)	2,509,433	1,886,894	488,014	134,525
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers	632,413	(111,889)	520,524	411,956	108,205	363
02500	11-150-100-101	Salaries of Teachers	1,750	(1,000)	750	0	0	750
02540	11-150-100-320	Purchased Professional – Educational Ser	2,000	3,000	5,000	5,000	0	0
03000	11-190-1__-106	Other Salaries for Instruction	352,013	(62,850)	289,163	202,354	60,333	26,476
03020	11-190-1__-320	Purchased Professional – Educational Ser	40,600	4,480	45,080	36,348	0	8,732
03040	11-190-1__-340	Purchased Technical Services	22,000	(6,000)	16,000	5,116	0	10,884
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series	19,500	1,396	20,896	15,245	4,332	1,319
03080	11-190-1__-610	General Supplies	261,486	7,643	269,129	202,407	18,028	48,695
03100	11-190-1__-640	Textbooks	1,000	0	1,000	0	0	1,000
03120	11-190-1__-8__	Other Objects	15,550	(7,224)	8,326	0	0	8,326
04500	11-204-100-101	Salaries of Teachers	258,061	39,374	297,435	218,310	65,810	13,315
04520	11-204-100-106	Other Salaries for Instruction	1,600	57,070	58,670	43,530	11,990	3,150
04600	11-204-100-610	General Supplies	1,271	150	1,421	896	0	525
06000	11-209-100-101	Salaries of Teachers	156,279	75,659	231,938	142,673	88,827	438
06020	11-209-100-106	Other Salaries for Instruction	600	0	600	0	0	600
06100	11-209-100-610	General Supplies	1,314	0	1,314	291	583	440
07000	11-213-100-101	Salaries of Teachers	461,971	439,925	901,896	686,290	177,348	38,258
07020	11-213-100-106	Other Salaries for Instruction	15,740	49,475	65,215	33,317	19,569	12,329
07100	11-213-100-610	General Supplies	35,899	(29,374)	6,525	4,944	0	1,581
08500	11-216-100-101	Salaries of Teachers	88,927	(17,108)	71,819	58,716	11,602	1,500
08520	11-216-100-106	Other Salaries for Instruction	15,300	3,940	19,240	15,322	3,774	144
08600	11-216-100-6__	General Supplies	2,857	406	3,263	1,652	0	1,611

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
09260	11-219-100-101	Salaries of Teachers	2,000	0	2,000	1,600	0	400
09300	11-219-100-320	Purchased Professional-Educational Servi	15,000	11,000	26,000	1,000	24,192	808
11000	11-230-100-101	Salaries of Teachers	6,000	927,238	933,238	740,244	185,418	7,576
11100	11-230-100-610	General Supplies	8,307	(457)	7,850	4,426	0	3,424
17000	11-401-100-1__	Salaries	18,000	0	18,000	0	0	18,000
20000	11-422-100-101	Salaries of Teachers	24,000	12,988	36,988	22,738	0	14,251
20020	11-422-100-106	Other Salaries of Instruction	10,000	3,200	13,200	9,375	0	3,825
20500	11-422-200-1__	Salaries	9,325	2,300	11,625	9,075	0	2,550
20520	11-422-200-3__	Purchased Professional and Technical Ser	9,200	(3,578)	5,622	0	0	5,622
20560	11-422-200-6__	Supplies and Materials	600	0	600	0	0	600
29000	11-000-100-561	Tuition to Other LEAs within the State -	7,366,664	8,000	7,374,664	6,631,591	743,038	35
29020	11-000-100-562	Tuition to Other LEAs within the State -	1,060,324	(32,450)	1,027,874	912,152	112,472	3,250
29040	11-000-100-563	Tuition to County Voc. School District-R	77,870	0	77,870	54,509	23,361	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	162,800	(4,575)	158,225	84,316	29,787	44,122
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,903,328	(137,568)	1,765,760	1,560,263	186,031	19,466
29500	11-000-211-1__	Salaries	89,570	1,820	91,390	72,583	16,643	2,164
29600	11-000-211-3__	Purchased Professional and Technical Ser	23,000	1,000	24,000	23,441	0	559
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	1,250	0	1,250	6	194	1,050
29640	11-000-211-6__	Supplies and Materials	1,600	0	1,600	0	50	1,550
30500	11-000-213-1__	Salaries	175,542	(14,340)	161,202	126,753	34,064	386
30540	11-000-213-3__	Purchased Professional and Technical Ser	19,200	(1,700)	17,500	9,352	6,812	1,336
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	250	(219)	31	0	0	31
30580	11-000-213-6__	Supplies and Materials	3,500	2,044	5,544	4,626	844	74
40500	11-000-216-1__	Salaries	193,482	(9,264)	184,218	143,626	38,376	2,216
40520	11-000-216-320	Purchased Professional – Educational Ser	125,500	22,069	147,569	92,386	54,741	442
40540	11-000-216-6__	Supplies and Materials	2,005	140	2,145	1,300	1	844
40560	11-000-216-8__	Other Objects	1,000	0	1,000	0	0	1,000
41000	11-000-217-1__	Salaries	228,688	39,060	267,748	200,327	65,704	1,717
41020	11-000-217-320	Purchased Professional – Educational Ser	82,000	(2,500)	79,500	7,361	70,569	1,570
41040	11-000-217-6__	Supplies and Materials	3,000	0	3,000	140	0	2,860
41500	11-000-218-104	Salaries of Other Professional Staff	142,759	(400)	142,359	111,751	27,416	3,192
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	2,500	0	2,500	526	0	1,974
41580	11-000-218-390	Other Purchased Professional & Technical	3,000	0	3,000	0	3,000	0
41620	11-000-218-6__	Supplies and Materials	3,613	(300)	3,313	312	3,000	1
42000	11-000-219-104	Salaries of Other Professional Staff	333,133	0	333,133	251,126	57,282	24,725
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	45,480	0	45,480	37,900	7,580	0
42080	11-000-219-390	Other Purchased Professional & Technical	30,000	(8,100)	21,900	9,177	10,950	1,773
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,150	3,000	7,150	2,668	1,086	3,396
42160	11-000-219-6__	Supplies and Materials	5,630	350	5,980	1,781	2,247	1,952
42180	11-000-219-8__	Other Objects	1,000	100	1,100	1,040	0	60
43000	11-000-221-102	Salaries of Supervisor of Instruction	102,170	1,752	103,922	86,602	17,320	0

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43020	11-000-221-104	Salaries of Other Professional Staff	73,978	200	74,178	41,212	8,235	24,731
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	81,133	(5,805)	75,328	59,471	10,255	5,602
43080	11-000-221-176	Salaries of Facilitators, Math & Literac	1,000	79,222	80,222	63,377	16,144	701
43100	11-000-221-320	Purchased Prof. – Educational Services	20,800	3,000	23,800	23,789	0	12
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	5,400	13,055	18,455	13,455	320	4,680
43160	11-000-221-6__	Supplies and Materials	10,100	(4,000)	6,100	2,416	182	3,502
43180	11-000-221-8__	Other Objects	3,600	(400)	3,200	2,901	0	299
43500	11-000-222-1__	Salaries	146,702	25,449	172,151	137,666	29,963	4,522
43520	11-000-222-177	Salaries of Technology Coordinators	105,233	0	105,233	87,667	17,533	33
43540	11-000-222-3__	Purchased Professional and Technical Ser	141,450	(4,840)	136,610	99,030	25,238	12,342
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	800	0	800	0	0	800
43580	11-000-222-6__	Supplies and Materials	68,091	18,034	86,125	54,555	27,714	3,856
44020	11-000-223-104	Salaries of Other Professional Staff	20,800	(8,200)	12,600	699	0	11,901
44040	11-000-223-105	Salaries of Secretarial & Clerical Assis	22,509	0	22,509	17,164	3,751	1,594
44060	11-000-223-110	Other Salaries	23,250	2,400	25,650	11,388	0	14,262
44080	11-000-223-320	Purchased Professional – Educational Ser	61,000	6,430	67,430	6,479	40	60,911
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	29,480	(13,320)	16,160	3,890	0	12,270
44140	11-000-223-6__	Supplies and Materials	1,400	0	1,400	0	0	1,400
44160	11-000-223-8__	Other Objects	100	0	100	0	0	100
45000	11-000-230-1__	Salaries	109,556	1	109,557	90,519	17,989	1,049
45040	11-000-230-331	Legal Services	53,250	5,000	58,250	32,470	22,030	3,750
45060	11-000-230-332	Audit Fees	28,000	500	28,500	28,500	0	0
45080	11-000-230-334	Architectural/Engineering Services	6,500	43,403	49,903	12,812	26,450	10,641
45100	11-000-230-339	Other Purchased Professional Services	35,000	(6,315)	28,685	19,413	6,296	2,976
45120	11-000-230-340	Purchased Technical Services	1,950	0	1,950	1,100	100	750
45140	11-000-230-530	Communications/Telephone	38,700	4,325	43,025	35,862	3,752	3,411
45160	11-000-230-585	BOE Other Purchased Services	750	150	900	900	0	0
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	36,150	(3,872)	32,278	32,039	0	239
45200	11-000-230-610	General Supplies	5,000	3,200	8,200	2,781	4,200	1,219
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	2,500	(1,000)	1,500	899	405	196
45260	11-000-230-890	Miscellaneous Expenditures	1,000	0	1,000	0	0	1,000
45280	11-000-230-895	BOE Membership Dues and Fees	12,250	0	12,250	11,997	0	253
46000	11-000-240-103	Salaries of Principals/Assistant Princip	246,255	67,097	313,352	207,788	41,558	64,006
46020	11-000-240-104	Salaries of Other Professional Staff	6,500	0	6,500	1,625	500	4,375
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	189,641	(22,623)	167,018	135,191	27,419	4,407
46080	11-000-240-3__	Purchased Professional and Technical Ser	200	(200)	0	0	0	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	17,185	(1,175)	16,010	8,485	3,692	3,833
46120	11-000-240-6__	Supplies and Materials	6,340	(575)	5,765	4,818	0	947
46140	11-000-240-8__	Other Objects	3,880	(341)	3,539	3,252	0	287
47000	11-000-251-1__	Salaries	333,263	37,032	370,295	300,074	59,251	10,970
47040	11-000-251-340	Purchased Technical Services	80,950	3,000	83,950	66,093	3,598	14,259

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	26,225	0	26,225	3,920	20,664	1,641
47100	11-000-251-6__	Supplies and Materials	6,850	(1,172)	5,673	4,553	524	601
47140	11-000-251-832	Interest on Lease Purchase Agreements	0	5,015	5,015	4,856	0	159
47180	11-000-251-890	Other Objects	2,100	30	2,130	1,882	248	0
48500	11-000-261-1__	Salaries	84,093	(5,592)	78,501	60,382	12,750	5,369
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	313,605	89,000	402,605	195,495	174,149	32,961
48540	11-000-261-610	General Supplies	15,300	(13,000)	2,300	939	0	1,361
48560	11-000-261-8__	Other Objects	200,500	0	200,500	0	0	200,500
49000	11-000-262-1__	Salaries	419,703	(38,263)	381,440	285,582	55,196	40,663
49020	11-000-262-107	Salaries of Non-Instructional Aides	41,691	49,285	90,976	68,945	18,594	3,437
49040	11-000-262-3__	Purchased Professional and Technical Ser	27,540	(14,000)	13,540	6,591	2,279	4,670
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	70,474	0	70,474	40,908	2,056	27,510
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	94,380	(66,266)	28,114	7,069	7,380	13,664
49120	11-000-262-490	Other Purchased Property Services	21,010	(250)	20,760	13,714	6,921	124
49140	11-000-262-520	Insurance	56,700	4,852	61,552	61,482	0	70
49160	11-000-262-590	Miscellaneous Purchased Services	3,060	(4)	3,056	236	0	2,820
49180	11-000-262-610	General Supplies	77,422	0	77,422	50,496	8,800	18,126
49200	11-000-262-621	Energy (Natural Gas)	66,200	25,000	91,200	70,548	1,665	18,986
49220	11-000-262-622	Energy (Electricity)	279,986	0	279,986	237,600	780	41,605
49260	11-000-262-626	Energy (Gasoline)	2,850	0	2,850	1,186	122	1,542
49280	11-000-262-8__	Other Objects	1,530	0	1,530	385	0	1,145
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	42,840	(12,000)	30,840	14,050	3,625	13,165
50060	11-000-263-610	General Supplies	2,140	0	2,140	0	0	2,140
51020	11-000-266-3__	Purchased Professional and Technical Ser	206,000	(74,000)	132,000	70,299	60,921	780
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	15,300	0	15,300	0	1,170	14,130
51060	11-000-266-610	General Supplies	3,060	(2,830)	230	0	0	230
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	94,074	500	94,574	79,129	15,008	437
52100	11-000-270-350	Management Fee - ESC & CTSA Trans. Prog	45,000	0	45,000	36,392	4,808	3,800
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	6,000	(500)	5,500	5,500	0	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	175	0	175	86	10	80
52200	11-000-270-503	Contract Serv.-Aid in Lieu Pymts-Non-Pub	79,000	0	79,000	21,894	43,506	13,600
52220	11-000-270-504	Contract Serv-Aid in Lieu Pymts-Charter	2,150	0	2,150	500	500	1,150
52240	11-000-270-505	Contract Serv-Aid in Lieu Pymts-Choice S	7,350	0	7,350	3,000	3,000	1,350
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	850,000	(25,000)	825,000	553,923	264,458	6,620
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	33,400	(11,936)	21,464	11,176	6,667	3,620
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr	9,500	0	9,500	0	0	9,500
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	250,000	(40,000)	210,000	132,589	73,499	3,912
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre	4,750	40,000	44,750	25,667	14,467	4,617
52360	11-000-270-517	Contract Serv. (Reg. Students) - ESCs &	105,000	8,000	113,000	111,641	0	1,359
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) - ESC	690,000	(90,000)	600,000	448,573	151,427	0
52400	11-000-270-593	Misc. Purchased Services - Transportatio	4,095	0	4,095	1,183	591	2,321

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52420	11-000-270-610	General Supplies	1,750	0	1,750	1,643	0	107
52460	11-000-270-8__	Other objects	175	0	175	0	0	175
53020	11-1__-100-220	Social Security Contribution	37,000	(25,935)	11,065	3,917	7,061	87
53060	11-1__-100-241	Other Retirement Contributions - PERS	22,500	4,678	27,178	27,178	0	0
53120	11-1__-100-249	Other Retirement Contribution - Regular	7,500	0	7,500	7,303	0	197
53180	11-1__-100-270	Health Benefits	1,363,800	(210,248)	1,153,552	1,002,143	103,206	48,204
53200	11-1__-100-280	Tuition Reimbursement	20,000	4,297	24,297	17,259	6,657	381
54020	11-2__-100-220	Social Security Contributions	8,000	4,115	12,115	9,140	2,218	757
54120	11-2__-100-249	Other Retirement Contribution - Regular	100	2,000	2,100	2,012	0	88
54180	11-2__-100-270	Health Benefits	330,020	173,525	503,545	456,181	44,567	2,797
56020	11-4__-100-220	Social Security Contributions	5,250	0	5,250	3,023	1,826	402
59020	11-000-211-220	Social Security Contributions	1,850	0	1,850	1,390	248	212
59060	11-000-211-241	Other Retirement Contributions - PERS	5,400	0	5,400	0	0	5,400
59180	11-000-211-270	Health Benefits	28,545	(250)	28,295	14,574	968	12,753
59520	11-000-213-220	Social Security Contributions	600	0	600	215	94	291
59620	11-000-213-249	Other Retirement Contributions - Regular	400	400	800	522	0	278
59680	11-000-213-270	Health Benefits	70,718	11,350	82,068	74,666	6,482	919
60020	11-000-216-220	Social Security Contributions	500	2,350	2,850	1,482	1,363	5
60120	11-000-216-249	Other Retirement Contributions - Regular	2,500	0	2,500	1,246	0	1,254
60180	11-000-216-270	Health Benefits	31,174	0	31,174	27,570	2,166	1,438
60520	11-000-217-220	Social Security Contributions	19,000	(500)	18,500	14,795	0	3,705
60560	11-000-217-241	Other Retirement Contributions - PERS	6,900	0	6,900	3,454	0	3,446
60620	11-000-217-249	Other Retirement Contributions - Regular	7,000	(1,000)	6,000	5,959	0	41
60668	11-000-217-270	Health Benefits	46,545	(3,550)	42,995	20,975	49	21,971
61020	11-000-218-220	Social Security Contributions	1,100	0	1,100	629	458	13
61180	11-000-218-270	Health Benefits	40,677	0	40,677	35,302	3,828	1,547
61500	11-000-219-210	Group Insurance	2,000	0	2,000	1,201	515	284
61520	11-000-219-220	Social Security Contributions	6,625	0	6,625	4,205	0	2,420
61560	11-000-219-241	Other Retirement Contributions - PERS	7,500	0	7,500	6,381	0	1,119
61680	11-000-219-270	Health Benefits	66,075	0	66,075	55,889	4,700	5,487
61700	11-000-219-280	Tuition Reimbursement	0	1,000	1,000	1,000	0	0
62500	11-000-221-210	Group Insurance	1,925	0	1,925	1,153	494	278
62520	11-000-221-220	Social Security Contributions	10,500	0	10,500	6,322	3,574	605
62560	11-000-221-241	Other Retirement Contributions - PERS	18,400	0	18,400	15,789	0	2,611
62680	11-000-221-270	Health Benefits	32,990	1,500	34,490	28,392	2,686	3,413
62700	11-000-221-280	Tuition Reimbursement	4,000	0	4,000	0	0	4,000
63020	11-000-222-220	Social Security Contributions	17,000	1,650	18,650	15,625	3,008	17
63060	11-000-222-241	Other Retirement Contributions - PERS	19,500	13,549	33,049	33,049	0	0
63120	11-000-222-249	Other Retirement Contributions - Regular	1,200	0	1,200	0	1,000	200
63180	11-000-222-270	Health Benefits	31,255	(1,500)	29,755	24,634	1,510	3,610
63520	11-000-223-220	Social Security Contributions	7,100	0	7,100	2,497	1,243	3,360

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
63680	11-000-223-270	Health Benefits	6,474	0	6,474	5,752	495	227
64500	11-000-230-210	Group Insurance	1,500	0	1,500	745	319	436
64520	11-000-230-220	Social Security Contributions	2,000	0	2,000	1,717	276	7
64680	11-000-230-270	Health Benefits	21,921	0	21,921	19,486	1,652	783
65500	11-000-240-210	Group Insurance	4,500	0	4,500	1,872	1,055	1,573
65520	11-000-240-220	Social Security Contributions	16,000	0	16,000	11,040	1,960	3,000
65560	11-000-240-241	Other Retirement Contributions - PERS	26,000	3,161	29,161	29,161	0	0
65620	11-000-240-249	Other Retirement Contributions - Regular	860	0	860	697	163	0
65680	11-000-240-270	Health Benefits	122,370	0	122,370	100,908	14,096	7,365
66500	11-000-251-210	Group Insurance	1,750	0	1,750	0	0	1,750
66520	11-000-251-220	Social Security Contributions	14,800	868	15,668	13,318	2,350	0
66560	11-000-251-241	Other Retirement Contributions - PERS	24,000	1,577	25,577	25,577	0	0
66620	11-000-251-249	Other Retirement Contributions - Regular	3,656	0	3,656	713	2,787	156
66680	11-000-251-270	Health Benefits	92,284	32,825	125,109	111,873	11,180	2,056
68305	11-000-261-220	Social Security Contributions	6,500	0	6,500	4,819	825	856
68345	11-000-261-270	Health Benefits	7,475	0	7,475	6,652	518	305
68405	11-000-262-220	Social Security Contributions	42,000	(5,438)	36,562	26,958	9,028	576
68415	11-000-262-241	Other Retirement Contributions - PERS	75,600	0	75,600	62,044	0	13,556
68430	11-000-262-249	Other Retirement Contributions - Regular	1,000	1,000	2,000	1,926	0	74
68445	11-000-262-270	Health Benefits	94,850	(10,125)	84,725	73,786	6,266	4,673
69020	11-000-270-220	Social Security Contributions	7,700	(500)	7,200	6,167	1,033	0
69060	11-000-270-241	Other Retirement Contributions - PERS	14,600	0	14,600	12,633	0	1,967
69180	11-000-270-270	Health Benefits	39,862	(727)	39,135	33,006	2,656	3,472
71020	11-000-291-220	Social Security Contributions	300	0	300	0	300	0
71140	11-000-291-250	Unemployment Compensation	3,300	0	3,300	0	0	3,300
71160	11-000-291-260	Workmen's Compensation	132,500	(28,703)	103,797	94,858	0	8,939
71220	11-000-291-290	Other Employee Benefits	6,000	0	6,000	4,483	1,344	173
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F	15,314	(15,000)	314	312	0	2
75560	12-000-21_-73_	Undist. Expend. – Supp Serv. – Related &	5,900	0	5,900	5,095	0	805
76040	12-000-400-334	Architectural/Engineering Services	113,825	(113,825)	0	0	0	0
76080	12-000-400-450	Construction Services	1,565,890	(1,378,665)	187,225	52,197	133,913	1,115
76140	12-000-400-721	Lease Purchase Agreements - Principal	0	39,116	39,116	31,570	0	7,546
76160	12-000-400-722	Bldgs. Other than Lease Purchase Agreeme	0	2,830	2,830	0	2,830	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	3,331	0	3,331	2,665	0	666
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro	0	1,479,715	1,479,715	1,479,715	0	0
76320	12-000-400-931	Capital Reserve – Transfer to Capital Pr	5,000	0	5,000	0	0	5,000
84000	10-000-100-56_	Transfer of Funds to Charter Schools	14,094	0	14,094	14,094	0	0
Total			30,076,578	83,013	30,159,591	24,037,561	4,563,189	1,558,842

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:			
101	Cash in bank		\$154,028.43
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$17,913.00	
142	Intergovernmental - Federal	(\$16,600.54)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$7,000.00	\$8,312.46
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Other Current Assets			\$0.00
Resources:			
301	Estimated revenues	\$5,923,587.95	
302	Less revenues	(\$2,611,723.80)	\$3,311,864.15
Total assets and resources			<u>\$3,474,205.04</u>

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$36,359.69
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$235,817.46
	Other current liabilities		\$0.00
	Total liabilities		\$272,177.15

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$850,185.25
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$5,923,587.95	
602	Less: Expenditures	(\$2,721,560.06)	
	Less: Encumbrances	(\$850,185.25)	(\$3,571,745.31)
	Total appropriated		\$3,202,027.89

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$3,202,027.89
	Total liabilities and fund equity		<u>\$3,474,205.04</u>

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$5,923,587.95	\$3,571,745.31	\$2,351,842.64
Revenues	(\$5,923,587.95)	(\$2,611,723.80)	(\$3,311,864.15)
Subtotal	<u>\$0.00</u>	<u>\$960,021.51</u>	<u>(\$960,021.51)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$960,021.51</u>	<u>(\$960,021.51)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$960,021.51</u>	<u>(\$960,021.51)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$960,021.51</u>	<u>(\$960,021.51)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$960,021.51</u>	<u>(\$960,021.51)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	26,500	15,669	42,169	27,905	Under	14,264
00770	Total Revenues from State Sources	2,350,822	0	2,350,822	1,713,821	Under	637,001
00830	Total Revenues from Federal Sources	3,368,726	28,441	3,397,167	736,568	Under	2,660,599
0083A	Other	133,430	0	133,430	133,430		0
	Total	5,879,478	44,110	5,923,588	2,611,724		3,311,864

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	16,500	15,669	32,169	2,132	11,601	18,436
84200	Student Activity Fund	10,000	0	10,000	0	0	10,000
85120	Total Instruction	1,048,678	124,140	1,172,818	837,179	226,241	109,398
86380	Total Support Services	1,273,935	(1,251)	1,272,684	903,027	212,558	157,099
87040	Total Facilities Acquisition and Constr	122,889	(122,889)	0	0	0	0
88140	Other	38,750	0	38,750	0	38,750	0
88740	Total Federal Projects	3,264,209	132,958	3,397,167	979,223	361,035	2,056,910
	Total	5,774,961	148,627	5,923,588	2,721,560	850,185	2,351,843

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue	10,000	0	10,000	0	Under	10,000
00740	20-1__	Other Revenue from Local Sources	16,500	15,669	32,169	27,905	Under	4,264
00755	20-3218	Preschool Education Aid – Prior Year Car	2,312,072	0	2,312,072	1,713,821	Under	598,251
00765	20-32__	Other Restricted Entitlements	38,750	0	38,750	0	Under	38,750
00775	20-441[1-6]	Title I	287,012	8,113	295,125	246,403	Under	48,722
00780	20-445[1-5]	Title II	34,240	5,600	39,840	31,684	Under	8,156
00790	20-447[1-4]	Title IV	16,014	0	16,014	0	Under	16,014
00803	20-4409	ARP - IDEA Preschool	3,461	0	3,461	0	Under	3,461
00804	20-4419	ARP - IDEA	40,654	0	40,654	0	Under	40,654
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	243,080	0	243,080	87,721	Under	155,359
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt	127,654	0	127,654	0	Under	127,654
00807	20-4542	ARP ESSER Evidence Based Summer Enrich	40,000	0	40,000	0	Under	40,000
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day	40,000	0	40,000	0	Under	40,000
00809	20-4544	ARP ESSER NJTSS Mental Health Support	45,000	0	45,000	0	Under	45,000
00814	20-4540	ARP - ESSER	1,616,191	0	1,616,191	44,347	Under	1,571,844
00816	20-4530	CARES Act Education Stabilization Fund	4,099	0	4,099	4,099		0
00823	20-4534	CRRSA Act - ESSER II	754,513	(36,698)	717,814	288,064	Under	429,750
00824	20-4535	CRRSA Act - Learning Acceleration Grant	39,724	6,426	46,150	0	Under	46,150
00825	20-4__	Other	77,085	0	77,085	34,250	Under	42,835
00826	20-4536	CRRSA Act - Mental Health Grant	0	45,000	45,000	0	Under	45,000
00835	20-5200	Transfers from Operating Budget – Presch	133,430	0	133,430	133,430		0
			Total	5,879,478	44,110	5,923,588	2,611,724	3,311,864
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20-____-____	Local Projects	16,500	15,669	32,169	2,132	11,601	18,436
84200	20-475-____-____	Student Activity Fund	10,000	0	10,000	0	0	10,000
85000	20-218-100-101	Salaries of Teachers	788,796	42,339	831,135	610,001	145,732	75,402
85020	20-218-100-106	Other Salaries for Instruction	210,632	77,500	288,132	179,747	80,349	28,036
85030	20-218-100-321	Purch Prof-Ed Services	13,000	2,121	15,121	15,121	0	0
85080	20-218-100-6__	General Supplies	21,250	15,000	36,250	32,310	160	3,780
85100	20-218-100-8__	Other Objects	15,000	(12,820)	2,180	0	0	2,180
86000	20-218-200-102	Salaries of Supervisors of Instruction	18,030	310	18,340	15,283	3,057	1
86020	20-218-200-103	Salaries of Program Directors	58,651	1,031	59,682	49,734	9,947	1
86040	20-218-200-104	Salaries of Other Professional Staff	117,217	(10,680)	106,537	82,225	19,596	4,716
86060	20-218-200-105	Salaries of Secr. And Clerical Assistant	39,297	5,000	44,297	32,798	6,518	4,980
86080	20-218-200-110	Other Salaries	8,400	600	9,000	7,182	1,400	418
86100	20-218-200-173	Salaries of Community Parent Involvement	30,098	0	30,098	24,078	6,019	1
86120	20-218-200-176	Salaries of Master Teachers	88,139	4,080	92,219	70,759	17,168	4,292
86140	20-218-200-200	Personnel Services – Employee Benefits	374,773	(16,465)	358,308	302,252	42,347	13,709
86200	20-218-200-329	Purchased Professional – Educational Ser	15,000	(2,911)	12,089	6,868	3,920	1,301
86280	20-218-200-511	Contr. Trans. Serv. (Bet. Home & Sch)	200,000	30,000	230,000	132,080	95,737	2,184
86300	20-218-200-516	Contr. Trans. Serv. (Field Trips)	2,517	0	2,517	0	0	2,517

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 20 Special Revenue Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
86320	20-218-200-580	Travel	500	0	500	0	0	500
86340	20-218-200-6	Supplies and Materials	31,313	(12,216)	19,097	4,556	6,850	7,691
86360	20-218-200-8	Other Objects	290,000	0	290,000	175,212	0	114,788
87000	20-218-400-731	Instructional Equipment	122,889	(122,889)	0	0	0	0
88140	20- - - -	Other	38,750	0	38,750	0	38,750	0
88500	20- - - -	Title I	186,594	108,531	295,125	192,709	24,009	78,407
88520	20- - - -	Title II	34,240	5,600	39,840	30,231	6,745	2,865
88560	20- - - -	Title IV	16,014	0	16,014	0	0	16,014
88620	20- - - -	I.D.E.A. Part B (Handicapped)	243,080	0	243,080	188,305	36,509	18,266
88641	20-223- - -	ARP-IDEA Grant Program	40,654	0	40,654	32,095	8,559	0
88642	20-224- - -	ARP-IDEA Preschool Grant Program	3,461	0	3,461	1,488	1,837	137
88678	20-477- - -	CARES Act Education Stabilization Fund	0	4,099	4,099	4,099	0	0
88700	20- - - -	Other	77,085	0	77,085	33,273	0	43,812
88709	20-483- - -	CRRSA Act - ESSER II Grant Program	709,513	8,302	717,814	392,764	281,369	43,681
88710	20-484- - -	CRRSA Act - Learning Acceleration Grant	39,724	6,426	46,150	11,702	0	34,448
88711	20-485- - -	CRRSA Act - Mental Health Grant	45,000	0	45,000	42,993	2,007	0
88713	20-487- - -	ARP-ESSER Grant Program	1,616,191	(0)	1,616,191	47,591	0	1,568,600
88714	20-488- - -	ARP ESSER Accel. Learning Coaching Supt	127,654	0	127,654	0	0	127,654
88715	20-489- - -	ARP ESSER Evidence Based Summer Enrich	40,000	0	40,000	0	0	40,000
88716	20-490- - -	ARP ESSER Evidence Based Bynd Sch Day	40,000	0	40,000	0	0	40,000
88717	20-491- - -	ARP ESSER NJTSS Mental Health Support	45,000	0	45,000	1,973	0	43,027
Total			5,774,961	148,627	5,923,588	2,721,560	850,185	2,351,843

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$1,441,215.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$932,954.80	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$932,954.80
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
	Other Current Assets		\$0.00
Resources:			
301	Estimated revenues	\$0.00	
302	Less revenues	(\$1,479,715.00)	(\$1,479,715.00)
	Total assets and resources		<u>\$894,454.80</u>

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$23,210.82
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$932,954.80
	Total liabilities		\$956,165.62

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$28,289.18
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,479,715.00	
602	Less: Expenditures	(\$61,710.82)	
	Less: Encumbrances	(\$28,289.18)	(\$90,000.00)
	Total appropriated		\$1,418,004.18

Unappropriated:


770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,479,715.00)
	Total fund balance		(\$61,710.82)
	Total liabilities and fund equity		\$894,454.80

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,479,715.00	\$90,000.00	\$1,389,715.00
Revenues	\$0.00	(\$1,479,715.00)	\$1,479,715.00
Subtotal	<u>\$1,479,715.00</u>	<u>(\$1,389,715.00)</u>	<u>\$2,869,430.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,479,715.00</u>	<u>(\$1,389,715.00)</u>	<u>\$2,869,430.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,479,715.00</u>	<u>(\$1,389,715.00)</u>	<u>\$2,869,430.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,479,715.00</u>	<u>(\$1,389,715.00)</u>	<u>\$2,869,430.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,479,715.00</u>	<u>(\$1,389,715.00)</u>	<u>\$2,869,430.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	1,479,715	0	1,479,715	1,479,715		0
Total		1,479,715	0	1,479,715	1,479,715		0

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	1,479,715	0	1,479,715	61,711	28,289	1,389,715
Total		1,479,715	0	1,479,715	61,711	28,289	1,389,715

Starting date 7/1/2021 Ending date 4/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00970	30-5200	Transfers from Other Funds	1,479,715	0	1,479,715	1,479,715		0
Total			1,479,715	0	1,479,715	1,479,715		0
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_	Other Purchased Prof. and Tech Services	113,825	0	113,825	61,711	28,289	23,825
89080	30-000-4__-45_	Construction Services	1,365,890	0	1,365,890	0	0	1,365,890
Total			1,479,715	0	1,479,715	61,711	28,289	1,389,715

DA7

STUDENT ACTIVITY REPORT
as of April 30, 2022

Account #	Account Description	Advisor Name	Opening Balance 7/1/2021	Deposits	Withdrawals	Ending Balance 3/31/2022
95-499-BA	Book Fines ~ Atco	Meredith Vitarelli	\$79.18	\$127.77	\$82.63	\$124.32
95-499-FA	School Fund Rasiers ~ Atco	Gabrielle Holwell	\$12.93	\$0.00	\$0.00	\$12.93
95-499-AT	Field Day ~ Atco	Shaun Laurito	\$78.00	\$0.00	\$0.00	\$78.00
95-499-BT	Book Fines ~ TR		\$21.55	\$20.00	\$0.00	\$41.55
95-499-FT	School Fund Rasiers ~ TR	Gabrielle Holwell	\$324.28	\$0.00	\$0.00	\$324.28
95-499-TR	Field Day ~ TR	Shaun Laurito	\$214.05	\$0.00	\$0.00	\$214.05
95-499-6	6th Grade Projects	Meaghan Knoll	\$0.00	\$0.00	\$0.00	\$0.00
95-499-SC	WES Student Council	Meaghan Knoll	\$143.30	\$0.00	\$0.00	\$143.30
95-499-WE	Field Day ~ WES	Meaghan Knoll	\$668.75	\$0.00	\$0.00	\$668.75
95-499-BW	Book Fines ~ WES		\$40.00	\$26.00	\$0.00	\$66.00
95-499-C	Community Relief Fund	Erica Ravenkamp	\$502.65	\$0.00	\$200.00	\$302.65
95-499-FW	School Fund Raisers ~ WES	Ryan Ciavaglia	\$80.82	\$0.00	\$0.00	\$80.82
95-499-WM	Wildcat Mentor Program	Ryan Ciavaglia	\$78.97	\$0.00	\$0.00	\$78.97
95-499-FD	Funds Raised to be Donated	Carley Marsh	\$0.00	\$0.00	\$0.00	\$0.00
95-499-HS	Home & School	Christina Leach	\$0.00	\$0.00	\$0.00	\$0.00
95-499-B	WES Beautification	Kate Ginzberg	-\$50.00	\$248.00	\$0.00	\$198.00
95-499-TH	Theater Arts	Sierra Keyes	\$818.50	\$0.00	\$0.00	\$818.50
95-101	Cash ~ Student Activity Account		\$3,012.98	\$421.77	\$282.63	\$3,152.12

Batch 3

4409	ATLANTIC CITY ELECTRIC 5500 3210 584	\$15,401.05 Vend Total
P.O. #	200045	\$15,401.05 P
11-000-262-622-00-20-100	ELECTRICITY WES	\$15,401.05 P
Inv#	200371788371	\$15,401.05 P 06/06/22
V628	BANCROFT NEUROHEALTH SCHOOL, MT LAURE	\$11,938.00 Vend Total
P.O. #	200087 2021/2022 TUITION	\$11,938.00 P
11-000-100-566-30-15-000	Private School Secondary	\$11,938.00 P
Inv#	MAY MC	\$11,938.00 P 05/25/22
2060	BROOKFIELD ACADEMY	\$1,450.00 Vend Total
P.O. #	200143 Homebound Services	\$1,450.00 P
11-219-100-320-00-03-000	HOMEBOUND - SERVICES-	\$1,450.00 P
Inv#	INV-17405	\$250.00 P 05/19/22
Inv#	INV-17737	\$1,200.00 P 06/06/22
1896	BURLINGTON COUNTY SPECIAL SERVICES SCHI	\$9,356.23 Vend Total
P.O. #	200604 One-on-One Assistant	\$9,356.23 P
11-000-100-565-01-15-000	TUITION SSD AIDES ESY	\$9,356.23 P
Inv#	22-0770	\$9,356.23 P 06/03/22
4269	CAMPBELL LOCK & SAFE, INC.	\$740.00 Vend Total
P.O. #	200797 Staff lounge/Room 203 - WES	\$350.00
11-000-261-420-00-20-100	REQUIRED MAINTENANCE	\$350.00
Inv#	32584	\$350.00 05/19/22
P.O. #	200876 Repair Rm 110 - WES	\$390.00
11-000-261-420-00-20-100	REQUIRED MAINTENANCE	\$390.00
Inv#	32657	\$390.00 05/19/22
2136	CC EDUCATIONAL SERVICES COMMISSION	\$69,993.98 Vend Total
P.O. #	200028	\$5,292.00 P
11-000-216-320-00-93-000	PHYSICAL THERAPY SERVICE	\$5,292.00 P
Inv#	2V1367	\$5,292.00 P 06/02/22
P.O. #	200059	\$3,528.00 P
20-483-200-300-00-03-000	ESSER2 - OT	\$3,528.00 P
Inv#	2V1367	\$3,528.00 P 06/02/22
P.O. #	200198 2021-2022 Transportation;DM	\$59,853.22 P
11-000-270-350-00-14-000	ADMIN FEE	\$3,387.92 P
Inv#	2V1427	\$3,387.92 P 06/06/22
11-000-270-517-00-14-000	CONTRACTED SERVI - ESC	\$7,880.45 P
Inv#	2V1427	\$7,880.45 P 06/06/22
11-000-270-518-00-14-000	CONTRCTD SERV - SP-ESC	\$13,801.61 P
Inv#	2V1427	\$13,801.61 P 06/06/22
11-000-270-518-30-14-000	Contracted Serve SPED ESC	\$34,783.24 P
Inv#	2V1427	\$34,783.24 P 06/06/22
P.O. #	200552 Speech; Ashley Power	\$1,320.76 P
11-000-216-320-00-53-000	SPEECH SERVICES	\$1,320.76 P
Inv#	2V1367	\$1,320.76 P 06/02/22

2989 CC TECHNICAL SCHOOLS**\$15,574.00 Vend Total**

P.O. # 200531 ANNUAL TUITION

\$15,574.00 P

11-000-100-563-00-15-000 TUITION TO COUNTY VOCATI

\$15,574.00 P

Inv# JUNE TUITION \$7,787.00 P 05/20/22

Inv# MAY TUITION \$7,787.00 P 05/20/22

2996 CENTER FOR NEUROLOGICAL & NRODEV HEALT**\$660.00 Vend Total**

P.O. # 200033

\$660.00 P

11-000-219-390-00-03-000 CST OUTSIDE EVAL

\$660.00 P

Inv# 12401194 \$660.00 P 06/02/22

4429 CHUBB & SON**\$840.00 Vend Total**

P.O. # 200874 Certificate Fees Boiler Inspec

\$840.00

11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN

\$840.00

Inv# Policy000142AI \$840.00 05/19/22

3595 COURIER-POST (ACCT 082055) LEGAL**\$190.72 Vend Total**

P.O. # 200346 Legal Ads

\$190.72 P

11-000-230-530-00-00-000 COMMUNICATIONS

\$190.72 P

Inv# 0004676569 \$81.12 P 06/06/22

Inv# 0004676737 \$109.60 P 06/06/22

4506 FANZ; CAITLIN**\$22.51 Vend Total**

P.O. # 200877 Mileage Reimbursement

\$22.51

20-275-200-580-58-04-040 TITLE II TRAVEL

\$22.51

Inv# Mileage April \$22.51 05/18/22

3075 FIRST STUDENT, INC**\$95,709.36 Vend Total**

P.O. # 200110 2021-2022 Transportation

\$95,709.36 P

11-000-270-511-00-14-000 CONTRACTED SERVICES -REG

\$64,974.95 P

Inv# 11800352 \$64,974.95 P 05/18/22

11-000-270-512-00-14-000 CONT SER - LATE RUNS

\$1,648.98 P

Inv# 11800352 \$1,648.98 P 05/18/22

11-000-270-514-00-14-000 CONTRACTED SERV - SP

\$8,817.22 P

Inv# 11800352 \$8,817.22 P 05/18/22

11-000-270-514-30-14-000 Contracted Serve SPED Secondar

\$6,069.06 P

Inv# 11800352 \$6,069.06 P 05/18/22

20-218-200-511-00-14-000 PREK TRANSP

\$14,199.15 P

Inv# 11800352 \$14,199.15 P 05/18/22

4592 FOX, DANIEL J. - PETTY CASH**\$211.88 Vend Total**

P.O. # 200880 Toner

\$211.88

11-000-251-610-00-00-000 SUPPLIES & MATERIALS

\$211.88

Inv# Amazon 1130038675799 \$211.88 05/19/22

3835 GARRISON; JASON**\$200.00 Vend Total**

P.O. # 200389 BOE ZOOM Coordinator

\$200.00 P

11-000-230-340-00-23-000 PURCHASED TECHNICAL SERV

\$200.00 P

Inv# 614 \$200.00 P 06/02/22

2621	GLOUCESTER COUNTY SPECIAL SERVICES SCH	\$2,491.00 Vend Total
P.O. # 200313	Deaf Services/CST/GC	\$335.00 P
11-000-217-320-00-03-000	EXTRAORDNRY	\$335.00 P
Inv# 2V4346	\$335.00 P	06/06/22
P.O. # 200538	OT Services; Ashley Power	\$2,156.00 P
11-000-216-320-00-83-000	OT SERVICES	\$2,156.00 P
Inv# 2V4239	\$2,156.00 P	06/03/22
1499	HAMMONTON BOARD OF EDUCATION	\$840,388.89 Vend Total
P.O. # 200040	FY 21-22 Tuition	\$837,698.80 P
11-000-100-561-00-15-000	TUITION TO OTHER LEAS, R	\$736,666.40 P
Inv# JUNE21-22	\$736,666.40 P	05/18/22
11-000-100-562-00-15-000	TUITION TO OTHER LEAS, S	\$101,032.40 P
Inv# JUNE21-22	\$101,032.40 P	05/18/22
P.O. # 200760	TUITION EC	\$586.17 P
71-741-100-500-00-15-000	TUITION ELIZABETH EC	\$586.17 P
Inv# 2022-0025 June	\$586.17 P	05/18/22
P.O. # 200896	TUITION BADILLO	\$2,103.92
71-743-100-500-00-00-000	TUITION BADILLO FREEHOLD	\$2,103.92
Inv# 2022-0030 June	\$676.26 P	06/06/22
Inv# 2022-0030 May	\$1,427.66 P	06/06/22
4590	HAMPTON ACADEMY	\$8,398.65 Vend Total
P.O. # 200090	Tuition 2021/2022	\$5,173.65 P
11-000-100-566-30-15-000	Private School Secondary	\$5,173.65 P
Inv# Apr 2022	\$5,173.65 P	05/25/22
P.O. # 200631	One to One Aide	\$3,225.00 P
11-000-100-566-00-15-000	S.E. TUITIONS - PRIVATE	\$3,225.00 P
Inv# Apr 2022-1	\$3,225.00 P	05/25/22
H267	HD SUPPLY FACILITIES MAINTENANCE LT	\$603.55 Vend Total
P.O. # 200843	Supplies for TRECC (Summer)	\$603.55
11-000-262-610-00-20-000	MAINTENANCE SUPPLIES	\$603.55
Inv# 683284863	\$603.55	05/18/22
2186	HERMAN; KELLY	\$32.80 Vend Total
P.O. # 200539	Yearly Mileage; Ashley Power	\$32.80 P
11-000-219-580-58-43-000	PSY TRAVEL	\$32.80 P
Inv# Mileage April 2022	\$14.81 P	06/06/22
Inv# Mileage May 2022	\$17.99 P	06/06/22
2029	HEWITT PSYCHIATRIC, PC	\$1,200.00 Vend Total
P.O. # 200034		\$1,200.00 P
11-000-219-390-00-03-000	CST OUTSIDE EVAL	\$1,200.00 P
Inv# 38954	\$600.00 P	06/06/22
Inv# 38955	\$600.00 P	06/06/22
4253	INTEGRATED PEST MANAGEMENT	\$195.00 Vend Total
P.O. # 200057		\$195.00 P
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN	\$195.00 P
Inv# 87695	\$65.00 P	05/26/22
Inv# 87696	\$65.00 P	05/26/22

4253 INTEGRATED PEST MANAGEMENT**\$195.00 Vend Total**

P.O. # 200057

\$195.00 P

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

\$195.00 P

Inv# 87699

\$65.00 P 05/26/22

X452 LAUTE; JENN**\$57.96 Vend Total**

P.O. # 200894 Mileage Reimbursement

\$57.96

11-190-100-580-58-00-000

MILEAGE

\$57.96

Inv# Mileage 2/1-4/29

\$57.96 06/03/22

4092 NJSCHOOLJOBS.COM**\$50.00 Vend Total**

P.O. # 200189 21-22 Postings

\$50.00 P

11-000-230-530-00-00-000

COMMUNICATIONS

\$50.00 P

Inv# 14875

\$50.00 P 06/02/22

3841 NORTHEAST PLUMBING**\$7,186.59 Vend Total**

P.O. # 200064

\$2,654.74 P

11-000-261-420-00-20-040

REQUIRED MAINTENANCE

\$2,654.74 P

Inv# 10637

\$1,335.74 P 05/20/22

Inv# 10682

\$1,319.00 P 06/06/22

P.O. # 200065

\$224.10 P

11-000-261-420-00-20-060

REQUIRED MAINTENANCE

\$224.10 P

Inv# 10632

\$224.10 P 05/20/22

P.O. # 200066

\$4,307.75 P

11-000-261-420-00-20-100

REQUIRED MAINTENANCE

\$4,307.75 P

Inv# 10659

\$4,307.75 P 05/26/22

4225 PARKER MCCAY; PA**\$29.00 Vend Total**

P.O. # 200821 LEGAL FEES

\$29.00 P

11-000-230-331-00-00-000

LEGAL SERVICES

\$29.00 P

Inv# 3146439

\$29.00 P 05/25/22

A673 PREFERRED HOME HEALTH CARE & NURSING SI**\$1,725.50 Vend Total**

P.O. # 200799 NURSING SERVICES

\$1,725.50 P

11-000-217-320-00-03-000

EXTRAORDNRY

\$1,725.50 P

Inv# 53717CE1268

\$1,363.00 P 05/18/22

Inv# 54086CE1197

\$362.50 P 05/20/22

4363 PROFESSIONAL MEDICAL STAFFING**\$2,052.75 Vend Total**

P.O. # 200721 Substitute Nurse Services

\$2,052.75 P

11-000-213-300-01-09-000

HEALTH SUBS DIST

\$2,052.75 P

Inv# 2-3432

\$688.50 P 06/06/22

Inv# 2-3487

\$331.50 P 06/06/22

Inv# 2-3514

\$726.75 P 06/06/22

Inv# 2-3558

\$306.00 P 06/06/22

4576 QUADIENT FINANCE USA, INC.**\$281.53 Vend Total**

P.O. # 200237 POSTAGE

\$281.53 P

11-000-230-530-00-00-000

COMMUNICATIONS

\$281.53 P

Inv# INV05/24/22

\$281.53 P 06/02/22

4662 SCHOOL SPECIALITY, LLC**\$968.83 Vend Total**

P.O. # 200511 Media Supplies K

\$132.62 P

11-000-222-610-00-02-060 MEDIA SUPPLIES TR

\$132.62 P

Inv# 208129629464 \$53.35 P 05/25/22

Inv# 208129957905 \$79.27 P 05/25/22

P.O. # 200686 K Wish List Items

\$836.21 P

11-190-100-610-00-02-060 REG PRGM - INST SUPPLIES

\$836.21 P

Inv# 208129907329 \$76.79 P 05/18/22

Inv# 308103951952 \$759.42 P 05/18/22

4191 SONITROL SECURITY OF DELAWARE VALLEY**\$663.00 Vend Total**

P.O. # 200068

\$663.00 P

11-000-261-420-00-20-040 REQUIRED MAINTENANCE

\$663.00 P

Inv# 323518 \$663.00 P 06/06/22

2303 SPRINT/NEXTEL ACCT 999832216**\$161.52 Vend Total**

P.O. # 200070

\$161.52 P

11-000-261-420-00-20-100 REQUIRED MAINTENANCE

\$161.52 P

Inv# 999832216-249 \$161.52 P 05/26/22

4354 THE HARTFORD LIFE INSURANCE COMPANY**\$794.28 Vend Total**

P.O. # 200168 Administrator Disability

\$794.28 P

11-000-219-210-00-00-000 GROUP INSURANCE

\$171.60 P

Inv# 24586 \$171.60 P 06/06/22

11-000-221-210-00-00-000 GROUP INSURANCE

\$164.74 P

Inv# 24586 \$164.74 P 06/06/22

11-000-230-210-00-00-000 SUPERINTENDENT GROUP INS

\$106.39 P

Inv# 24586 \$106.39 P 06/06/22

11-000-240-210-00-00-000 GROUP INSURANCE - SCHOOL

\$351.55 P

Inv# 24586 \$351.55 P 06/06/22

4450 TOUCHMATH ACQUISITION LLC**\$192.50 Vend Total**

P.O. # 200788 Inst supp; Ashley Power

\$192.50

20-224-100-600-00-03-000 ARP - IDEA PRESCHOOL INST SPL

\$192.50

Inv# 200195100 \$192.50 05/20/22

V982 UGI ENERGY SERVICES, LLC**\$6,062.94 Vend Total**

P.O. # 200848 Energy Services (Gas)

\$717.27

11-000-262-621-00-20-060 NATURAL GAS TR

\$717.27

Inv# G5301856 \$717.27 05/18/22

P.O. # 200872 Energy services for WES

\$3,137.22

11-000-262-621-00-20-100 NATURAL GAS WES

\$3,137.22

Inv# G5274752 \$3,137.22 05/19/22

P.O. # 200873 Energy Services for WES

\$2,208.45

11-000-262-621-00-20-100 NATURAL GAS WES

\$2,208.45

Inv# G5305261 \$2,208.45 05/19/22

3946 UNIVERSITY BEHAVIORAL HEALTH CARE**\$1,365.44 Vend Total**

P.O. # 200019 EMPLOYEE ASSISTANCE PLAN 21/22

\$1,365.44 P

11-000-291-290-00-10-000 OTHER EMPLOYEE BENEFITS

\$1,365.44 P

Inv# FY22-79-Q4 \$1,365.44 P 05/25/22

4537 W.J. GROSS. INC.**\$106,890.00 Vend Total**

P.O. # 200519 New doors at Atco School
 12-000-400-450-00-20-040 CONSTRUCTION SERVICES
 Inv# 20220509 \$106,890.00 05/19/22

\$106,890.00
 \$106,890.00

2015 WADE, LONG & WOOD, LLC**\$3,273.66 Vend Total**

P.O. # 200021 SOLICITOR SERVICES
 11-000-230-331-00-00-000 LEGAL SERVICES
 Inv# 31100 \$3,273.66 P 05/25/22

\$3,273.66 P
 \$3,273.66 P

3780 WAGeworks**\$100.00 Vend Total**

P.O. # 200169 Denise Niedoba. Accounting
 11-000-251-340-00-00-000 BUSINESS SERVICES
 Inv# INV3816863 \$100.00 P 06/06/22

\$100.00 P
 \$100.00 P

1928 WASTE MANAGEMENT CAMDEN**\$2,993.73 Vend Total**

P.O. # 200071
 11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN
 Inv# 3191461-2498-1 \$2,993.73 P 05/26/22

\$2,993.73 P
 \$2,993.73 P

2485 WATERFORD TWP.B.O.E. CAFETERIA**\$237.85 Vend Total**

P.O. # 200878 Water bottles
 11-190-100-610-00-02-060 REG PRGM - INST SUPPLIES
 Inv# WAT220517122949 \$38.60 05/19/22
 20-218-100-600-00-02-060 PEA IN SUPPLS TR
 Inv# WAT220517122949 \$154.40 05/19/22
 P.O. # 200879 Behavior Parent Workshop
 20-218-200-600-00-05-000 PREK SUPPORT SUPPLIES
 Inv# WAT220517123749 \$44.85 05/19/22

\$193.00
 \$38.60
 \$154.40
 \$44.85
 \$44.85

1006 WATERFORD; TOWNSHIP OF**\$13,635.00 Vend Total**

P.O. # 200228 School Resource Officers
 11-000-266-300-00-00-000 SECURITY SERVICES
 Inv# 2022_APRIL \$13,635.00 P 05/25/22

\$13,635.00 P
 \$13,635.00 P

4346 WAYNE LABORATORIES, INC.**\$340.58 Vend Total**

P.O. # 200073
 11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN
 Inv# 16670 \$340.58 P 06/06/22

\$340.58 P
 \$340.58 P

3675 WILLIAMS SCOTSMAN, INC**\$654.75 Vend Total**

P.O. # 200557 Trailer rental at Atco School
 11-000-262-441-00-20-040 Rental of Land & Buildings
 Inv# 9013971407 \$654.75 P 05/20/22

\$654.75 P
 \$654.75 P

3524 XTEL COMMUNICATIONS**\$2,871.40 Vend Total**

P.O. # 200190 monthly telephone charges
 11-000-230-530-00-19-000 TELEPHONE
 Inv# 221512488 \$2,871.40 P 06/02/22

\$2,871.40 P
 \$2,871.40 P

1158 Y.A.L.E. SCHOOL INC. (CHERRY HILL)

\$7,326.54 Vend Total

P.O. # 200724 TUITION 5780562110

\$7,326.54 P

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE

\$7,326.54 P

Inv# CH/JUNE22 93 \$7,326.54 P 05/25/22

4566 Y.A.L.E. SCHOOL WEST, INC.

\$5,205.34 Vend Total

P.O. # 200354 21/22 Tuition ZL

\$5,205.34 P

20-250-100-500-00-15-999 TUITION - PSD

\$5,205.34 P

Inv# WEST/JUNE22 \$5,205.34 P 05/26/22

4568 Y.A.L.E. SCHOOL, NORTH MEDFORD MEMORIAL

\$7,173.32 Vend Total

P.O. # 200099 2021/2022 Tuition

\$7,173.32 P

11-000-100-566-30-15-000 Private School Secondary

\$7,173.32 P

Inv# NORTH/JUNE2 \$7,173.32 P 05/25/22

2001 Y.A.L.E. SCHOOLSOUTHEAST, INC (VOORHEES)

\$3,873.60 Vend Total

P.O. # 200103 2021/2022 Tuition

\$3,873.60 P

11-000-100-566-30-15-000 Private School Secondary

\$3,873.60 P

Inv# SE111/JUNE22 \$3,873.60 P 05/25/22

Total for batch = \$1,251,765.23

4411 ATLANTIC CITY ELECTRIC 5500 2154 379**\$290.06 Vend Total**

P.O. # 200044

\$290.06 P

11-000-262-622-01-20-060

ELECTRIC STREET LIGHTS

\$290.06 P

Inv# 200391786990

\$290.06 P 05/26/22

4410 ATLANTIC CITY ELECTRIC 5500 4710 475**\$696.92 Vend Total**

P.O. # 200046

\$696.92 P

11-000-262-622-00-20-060

ELECTRICITY TR

\$696.92 P

Inv# 200971413785

\$696.92 P 05/26/22

4412 ATLANTIC CITY ELECTRIC 5500 9692 629**\$148.16 Vend Total**

P.O. # 200047

\$148.16 P

11-000-262-622-03-20-040

ELECTRICITY ATCO

\$148.16 P

Inv# 200141837910

\$148.16 P 05/26/22

4407 ATLANTIC CITY ELECTRIC 5500 9762 406**\$19.99 Vend Total**

P.O. # 200048

\$19.99 P

11-000-262-622-02-20-040

ELECTRIC - STREET LIGHTS

\$19.99 P

Inv# 200861619475

\$19.99 P 05/26/22

4413 ATLANTIC CITY ELECTRIC 5500 9762 737**\$1,422.00 Vend Total**

P.O. # 200049

\$1,422.00 P

11-000-262-622-00-20-040

ELECTRICITY ATCO

\$1,422.00 P

Inv# 200981330290

\$1,422.00 P 05/26/22

4408 ATLANTIC CITY ELECTRIC 5501 2617 118**\$13.45 Vend Total**

P.O. # 200050

\$13.45 P

11-000-262-622-02-20-060

ELECTRIC - GARAGE

\$13.45 P

Inv# 200241815431

\$13.45 P 05/26/22

4296 COMCAST**\$4,936.76 Vend Total**

P.O. # 200031 Internet and Metro Ethernet

\$4,936.76 P

11-000-222-340-01-19-000

TECHNICAL SERVICES -DIST

\$4,936.76 P

Inv# 148039095

\$4,936.76 P 06/06/22

4523 DLC TECHNOLOGY**\$3,124.00 Vend Total**

P.O. # 200083 Month serv-network support

\$2,525.00 P

11-000-222-340-01-19-000

TECHNICAL SERVICES -DIST

\$2,525.00 P

Inv# 8456

\$2,525.00 P 05/18/22

P.O. # 200119 Monthly Datto Backup services

\$599.00 P

11-000-222-340-01-19-000

TECHNICAL SERVICES -DIST

\$599.00 P

Inv# 8457

\$599.00 P 05/18/22

Z265 PAVONI; DANIELLE**\$85.00 Vend Total**

P.O. # 200893 Reimb of HQ Parapro Assessment

\$85.00

11-000-291-290-00-10-000

OTHER EMPLOYEE BENEFITS

\$85.00

Inv# ParaPro Repayment

\$85.00 06/02/22

1121 SOUTH JERSEY GAS CO.**\$2,661.82 Vend Total**

P.O. # 200069

\$2,661.82 P

11-000-262-621-00-20-040

NATURAL GAS ATCO

\$966.23 P

Inv# Acct9559720000

\$966.23 P 06/06/22

1121 SOUTH JERSEY GAS CO.

\$2,661.82 Vend Total

P.O. # 200069

\$2,661.82 P

11-000-262-621-00-20-100

NATURAL GAS WES

\$1,695.59 P

Inv# Acct4487620000

\$1,695.59 P

06/06/22

1753 US GAMES

\$366.24 Vend Total

P.O. # 200690 Volleyball Student PE;Mrs. D.

\$366.24 P

11-190-100-610-00-06-100

REG PRGM - INST SUPPLIES

\$366.24 P

Inv# 915962180

\$366.24 P

05/18/22

Total for batch =

\$13,764.40

4084 READYREFRESH BY NESTLE**\$202.68 Vend Total**

P.O. # 200067

\$202.68 P

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$202.68 P

Inv# 12E0439300559

\$202.68 P

05/26/22

4347 XEROX CORPORATION**\$506.93 Vend Total**

P.O. # 200427 BG2-484006

\$506.93 P

11-190-100-420-44-00-040

COPIER MAINT ATCO INSTR

\$150.05 P

Inv# 016181240

\$150.05 P

05/19/22

11-190-100-440-44-00-040

COPIER RENTAL

\$356.88 P

Inv# 016181240

\$356.88 P

05/19/22

4445 XEROX FINANCIAL SERVICES, LLC**\$1,041.95 Vend Total**

P.O. # 200009 Copier Lease BG2958077

\$366.04 P

11-190-100-420-44-00-100

COPIER MAINT WES INSTR

\$117.94 P

Inv# 016181237

\$117.94 P

05/19/22

11-190-100-440-44-00-100

COPIER RENTAL

\$248.10 P

Inv# 016181237

\$248.10 P

05/19/22

P.O. # 200014 Copier Lease BG2958078

\$358.08 P

11-190-100-420-44-00-100

COPIER MAINT WES INSTR

\$109.98 P

Inv# 016181238

\$109.98 P

05/19/22

11-190-100-440-44-00-100

COPIER RENTAL

\$248.10 P

Inv# 016181238

\$248.10 P

05/19/22

P.O. # 200018 COPIER LEASE BG2958052

\$317.83 P

11-190-100-420-44-00-060

COPIER MAINT TR OFFICE

\$69.73 P

Inv# 016181239

\$69.73 P

06/02/22

11-190-100-440-44-00-060

COPIER RENTAL

\$248.10 P

Inv# 016181239

\$248.10 P

06/02/22

Total for batch =**\$1,751.56**

3506 NUTRI-SERVE FOOD MANAGEMENT, INC**\$40,983.16 Vend Total**

P.O. # 200426 Food Service

\$40,983.16 P

61-910-310-100-00-61-000	CAFETERIA SALARIES		\$11,394.27 P
Inv# Week No. 45	\$3,701.26 P	05/20/22	
Inv# Week No. 46	\$3,297.63 P	06/03/22	
Inv# Week No. 47	\$4,395.38 P	06/03/22	
61-910-310-200-00-61-999	TAXES & WORKERS COMPENSA		\$2,073.76 P
Inv# Week No. 45	\$673.63 P	05/20/22	
Inv# Week No. 46	\$600.17 P	06/03/22	
Inv# Week No. 47	\$799.96 P	06/03/22	
61-910-310-300-01-61-999	SOFTWARE MAINTENANCE		\$105.18 P
Inv# Week No. 45	\$35.06 P	05/20/22	
Inv# Week No. 46	\$35.06 P	06/03/22	
Inv# Week No. 47	\$35.06 P	06/03/22	
61-910-310-300-02-61-999	MANAGEMENT FEE		\$2,796.00 P
Inv# Week No. 45	\$932.00 P	05/20/22	
Inv# Week No. 46	\$932.00 P	06/03/22	
Inv# Week No. 47	\$932.00 P	06/03/22	
61-910-310-300-03-61-000	NUTRISLICE		\$74.34 P
Inv# Week No. 45	\$24.78 P	05/20/22	
Inv# Week No. 46	\$24.78 P	06/03/22	
Inv# Week No. 47	\$24.78 P	06/03/22	
61-910-310-520-00-61-999	LIABILITY INSURANCE		\$416.35 P
Inv# Week No. 45	\$135.24 P	05/20/22	
Inv# Week No. 46	\$120.50 P	06/03/22	
Inv# Week No. 47	\$160.61 P	06/03/22	
61-910-310-600-00-61-999	SUPPLIES & CLEANING		\$4,779.83 P
Inv# Week No. 45	\$1,633.75 P	05/20/22	
Inv# Week No. 46	\$2,677.43 P	06/03/22	
Inv# Week No. 47	\$468.65 P	06/03/22	
61-910-310-600-05-61-999	UNIFORMS		\$294.62 P
Inv# Week No. 47	\$294.62 P	06/03/22	
61-910-310-610-02-61-999	OFFICE SUPPLIES		\$51.00 P
Inv# Week No. 45	\$17.00 P	05/20/22	
Inv# Week No. 46	\$17.00 P	06/03/22	
Inv# Week No. 47	\$17.00 P	06/03/22	
61-910-310-800-00-61-000	COMMODITY DELIVERY FEE		\$399.74 P
Inv# Week No. 45	\$399.74 P	05/20/22	
61-910-310-870-00-61-999	COST OF SALES		\$18,598.07 P
Inv# Week No. 45	\$7,314.76 P	05/20/22	
Inv# Week No. 46	\$5,466.41 P	06/03/22	
Inv# Week No. 47	\$5,816.90 P	06/03/22	

Total for batch =**\$40,983.16**

Corporate Authorization Resolution

Republic Bank
Berlin
200 Route 73 North Unit #20
West Berlin, NJ 08091-0000

By: WATERFORD TWP BOARD OF EDUCATION
ELEMENTARY EDUCATION PETTY CASH
1106 OLD WHITE HORSE PIKE
WATERFORD, NJ 08089

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, _____, certify that I am Secretary (clerk) of the above named corporation organized under the laws of _____, Federal Employer I.D. Number 21-6000115, engaged in business under the trade name of WATERFORD TWP BOARD OF EDUCATION, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>DANIEL J FOX</u>	X _____	X _____
B. <u>JULIE ROSAN LYONS</u>	X _____	X _____
C. _____	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power.)

Indicate A, B, C,
D, E, and/or F

Description of Power

- _____ (1) Exercise all of the powers listed in this resolution.
- A (2) Open any deposit or share account(s) in the name of the Corporation.
- A, B (3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.
- _____ (4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.
- _____ (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
- _____ (6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.
- _____ (7) Other:

Limitations on Powers. The following are the Corporation's express limitations on the powers granted under this resolution.

Resolutions

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

Effect on Previous Resolutions. This resolution supersedes resolution dated _____ completed, all resolutions remain in effect.

. If not

Certification of Authority

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

Secretary

Attest by One Other Officer

For Financial Institution Use Only

Acknowledged and received on 05/31/2022

RXM8877
(date) by _____ (initials)

This resolution is superseded by resolution dated _____

Comments:

Corporate Authorization Resolution

Republic Bank
Berlin
200 Route 73 North Unit #20
West Berlin, NJ 08091-0000

By: WATERFORD TWP BOARD OF EDUCATION
HUMAN RESOURCES PETTY CASH
1106 OLD WHITE HORSE PIKE
WATERFORD, NJ 08089

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, _____, certify that I am Secretary (clerk) of the above named corporation organized under the laws of _____, Federal Employer I.D. Number 21-6000115, engaged in business under the trade name of WATERFORD TWP BOARD OF EDUCATION, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. DANIEL J FOX	X _____	X _____
B. NANCY A GIBBINS	X _____	X _____
C. _____	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power.)

Indicate A, B, C,
D, E, and/or F

Description of Power

- _____ (1) Exercise all of the powers listed in this resolution.
- _____ (2) Open any deposit or share account(s) in the name of the Corporation.
- _____ (3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.
- _____ (4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.
- _____ (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
- _____ (6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.
- _____ (7) Other:

Limitations on Powers. The following are the Corporation's express limitations on the powers granted under this resolution.

Resolutions

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
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Effect on Previous Resolutions. This resolution supersedes resolution dated _____ completed, all resolutions remain in effect.

. If not

Certification of Authority

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____
(date).

Secretary

Attest by One Other Officer

For Financial Institution Use Only

Acknowledged and received on 05/31/2022

RXM8877
(date) by _____ (initials)

This resolution is superseded by resolution dated _____

Comments:

Student SID #	School	Tuition Rate	Aide	# of Days	Tuition Cost
3310883659	Bancroft	\$ 409.59	\$ 200.00	210	\$ 128,013.90
5769510018	Bancroft	\$ 409.59	\$ 200.00	210	\$ 128,013.90
4356214621	Bancroft	\$ 409.59	\$ 200.00	212	\$ 129,233.08
3310476652	Bancroft	\$ 409.59	\$ 200.00	210	\$ 128,013.90