

NEWPORT-MESA UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
Regular Meeting of the Personnel Commission
2985-A Bear Street, Personnel Commission Testing Room, Costa Mesa, CA 92626

April 1, 2010

4:03 p.m.

MINUTES

1. OPENING CEREMONIES

Mr. Thomas Henderson, Chairperson, called the meeting to order with a silent invocation followed by the Pledge of Allegiance to the flag.

2. ROLL CALL

Thomas W. Henderson, Chairperson
Katherine Infantino, Vice-Chairperson
Kenneth L. Wayman, Commissioner
John R. Caldecott, Secretary to the Commission

STAFF PRESENT

Christi Winslow, Administrative Assistant/Confidential – Personnel Commission
Andrea D. Rohrer, Personnel Analyst
Carol Carter, Human Resources Technician

VISITORS PRESENT

Cindy Means, CSEA President
Cathie Ropp, CSEA Vice-President

3. ADOPTION OF AGENDA

Ms. Infantino moved to adopt the agenda for April 1, 2010 as submitted. Mr. Wayman seconded the motion and it carried.

4. APPROVAL OF MINUTES

Mr. Wayman moved to approve the minutes of the regular meeting of February 25, 2010 as presented. Ms. Infantino seconded the motion and it carried.

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION

There were no presentations to the Personnel Commission.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS

Ms. Infantino moved to ratify the following vacancy announcements as submitted.
Mr. Wayman seconded the motion and it carried.

- a. School Administrative Assistant - Elementary 35-10

7. CERTIFICATION OF NEW ELIGIBILITY LISTS

Ms. Infantino moved to approve the certification of the following eligibility lists as submitted.
Mr. Wayman seconded the motion and it carried.

- a. Technology Support Technician 39-10

8. PERSONNEL DIRECTOR

The Director reported that he has been working with the classified employees that will be affected by the layoffs due to the budget cuts. The goal is to find solutions for as many people as possible. Several current vacancies have been opened as promotional only to allow opportunities to current employees. Mr. Caldecott invited Ms. Means to share from her perspective on how the employee meetings have been going. Ms. Means reported that staff has commented to her on how they have never been treated so well and so kindly. Employees have expressed that they are impressed by the personal time taken by the District staff to pass on the information and prepare them for the legal letter they are going to receive regarding the upcoming layoff. We all know these are very difficult times for our classified and certificated employees.

9. CLOSED SESSION

None

10. NEXT MEETING DATE: April 29, 2010 at 4:00 p.m. **ADJOURNMENT** 4:19 p.m.

Update: On April 2, meeting was rescheduled for April 22, 2010 at 4:00 p.m. at the request of Mr. Henderson. All commissioners are available.