

WATERFORD TOWNSHIP BOARD OF EDUCATION

**NOTICE OF MEETING: REGULAR BOARD MEETING – October 19, 2022
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.**

I. MEETING CALLED TO ORDER _____

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION _____

E. FLAG SALUTE

F. MISSION STATEMENT- Michel McClintock

G. STATEMENT TO THE PUBLIC

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

WATERFORD TOWNSHIP BOARD OF EDUCATION
October 11, 2022

II. COMMITTEE REPORTS

1. **EDUCATION**
2. **PERSONNEL**
3. **BUSINESS**

III. PRESENTATIONS

- District NJSLA Presentation- Betty Scola, Julie Lyons, & Brenda Harring

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:

- A. Board Meeting September 14, 2022
- B. Board Meeting September 21, 2022
- C. Board Meeting September 29, 2022
- D. Closed Session September 14, 2022
- E. Closed Session September 21, 2022
- F. Closed Session September 29, 2022

VI. SUPERINTENDENT’S REPORT – Dr. Brenda Harring

A. Monthly District Reports-

1. Monthly Wellness Report
2. Fire/Security Drill Log
3. Bus Evacuations

B. Curriculum Department Monthly Highlights

C. Technology Report-N/A

D. Waterford Township Home & School Association Monthly Highlights-N/A

E. Enrollment:

Grade	2021-2022 # of Students	2022-2023 # of Students
PK (3 yr. old)	64	71
PK (4 yr. old)	89	93
PK (5 yr. old)	0	0
K	87	106
1 st	111	97
2 nd	113	108
3 rd	99	117
4 th	122	105
5 th	109	132
6 th	122	114
Total:	916	943

F. Suspension Report:

SID#	Date	Incident	School	Location	Reported by	Resolution
50075	9/27/22	Assault	WES	Classroom	Teacher	Suspension

WATERFORD TOWNSHIP BOARD OF EDUCATION
October 11, 2022

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –Roe Hunter/Barbara Libak Fanz/Ehren O'Donnell

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB–Yes/No	Action Taken
N/A						

2. Harassment, Intimidation and Bullying (HIB) Report:

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB–Yes/No	Action Taken
N/A						

3. Superintendent Evaluation Calendar:

Approve the Superintendent Evaluation calendar for the 2022-2023 school year (See Attachment A-3).

4. Nurse's Service Plan 2022-2023 School Year:

Approve Nurse's Service Plan for 2022-2023 school year (See Attachment A-4).

5. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act:

Approve the submission of the 2021-2022 School Self- Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

B. PERSONNEL – Michael McClintock/Ben De Vuyst/Roe Hunter

1. Create / Abolish Non-Certified Staff Positions:

Approve the created and abolished positions for the 2022-2023 school year:

Position	Location	Create/Abolish	UPC	FTE	Account Number
Permanent Teacher Sub	TR	Create	80-45-SP/ASM	1.0	20-218-100-101-00-09-060

2. Appointment of Substitutes for the 2022-2023 School Year:

Approve the following substitutes for the 2022-2023 school year, pending receipt of required documents:

Name	Substitute Position	Rate
DePasquale, Brittany	Paraprofessional Non-Instructional Aide (Cafeteria)	102.00 / daily 15.00 / per hr.

3. Resignation of Staff Member / Stipend Position:

Approve the resignation of the 2022-2023 Stipend Position for the following employee:

Position	Location	Employee	Effective Date
Head Teacher	WES	Ryan Ciavaglia	10/05/22
I&RS Coordinator	TR	Alex Handzus	10/7/22

WATERFORD TOWNSHIP BOARD OF EDUCATION
October 11, 2022

4. Appointment of Staff Member(s) / Stipend Position:

Approve the following staff members for the 2022-2023 Stipend Position:

Position	Location	Employee **	Effective Date
Head Teacher	WES	Frank Ambroselli James Moore	10/06/22
I&RS Coordinator	TR	Elizabeth DiPasquale	10/10/22

C. POLICY – Matt DeNafo

1. Approve the following policy for the first reading:

2. Approve the following policy for the second reading:

- a. Policy #8505- Wellness Policy/Nutrient Standards for Meals and Other Foods

3. Acknowledge receipt of the following regulations:

- a. Regulation #2481- Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition

G. BUSINESS – Matt DeNafo/Mike Vitarelli

1. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of August 30, 2022 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Financial Reports for the month of August 2022 (as per attached):

- a. Investment report.
- b. Cash Receipts and Disbursements Report in accordance with 18A:17-36 and 18A:17-9. The Cash Receipts and Disbursements Report and the Board Secretary's Report are in agreement.
- c. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- d. Student Activity Fund General Ledger.
- e. Nutri-Serve Food Management/Waterford Township School District Financial Statement- **N/A.**

3. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 1,737,048.52
- Bills List #2- \$ 39,850.60
- Bills List #3- \$ 2,636.78
- Nutri-Serve- \$37,430.16

4. Contracts:

a. Out of District Placements:

Approve the out of district placements for 2022-2023 School Year:

Student ID #	School	Tuition Rate	Aide	# of Days	Tuition Cost
5780562110	Pinelands Learning Center	\$330.00		180	\$59,400.00
9145157534	YALE School, Inc.	345.75	249.50	210	125,002.50
9937488584	YALE School, Inc.	345.75	249.5	210	125,002.50

WATERFORD TOWNSHIP BOARD OF EDUCATION
October 11, 2022

- b. Contract with First Children’s to provide school based mental health services at a cost of \$80 per hour. This contract will run through the 2022-23 school year.
- c. Contract for Nursing services with Kingsway Learning Center at \$75 per diem from September 19, 2022 through June 30, 2023
- d. **Professional Development:**
 Approve the Out of District Professional Development for the 2022-2023 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Emmons, J.	09/14/2022	05/18/2023	Mt. Laurel, NJ	NJASBO – Administrative Assistants	\$125.00	11-000-251-592-58-25-000
Walker, E.	09/14/2022	05/18/2023	Mt. Laurel, NJ	NJASBO – Accounts Payable Overview	\$125.00	11-000-251-592-58-25-000
Gibbins, E.	09/26/2022	02/23/20220 2/24/2022	Atlantic City, NJ	2023 NJMEA State Conference	\$180.00	11-000-223-580-58-02-060

- 5. **Budget**
 - a. Approve the Budget Calendar for the 2023/2024 school year (See Attachment D-5).
- 6. **Facilities:**
 - a. Approve the Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet (See Attachment D-6).
- 7. **Grants:**
 - a. Submit grants to the Waterford Women’s Club.
 - b. Submit and accept a grant from the Waterford Township Home & School Association to pay for pizza for a WES incentive in the amount of \$60.

VIII. REPORTS

- A. **Legislation-** Roe Hunter/ Mike Vitarelli
- B. **Camden County School Boards Association-** Barbara Libak-Fanz/Ehren O’Donnell
- C. **New Jersey School Boards Association-** Ben De Vuyst/Bill Wilhelm
- D. **Camden County Educational Services Commission-** Matt DeNafo/Ben De Vuyst
- E. **Hammonton-**Roe Hunter
- F. **Board President’s Report-** Bill Wilhelm

IX. BOARD OF EDUCATION BUSINESS

- A. **OLD BUSINESS**
- B. **NEW BUSINESS**

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

XI. MEETING ADJOURNMENT _____