NEWPORT-MESA UNIFIED SCHOOL DISTRICT

Office of the Personnel Commission

Regular Meeting of the Personnel Commission
Sanborn Assembly Room
2985-A Bear Street, Costa Mesa, CA 92626

August 18, 2022 – 4:00 p.m.

AGENDA - Corrected

1. OPENING CEREMONIES:

The meeting will open with a silent invocation followed by the Pledge of Allegiance to the flag.

2. ROLL CALL:

Tristan L. Aley, Chairperson _____
Susan G. Meyer, Vice-Chair _____
Kenneth Wayman, Commissioner _____
Kristen M. Clark, Secretary to Personnel Commission _____

3. ADOPTION OF AGENDA:

Recommendation is made that the agenda for August 18, 2022 be adopted.

Motion by _____, Seconded by ____ Vote _____ DISCUSSION/ACTION

4. APPROVAL OF MINUTES:

Recommendation is made that the minutes of the regular meeting of July 28, 2022 be adopted as corrected.

Motion by _____, Seconded by ____ Vote _____ DISCUSSION/ACTION

5. PUBLIC PRESENTATIONS TO THE PERSONNEL COMMISSION:

This is an opportunity for employees and the public to address the Commission. The Commission hears the comments and, by Commission policy and in compliance with the Ralph M. Brown Act, is not permitted to respond to items not on the agenda. If appropriate, the personnel director or a member of the director's staff may follow up with the concerns expressed or schedule the item for a future meeting of the Personnel Commission for discussion and/or action.

When addressing the Commission, please include your name and address for the record.

6. RATIFICATION OF VACANCY ANNOUNCEMENTS:

Recommendation is made that the following vacancy announcement(s) be ratified.

a. Nutrition Services Assistant II 14-23
b. Preschool Teacher 15-23
c. Campus Safety Facilitator 16-23

d.	School Attendance Assistant	17-23
e.	Library Media Technician II	18-23
f.	Office Assistant III	19-23

Motion by _____, Seconded by ____ Vote _____ DISCUSSION/ACTION

7. CERTIFICATION OF NEW ELIGIBILITY LISTS:

Recommendation is made that the following eligibility list(s) be certified.

a.	Transportation Dispatcher/Scheduler	8-23
b.	Instructional Assistant-Bilingual	9-23
c.	Nutrition Services Assistant III	10-23
d.	Instructional Assistant-Special Education	11-23
e.	Instructional Assistant	12-23
f.	Bus Driver	13-23
g.	Instructional Assistant-Behavior Intervention	14-23
h.	Nutrition Services Assistant I	15-23
i.	School Attendance Technician	16-23
j.	Systems Engineer	17-23
k.	Autism Specialist	18-23
l.	Student Supervision Assistant	19-23
m.	Instructional Assistant-Early Learning Cover	20-23
n.	Instructional Assistant-Special Education	21-23
o.	Instructional Assistant	22-23
p.	Instructional Assistant-Behavior Intervention	23-23
q.	Instructional Assistant-Early Learning	24-23
r.	Preschool Site Facilitator	25-23
s.	Instructional Assistant-Extended Day Program	26-23

Motion by _____, Seconded by ____ Vote _____ DISCUSSION/ACTION

8. PERSONNEL DIRECTOR:

Informal reports; discussion only.

9. NEXT MEETING DATE: _____ TIME: _____

10. ADJOURNMENT: _____ p.m.

All documents referred to in this agenda, not exempt from public disclosure under the California Records Act, are available for public inspection at the Personnel Commission Office located at 2985-A Bear Street, Costa Mesa, CA 92626, online at www.nmusd.us, and at the public meeting of the Personnel Commission.

Any individual with a disability, who requires reasonable accommodation to participate in a Commission meeting, may request assistance by contacting the Personnel Commission Office at 2985-A Bear Street, Costa Mesa, CA 92626. Phone Number: 714-424-5047, Fax Number: 714-424-7572. Notification not later than noon on the day preceding the Commission meeting will enable the Commission to make reasonable arrangements to assure accessibility to this meeting.