

DERRY TOWNSHIP SCHOOL DISTRICT

Administrative Regulations

TITLE: Charges and Fees for Use of Facilities

ADOPTED: January 25, 1999

REVISED: June 10, 2019

Group 1 – School-Related Organizations/Activities Schedule of Rentals and Fees

Any group that qualifies for the use of school facilities must pay the same labor charges for any and all school personnel required. When District facilities are used at a time the facilities are not normally staffed, labor charges shall be “applied”. As noted in the policy and administrative regulations school personnel are required to be present at all times of usage. There are no rental fees for school-related organizations/activities.

Rental fees and labor charges are on an hourly basis and are for the entire time of usage – including preliminary preparation, actual program or event and the clean-up period. The administration reserves the right to charge a deposit fee of \$250.00 for use of any school facility.

Labor Costs * +

Labor Charges:

Police	Derry Township Rate
Auditorium Manager	HEA Contract Rate
Custodians	HESPA Contract Rate
Food Service Personnel	HESPA Contract Rate
Buildings and Grounds Personnel	HESPA Contract Rate

*Time and one half/actual labor charges for weekend hours
+Holidays – Double Time

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Group 2 – Nonprofit Organizations Schedule of Rentals and Fees

Any group that qualifies for the use of school facilities must pay the same labor charges for any and all school personnel required. When District facilities are used at a time the facilities are not normally staffed, labor charges shall be “applied”. As noted in the policy and administrative regulations school personnel are required to be present at all times of usage. There are no rental fees for nonprofit organizations unless the intended use is for the purpose of hosting an athletic tournament.

Rental fees and labor charges are on an hourly basis and are for the entire time of usage – including preliminary preparation, actual program or event and the clean-up period. The administration reserves the right to charge a deposit fee of \$250.00 for use of any school facility.

Tournament Rental Fees:

Athletic Fields.....	\$25 per hour
Synthetic Turf Fields / Track Facility.....	\$35 per hour
Gymnasiums (HS, MS, Elementary, ECC)	\$80 per hour
Mat Room	\$80 per hour
HS/MS Auditorium.....	\$80 per hour
Kitchen.....	\$80 per hour
Cafeteria (without kitchen)	\$55 per hour
Elementary All-Purpose Room.....	\$35 per hour
Large Group Meeting Room (LGI)	\$35 per hour
Regular Classroom.....	\$25 per hour
Memorial Field Pavilion	\$10 per hour
All other facilities	\$25 per hour

Labor Costs * +

Labor Charges:

Police.....	Derry Township Rate
Auditorium Manager	HEA Contract Rate
Custodians	HESPA Contract Rate
Food Service Personnel.....	HESPA Contract Rate
Buildings and Grounds Personnel.....	HESPA Contract Rate

*Time and one half/actual labor charges for weekend hours
+Holidays – Double Time

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Group 3 – Profit Organizations

Schedule of Rentals and Fees

Any group that qualifies for the use of school facilities must pay the same labor charges for any and all school personnel required. When District facilities are used at a time the facilities are not normally staffed, labor charges shall be “applied”. As noted in the policy and administrative regulations school personnel are required to be present at all times of usage.

Rental fees and labor charges are on an hourly basis and are for the entire time of usage – including preliminary preparation, actual program or event and the clean-up period. The administration reserves the right to charge a deposit fee of \$250.00 for use of any school facility.

Rental Fees:

Athletic Fields.....	\$200 per hour
Synthetic Turf Fields / Track Facility.....	\$200 per hour
Gymnasiums (HS, MS, Elementary, ECC)	\$160 per hour
Mat Room	\$160 per hour
HS/MS Auditorium.....	\$160 per hour
Kitchen.....	\$160 per hour
Cafeteria (without kitchen)	\$110 per hour
Elementary All-Purpose Room.....	\$70 per hour
Large Group Meeting Room (LGI)	\$70 per hour
Regular Classroom.....	\$50 per hour
Memorial Field Pavilion	\$40 per hour
All other facilities	\$25 per hour

Labor Costs * +

Labor Charges:

Police.....	Derry Township Rate
Auditorium Manager.....	HEA Contract Rate
Custodians	HESPA Contract Rate
Food Service Personnel.....	HESPA Contract Rate
Buildings and Grounds Personnel.....	HESPA Contract Rate

*Time and one half/actual labor charges for weekend hours

+Holidays – Double Time