ATHLETICS & ACTIVITIES STANDING COMMITTEE

1/14/2019   [5:00PM-6:00PM] @ Board of Directors Room

- ATHLETICS AND ACTIVITIES STANDING COMMITTEE MEETING -

1. **Call to Order**

2. **Roll Call**

   Minutes
   Scott Govern, AD
   Judy Haverstick, board member
   Terry Singer, board member
   Lindsay Drew, board member
   Dave Vitale, citizen advisor
   Jason Reifsnyder, Assistant Superintendent
   Ann Zaprazny, citizen advisor (not present - excused)
   Amanda Forr, citizen advisor (not present -excused)
   Donna Cronin, board member (not present - unexcused)
   Edward Liesch, citizen advisor (not present -unexcused absence)

3. **Election of Chair**

   Minutes
   Nomination of Terry Singer by Lindsay, seconded by Judy, standard voice vote all in favor of election of Terry Singer as chair.

4. **Approval of Summary Minutes**

   Minutes
   The minutes were motioned for approval by Lindsay, seconded by Judy and approved by standard voice all in favor.

5. **New Business**

   a. **Policies**

      Minutes
      Terry introduced the policy discussion talking about integrating goals elements previously developed/approved by the AAC for policies 122 and 123 into existing policy. Reviewed examples of how these policy elements could be integrated into existing policy. Once refined and approved over the next two meetings they would be passed on to the policy committee for consideration.
      A proposed revision in the introductory section of policy 123 was shared as an 'example' of how the policy could potentially be modified to reflect 2018-19 AAC goals.

With this example Lindsay suggested that proposed changes be more generic and pared down with additional detail being addressed via references to the athletic philosophy and/or through administrative guidelines.

Judy noted that in policy 123 the administrative regulation forms relative to concussion and cardiac arrest do not appear to be specifically referenced. Judy recommended including them since we require it and Scott agreed so that everything we require is on the same page.

Terry suggested for future consideration that maybe some of the listed requirements noted in the policy could be included in a handbook instead of in policy.

b. Administrative Regulations

Minutes

Judy noted that she felt that there may be a conflict with the academic standards requirements related to eligibility to participate in athletics, but Jason pointed out that while they may appear contradictory that they are consistent. Similarly with student attendance guidelines related to eligibility for participation on a given day there are two different arrival times appearing in the policy and administrative guidelines respectively (10 am arrival and 11 am arrival).

Jason and Scott noted that these discrepancies exist because DTSD has been utilizing PSBA administrative regulations as its model and that PSBA reflects PIAA requirements and standards, not DTSD's. In relation to student attendance and academic performance, the DTSD are requirements are more stringent. It was noted that the various forms/administrative regulations need to be updated to reflect our policies and eliminate redundancy (reconcile between PIAA , PSBA and DTSD). Jason noted that our guidelines should match our policy.

Judy inquired about the language in policy 122 regarding needing the presence of an advisor at activities which states that an advisor cannot be forced if the advisor is not comfortable with the purpose of a particular meeting of the club. Jason noted that club assignments take this into consideration at the club level as opposed to the meeting level but that in any event an advisor would not be 'forced' into anything.

As the discussion progressed to administrative regulations Jason explained that we purchased Administrative Regulations (ARs) form PSBSA in 2016-17 and that just because we have ARs it does not necessarily mean that they've all been put into practice. However, they do provide a framework for needed guidelines and generally consist of guidelines and various forms.

With efforts to both incorporate 2018-19 AAC goals into policy (policy development) as well as examining the AR's to determine if they address all elements of current policy (oversight), Lindsay expressed concern that we might be biting off more than we can chew. In an attempt to narrow down the committee's work into chewable bites, she suggested that we start with ARs and work our way from AR's (including forms) back to policy goals (existing and new).

For example, Lindsay suggested modeling this exercise for 122- AR- 0 (Student Org) and 122- AR- 2 (Student Eligibility) at our next meeting. So, we'd start with these ARs and:

1. review ARs to see if there is adequate guidance to implement the existing policy
2. while undertaking the review in 1 above, identify and notate any AR content that may address the AAC's new policy goals
3. offer basic guidance to the administration on what modifications to existing ARs might be needed to fully implement both existing and new policy

objectives
4. look at the existing policy to determine what suggested revisions might be needed to fully incorporate the new policy goals.
5. And so on and so forth.

Terry indicated that he would prepare a plan/materials to help facilitate an orderly and productive workflow for our next meeting.

c. Board Docs

Minutes

Board Docs has been used by the District to house its policies for some time now. Upon further exploration Jason has learned that PSBA also offers the capacity to house administrative regulations as well. The PSBS administrative regulations offering includes the provision of generic, baseline administrative regulations that can be tailored/supplemented to conform with a district's policies. The process or examining what DTSD has on-hand, what PSBA offers, and systematically proceeding to update/develop administrative guidelines on a policy-by-policy basis will be undertaken in a broader context than just athletics and activities.

6. Public Comment

Minutes
There was no public comment.

7. Adjournment

Minutes
The meeting was adjourned at 5:50 p.m. The next meeting is scheduled for April 29th at 5:00 p.m.