

BUILDINGS AND GROUNDS MANAGEMENT

The care, custody, and safekeeping of all school property shall be the general responsibility of the Superintendent or his designee. The superintendent shall establish such procedures and employ such means from time to time as may be necessary to provide accurate information in regard to the nature, condition, location, and value of all school property; to safeguard school property against loss, damage, or undue depreciation; to recover and restore to usefulness any school property which may be lost, stolen, or damaged; and to do all things necessary to insure the proper maintenance and safekeeping of school property.

Maintenance shall be provided schools in the District by the maintenance supervisor.

Within the separate schools, the principal shall be responsible for the proper care and maintenance of buildings, equipment, and grounds. The principal shall outline and post the duties of custodial employees in consultation with the custodians and supervise all of their activities.

Help in the assignment and supervision of custodial and maintenance employees shall be provided the principal by the superintendent or his designee.

[Adoption date: August 6, 1991]

LEGAL REFS.: ORC 3301.07
3313.75; 3313.92
3315.11