

SALARY DEDUCTIONS

Except for deductions for absence not covered by paid leave or those required by law, salary deductions will be allowed only upon authorization by the employee and approval by the Board.

The following deductions are required:

1. federal, State, and local income tax;
2. employee's share of retirement contribution according to current rate as set by law;
3. absence not covered by paid leave; and
4. Medicare deduction in accordance with federal law.

Other deductions will be in accordance with negotiated agreements and/or Board policy.

The District may limit the right of an individual employee to designate the agent, broker, or company to write tax-sheltered annuities by requiring designation by at least one percent of the Board's full-time employees or at least five employees, whichever is greater, except that the Board may not require that a company be designated by more than 50 employees.

In cases when a teacher is absent from duty and there is no sick leave applicable or when the absence is unauthorized, the salary deduction for each day of unauthorized absence will be based on the current salary divided by the number of teacher work days in the official school calendar as adopted by the Board. In no case, will only the salary of the substitute be deducted or a teacher be allowed to employ and pay for the substitute.

When a specialized employee is absent from duty and there is no sick leave applicable or the absence is unauthorized, salary deduction for absence will be made on a per diem basis in accordance with the required work year for that particular job classification.

[Adoption date: August 6, 1991]

LEGAL REFS.: ORC 9.41-9.43; 9.80; 9.81; 9.90
145.37
3307.51
3313.262
3917.04

CROSS REFS.: Teachers' Negotiated Agreement
Classified Personnel Negotiated Agreement