



Newport-Mesa
Unified School District

BOARD OF EDUCATION
Ashley Anderson • Michelle Barto
Carol Crane • Leah Ersoylu • Michelle Murphy
Lisa Pearson • Krista Weigand

April 6, 2023

To Whom It May Concern:

Newport-Mesa Unified School District is required by the Internal Revenue Code and the California Revenue and Taxation Code to obtain your taxpayer identification number (TIN) as well as certification that you have provided the correct TIN and are not subject to backup withholding. The appropriate forms must be completed and returned to the address below before your invoice can be processed. Please be sure to provide an original signature of an authorized agent.

Request for Taxpayer Identification Number and Certification (Form W-9)
<http://www.irs.gov/pub/irs-pdf/fw9.pdf>

Withholding Exemption Certificate (Form 590)
<https://www.ftb.ca.gov/forms/2022/2022-590.pdf>

Remit to: Newport-Mesa USD
Attn: Accounting
2985 Bear St., Building A
Costa Mesa, CA 92626

If you have any questions or concerns, please contact Accounting at (714) 424-5027.

Thank you for your assistance.