

NORTH KITSAP SCHOOL DISTRICT JOB DESCRIPTION

Secondary Instructional Coach

Purpose of the Job

To provide coordination and facilitation of best practice staff development, training and on-going support for teachers with the goal of expanding proficiency, creating classroom instructional excellence and improving the overall performance of secondary level students (6-12). The coach will also provide technical support to collaborative teams as they respond to the four critical questions of student learning in our secondary schools.

ROLE AND RESPONSIBILITIES

Research and provide content knowledge and resources to staff about learning and teaching mathematics – including:

- teaching strategies;
- assessment of mathematics skills;
- interpretation of assessment results; etc.

Research and prepare materials for the use by the district, schools, and teachers – including:

- teaching strategies;
- assessment of mathematics skills;
- interpretation of assessment results; etc.

Research and provide information and guidance regarding a range of effective and innovative mathematics practices through various activities such as:

- individual discussions (informal and formal);
- coaching sessions;
- demonstration lessons with pre- and post-discussion/analysis;
- study groups;
- staff meetings; and
- professional development programs

Qualifications:

Education & Experience:

1. Master teacher with extensive training and successful experience in effective math instruction in the classroom.
2. Successful experience in working collegially with teachers.
3. Successful experience as a staff developer is desirable.
4. Highly motivated, well-organized, excellent communicator.

Knowledge Skills & Abilities:

1. Ability to collaborate with staff on the analysis of instructional practice and student progress in math.
2. Knowledgeable about current research on effective instructional strategies in math instruction in the classroom.

Licenses, Certificates & Special Requirements:

Washington State Teaching Certificate

Reporting Relationship:

Reports to the Director of Secondary Education

FLSA Status:

Salary Range:

NKEA Salary Schedule

Job History:

Immediate Supervisor

Date

Director, Human Resources

Date

This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice