

The University of the State of New York  
**THE STATE EDUCATION DEPARTMENT**  
 Grants Finance, Rm. 510W EB  
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A  
 FEDERAL OR STATE PROJECT  
 FS-10-F Long Form (03/15)**

= Required Field

**Local Agency Information**

Funding Source:  CARES ACT - GEER

Report Prepared By:  Stefanie Flynn

Agency Name:  Mount Pleasant Central School District

Mailing Address:  825 Westlake Drive

Street		
Thornwook	NY	10594
City	State	Zip Code

Telephone # of  Report Preparer:  914-769-5500 ext 5133

County:  Westchester

E-mail Address:  sflynn@mtplcsd.org

**INSTRUCTIONS**

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$11,545
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
8/10/20	AMAZON	83995	\$5,999
6/30/20	AMAZON	83327	\$3,960
6/30/20	AMAZON	83251	\$1,128
9/30/20	AMAZON	84284	\$422
3/12/21	WB MASON	85252	\$36

## FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	
Support Staff Salaries	16	
Purchased Services	40	
Supplies and Materials	45	\$11,545
Travel Expenses	46	
Employee Benefits	80	
Direct Cost	90	
OCES Services	49	
Minor Remodeling	30	
Equipment	20	
<b>Grand Total</b>		<b>\$11,545</b>

**LOCAL AGENCY INFORMATION**

Agency Code: 660801060000

Project #: 5895-21-3705

Contract #:

Agency Name: Mount Pleasant Central School District

Funding Dates: 3/13/2020 TO 9/30/2022

Approved Budget Total: \$ 11,545

**CHIEF ADMINISTRATOR'S CERTIFICATION**  
 In signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

6/4/2021 *Kurtis M. Kotas*  
 Date Signature

*Kurtis M. Kotas Superintendent of Schools*  
 Name and Title of Chief Administrative Officer

**FOR DEPARTMENT USE ONLY**

<u>Fiscal Year</u>	<u>Amt Expended</u>	<u>Final Payment</u>	<u>Line #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Voucher # \_\_\_\_\_ Final Payment \_\_\_\_\_

Finance: Logged \_\_\_\_\_ Approved \_\_\_\_\_ MIR \_\_\_\_\_