

# **NORTH KITSAP SCHOOL DISTRICT JOB DESCRIPTION**

## **ASSISTANT ATHLETIC TRAINER**

### **Purpose of the Job**

To assist in providing prevention, treatment, and rehabilitation of all athletic injuries including therapeutic rehabilitation to allow for the least loss of competitive time, while keeping the mental and physical welfare of the athlete as a top priority. Supervise student athletic trainers.

### **Essential Job Functions**

1. Responsible for assisting in giving basic instruction to athletic staff members in the prevention and care of injuries that may occur.
2. Responsible for assisting in the training and supervision of student athletic trainers, including scheduling for games and practices.
3. Responsible for the referral of an injured athlete to physicians for diagnosis, treatment, and rehabilitative protocols.
4. Implement and follow through the instructed protocols from the athlete's physician.
5. Develop and supervise rehabilitative programs appropriate for the injured athlete, under a physician's directions.
6. Advises and assists the coaching staff in injury prevention and conditioning programs.
7. Responsible for evaluating athletic injuries that occur during interscholastic activities and providing the appropriate treatment and rehabilitation protocol for those injuries.
8. Determine if an athlete is capable of continued participation in a game or practice if the athlete has been injured.
9. Responsible for assisting in the supervision of all treatments and rehabilitation for all athletic injuries.
10. Responsible for assisting in the organization, inventory, and requisition of all training room supplies. Budget and bid sheets are also included.
11. Must cover contests and practices as assigned by the head certified athletic trainer. Home contest must be covered, with the head certified athletic trainer deciding which contests have priority.
12. Shall remain in the training room from after school until at least 5:30 p.m. each school day during the fall, winter, and spring sports for treatments and rehabilitation.
13. Shall assist in making arrangements for pre-participation physicals available to high school and middle school students.
14. Responsible for assisting in the care and cleanliness of the training room.
15. Responsible for reporting injuries to the proper coaches and keeping records pertaining to the injuries and the treatment of the injured athlete.
16. Responsible for assisting in filling out the proper insurance forms and making sure that the forms are filed correctly and in a secure manner.
17. Responsible for assisting in the proper fitting of all athletic equipment; i.e. football helmets, shoulder pads, etc.
18. Responsible for other duties as prescribed by the Athletic Trainer, School Athletic Coordinator, and/or Team Physician.

Qualifications:

**Education & Experience:**

1. Minimum of Bachelor Degree in Sports Medicine or related field

**Knowledge Skills & Abilities:**

1. Ability to provide prevention, treatment, and rehabilitation of all athletic injuries.

**Licenses, Certificates & Special Requirements:**

1. Washington State Department of Health Athletic Trainer License required.
2. Certification through the National Athletic Trainers' Association [NATABOC]
3. Washington State teaching certificate preferred.

**Reporting Relationship:**

Reports directly to Athletic Trainer and School Athletic Coordinator; supervises student athletic trainers.

**Union Affiliation:**

NKAAA

**FLSA Status:**

**Salary Range:**

NKAAA Salary Schedule

**Job History:**

Created: 9-8-99; Revised 8-15-03; 1-16-09

*This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice*