

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**March 13, 2023**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**Alternative Location:  
2400 Stroud Avenue  
Kingsburg, CA 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board Clerk, Frank Yanes, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Brad Bergstrom, President (Attended Meeting by Teleconference at Alternative Location)  
Frank Yanes, Clerk  
Constance Lunde, Member  
Shane Murray, Member  
Karyll Smith Quinn, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Matt Stovall, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Murray; Seconded: Mrs. Lunde, to approve the March 13, 2023, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions

- 5.1.1 Rafer Johnson Junior High has been officially recognized as a 2023 Bonner Character and Civic Education Award recipient for exemplary character development and civic education practices. A special ceremony will be held on April 25, 2023, at the Clovis Veterans Memorial Building to officially recognize their efforts and present Rafer Johnson Junior High with the prestigious Character and Civic award. Thanks for building the character of all our students!
- 5.1.2 Dr. Sever received an email from Joy Bratton regarding the Bonner Accreditation visit. Her email noted, "I was so impressed with everything I saw. I love how the school has incorporated positivity project themes into the "rings," and I love the bracelet ideas. It was great to see that Positivity Project is being done daily in every ELA class, and the student participation and artwork on the walls show student investment in SEL. The PBIS book that was created was done so well with very clear and specific language, procedures, and opportunities for ALL students to be acknowledged with immediate recognition with the rings. I appreciated most that students are encouraged to recognize a character trait in others. What a fun way to get students to look for the good in others and feel seen and appreciated by their peers. The culture just felt organically good and positive. The students were clearly invested and excited to share their accomplishments, and the teachers seemed equally on board".
- 5.1.3 We recently clarified wording for the Student Use of Cell Phone policy in the Parent Student Handbook. After receiving input from school site administrators, we felt the changes were necessary for this outdated policy. Dr. Sever shared a parent email in support of recent changes.
- 5.1.4 Raising Highly Capable Kids has held several nights of parenting classes with over 20 in attendance. Thank you to Mrs. Regier and Mrs. Pasillas for their work in implementing this grant.
- 5.1.5 The March-a-thon last week showcased our band students to the community. It is an event we look forward to each year. Thank you to Mrs. Sigle and the band students for sharing your talents.
- 5.1.6 Dr. Sever has taught lessons to the Rafer study hall class, Rafer Leadership, and Island Community Day School students weekly. The lessons are based on the book Sometimes You Win, Sometimes You Learn by John C. Maxwell. He discussed the common traps of failure that kids can feel at their age:
  - Have you ever felt like you weren't allowed to fail? Like your parents and teachers expected you to meet extremely high standards no matter what—even if it didn't seem possible? Or have you ever lost at something that you wanted to win? Felt stupid when you were wrong? Wished you could have a major "do-over"? And what happens when you do mess up? Do you feel hopeless, like you can never recover from the mistake?
  - The Mistake Trap: "I'm afraid of doing something wrong." All our lives, we've been told not to make mistakes. Losses hold us back from trying something new. We want to be sure we won't lose again before we try again, so we don't do anything.
  - The Fatigue Trap: "I'm tired today." After losing, it's easy to feel drained. Nothing is more exciting than a win, and nothing is more tiring than a loss. When you feel awful, it's easier to just give up.
  - The Comparison Trap: "Someone else is better than I am." Instead of stepping up to try again, you think of five other people who could do it better. After losing, you begin playing out the scenario where they would've won if they were in your spot. So you give up.

- The Inspiration Trap: "I don't feel like doing it right now." After losing, it's easy for anyone to feel uninspired. When we let our emotions dictate whether we should try again, we often decide not to.
- The Rationalization Trap: "It's not really that important." When you lose, you begin coming up with excuses to let yourself off the hook. These excuses can cause you to lose your perspective on why you were trying in the first place. The idea or vision that was once so important to you has now taken a back seat in light of your losses.
- The Self-Image Trap: "If I fail at this, it means I am a failure." When you lose, you see yourself differently. When you define yourself based on a loss, it's hard to bring yourself to attempt something again.

## 6. Assistant Superintendent's Report

6.1. Mr. Stovall showed a snapshot of the Community Schools Grant budget and potential positions we would add should the District receive this grant:

- 1 Community Schools Director
- 2.4 Counselors
- 4 Family Liaisons
- 1 Family Engagement Assistant
- Curriculum - Parenting Partners
- Student Transportation - Van
- School Resource Officer
- Contract with KCAPS
- Contract with ERC - Grant

6.2. The LCAP Input Summary was shared, displaying the top priorities from all educational partners and top additional comments.

6.3. The District has received additional Local Control Funding Formula Supplemental and Concentration funds, which are allocated to schools based on the percentage of English Learners, Low Income and Foster students. This money must be used to help these specific student populations. Due to the increased funding and your LCAP suggestions, we are excited to announce that we will be able to provide additional support in the following areas:

- 7 ELD Bilingual paraprofessional positions will be added to assist our English Learners at all of our school sites to support our 264 EL students.
- Intervention teachers and/or paras will be added to CVHS, Washington, Roosevelt, Lincoln, Reagan, and Rafer as determined by their administration and staff to help our neediest students get on grade level in reading, math, and across all subject areas.

6.4. The Kingsburg Reads One Book author visit took place on February 27. Chris Grabenstein, author of *Escape from Mr. Lemoncello's Library*, came from New York to speak with students from all of our schools. Students and staff members had a lot of fun and learned a lot about what it takes to become an amazing writer and author.

6.5. Students and families have been utilizing Tutor.com, which has been another tool to help students succeed and expand their knowledge.

## 7. Chief Business Official's Report

7.1. The recent auction for the backhoe and forklift, open to district employees, has ended. The items were sold to two different employees.

7.2. Mrs. McNulty and Mrs. LeBoeuf have been assisting kitchens when we were short-staffed.

7.3. Mrs. LeBoeuf applied for the Local Food for Schools (LFS) grant, which will provide more CA grown products for our schools.

7.4. Mrs. LeBoeuf will attend the Legislative Action Conference with the California School Nutrition Association in Sacramento this month.

7.5. During Spring Break, the grounds crew will spray Revolver on the track's infield at Rafer to keep the weeds down. Signs and notifications will be posted informing staff and the public. Gates will be locked.

7.6. Upcoming projects-

- Rafer Office HVAC
- Washington Fence
- Washington Kitchen Floor
- Washington Office Floor
- EMCOR Coil Cleaning
- Change Air Filters
- Underground Boring for Light Poles at Lincoln
- Gate locks for Preschool and ELOP

8. Rafer Johnson Jr. High MESA Leadership Presentation

8.1. Thank you to MESA Advisors JR Parker and Charlotte Allen, math teachers at RJJH, for helping students reach their fullest potential! They presented to the Board on MESA and how this class benefits students.

What is MESA?! In this class at Rafer, students explore creative ways to take the knowledge learned in math and science classes and apply this through hands-on learning and the building of projects. Students attend Fresno State engineering workshops, participate in field trips, and participate in engineering competitions at local and regional levels. MESA stands for Math, Engineering, and Science Achievement. MESA encourages students to learn about math, engineering, and science in fun and engaging ways. MESA serves students on grade level or above in math and science and has a minimum GPA of 3.0 and 3.5 for class leaders.

This year, MESA has been an opportunity for students to learn about zero-emissions vehicles, hear from the Fresno State Transportation Institute, and hear from the Lyles College of Engineering at Fresno State through multiple Saturday Academies. Students are often pushed to collaborate with their peers and learn appropriate times to listen or to lead. Communication is an important part of leadership, and our MESA leaders get to practice that at Fresno State and in leading the class.

Congratulations to Rafer MESA students who had two teams place in the regional competition this past weekend. Brielle Benslay, Clyrisa Mendez, and Ellee De La Torre placed first in the Moon Base competition and also won a first place ribbon for creativity. Nathaniel Bahne and Trey Regier won second place in the MESA Machine: Wind Powered Vehicle. Another Moon Base team won second place for creativity, and as that team is made up of 7th graders, they feel confident about how to enhance their design for next year.

9. Board Member Reports

9.1. Mrs. Lunde visited schools for the Kingsburg Reads One Book author assemblies.

9.2. Most of the Board was able to attend Open House at Lincoln School last week, and it was a rainy evening of classroom visits! Many families came to see the work their child has done this year, and it was a complete success. Great job Mrs. Galli and staff!

9.3. Mrs. Smith Quinn and Mrs. Lunde were able to visit briefly with Mr. Bennett today.

10. First Reading: Board Policies/Administrative Regulations/Exhibits

10.1. Revised AR 4161.2, 4261.2, 4361.2: Personal Leaves

10.2. Revised AR 4161.8, 4261.8, 4361.8: Family Care and Medical Leave

10.3. Revised BP/AR 5148.3: Preschool/Early Childhood Education

10.4. Revised BB 9220: Governing Board Elections

10.5. Revised BB 9223: Filling Board Vacancies

10.6. Revised BB 9323: Meeting Conduct

No changes were made to the policies as submitted. They will be brought back to the next Board meeting for approval.

**ACTION**

11. Consent Agenda

- 11.1. Consider Approval of Minutes – February 21, 2023 Board Meeting
- 11.2. Consider Approval of Cash Balances
- 11.3. Consider Approval of Budget Report
- 11.4. Consider Approval of Accounts Payable Report
- 11.5. Consider Approval of Revised 2022-2023 Stipend Schedule

Items 11.1. – 11.5.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**BUSINESS SERVICES**

12. Consider Approval of 2022-2023 Second Interim Report

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of ESSER 3 Expenditure Plan Revision October 2022

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Arts Music and Instructional Materials (AMIM) Discretionary Block Grant Expenditure Plan Revised<sup>1</sup>

Moved: Mrs. Lunde; Seconded: Mrs. Karyll Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 4-0

15. Consider Approval of Home to School (HTS) Transportation Plan for 2022-2023

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

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<sup>1</sup> Mr. Murray left the meeting in progress.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 4-0

16. Consider Approval of Mobile Health Center Service Agreement with Fresno County Superintendent of Schools

Moved: Mrs. Lunde; Seconded: Mrs. Karyll Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 4-0

**HUMAN RESOURCES**

17. Consider Approval of Revised Job Description

- 17.1. New: Intervention Teacher, ELA Emphasis - Grades 7 and 8
- 17.2. Revised: Maintenance
- 17.3. Revised: Groundskeeper

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 4-0

18. Consider Approval of 2023-2024 Salary Schedules

- 18.1. Certificated Management
- 18.2. Certificated School Nurse
- 18.3. Certificated Preschool
- 18.4. Certificated
- 18.5. Classified
- 18.6. Classified Management/Supervisory/Confidential Salary Schedule
- 18.7. Classified Hourly
- 18.8. Classified Unit Stipend

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 4-0

19. Consider Approval of 2023-2024 Stipend Schedule

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 4-0

**ADMINISTRATIVE SERVICES**

20. Consider Approval of Board Policies/Administrative Regulations/Exhibits
  - 20.1. Revised BP/AR 0430: Comprehensive Local Plan for Special Education
  - 20.2. Revised BP/AR 0450: Comprehensive Safety Plan
  - 20.3. Revised BP/AR 0460: Local Control and Accountability Plan
  - 20.4. Revised BP/AR 3260: Fees and Charges
  - 20.5. Revised BP/AR 3460: Financial Reports and Accountability
  - 20.6. Revised AR 3516.2: Bomb Threats
  - 20.7. Revised BP 3540: Transportation
  - 20.8. Revised BP/AR 5131.7: Weapons and Dangerous Instruments
  - 20.9. Revised AR 5141.26: Tuberculosis Testing
  - 20.10. Revised AR 5141.3: Health Examinations
  - 20.11. Revised BP/AR 5142: Safety
  - 20.12. Revised AR 5142.2: Safe Routes to School
  - 20.13. Revised BP/AR: Before/After School Programs
  - 20.14. Revised AR 6164.4: Identification and Evaluation of Individuals for Special Education

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 4-0

## **PUBLIC COMMENT**

21. Public Comment on Agendized and Non-Agendized Items
  - 21.1. No comments were received from the public.
22. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, April 17, 2023, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

23. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
24. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
25. Anticipated Litigation (Government Code Section 54956.9(b))
26. Public Employee Employment
  - 26.1. Certificated Personnel
    - 31.1.1 Consider Approval of Student Teachers/Counselor Interns for the 2022-23 Spring Semester
    - 31.1.2 Consider Acceptance of Resignation: Teacher, Grade K, Washington School
  - 26.2. Classified Personnel
    - 31.1.1 Consider Acceptance of Resignation: Paraprofessional- EL, Reagan Elementary
    - 31.1.2 Consider Acceptance of Resignation: Behavior Support Assistant, Reagan Elementary
    - 31.1.3 Consider Acceptance of Resignation: Health Aide, Rafer Johnson Jr. High
    - 31.1.4 Consider Approval of Request to Hire: Cook II, Lincoln School
    - 31.1.5 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary

27. Pupil Personnel

27.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

- 31.1.1 Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School
- 31.1.2 Consider Approval of 2023-24 New Attendance Requests – Site-Based Program
- 31.1.3 Consider Approval of 2023-24 Renewal Attendance Requests – Site-Based Program
- 31.1.4 Consider Approval of 2023-24 New Attendance Requests – Central Valley Home School
- 31.1.5 Consider Approval of 2023-24 Renewal Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

28. Report of Actions Taken in Closed Session

Action taken on agenda item 26.1.1.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:

- Student Teachers/Counselor Interns for the 2022-23 Spring Semester

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 26.1.2.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- Resignation: Lindsey Davis, Teacher, Grade K, Washington School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 26.2.1. – 26.2.5.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:

- Resignation: Karla Reyes, Paraprofessional- EL, Reagan Elementary
- Resignation: Emily Veloz, Behavior Support Assistant, Reagan Elementary
- Resignation: Sandra Gregory, Health Aide, Rafer Johnson Jr. High
- Request to Hire: Brenda Agabo, Cook II, Lincoln School
- Request to Hire: Elisa Campos, Paraprofessional- Categorical, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 27.1.1. – 27.1.5.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:



- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests
- 2023-24 New Attendance Requests – Site-Based Program – Approved all requests
- 2023-24 Renewal Attendance Requests – Site-Based Program – Approved all requests
- 2023-24 New Attendance Requests – Central Valley Home School – Approved all requests
- 2023-24 Renewal Attendance Requests – Central Valley Home School – Approved all requests

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 4-0

29. Adjourn

Meeting was adjourned at 6:32 p.m.