

# LYME-OLD LYME SCHOOLS

*Regional School District #18*

*A Private School Experience*



*in a Public School Setting*

## **PK-8 Building Committee Meeting**

March 13, 2023

*Committee Members Present:* Steven Wilson, Chair; Mary Powell St. Louis, Vice-Chair; Ken Biega; Richard Conniff; John Hartman; Sara Hrinak; Tom Kelo; Andrew Russell; Alan Sheiness; Cara Zimmermann

Committee Members in Attendance via Zoom: Darren Favello

*Administration Present:* Ian Neviaser, Superintendent of Schools; Ronald Turner, Director of Facilities & Technology; Brian Howe, Assistant Facilities Director; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; Allison Hine, Principal of Lyme Consolidated School

### I. Call to Order

The meeting was called to order by Steve Wilson at 5:59 p.m.

### II. Approval of minutes from March 8<sup>th</sup> meeting;

MOTION: John Hartman made a motion for the approval of the March 8<sup>th</sup>, 2023 minutes, which was seconded by Alan Sheiness.

VOTE: the committee voted unanimously in favor of the motion.

### III. Interview of Owner's Representative Firms

Presenters from Colliers Project Leaders were Chuck Warrington project director; Ray Wile, Sr. Project Manager; Terence Connolly, Sr. Construction Rep; and Blair Richardson Director C & E services. Presentation included the goal of an Owner's Representative to lead the project, manage the process, facilitate solutions, keep the project moving forward, and represent the owner. Another key factor with the Mile Creek project is construction while staying occupied. Questions asked by committee members highlighted sticking to the budget, managing all change orders, staying on top of and following change orders to the state and aligning within the six-month rule.

Presenters from Construction Solutions Group, LLC were Jim Giuliano, president and Mike Faenza, program manager. Their presentation highlighted nine other team members dedicated to these four projects. The firm presented a clear understanding of the projects ahead. Questions asked by committee members highlighted the need to have alternative plans to be

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made to accommodate back log of material delays, meeting weekly with the design team and planning ahead on equipment needed.

#### IV. Committee Group discussion

Discussion included positives and negatives of each firm, reviewing areas of concern, and which one of the firms presented with more knowledge and experience for these projects.

Fee schedules were distributed for review and discussed for both firms.

Consideration of bringing on an owner's representative after a Construction Manager is hired was discussed. The committee concluded by not making any recommendations at this time. The committee decided to postpone any decisions on an owner's representative until a later date.

Discussion to continue meetings on the third Monday of the month, possibly skipping the month of April.

#### V. Adjournment

MOTION: The meeting was adjourned by Steve Wilson at 8:24 p.m. upon a motion by Andy Russell which was seconded by Mary Powell St Louis.

VOTE: the committee voted unanimously in favor of the motion.

