PERRIS UNION HIGH SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE

FISCAL YEAR 2007-2008

ANNUAL REPORT

THIS REPORT IS HEREBY ADOPTED BY THE **PERRIS UNION HIGH SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE** PURSUANT TO EDUCATION CODE SECTION 15280(b) AND MADE AVAILABLE TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE ACTIONS OF THE CITIZENS' OVERSIGHT COMMITTEE FROM JULY 1, 2007, TO JUNE 30, 2008, AND CERTAIN RELATED MATTERS.

I. MEMBERSHIP OF THE PERRIS UNION HIGH SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:

Citizens' Oversight Committee Members (2007-2008 Fiscal Year)

During the 2007-2008 fiscal year, membership on the Perris Union High School District ("District") Citizens' Oversight Committee ("COC") consisted of the following individuals:

- Barry Busch (*Business Organization*)
- Ann Motte (*Member at Large*) – term ended on the COC in February, 2009
- Lee Tankesley (*Senior Citizen Representative*) – term ended on the COC in February, 2009
- Victor Giardinelli (*Taxpayer Organization*) – term ended on the COC in February, 2009
- Cinthia Robbins (*Parent/Guardian of Student(s)*) – resigned position in the COC on October 8, 2008
- Lurana Stewart (*Parent/PTO/School Site Council Representative*) – resigned position in the COC on February 20, 2008
- Haile Ford (*Member at Large*) – resigned position in the COC on February 1, 2007
- Position Empty- (*Member at Large*)

The following were the officers of the COC as of June 30, 2008:

- Chairman – Haile Ford
- Vice Chairman – Ann Motte
- Secretary, Bobbie Foote

II. ACTIVITIES OF THE DISTRICT COC:

The District COC met at various District schools during the 2007-2008 fiscal year to receive information, hear presentations, discuss information received, provide recommendations to the District, update COC information and for various other purposes. A list of the meetings of the Citizens Oversight Committee during the 2007-2008 fiscal year is shown below:

Date of Meeting/Activity	Location of Meeting/Activity	Minutes of Meeting/Activity
July 16, 2007 (not held for lack of quorum)	Perris Union High School District Board Room 155 E. 4th Street Perris, CA 92570	A copy of the minutes of the COC meeting of July 16, 2007, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
October 3, 2007	Perris Union High School District Board Room 155 E. 4th Street Perris, CA 92570	A copy of the minutes of the COC meeting of October 3, 2007, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.
April 30, 2008	Perris Union High School District Board Room 155 E. 4th Street Perris, CA 92570	A copy of the minutes of the COC meeting of April 30, 2008, is on file with the District and available for public review upon request at the District's Business Offices. The minutes are also available on the COC website as listed below.

For more complete descriptions of the COC's actions, please visit the COC website for the minutes of the corresponding meeting. All approved minutes and Annual COC Reports, once finalized, are, and have been, posted on the COC website: http://www.puhsd.org/19801055184242900/site/default.asp.

Program Status Reports for Measure Z funds and projects presented to the COC can be viewed on the internet at:

http://www.puhsd.org/19801055184242900/blank/browse.asp?A=383&BMDRN=2000&BCOB=0&C=55339.

III. COC FINDINGS FOR FISCAL YEAR 2007/2008:

In order to comply with the requirements of Proposition 39, the COC needs to make certain findings as to activities of the COC and the use and expenditure of Measure Z Bond proceeds. The COC hereby finds and determines as follows:

1. COC has met regularly.

   The meetings of the COC are described above. Minutes of the COC meetings are on file with the District and are posted on the COC website at http://www.puhsd.org/19801055184242900/FileLib/browse.asp?A=374&BMDRN=2000&BCOB=0&C=61368. Such meetings have been conducted in accordance with State laws for open meetings.

2. COC has received reports, updates, and information on the expenditure of the Measure Z Bond funds, and has reviewed project expenditures made on projects authorized under Measure Z.

   The COC has received various reports (both written and oral), including, but not limited to, construction and project timelines, and has received written and oral updates and reports on expenditures relating to the Measure Z Bond funds and. Those reports and documents are described in the COC meeting minutes as referenced herein.

   A complete list of the reports provided to the COC is available at the District offices for public review upon request. Information on COC handouts and documents is also located on the COC website.

3. The COC has Visited Schools and Project Sites.

   The COC has visited the school sites mentioned in the COC minutes.

4. Measure Z Bond funds have been expended on the identified projects authorized by Measure Z (Education Code Section 15278(b)(1)).

   Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(1) that the District's expenditure of Measure Z Bond funds have been made on costs, expenses and construction/acquisition/installation costs of projects authorized by Measure Z.

The specific projects authorized by Measure Z are posted on the COC website at http://www.puhsd.org/19801055184242900/blank/browse.asp?A=383&BMDRN=2000&BCOB=0&C=55339.

Specific documentation on such matters included, but was not limited to:

- Recent Program Status Reports for Measure Z funds and projects can be found at:http://www.puhsd.org/19801055184242900/blank/browse.asp?A=383&BMDRN=2000&BCOB=0&C=55339

5. No Measure Z monies have been spent on non-construction related teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(2), that the District has not expended Measure Z Bond funds on teacher/administrator salaries or other school operating expenses.

6. 2007-08 Audit Reports were reviewed, received and filed with the COC.

The required annual performance and financial audits for Fiscal Year 2007-2008 were performed by the accounting firm of Vavrinek, Trine, & Day & Co., LLP. The audit reports were subsequently reviewed, received and filed by action of the COC. Copies of such audit reports are attached to this Annual Report as Attachments "A" and "B." The COC notes that the audits did not report any irregularities or failures to comply with statutory and Constitutional requirements (*i.e.*, the audits are "clean").

7. The COC has received all necessary and requested technical and administrative assistance from the District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the District is required to provide the COC with all necessary technical and administrative assistance without expending Measure Z Bond funds. The District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the District has provided all necessary and requested technical and administrative assistance without expending Measure Z Bond funds.

8. COC Website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The COC internet website is operated and maintained by the District Board on behalf of the COC and is currently located at http://www.puhsd.org/19801055184242900/blank/browse.asp?A=383&BMDRN=2000&BCOB=0&C=55339. Information relating to the COC, its activities and documents can be viewed at the COC website. This includes minutes of the COC meetings, lists of documents received by the COC, the 2007-2008 audit reports, Program Status Reports and other reports issued by the COC, which will include this Annual Report following its adoption.

9. Based on the foregoing, the District is in compliance with the requirements of Article XIIIA 1(b)(3) of the California Constitution.

IV. CONTACT INFORMATION:

Comments, questions and suggestions can be forwarded to the COC through the District at the following address:

Perris Union High School District
155 E. 4th Street
Perris, CA 92570

Attn: Assistant Superintendent, Business Services
Telephone: (951) 943-6369 x101
Facsimile: (951) 940-5301

or by e-mail at: candace.reines@puhsd.org

Dates, times and location(s) of future COC meetings can be found on the COC website. Members of the public are invited to attend such meetings.

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ADOPTED, SIGNED AND APPROVED BY THE PERRIS UNION HIGH SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE ON JANUARY 26, 2011

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Secretary

ATTACHMENT "A"

COPY OF ANNUAL FINANCIAL AUDIT
FOR FISCAL YEAR 2007-2008

ATTACHMENT "B"

COPY OF ANNUAL PERFORMANCE AUDIT
FOR FISCAL YEAR 2007-2008