

PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: February 16, 2011
Revisions Approved: August 19, 2015
Salary Schedule: #121

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

JOB TITLE: SCHOOL NURSE

JOB PURPOSE STATEMENT: Under general direction, the School Nurse reports to the Superintendent or the Assistant Superintendent of Educational Services or other designee to provide service and leadership in the area of health services to students, parents, and staff at school sites.

JOB FUNCTIONS:

- Conducts vision, hearing, and scoliosis screening programs as required by law.
- Assures that every student's immunization status is in compliance with the law.
- Obtains, assesses, and evaluates the health and developmental status of students to identify specific physical disorders and other factors relating to the learning process, communicates with physicians, and contributes significant information to the development or modification of a student's individual educational plan.
- Interprets the health and developmental assessment to parents, teachers, administrators and other professionals directly concerned with the students.
- Refers the students and his or her parent or guardian to appropriate community resources for necessary services.
- Designs and implements a health maintenance plan to meet the individual needs of students, incorporating plans directed by a physician.
- Interprets medical and nursing findings appropriate to the student's individual educational plan and makes recommendations to professional personnel directly involved.
- Consults with, conducts in-service training for, and serves as a resource person to teachers and administrators, and acts as a participant in implementing or developing any section or sections of a comprehensive health instruction curriculum for students by providing current scientific information regarding nutrition, preventive dentistry, mental health, genetic, prevention of communicable diseases, self-health care, consumer education, and other areas of health.

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JOB FUNCTIONS – continued

- Counsels students and parents by: (1) assisting children and youth, parents and school personnel identifying and utilizing appropriate and mutually acceptable private and community health delivery services for professional care and remediation of defects; (2) counseling with parents, students and school staff regarding health-related attendance problems; (3) helping parents, school personnel and students understand and adjust to physical, mental and social limitations; (4) exploring with families and students, attitudes, information and values which affect their health behavior.
- Protects students by implementing district policies regarding the exclusion and readmission of students suspected of carrying infectious or communicable diseases.
- Oversees the maintenance of an up-to-date file of emergency cards, provides necessary emergency care in cases of injury or illness, and completes reports on all accident victims and distributes them to appropriate personnel.
- Assists teachers, upon requires, in developing health units or by giving health talks.
- Establishes and maintains effective working relationships with staff, students, parents, and community members.
- Reports all unsanitary or hazardous conditions at the school to the site principal.
- Cooperates with parents and physicians in excusing students from physical education as needed, initiates home teacher referrals on extended illness, makes necessary home visits, and travels district wide.
- Remains knowledgeable about new concepts, ideas and trends in health service.
- Communicates with parents and involved community practitioners and agencies to promote needed medical treatment and secures reports of medical findings pertinent to educational planning.
- Prepares necessary annual reports.
- Performs other duties as assigned.

PHYSICAL ABILITIES:

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines
- Able to communicate and obtain information in English
- Able to hear normal range verbal conversation (approximately 60 decibels)

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PHYSICAL ABILITIES – continued

- Able to sit (for sustained period of time), stand, stoop, kneel, bend, lift (25 pounds), carry (25 pounds), and walk
- Able to climb slopes, stairs, steps, ramps and ladders
- Able to operate office machines and equipment in a safe and effective manner

JOB QUALIFICATIONS:

Education/Credentials:

- Must have a School Nurse Services Credential or be eligible to obtain one.

Licenses, Certifications, Bonding and/or Testing:

- Possess or be able to obtain a valid California Driver's license
- TB clearance
- Drug/Alcohol clearance
- Criminal Justice Fingerprint Clearance

EMPLOYMENT STATUS:

- Certificated Position