

NO: XIX
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

June 25, 2012

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, June 25, 2012, in the High School LGI room. Mrs. Ellen Sheffey, Board President, called the meeting to order at 7:00 p.m.

1.02 Roll Call

Directors Present:

Mr. Christopher Barrett
Dr. Donna Cronin
Dr. Henry Donahue
Mr. Bruce Hancock
Mr. Christopher Morelli
Dr. William Parrish
Mrs. Maryellen Sheehan
Mrs. Ellen Sheffey

Excused:

Mr. John Gräb

Superintendent:

Dr. Richard Faidley

Secretary:

Mr. Stephen Rineer

Solicitor:

Mr. Brian Jackson

Student Representative:

None Present

Press:

Mr. Drew Weidman THE SUN
Ms. Marijon Shearer THE PATRIOT-NEWS

Representatives of the Administrative Staff: Mr. Ed Consalo, Mr. Joseph McFarland, Mr. Gregory Hummel, and Ms. Lisa M. Sviben Miller.

Representatives of the Staff and Community: Janice E. Mark, Priscilla Stoner, Yvonne C. Lessard, Julie Isaacson, J. Sheehan, D. F. Reimann, Megan G. Hulse, Brian Shiflett, Patty Seeley, Jason Brown, Andrea P. Abruzzo, Julie A. Neal, Joel Hammer, Anne Newman, Ann Gardiner

Mrs. Sheffey: I'd like to announce that Mr. Gräb has an excused absence.

1.03 Flag Salute

Dr. Donahue led those gathered in the Salute to the American Flag.

APPROVAL OF MINUTES

2.01 Approval of June 11, 2012 School Board Meeting Minutes

Mrs. Sheffey: A motion was made by Mr. Barrett and seconded by Mrs. Sheehan to approve the minutes of the June 11, 2012 School Board Meeting Minutes.

All Board members present signified by a Yes vote.

MOTION CARRIED

INFORMATION AND PROPOSALS

3.01 Announcement of Executive Session

Mrs. Sheffey: I would like to announce that the Board met in Executive Session prior to this meeting to discuss employment issues, matters that must be conducted in private to protect a lawful privilege and consultation with an attorney and/or professional advisor regarding potential litigation.

3.02 Recognition of Citizens (Agenda Items)

Mrs. Sheffey: This is the opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who wish to speak are asked to come to the microphone, state your name and address for the record.

In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than 3 minutes. This portion of the agenda is intended primarily for those who wish to provide input. Inquiries may be directed to the Board they will be answered to the extent possible.

Speakers with questions needing follow up are asked to fill out a contact card which can be found at the podium.

Are there any citizens who would like to speak at this time?

Brian Shiflett: Earlier this afternoon, I submitted a comment through the District website. I didn't receive any response other than the confirmation, so I just wanted to reiterate the comments I made regarding, I think it's Item 5.05 on the agenda about the authorization to make a property assessment appeals. My concern was that the way the motion read it just seems like it's open season on business property owners in Derry Township and hopefully that is not the case. Hopefully, you're looking at a limited period of time prior to the tax appeal deadline and even so, I think there was maybe, I think the thresholds that were in there were awfully low and may have you going after properties, if you followed that letter, that might not be successful in appeal process which would waste the District's money. So, I put my comments and I won't go any further if you've received them.

Mrs. Sheffey: We did receive them, and I think when we get to that agenda item, we can address your comments.

Mr. Shiflett: Thank you.

Mrs. Sheffey: Thank you. Any other citizens?

UNFINISHED BUSINESS

4.01 Unfinished Business

None.

NEW BUSINESS

5.01 Approval of Finance Report for May 2012

Dr. Faidley: The Administration recommended the approval of the May 2012 Finance Report as listed.

1.	The Treasurer's Report for the month ending May 31, 2012 was summarized as follows:	
	• General Fund Revenues	\$1,221,060
	• General Fund Expenditures	4,492,389
	• Balance of Cash Plus	17,898,662

	Investments (Includes \$6,803,659 Capital Reserve)	
2.	The listed schedule of investment transactions for the period beginning May 1, 2012 through May 31, 2012 had total interest earnings of \$3,032 comprised of the following:	
	• General Fund	34
	• Money Market	1,846
	• Capital Reserve	1,152
	• PA Local Government Investment Trust	0
	The average interest rate for May 2012 was .18%.	
3.	The May 2012 expenditures for the paid bills for all funds totaled \$1,545,230 excluding net payroll, retirement contributions, and debt service.	
4.	The June 2012 expenditures for the unpaid bills for all funds totaled \$749,316.	
5.	The estimated expenditures of the General Fund for the month of June 2012 were in the following amounts:	
	• Operating Expenses	\$1,200,000
	• Utilities	127,900
	• Net Payroll (3 Pays)	2,433,000
	• Employer Provided Insurance	426,400
	• Payroll Deductions	1,085,000
	• Employer Payroll Taxes (FICA/RET)	769,000
	• Debt Service	<u>0</u>
	Total Estimated Expenditures	\$6,041,300

Mr. Barrett moved the Board approve the Finance Report and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Absent
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – Yes
Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.02 Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year."

The Administration recommended the Board authorize the June 2012 budget transfers.

Dr. Faidley: I will also add there is a narrative explanation for your review.

Dr. Parrish moved the Board approve the budget transfers and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – Yes	Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.03 Requests for Payment – Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

	Parking Lot Improvements:	
1.	Handwerk (General Contractor) Application No. 7 (Final Payment)	\$10,000.00
	ECC Earth Movement:	
2.	Murray Construction Associates, Inc. (General Contractor) Application No. 3	166,915.80
3.	Hayes Large Architects Bill No. 1206-028	3,118.40

4.	Geotechnical Engineering Solutions, Inc. Invoice dated June 8, 2012	\$14,078.38
	Flood Remediation - Tennis Courts:	
5.	Hayes Large Architects Bill No. 1205-027	\$1,040.00
	Flood Remediation - Running Track:	
6.	Hayes Large Architects Bill No. 1206-030	\$2,850.00
	Hershey Middle School Phase II:	
7.	Hayes Large Architects Bill No. 1206-029	3,311.40
8.	Township of Derry Invoice No. 84640-6	\$167.33
	The Administration requests approval to pay amounts for anticipated invoices from the following contractors on a not-to-exceed basis, as approved by the Director of Buildings and Grounds and the Business Manager.	
9.	Murray Construction Associates, Inc. (General Contractor)	\$315,000.00
10.	Whisler Electric LLV (Electric)	\$29,150.00
11.	Bognet, Inc. (Plumbing)	\$11,000.00

Mrs. Sheehan moved the Board approve the payments and was seconded by Mr. Hancock.

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Absent
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – Yes
Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.04 Adoption of Plan for Installment Payment of Real Estate Taxes by Small Business

The Administration recommended the Board of School Directors adopt the following plan for Installment Payment of Real Estate Tax by a small business as

required by Section 2 of Act 25 of 2011, which amended Section 1502(D) of Act 1 Special Session 2006, known as the Taxpayer Relief Act:

RESOLVED, by the Board of School Directors of Derry Township School District, that a plan is adopted providing an option for installment payment of real estate taxes by a small business pursuant to the Act 25 of 2011:

For the real estate tax levied on a small business by the School District, other than interim real estate tax, the small business may elect an installment payment option under the following rules:

1. **Installment payment dates.** A small business electing the installment payment option may pay the real estate tax in three (3) equal installment payments of one-third (1/3) of the full tax amount. The installments are due on or before August 31, September 30, and October 31 of the year in which the tax is levied. Any installment not paid in full by these dates is delinquent.
2. **Small business election of installment payment option.** Payment of the first installment in full by August 31 will constitute small business election to pay tax in installments. Installment payment is permitted if the small business elects by paying the first installment payment in full by August 31. If the small business fails to meet this requirement, the full amount of the real estate tax is due on or before October 31, and the real estate tax is delinquent if not paid in full on or before October 31.
3. **No discount.** No discount applies to installment payments.
4. **Ineligibility.** A small business who is delinquent by more than ten (10) days on all installment payments is ineligible for the installment payment option in the following school year.
5. **Effective date.** This plan will become effective July 1, 2012, and will continue in effect thereafter for future years, until amended or repealed.

Dr. Donahue moved the Board approve the plan for installment payments of real estate taxes and was seconded by Mr. Barrett.

Mrs. Sheffey: Is there any discussion?

Mr. Rineer: Madam Chairman, if I could add something here. The Derry Township Tax Collection Association has been allowing installment payments by small businesses ever since it was required for individuals several years ago. This is the direct result of state legislature passing an act which requires us to do it, well, in fact, we already are doing it practically speaking. This formalizes it.

Mrs. Sheffey: Okay, thank you. Any other comments?

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Absent
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – Yes
Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.05 Approval to Appeal Assessed Values

The Administration recommended the District appeal the assessed value on properties which meet the following conditions. Properties which:

1. Have sold within the past two years for \$1.0 million or more and whose sales price exceeded assessed value by 30% or more; and
2. those properties identified by a real estate consultant as having a fair market value of \$1.0 million or more and whose fair market value exceeds current assessed value by 30% or more.

Dr. Donahue moved the Board approve the appeal assessed values and was seconded by Mr. Barrett.

Mrs. Sheffey: There is some discussion. Dr. Faidley, can you respond to the comments?

Dr. Faidley: Yes, I can. I'm going to actually defer to Mr. Rineer to kind of walk us through, because he's been taking the lead on working with the attorney on the language for this particular agenda item.

Mr. Rineer: Thank you Dr. Faidley. I've been in discussion with Phil Spare who is the attorney who, for a number of years, has assisted us with all matters that involve real estate tax assessment appeals. He is the solicitor for a number of school districts which also have adopted similar resolutions in trying to keep up the assessed value of properties.

His recommendation was 30% in these calculations and Mr. Shiflett mentioned about, perhaps the number is a little bit low. This resolution does not say that we're going to file assessment appeal on every property that meets these two exact criteria. We need to have a list to look at and it should not be too onerous to gather this information. It should not cost the District a whole lot of dollars to gather this information, and I certainly understand, as does Mr. Spare, the value of cost benefit.

So we wanted to have a started point to determine whether or not these assessment appeals, if there is any opportunity to raise the assessed values of properties to assess whether or not any properties are substantially under assessed and that is really the sole purpose of the resolution.

Mrs. Sheffey: And so if I understand you correctly, we are not obligated to do the actual appeal . . .

Mr. Rineer: That's correct.

Mrs. Sheffey: . . . this is just to gather the information and then we will assess.

Mr. Rineer: Correct.

Mrs. Sheffey: Based on the information we have.

Mr. Rineer: This is on appealing any properties as taken by Board action, so if we do identify any properties that are under assessed, the actual appeal would have to be approved by the Board.

Mrs. Sheehan: So, may I ask a question please? So, Steve, do we have any idea of the number of properties we're talking about or the approximate fees or the costs this is going to . . . ?

Mr. Rineer: We really don't. The first part of this says sold within the past two years for one million dollars or more. Well, there haven't been that many. I think I can get those figures from the county. And whose sales price exceeded assessed value by 30% or more. I have the assessed values of every parcel in Derry Township, so if I back off that one million figure – or if I multiply by .7 – I can identify very quickly which properties have, well it's \$700,000. I can identify parcels that have an assessed value of \$700,000 fairly quickly – 10 minutes. So we can take a look at those parcels and try to identify or get information on which have sold. If they haven't sold, then that first criteria doesn't apply.

Mrs. Sheehan: Okay, so we're obtaining that list and then are we going to go after that entire list or are we going to just cherry pick?

Mr. Rineer: I don't think you're allowed to cherry pick?

Mrs. Sheehan: So anything that's above, let's say, approximately \$700,000, we're going to have . . .

Mr. Rineer: No, no, it has to meet these two criteria.

Mrs. Sheehan: Right. Sold within the last two years . . .

Mr. Rineer: If it wasn't sold in the last two years, then there's nothing.

Mrs. Sheehan: Right.

Mr. Rineer: It doesn't meet the criteria.

Mrs. Sheffey: But I think what she's saying is the list will be generated and we can't, you're right, we cannot cherry pick, but what we can say is this list is too large, let's narrow this down.

Mr. Rineer: We could do that.

Mrs. Sheffey: And we would change the criteria to something different.

Mrs. Sheehan: Okay.

Mr. Rineer: We could do that.

Dr. Faidley: Madam President, if I might add, the resolution is written to meet legal requirements. Mr. Rineer is correct in the fact that we can't go out and solely identify certain properties. We have to do our due diligence and identify what may be available so that we can narrow down those that the Board wants to authorize the District to appeal.

Mrs. Sheffey: Alright, are there any other questions?

Dr. Parrish: Just a quick question. Ellen, if you would want to appeal on these, how many years back can you go to collect taxes?

Mr. Rineer: You cannot go back.

Dr. Parrish: You can't go back.

Mr. Rineer: It's perspective.

Dr. Parrish: Just going forward. Okay.

Mrs. Sheffey: Mr. Hancock?

Mr. Hancock: I will be abstaining from this vote due to potential conflict of interest with my present employer.

Mrs. Sheffey: Thank you.

Dr. Cronin: I just have a question, because I understand part one of this where if a house is sold you are with new owners and you have a chance for a clean appeal – a clean assessment. The second one, I have a problem with that, because the market fluctuates so much that if a homeowner who has been in the house for a long time and the market is such that it does up and then we given them a higher assessment and then the market goes down, the burden is placed on them to have to reappeal and I don't think that's something that we really want to start with our general homeowners in the community. Whereas if a house is sold, I think that that's a fair game. Are we able to separate out those two or do they have to be packaged together?

Mr. Rineer: I think they are connected. They have to meet the two criteria and Dr. Cronin, you're mentioning about residences. I don't think that there are that many properties, residences, that have a fair market value in one million dollars. Not to say that there aren't any, but I don't that there are that many. I have been involved in the appeal process and attended the hearings of the assessment court and you would be surprised how level the assessment appeals board makes the process. Some of the appeals are very very, well they're all very very informal at the county appeals board level and the taxpayers in some cases have representation, legal representation. In other cases, they represent themselves and do a fairly good job of it.

So it's not looking to cherry pick, it is to review the assessments of major properties in the District that would have a fairly good chance of having a low cost benefit ratio to see if we are assessing all properties evenly. That's only fair to all the taxpayers in the District.

Dr. Cronin: But that's only – is this business and homeowners?

Mr. Rineer: Correct.

Mrs. Sheffey: Yes, it's not restricted to homeowners.

Dr. Cronin: Businesses and homeowners - and you say that they're linked. The "and" does it mean they have to satisfy both criteria or is it both criteria will generate lists, because the first one is just properties that were sold. That makes sense. When it's sold, you know what the fair market value is because it was sold at that price.

Mr. Rineer: Correct.

Dr. Cronin: But the second on is we're hiring a real estate consultant to say what the fair market value is of these properties and that fluctuates so much.

Mr. Rineer: Correct. But the first is a look back. It's describes the properties that have sold for which, as you point out, we do have definitive information. We

know how much it was sold for. We also know what the assessed value is right now. The second part of it would be for properties which have not sold, but which may be significantly under-assessed.

Dr. Cronin: Right and that's where I have my problem, because if the market assessment can change so much, I would rather us just assess at the time of a sale for any property. Just my two cents. Or we do it for all properties. It just seems, I don't know. It depends on what the purpose of our – if the purpose of this is to generate income for lack of assessment, then we should do a one time reassessment of all properties.

Mr. Rineer: Well, it's to be equitable. The primary person is to be equitable, to identify properties which may be under-assessed and the second part of that is if you suggest that we should do it for all properties, then what you're suggesting is a county-wide reassessment.

Dr. Cronin: Which I'm not recommending only if we felt, I'm not understanding why we would just do the second one if we weren't going to do all of them.

Mr. Rineer: I think it's important to meet the two criteria. One is the look back and the other is the look forward.

Dr. Cronin: Right.

Mr. Rineer: Based on current fair market value determined by an independent third party, such as a real estate agent, but there are other – for a larger assessment where it seems as if the value has the potential to be extremely disparate, you may want to hire a person who is in the appraisal business.

Dr. Cronin: I only support part one, so I'll be voting no on this.

Mrs. Sheffey: Okay. Are there any other questions?

Mr. Morelli: Madam President?

Mrs. Sheffey: Yes, Mr. Morelli.

Mr. Morelli: Thanks Madam President. I will also be abstaining from this because of my wife's employ with potential organizational entities.

Mrs. Sheffey: Okay, thank you. The deadline for the appeal is August 1, is that correct?

Mr. Rineer: Correct.

Mrs. Sheffey: Okay. Yes, Dr. Parrish?

Dr. Parrish: Just to make it clear – we’re voting to gain information. We’re not voting to appeal anything at this point.

Mrs. Sheffey: Correct. We’re generating information.

Dr. Parrish: So this is a vote to gain information and make decisions about appeals based on that information.

Mrs. Sheffey: Correct.

Dr. Parrish: Correct?

Mrs. Sheffey: Yes.

Mr. Rineer: We may very well go through the discovery process and discover there are no properties that warrant it.

Mrs. Sheehan: And then each property that’s identified, we’d have to vote to formally appeal, correct?

Mr. Rineer: Correct.

Dr. Parrish: That’s correct.

Mrs. Sheffey: Okay, Mr. Rineer? I’m sorry, are there any other questions? Okay, Mr. Rineer – roll call.

Roll Call Vote:

Barrett – Yes

Cronin – No

Donahue – Yes

Gräb – Absent

Hancock – Abstain

Morelli – Abstain

Parrish – Yes

Sheehan – Yes

Sheffey - Yes

5 Yes, 1 No, 1 Absent, 2 Abstentions

MOTION CARRIED

5.06 Establishment of the 2012-2013 Homestead/Farmstead Exclusion

The Administration acknowledged revenues totaling \$664,216.14 will be available for distribution through the Commonwealth of Pennsylvania's Homestead/Farmstead Exclusion. The number of Homesteads and Farmsteads presently approved by the Dauphin County Tax Assessment Office is 5,414. Based on these approved Homestead/Farmsteads, each Homestead and Farmstead will receive an estimated \$122.76 reduction in real estate taxes.

Since the exact number of approved homestead/farmstead is subject to minor adjustments, the final amount of the reduction in real estate taxes will be determined when the Dauphin County Tax Assessment Office finalizes the number of approved homestead/farmsteads for 2012-2013.

Dr. Donahue moved the Board approve the 2012-2013 homestead/farmstead exclusion and was seconded by Dr. Parrish.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – Yes	Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.07 Approval of Online Sale of Buses #05; #36, and 2001 Ford Van

The Administration recommended the sale of:

- Bus #05, 2001 Bluebird 84-passenger school bus to 422 Online Auction for the amount of \$8,800.00
- Bus #36, 2003 Bluebird 84-passenger school bus to 422 Online Auction for the amount of \$19,300.00
- 2001 Ford 9-passenger van to 422 Online Auction for the amount of \$3,450.00

These were the highest bids.

Mr. Morelli moved the Board approve the sale of the buses and van and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
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Cronin – Yes
Donahue – Yes

Hancock – Yes
Morelli – Yes

Sheehan – Yes
Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.08 Bid Approval #2012-04 - Middle School Yearbook

The Administration recommended Herff Jones Yearbooks be awarded bid #2012-04 for the three-year contract (July 1, 2012 - June 30, 2015) to publish the Middle School Yearbook. Herff Jones met all specifications and qualifications and was the lowest bidder.

Dr. Donahue moved the Board approve the Middle School bid and was seconded by Dr. Parrish.

Mrs. Sheehan: I have a question. This was not attached in the Board Docs was it? The bid?

Mrs. Sheffey: There was no attachment.

Mrs. Sheehan: I'm going to vote no just because I don't feel like I have enough information. I didn't see any information, so I'm just going to vote no for this.

Mrs. Sheffey: Okay. Are there any other comments?

Dr. Parrish: It's cost neutral isn't it?

Mr. Rineer: That's correct.

Dr. Parrish: Yeah, okay.

Mrs. Sheffey: Yes, the answer was yes. Okay. Any other discussion?

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Absent
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – No
Sheffey - Yes

7 Yes, 1 No, 1 Absent

MOTION CARRIED

5.09 Approval of Extension of Hershey Christian School Food Services Agreement

The Administration recommended that the Board approve and ratify a further extension to contract to provide food services to Hershey Christian School. This contract will continue the arrangement whereby the District will provide onsite lunch to Hershey Christian School for three days per week, to commence on or about September 10, 2012 and ending at the conclusion of the Hershey Christian School academic year or the District school year, whichever shall occur first.

Dr. Donahue moved the Board approve the agreement and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – Yes	Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.10 Approval of Policies: 000; 003.1; 004.1; 007; 008; and 905

The Administration recommended the approval of the following Policies:

- 000 - Introduction
- 003.1 - Board Communications
- 004.1 - Student Representatives to the School Board
- 007 - Distribution
- 008 - Organization and Administrative Relationships
- 905 - Citizen Advisory Committees

The Policies were on display in the following locations for thirty days: Hershey Public Library; Derry Township Tax Office; Derry Township Municipal Office; Hershey High School Library; and the District Office.

Mrs. Sheehan moved the Board approve the policies and was seconded by Mr. Hancock.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – Yes	Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.11 Approval of Overnight Field Trip/Excursion - Hershey Middle and High School Cheerleading - July 2012

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	Hershey Middle and High School Cheerleading
<i>Number of Participating Students:</i>	37
<i>Grade Level:</i>	7-12
<i>Destination:</i>	Elizabethtown College
<i>Purpose:</i>	Cheer Camp
<i>Depart:</i>	July 25, 2012
<i>Return:</i>	July 27, 2012
<i>Trip Leader:</i>	Rena Fox

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Barrett moved the Board approve the overnight field trip and was seconded by Dr. Donahue.

Mrs. Sheffey: Is there any discussion?

Mr. Morelli: Just one quick point. As usual, I believe both of these items are student funded or pretty much parent funded.

Mrs. Sheffey: Thank you Mr. Morelli.

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Absent
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – Yes
Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.12 Approval of Overnight Field Trip/Excursion - Hershey High School Field Hockey Team - July 2012

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	Hershey High School Field Hockey Team
<i>Number of Participating Students:</i>	25
<i>Grade Level:</i>	9-12
<i>Destination:</i>	Penn State University
<i>Purpose:</i>	Field Hockey Camp
<i>Depart:</i>	July 27, 2012
<i>Return:</i>	July 30, 2012
<i>Trip Leader:</i>	Tami Scola

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Dr. Donahue moved the Board approve the overnight field trip and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – Yes	Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.13 Personnel - Resignation

The Administration recommended the approval of the following resignation:

Classified:
Espenshade, Cheryl

Special Education Aide Early Childhood Center Reason: Personal Effective: 06/05/2012 (retroactive)

Dr. Donahue moved the Board approve the resignation and was seconded by Mrs. Sheehan.

Roll Call Vote:

Barrett – Yes	Gräb – Absent	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – Yes	Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

5.14 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Act 93:
	Reimann, Dale (replacing Michael Murphy) Principal High School Salary: \$107,000 (pro-rated) Effective: 08/27/2012 (pending Act 114 clearance)
	Professional:
	Ail, Samantha * (for Dawn Yingling) Grade 4 Teacher Intermediate Elementary School Long Term Substitute Bachelors, Step 1 Salary: \$43,695.25 (pro-rated) Effective: 08/20/2012 through 01/18/2013
	Fasnacht, Lauren * (replacing Mandy Shirey) Half-time Spanish Teacher High School Temporary Professional Bachelors, Step 1 Salary: \$43,695.25 (pro-rated)

Effective: 08/20/2012	
<p>Huttenstine, Amy (for Lori Ogle and Megan Kerwin [share position]) Mathematics Teacher High School Long Term Substitute Bachelors, Step 1 Salary: \$43,695.25 Effective: 08/20/2012 through the end of the 2012-2013 school year (pending receipt of Act 34, 151, and 114 clearances)</p>	
<p>Lelek, Gregory * (replacing Melanie Morin) Health/PE Teacher High School Long Term Substitute Bachelors, Step 1 Salary: \$43,695.25 Effective: 08/20/2012 through the end of the 2012-2013 school year</p>	
Transfer of Professional Staff:	
<p>Batchelor, Jaime *</p> <p>From:</p> <p>To:</p> <p>Effective:</p>	<p>Health/PE Teacher High School</p> <p>Health/PE Teacher Elementary and High Schools</p> <p>08/23/2012</p>
<p>Morin, Melanie * (replacing Kimberlee Peifer)</p> <p>From:</p> <p>To:</p> <p>Effective:</p>	<p>Health/PE Teacher High School</p> <p>Health/PE Teacher Elementary School</p> <p>08/23/2012</p>
Classified:	
Transfer of Classified Staff:	
<p>Parish, Jenifer *</p> <p>From:</p> <p>To:</p> <p>Salary:</p> <p>Effective:</p>	<p>Special Education Aide Intermediate Elementary School</p> <p>Teachers' Aide Intermediate Elementary School</p> <p>\$14.79 per hour</p> <p>08/23/2012</p>
Limited Service Contracts:	

	<p>Allessie, Andrew Volunteer Assistant Junior High Field Hockey Coach High School Effective: 08/13/2012 (pending receipt of Act 34 and 151 clearances)</p>
	<p>Volunteer Assistant Varsity Field Hockey Coach High School Effective: 08/13/2012 (pending receipt of Act 34 and 151 clearances)</p>
	<p>Batchelor, Jaime * Head Junior High Field Hockey Coach High School Level II, Group C, Step 9 Salary: \$2,777 Effective: 08/13/2012</p>
	<p>Mackley, Allison * Assistant Junior High Field Hockey Coach High School Level III, Group C, Step 15 Salary: \$2,409 Effective: 08/13/2012</p>
	<p>Carroll, Diane Nicole Volunteer Assistant Junior High Field Hockey Coach High School Effective: 08/13/2012 (pending receipt of Act 34 and 151 clearances)</p>
	<p>Volunteer Assistant Varsity Field Hockey Coach High School Effective: 08/13/2012 (pending receipt of Act 34 and 151 clearances)</p>
2.	<p>The Administration recommended the approval of the following personnel for the 2012 Summer Employment. (Please note this is a 50% reduction from previous years)</p>
	<p>Buildings and Grounds:</p>
	<p>Allison, Justin Substitute Summer Employment As needed Salary: \$11.50 per hour Effective: 06/26/2012 - 08/03/2012 (pending receipt of Act 151 clearance)</p>
3.	<p>The Administration recommended the approval of the following request in accordance with District Policy 535:</p>
	<p>Drye, Nancy *</p>

	Secretary Middle School Paid/Unpaid Family Medical leave (up to 12 weeks) Effective: 07/17/2012		
4.	The Administration recommended the approval of the Limited Service Contract List for the 2012-2013 school year as attached.		
5.	The Administration recommended the approval of the Department and Grade Level Coordinators for the 2012-2013 school year as attached.		
6.	The Administration gives notice that the following teachers have completed a successful term of three years of employment with a satisfactory evaluation for the District and will receive tenure as a teacher in the Commonwealth of Pennsylvania.		
	Averill, Kimberli Hegge, Stephanie Kulbacki, Ashley McGarvey, Kristin Ortiz, Jr., Jose Peifer, Kimberlee Peters, Amanda Witmer, Heather	Elementary - Grade 1 Communications Grade 6 Elementary - Grade 3 Social Studies Health/PE Learning Facilitator Elementary - Grade 2	Elementary Middle School Middle School Elementary Middle School Elementary Elementary Elementary
7.	The Human Resources Committee recommended the Board appoint and retain Mr. Stephen Rineer as Business Manager of Derry Township School District for a term of three (3) years retroactive to July 1, 2011 and through June 30, 2014, and authorize the execution of a Business Manager Contract between the District and Mr. Rineer. Copies of the proposed Contract have been provided to the members of the Board in advance of this meeting.		
*	This individual is currently an employee and/or volunteer. Clearances are on file.		

Mrs. Sheffey: Okay, I believe I have some requests.

Mr. Barrett: Madame President?

Mrs. Sheffey: Yes, Mr. Barrett.

Mr. Barrett: Can we pull out on Limited Service Contracts two individuals for vote. The first would be Andrew Alessie and the same would be Jaime Batchelor.

Mrs. Sheffey: Okay. And there was another request.

Mr. Hancock: Madam President, could you, I'd like to make a motion to pull out the first item on the agenda, the Act 93 recommendation for High School Principal.

Mrs. Sheffey: Okay, alright. So may I have a motion to approve Personnel – General with the exclusion of Item 1, the High School Principal, not the whole item, just that High School Principal and the exclusion of the Andrew Allesie and Jaime Batchelor.

Mr. Barrett: So moved.

Mrs. Sheffey: By Mr. Barrett. Is there a second?

Mr. Morelli: Second.

Mrs. Sheffey: By Mr. Morelli. Is there any discussion? Mr. Rineer, roll call.

[Question not audible]

Mr. Sheffey: We are voting on everything, but the three I mentioned.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Absent

Hancock – Yes

Morelli – Yes

Parrish – Yes

Sheehan – Yes

Sheffey - Yes

8 Yes, 1 Absent

MOTION CARRIED

Mrs. Sheffey: Okay, now may I have a motion to vote on Andrew Allesie and Jaime Batchelor for our middle school field hockey positions?

Mr. Morelli: So moved.

Mrs. Sheffey: By Mr. Morelli. Is there a second?

Mrs. Sheehan: Second.

Mrs. Sheffey: By Mrs. Sheehan. Mr. Rineer?

Roll Call Vote:

Barrett – No

Gräb – Absent

Parrish – Yes

Cronin – No
Donahue – Yes

Hancock – Yes
Morelli – No

Sheehan – No
Sheffey - No

3 Yes, 5 No, 1 Absent

MOTION FAILED

Mrs. Sheffey: Okay, now may I have a motion to approve our new High School Principal?

Mrs. Sheehan: So moved.

Mrs. Sheffey: By Mrs. Sheehan. Is there a second?

Dr. Donahue: Second.

Mrs. Sheffey: By Dr. Donahue. Is there any discussion?

Mr. Hancock: Madam President? I will be voting no on this recommendation and my vote is not a reflection on Dr. Reimann, nor is it a reflection on the recruitment process, nor all the individuals that were involved with this process, but as I think I had mentioned during the budget discussion, I think at this time, it is not prudent for us to add Administrative staff until we have a more comprehensive philosophy, strategy, and tactical discussion on where we're headed in concert with the financial situation, so because of that, I will be voting no.

Mrs. Sheffey: Okay.

Mrs. Sheehan: I'm going to be voting no for the same reason.

Mrs. Sheffey: Okay. Anybody else? Alright, Mr. Rineer?

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Absent
Hancock – No
Morelli – Yes

Parrish – Yes
Sheehan – No
Sheffey - Yes

6 Yes, 2 No, 1 Absent

MOTION CARRIED

Dr. Faidley: Madam President, if I might, Dr. Reimann is in the audience this evening and I'd like to introduce him as the new Principal at Hershey High School.

Mrs. Sheffey: Welcome.

Dr. Reimann: [Not audible] I'm very excited to be joining you in the fall and looking forward to being part of Derry Township [not audible] so thank you very much.

Mrs. Sheffey: Thank you and welcome. I think we're all ready to see you started, so, tomorrow? No, I'm kidding.

DELEGATES REPORTS

6.01 Derry Township Tax Collection Association Report

Mrs. Sheehan: Our meeting for June has been cancelled so our next meeting is scheduled for July.

Mrs. Sheffey: Okay and it's not on here, but the Capital Area Intermediate Unit will be meeting on Thursday, so I'll have a report at our next meeting.

SPECIAL REPORTS

7.01 Board Members' Report

Mr. Morelli: One quick note. They had the Big 33 in town the other week and we didn't have any football players from the District, but part of the process I believe most of the schools in District 3 sent cheerleader representatives and all of the senior cheerleaders, along with their coach, participated in the whole week's activities, obviously culminating with the game Saturday night. They did a great job, especially throughout the week with the different activities that were involved. The Big 33 is obviously an incredibly big and historical activity that we have in Central Pennsylvania and it's given I don't know how many thousands of dollars – hundreds of thousands of dollars – in scholarships over the years, so our students and our cheerleading coach represented the District very well.

Mrs. Sheffey: Excellent. Thank you. Any other Board member reports?

7.02 Superintendent's Report

Dr. Faidley: Madam President, I do not have a report this evening.

7.03 Board President's Report

Mrs. Sheffey: I do not have a report either.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

Mrs. Sheffey: This is an opportunity for residents and taxpayers to address the Board on matters related to agenda and non-agenda items. Those who speak are asked to come to the microphone, state your name and address for the record. Are there any citizens who would like to speak at this time?

Brian Shiflett: Just a question about the votes on the Personnel – General. I counted three votes.

Mrs. Sheffey: Correct.

Mr. Shiflett: Should there have been a vote on the motion to separate?

Mrs. Sheffey: No, I talked to . . .

Mr. Shiflett: Okay.

Mrs. Sheffey: You treat it as a consent agenda and you remove.

Mr. Shiflett: Okay. Going back to 5.05, I just wanted to clarify a point. You all don't meet again till August, right?

Mrs. Sheffey: Correct.

Mr. Shiflett: So that's beyond the August 1, 2012 filing deadline for tax assessment appeals for this year. So I am assuming that this work that you're going to dish out to Phil Spare will be filed next June when that window opens and that if any successful appeals would then apply to taxes for the 2014-2015 tax year, is that correct?

Mr. Rineer: I think, first of all, we need to determine whether or not there's any properties that appear to be under-assessed. It may indeed be required that we'd have to have a special Board meeting, but we can't very well schedule a special Board meeting to do that if we have no purpose to have it.

Mr. Shiflett: Okay. So I just want to look at the Board members and make sure you understand that there's an opportunity for a special Board meeting prior to August 1. That was just a little unclear. Mr. Rineer? Mr. Spare, what firm does he work for?

Mr. Rineer: Stock and Leader.

Mr. Shiflett: Stock and Leader.

Mr. Rineer: In York. Stock and Leader?

Mr. Shiflett: Okay. Thank you. Thank you very much.

Mrs. Sheffey: Okay. Any other comments?

9.01 Adjournment

Mrs. Sheffey: Starting in August our School Board meeting will return to the District Office. We're going to hold you to that – where's Ed? The next public School Board meeting will be held Monday, August 13, 2012 starting at 7:00 p.m.

Dr. Cronin moved to adjourn, with a second by Dr. Donahue and, approved by unanimous voice vote by all members.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the August 13, 2012 meeting

Mrs. Ellen Sheffey
President of the Board

LDM