

NO: VIII
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

November 19, 2012

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, November 19, 2012, in the District Office Board room. Mrs. Ellen Sheffey, Board President, called the meeting to order at 7:04 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Dr. Donna Cronin
Dr. Henry Donahue
Mr. John Gräb
Mr. Bruce Hancock
Mr. Christopher Morelli
Dr. William Parrish
Mrs. Maryellen Sheehan
Mrs. Ellen Sheffey

Superintendent: Dr. Richard Faidley

Secretary: Mr. Stephen Rineer

Solicitor: Mr. Brian Jackson

Student Representative: Miss Caroline Briselli
Mr. Garrett Richards

Press: Ms. Tricia Kline THE PATRIOT-NEWS

Representatives of the Administrative Staff: Mr. Dan Tredinnick, Dr. Bernie Kepler, Mr. David Yarian, Dr. Dale Reimann, and Ms. Lisa M. Sviben Miller.

Representatives of the Staff and Community: Mary Jane Gales, Cindy Mortzfeldt, Jeff Marshalek, Randy Scheib, Heidi Eby, Anne Newman, Julie A. Neal, Brian Shiflett, Megan G. Hulse, Rich Gamble, Lou Verdelli

1.03 Flag Salute

Mr. Gräb led those gathered in the Salute to the American Flag.

1.04 Approval of November 19, 2012 School Board Agenda

The Administration recommended the approval of the November 19, 2012 Derry Township School District Board Agenda.

Mrs. Sheffey: The Administration has asked to remove Item 4.07 from the agenda, so can I have a motion to approve the agenda as amended with Item 4.07 removed?

Mr. Barrett: So moved.

Mrs. Sheehan: Second.

Mrs. Sheffey: Okay, this is a consent vote. All in favor indicate by saying 'Yea'.

All Board Members: Yea.

INFORMATION AND PROPOSALS

2.01 Announcement of Executive Session

Mrs. Sheffey: I'd like to announce the Board met in Executive Session prior to this meeting to discuss employment issues, have consultation with an attorney or other professional advisor regarding potential litigation, and matters that must be conducted in private to protect a lawful privilege or confidentiality.

2.02 Recognition of Citizens (Agenda Items)

Mrs. Sheffey: This is now an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone, state your name and address for the record.

In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than 3 minutes. This portion of the agenda is

intended primarily for those who wish to provide input. Inquiries may be directed to the Board and they will be answered to the extent possible.

Speakers with questions needing follow up outside of the Board meeting are asked to fill out the contact card which can be found at the podium. Completed cards may be turned in to members of the Administration to facilitate a reply.

Are there any citizens who would like to address the Board at this time? Please come forward and state your name and address.

None.

2.03 Student Representatives Report

Mrs. Sheffey: It is now time for our Student Representatives. Ms. Briselli, or – I'm so embarrassed –

Male Voice: Mr. Richards.

Mrs. Sheffey: Mr. Richards.

Mr. Richards: First thing we'll say is the last group of kids who went down to Ecuador on the mission trip got back last Tuesday. As some of you may know and for others who don't, a group of around 10 Hershey High School students – groups of 5 go down with a group of doctors from the Penn State Hershey Medical Center and get to go to Ecuador and learn about medicine and practice their Spanish while helping to translate for the doctors while their conducting heart surgeries.

I was lucky enough to go on one of the trips, and I can say we all had a great time. It was very educational and at the same time, we had a blast, so it went well.

Miss Briselli: Another thing that went on, last week we had our Milton Hershey exchange. It's part of the Hershey Community Youth Alliance. Last year it was part of Student Council, it's now open to all members of the school community and the Hershey Rotary Club sponsors it, they've done a lot to get students from the Milton Hershey School and from Hershey High School together. We had a group of students go over there; they had a group of students come over here and then we switched. I participated in it; about 40 other kids did as well, so it was a great opportunity for people from the other schools to get to know each other.

Just our last note was that the Business Challenge, which is a Hershey High School team won their regional championship, so that was very exciting.

Mrs. Sheffey: Congratulations. Are there any comments or questions from the Board?

2.04 Standing Committee Reports

Mrs. Sheffey: Our Finance Standing Committee met today. Mr. Gräb, do you have a report?

Mr. Gräb: I do Madam President. We have a short report this evening. We were to review the summary notes, but they weren't available at this time, so I'll postpone that until the next meeting.

We discussed the authorization of the sale of Series A of 2012 bonds and Mr. Verdelli is going to speak to that at length when he returns from a meeting he has at Lower Dauphin.

Mr. Straub gave us the 2011-2012 War and Peace version of the audit presentation. He guarantees me that when he gives the presentation at the public Board meeting, it will be the shorter version.

We had one public comment and that concludes my report. Thank you.

Mrs. Sheffey: Okay, are there any questions or comments for Mr. Gräb?

Mr. Rineer: EIT?

Mrs. Sheffey: Alright, the Curriculum –

Mr. Gräb: Excuse me.

Mrs. Sheffey: Oh sorry.

Mr. Gräb: Mr. Rineer needs to give a report of something he's been working on.

Mr. Rineer: Mrs. Sheehan is also aware of this since she was at the Derry Township Tax Collection Association meeting on Thursday with Mr. Gräb and I. The Tax Association has released earned income tax collected in prior years. It's an amount that was not budgeted, not anticipated, it will be about \$250,000 – sounds like a lot, it is a lot. The reason it was not budgeted was – it's somewhat complicated.

There are many many employers in Derry Township. The Med Center is one of them and Hershey Park is another, and these employers withhold earned income tax at the rate of 1% from all the employees. In a perfect world, all those employees would file their income tax returns and the 1% that they had withheld would go to the taxing jurisdiction where they reside. Oftentimes, they do not. Maybe in the case of the Med Center, there are physicians who move to their own part of the world, maybe they move to Philadelphia and they never bother filing their Derry Township earned income tax return, or they never show that Derry Township had the dollars withheld. They just sort of ignore it – and the same thing with the kids maybe who work at Hershey Park. The

idea is that there are many people who do not file their earned income tax returns, so perhaps the Med Center and Hershey Park have withheld these dollars, but they are unable to apply those dollars to wherever those people reside. So from the standpoint of the Tax Association, these are considered to be non-resident withholdings. They don't know where the residences are of these people, so they hold on to the dollars thinking that there may be a claim at some point in the future for those persons to file the income tax return and then the Association will remit those dollars to the taxing jurisdiction.

It's a lot of money and the other element of this is that the Municipal Code says that in cases where there are dollars withheld by an employer and remitted to a tax collector, which has not been adjudicated, because they can't – the person hasn't filed an income tax return – the Municipal Code says that the entire 1% goes to the municipality, not to half the school district and half the municipality. So, the Tax Association has a lot of dollars that have to be distributed and through the beneficence of the Township, even though we have no specific right according to Municipal Code to a portion of those dollars, there is a feeling that, at least a good chunk of those dollars that has been withheld at some point in the past really does belong to the School District. And so the three parties more or less agreed that of the dollars that have been withheld and not adjudicated, that the School District will get about \$250,000. You know I'm not certain how much the Township will receive, I would certainly think that it's in the middle six digits, but at least that's how much we expect to get.

Mr. Gräb: Steve, I think I want to add – that's not just from one year, that's been an accumulation of over a number of period of years.

Mr. Rineer: That's correct and that's a good point, one of the motivating forces for this has to do with Act 32, because with county wide collection of earned income tax, the Tax Association was really uncertain how many claims there may be in the future for those dollars that it was holding from employers. Now with the county wide collection of earned income tax, this amount of money which was known, but not able to be distributed, now they may have to maintain a reserve for people that may file their earned income tax returns, but not as much as they were holding on to. Is that a clear enough explanation of why we're going to get this chunk of dollars this year, but probably never again?

Mr. Gräb: Yes.

Mrs. Sheffey: Yes.

Mrs. Sheehan: Yes, thanks Steve.

Mrs. Sheffey: Are there any Board members with questions about that? Okay. Then the Curriculum Council Committee met on November 6, Dr. Donahue, do you have a report?

Dr. Donahue: Yes, I do. Thank you. So we discussed four informational items. We discussed the curriculum review cycle for 2014-2021. This review cycle ensures that all core subject areas, including English, math, social studies, and sciences are reviewed once every four years. It ensures that all non-core subjects, for instance computer education, world language, etc. are reviewed once every six years. It provides for program review, student services, special education, ESL, gifted, etc. once every five years.

An article was shared with us regarding – by Anne Duncan the Education Secretary – regarding her call for a move to a nation with digital textbooks and we discussed some pros and cons of that – whether that might really be happening.

The textbook review and refresh cycle and resource acquisition will occur during scheduled curricular review years only and all textbooks budgeting will be centralized through the Curriculum office now.

We also discussed a proposal to provide high school credit for college courses that students might take in local colleges. There is an extension, and I think it's online, guidelines regarding these courses – who can take them, how much credit you get, etc., etc. and it can be found on Board Docs attached to the Curriculum Council agenda. So if you have any questions about college credit for – sorry – high school credit for college courses that our high school students might be taking, look to the Curriculum Council agenda.

As far as new business, a new course proposal was brought forth to offer Latin through the Hersey Online Learning Academy beginning in the 2013-2014 year. The proposal was given a first read approval and will come back before the Curriculum Council at the December for final approval before coming to the Board for a vote. The next meeting is scheduled for Monday, December 10 at 4:00 p.m. in the District Office.

Mrs. Sheffey: Are there any questions for Dr. Donahue? Dr. Cronin?

Dr. Cronin: Yes, I just have a question, because this came out of Policy, we turfed it to Curriculum. So will the verbiage on the high school credit for college courses go in some curriculum document and we need to address it in Policy also?

Dr. Donahue: The answer to the first question is yes, there will be a curriculum document for it. It will be something like this, which is quite extensive and it's online and I think whether it goes to Policy is – I'm not sure why it would, but if somebody wants to send it to Policy that's fine.

Mrs. Sheffey: Okay. Why don't you go ahead and we'll see –

Dr. Cronin: We can take a look at it in Policy and see if we need to change -

Mrs. Sheffey: Dr. Kepler.

Dr. Cronin: - verbiage in the Policy, because it's silent. This policy is silent.

Dr. Kepler: Correct. The policy is currently silent on credit for college courses. The intent of the Administration is to have it in curriculum guide related documents, and hence it wouldn't be necessary for it to be listed in Policy as it would be clear to students and families throughout that curriculum document.

Dr. Cronin: Perfect. Thank you.

Mrs. Sheffey: Are there any other questions? Okay, then the Communications Committee met November 15, Mr. Barrett, do you have a report?

Mr. Barrett: Yes Madam President. The Communications Committee did meet on November 15 at 4:00 here in this room. Three items were on the agenda – one was a Twitter update, well actually two items. Two, was a community budget of communication, and the first one to discuss really is that we discussed at length the appropriate time to have a town hall forum with the main agenda topic being the budget and Dan actually presented us with a little bit more information and it was really decided that we could probably delay another month and have better information to be able to present to the public for their input to get back to us and also have enough time to be able to integrate that input into our deliberations for budget, so after we discussed that for a period of time, we asked the Administration to actually come back to us with a recommendation on what date we should have the town hall to address the budget. So hopefully we'll be able to update you on that fairly shortly.

Second thing is that Dr. Faidley is very active now on Twitter. I would recommend that anybody who is able to please follow him. I started following him this weekend and we really discussed that it's a really really neat communications tool and I want to really commend Dan and Administration, of course, Dr. Faidley for actually taking the step into Twitter. The neat thing is, it's 140 characters, it's a snippet, but you can communicate some really neat things there, maybe before they're generally communicated and that's how you really engage followers on that, so he's doing a good job. I looked at some of those this weekend and his smiling face is on there every time that he tweets, so if you guys could all follow him and if we could get the word out, that would be great.

We did welcome a new citizen advisor, Anne Rowland, which is great and we had some great community folks here with us for input as well, and I believe that concludes everything. Did I miss anything Hank or Maryellen?

Dr. Donahue: Nope, sounds good.

Mr. Barrett: Oh good. Cool. That concludes my report Madam President.

Mrs. Sheffey: Great. Are there any questions?

2.05 Presentation – Capital Area Intermediate Unit

Mrs. Sheffey: We now have a presentation from – on the Capital Area Intermediate Unit – from Dr. Gale and Mrs. Mortzfeldt.

Dr. Gale: Good evening and thank you for allowing us a few moments of your time. We do have a video, it's about four minutes talking about the Capital Area IU and at the conclusion of that I'll answer any questions you may have. Thank you.

Welcome to the Capital Area Intermediate Unit. I am Mary Jane Gales, the Executive Director. Many people have asked just what is an Intermediate Unit? And while that is an excellent question, it does not have an easy answer.

Intermediate units are educational service agencies. We were created by legislative action 40 years ago to provide economies of scale in all areas, from purchasing to providing educational services. We also act as a liaison between the Department of Education and our district. While there are 29 intermediate units in Pennsylvania, no two are alike. Each is uniquely shaped for the region it serves and the needs of the member school districts.

Here at the CAIU, we have 24 school districts in our footprint. They include the school districts in Cumberland, Dauphin, and Perry counties, along with the school district Northern York. We also serve the two vocational technical schools, Cumberland/Perry Votech and Dauphin County. We have over 50 non-public schools in our footprint along with our charter and cyber charter schools.

The services we provide here at the CAIU include staff and curriculum development, technology, special education, aid to non-public schools, cooperative state-wide projects, and other core and support services for our districts.

Our mission is to achieve educational excellence with families, schools, and communities through leadership, partnership, and innovation.

IUs are funded through various sources. Those including the sale of services to our school districts and other educational facilities, through state grants and the Department of Education projects, through federal funds, both IDEA and Title programs. We actually have 64

separate budgets here at the IU. We're totaling approximately \$76 million dollars. Our school districts contribute approximately \$900,000 to our general operating budget through a formula developed by the State. Also our school districts have purchased over \$18 million dollars of additionally services just this past school year.

We employ 488 people providing services to almost 4,000 students from age 3 to 21. We have 1,800 students in our early intervention classes, approximately 1,300 students in our special education school age program. We also provide services to the Louisville Youth Detention Center, to inpatient and partial hospitalization programs within our area and other various programs.

I invite you to refer to the CAIU website – www.caiu.org to learn more about our agency. Read about our CAOLA program that provides online learning opportunities to over 500 full time cyber students as well as over 1,000 individual online courses.

Thank you and please call, e-mail, or stop in to see me at any time that you may have issues or concerns or if you would just like more information on our agency. Thank you.

Dr. Gale: At your place we have a brochure on three of our programs at the Capital Area IU. One you just mentioned tonight was the online program and we just had the 1,500th student sign on to take courses there. Of course some are full time students, over 600 are actually cyber full time students and the others are students that are enrolled in your schools and are taking classes there, so it's been a very good program for us and we do thank you for participating in it.

We have a new program we're starting up this year, it's called Bridgescape and it's with Magic Johnson. It's a program for drop out students or students that are really struggling and may drop out. It's for students up to the age of 21. The way the program is established is that the student would come to us and if they want to get a degree, they would go back to their home school district and then they would meet with your guidance counselors and determine how many courses or what programs they would need. At that time, you would send them back to us and we would actually provide the courses through the online program, but we'd also have a half day program for these students where they would get counseling and career tech services and things like that. Magic Johnson is providing some of those services for us and the nice thing about it is that it is at the HACC campus, and I think that's really the – HACC downtown campus – and I think that's really a plus for these students that have not been successful in the high school setting, perhaps having that setting and actually getting on a college campus would do them well.

The final thing I have in the packet is just our Agenda Manager. I know you don't use that program, but we are updating that program and what it is updated, we will be presenting it back out to the districts through the Superintendents Organization and also through our Board, so we'd ask that you take another look at that.

As I said, Cindy and I are here if you have any questions for us. Yes?

Dr. Donahue: Thanks. Can you give some examples of the aid you provide to non-public schools?

Dr. Gale: Oh perfect. Cindy? That's her, because she actually was the Director of the non-pub.

Ms. Mortzfeldt: Good evening everyone. Our non-public school services actually is a State subsidy. It's funded through a line item in the Governor's budget. It's called Act 89. It was started in 1975. It provides auxiliary services to students in K-12. We have, as the video said, approximately 50 schools in this region that are approved to receive – the students are approved to receive those services, but it's a K-12 program.

Dr. Donahue: So what's an example of an auxiliary service?

Ms. Mortzfeldt: An auxiliary service is supplemental to the core services. So what you provide as core instruction here in your District, the non-public schools must provide on their own. Auxiliary would be something like remedial reading or math services, guidance services, speech and language services, not as special education, but as support services for those students.

Dr. Donahue: Thank you.

Ms. Mortzfeldt: You're welcome.

Mrs. Sheffey: Mr. Hancock.

Mr. Hancock: Madam President. I just had a question on the funding. You made mention of your sources of funding. I was curious percentage-wise federal versus state funding?

Dr. Gale: For?

Mr. Hancock: For the IU in total, the \$76 million or whatever.

Dr. Gale: Well the State has dropped funding for us basically. They used to fund a minimal portion, approximately \$200,000 and about three years ago, they stopped doing that, so we don't have that. The federal funds actually are minimal also. We do a lot with IDEA in pass through funds, but they don't allow us to keep any of those fundings

from the administrative services of them, so most of ours is relying on – you want to talk?

Ms. Mortzfeldt: For the State funding, our EI services, or early intervention funding come through a State funding, so do our Act 89 services. Between those two it's probably between 11 and 12 million dollars.

Mr. Hancock: Okay. Out of your total of, did you say 70?

Dr. Gale: But the school age is what I was speaking of that we don't have funding from the State with.

Mr. Hancock: Okay thank you.

Mrs. Sheffey: Dr. Cronin.

Dr. Cronin: Yes, question about the 500 students or over 500 students that are currently online full time. Are they equally distributed amongst the schools or do you find some schools have a great percentage?

Dr. Gale: Actually we have six different intermediate units that are now purchasing services from us through their own – for example, you might hear IU 13, which is Lancaster/Lebanon, you'll hear about their online program, actually their getting it from us, but they name it something different. They're the largest user of that actually is in Lancaster/Lebanon school districts.

Dr. Cronin: And do you know if that's pulling from private school students or public school students that are making the switch to online? Any sense of that?

Dr. Gale: What they've tried to do and one of the purposes of starting the program was to have students that are currently taking cyber – full time cyber students come back to their home districts.

Dr. Cronin: Gotcha.

Dr. Gale: So that was what we were trying to do, not have students leave the public school and go into, but actually come back.

Dr. Cronin: Okay great. Thank you.

Dr. Gale: That has been successful.

Dr. Parrish: Two questions: are you familiar with Board Docs, which is the agenda program we use and how does your agenda management program compare in content and cost to Board Docs?

Dr. Gale: I believe it's less, the exact amount I don't have with me, and I believe it's easier to use than Board Docs, and I know Madam President's shaking her head, because when we had our new Board members come one, we do introduce them to it and they usually find it easier to use than the Board Docs than they're used to.

Mrs. Sheffey: I think Agenda Manager is – I like it and I've asked Dr. Faidley to look into it for us. The Agenda Manager is the same cost as Board Docs Lite, which is what we currently have.

Dr. Parrish: It's more user friendly you think?

Mrs. Sheffey: Absolutely. There's actually a section where you can take notes during the meeting and it stays forever in Agenda Manager, so you have computerized notes of what happens in the meeting.

Mrs. Sheehan: So, Ellen, I know we've discussed at other meetings possibly upgrading our Board Docs, would this – if we would switch to this – would this eliminate the need for us to upgrade?

Mrs. Sheffey: I believe it would, but I think the Administration should look into it, but it does generate minutes.

Mrs. Sheehan: Okay thank you.

Dr. Parrish: Thank you.

Mrs. Sheffey: Are there any other questions? Well thank you very much.

Dr. Gale: I thank you. I thank you for using the IU for our services and also for allowing us these moments. Thank you.

Board Members: Thank you.

2.06 2011-2012 Audit Report

Mrs. Sheffey: Mr. Straub, we have a presentation on our 2011-2012 audit.

Mr. Straub: Thank you. As Mr. Gräb said, this is supposed to be an abbreviated version of what I went over this afternoon with the Finance Committee. I'm just going to highlight several pages in the audit report this year. I believe you had them all weekend, so if as I go through the pages you have any questions, any particular issue, stop me and I'll try to address it.

Page 1 is the Auditor's opinion: as usual the School District's received an unqualified opinion meaning that these financial statements are in accordance with generally accepted accounting principles.

The next 11 pages is the Management discussion and analysis that's been put together by School District Administration. I just want to hit a few items there that are also in the audit report this year. On MDA-1, in the financial highlights, one of the big highlights this year is that under a new GASB statement, for years you've been receiving distributions from the Milton Hershey Trust, the only – the asset has never been shown on the financial statements of the School District. The only thing that has been shown in the past has been those distributions. Under the new GASB 54, the Milton Hershey Trust, because you get interest only, you can't get any principal out of the Trust, now qualifies as a permanent fund of the School District. As a result of that GASB, the School District has added \$39 million dollars to its net assets, which is in essence is the fair value of that Trust. It's classified as non-spendable, because you can't spend the corpus of the principal, but it does show up as an asset on the financial statements, and I believe that may have been a contributing factor to your new bond rating, and I think that will be talked about a little later.

On Page Number 2 is the Statement of Net Assets. This is the statement that shows the government-wide assets and liabilities of the School District. You'll see down below that as of June 30, 2012, the net assets of the School District are now \$78 million dollars. That \$39 million dollars from the Hershey Trust is now included as a net asset on these financial statements. This is the only statement you're going to see that's going to have all the assets, including property and equipment and long term debt all in the same spot on these financial statements. Okay?

Page Number 4 is the start of the fund financial statements. I just want to call your attention to some of the School District's fund balances as of June 30, 2012. First column is the general fund. The general fund has total fund balances of almost \$7.7 million dollars broken down between \$770,000 is non-spendable, \$2.8 million dollars is committed – that would make up the medical insurance fund and the PSERS stabilization fund, and per Board policy, 8% of last year's expenditures, slightly over \$4 million dollars is classified as unassigned. Okay?

Capital reserve fund is the next column. You'll see at the end of June you had slightly over \$7.5 million dollars in your capital reserve fund. Part of the reason it has increased is there was a \$1.8 million dollar transfer from the general fund to the capital reserve to keep that 8% unassigned fund balance in the general fund.

Finally on that page the fourth column over is that new permanent fund, which is essence is the Milton Hershey Trust classified as non-spendable.

Two more pages back on Page Number 6 is the revenues and expenditures and changes in fund balance for the governmental fund types. First page is the general fund

and you'll see there that the increase in the fund balance in the general fund was slightly over \$102,000 last year.

Finally, the other page I want to hit is the Budget to Actual presentation for last year, which is on Page Number 8. You'll see there the first two columns are budgeted items from the budget you did probably about a year and a half ago. The third column is the actual financial results for revenues and expenditures for last year. I just want to hit some of the variances. You'll see there that there's about \$1.3 million dollars of positive local source revenue variance.

Some of the factors that came into that: (1) you had several buildings within the Township, especially the Hershey Company building that sold for more than \$50 million dollars, which you receive a half a percent on the real estate transfer tax for, so I think real estate transfer taxes are about \$350,000 over budget as a result of that. You also received about \$400,000 more in your earned income tax. I think primarily because of the county-wide process now. It's not going through as many hands before it comes to you. I think there was some concern when that started how quickly the School District would get the money from Keystone, and it's turned out to be much better than anticipated in getting the money to you as quickly as possible. A couple other things that were higher than normal – your interim real estate taxes were higher than it normally would be in a given year. I think part of that was the Hershey Rehab Center that's been built and is now on the tax duplicate. You also got the benefit of – last year we were projecting that you'd owe Hershey Company \$210,000 in a tax appeal. It turned out that after the numbers were calculated, that it was only going to be a little over \$100,000, so that's come back to you in the budget.

The biggest negative variance on the budget to actual is in special programs. You'll see there that's there's over a \$500,000 negative variance for expenditures under special programs, which would be special ed, etc. I believe the reason there is that there was a lot less special ed kids projected when the budget was put together and when the actual numbers came through, there was more outsources and also more handled in house in that category.

I think that's, for the most part, in the abbreviated version all I wanted to hit. I'll be glad to answer any questions. We did issue a management letter again this year with the same issues as previous years that we normally have to post a lot of material adjustments. It's always been the position of the Board that when it comes audit time, the Business Office is busy doing other things and is not capable of doing both at the same time. We did also issue a communication to those in charge of governance that you should have, which details the inner workings of what the audit was for this year and whether or not we had any difficulties with management and anything like that, which we didn't. We also, I believe, you're going to be getting a single audit report, which is mandated by the federal government, because you spent over \$300,000 of federal funds. You were up around the \$950,000 mark and there were no compliance issues with any of those programs that were tested. Questions?

Mrs. Sheffey: Okay Mr. Gräb?

Mr. Gräb: Thank you Brian. You alluded to the fact that the positive impact of the transfer of the Milton Hershey Trust. At the Finance Committee, you talked to us about GASB 68, I think it might be a good idea –

Mr. Straub: You want to hear about that?

Mr. Gräb: To bring the rest of the Board on board.

Mr. Straub: In three years, for the year ending June 30, 2015, there is a new GASB standard, number 68, which is going to impact the School District. What that is is a pension obligation reporting proposal whereby in three years you're going to be required to pick up your share of the unfunded liability with PSERS. Just to give you the example I gave at the Finance Committee meeting. I believe there's an unfunded liability within Pennsylvania for PSERS of around \$30 billion dollars. Okay? I think there's about 501 school districts in the state of Pennsylvania. Now if you divide that out evenly, now I know you may not be a normal school district, but that comes out to \$60 million dollars of unfunded liability per school district. Okay? Under this pronouncement, you're going to be able to net what the participants are going to pay in on that over future years as well as what the State is going to reimburse you for, but it could come out that there could be a new liability show up on your financial statement for that net, which could be 15, 20, 25 million dollars. Nobody knows for sure how it's going to be calculated, but PSERS in the year prior to the pronouncement will be sending a projection to each school district as to what your share of that unfunded liability will be and that will be placed on the government-wide financial statements similar to the positive number you got from the Hershey Trust, you're going to have a negative number hit as a result of those unfunded pension liabilities.

Mrs. Sheffey: Okay are there any other questions? Comments? Mr. Hancock?

Mr. Hancock: Just a comment to Steve and the Business Office staff again, I think the management letter bodes well for the work that you do and the effort that you put in working with the auditors and we appreciate all that work and all the goodwill that we've created with the Auditor.

Second, I guess I have a question on the single audit, again, Brian? What are the criteria for items that require a single audit?

Mr. Straub: Any school district that spends at least \$300,000 in federal monies is subject to a single audit on an annual basis, which gets into internal control and compliance on certain programs that are related to those federal funds.

Mr. Hancock: I guess my specific question is who picks what programs and how does that work?

Mr. Straub: We're required to rotate them.

Mr. Hancock: Rotate, okay.

Mr. Straub: So that we hit a sampling, but generally the biggest ones with the most dollars are the ones that we pick to get to the threshold.

Mr. Hancock: Okay thank you.

Mrs. Sheffey: Okay are there any other questions or comments? Okay, we will be approving the audit report at our December 3 meeting.

Mr. Gräb: Thank you.

2.07 Presentation – Sale of Series A 2012 Bonds

Mrs. Sheffey: Next, I saw Mr. Verdelli come in, so we have a presentation on the sale of Series A 2012 bonds.

Mr. Verdelli: Good evening. While Steve's passing those out, I'll just give a little background. About a month ago, you authorized your financing team to prepare a new financing to provide funds for a few projects that you have in the amount of \$3.2 million dollars. In the course of that action, you know that one of the first steps that we always have to take is to have the District's credit rating updated, so we'll be talking about that in the presentation and then certainly talking about the interest rates that we were able to obtain in the marketplace today. We continue to be in an incredibly low interest rate environment. You were able to take advantage of that today, and I think it made Mr. Rineer very happy this afternoon when we passed along the results.

So just since we were talking about interest rates, first we'll start on Page 1. You've seen this chart before, but I would just point you to the blue box on the left side where it says the index as of November 15 is 3.41% and you can see right below that, the low since 1970 is 3.1% - a rate that reset last week is the lowest that this index has seen in the past 42 years, so the timing is great to be accessing the market.

On Page 2, again, the background for the transaction and we talked about this at your Finance Committee meeting about two months ago and then reviewed this with the Board, but the borrowing is for capital projects only in the amount of \$3.2 million dollars. We talked about getting this transaction finished this year, so that we would use the 2012 bank qualified allocation that way we're keeping the slate clean for 2013 if there are any refinancing opportunities, we would be able to access the lower bank-qualified interest rates.

Third bullet point – just the highlights of this and I'll get some of these details a little bit more, but the issue for the first time we're selling bonds with a AAA rating, the highest

possible rating from the rating agency Standard & Poors and we'll talk about that benefit in just a minute. The final issue size is \$3,240,000 and the interest rate that you would be able to lock in today with your approval on the new issue which goes out 13 years is 1.70% and these new bonds, like your other bonds would have a five year call feature so that in 2018, this issue could be refinanced if in fact interest rates are lower than 1.7%.

The timeline with your approval tonight would be for the closing to occur on December 19, that's when the funds would be available and deposited into the District's construction fund.

Page 3, we had this chart in the handout back in March on your last financing, the refinancing and the only difference was that Derry Township School District was listed as a AA+ and now you can see you're at the top in the AAAs. Standard & Poors, we asked for their list, out of the 500 school districts in the State, these are the only three that are rated AAA by Standard & Poors – Downingtown and Wissahickon, two suburban Philadelphia school districts and there are just a couple Moody's rates AAA and that's Lower Marion and Westchester have AAA ratings, but all tolled and about out of 500 school districts in the State, there's only about 5 or 6 schools that have the natural AAA rating.

On Page 4, we've updated the District's overall debt summary dropping in Column 6 and you may recall that we had talked about this issue basically wrapping around your debt service. We've talked about the debt dropping off over the next couple of years, so when you look down Column 6, you can see how the debt service slightly escalates in a few years, but the overall impact over on the far right column, Column 9 is that the debt is more level now where it was going to drop off, it fills in a little bit and we still have the significant drop off in the overall debt service out in the year 2025. It's also one of the things that the rating agencies comments on is the District's rapid pay down of our existing debt. That's something we always try and manage that by not stretching the new issues out over 20 or 30 years, but instead keeping it as short as possible and that is something if you read every word that's written the credit rating report, one item they highlight is the District's rapid retirement of debt.

Just to point out while we're on this page the potential next opportunity really driven by the continued low interest rate environment as well as the rates you'll be able to obtain with a AAA rating is Column 2; that 2010 issue was a new money borrowing when we did that and remarkably just interest rates from 2010 now are significantly above what's available today so that's something that we'll continue to monitor and we may be back to you in 2013 with that opportunity to save some money.

Page 5 and this really was at the request of your Business Manager. He was asking about AAA ratings and what happens with your interest rates and this is kind of just interesting. Upper Marion Township is a AAA rated Township and they priced some bonds last week and see the interest rates that they obtained. Those are listed right underneath that column with all the details of their issue. And then underneath your

column, you can see your interest rates and you can see that even among AAA issuers, there are some rate disparity and the rates that we were able to lock in for you today are considerable lower, even than Upper Marion was able to lock in in the market just last week.

The next page is the beginning of the credit rating report by S&P and if you turn to – they're numbered now in the lower right corner – Page 2 and there at the top you can see the rating that's been assigned as a AAA rating with a stable outlook, basically the stable means that they don't anticipate any changes in the rating during the next two years based upon the very in depth call that we had with Mr. Rineer about two weeks ago. He did a great job talking about the local economy, the District's budgeting and finance practices, as well as some of the things that have recently changed with some of the accounting treatment of the Milton Hershey Trust Fund and how that's now reflected on the books of the School District, which I think you just heard a little bit about that.

So I would certainly encourage everyone to read this rating report. In my 20 year career, I've only been able to deliver two rating reports where there was an upgrade to a AAA, so it is certainly pretty great to see that and it is rare. In an environment where most issuers are getting downgraded right now, I just had to deal with that last week with an issuer who had their rating lowered by a notch and the negative fallout of that in a pretty political environment and to be able to be going the opposite way, I think right now the statistic from the rating agencies is only about 1 out of every 5 ratings that they're doing is an upgrade. Most of the rating changes are all down right now, obviously given the economy and the pressures that schools and local governments are under, so this is really great news and where it translates is the numbers, which if we just flip back a few pages you'll see they begin and now the page numbers are in the upper right corner. And so on Page 1 just to walk you through this real quickly. This shows the sources and uses of funds and, as I mentioned under uses, this issue will provide \$3.2 million dollars for the construction fund. The breakdown of your other costs are shown there.

On Page 2 is a bunch of statistics, but there I would point out if you turn on Page 2 – the line Arbitrage Yield, which is right underneath the dates at the top, that is the rate that Mr. Wood, your Bond Counsel will report to the IRS that you borrowed this new money at and there you can see it's at 1.70%.

Page 3 is the breakdown of each individual bond that was sold today and its interest rate and there you might just want to look at the second column in from the right labeled Yield, and there you can see the first six bonds, so bonds maturing out six years where their interest rates are all under 1% ranging from .3 out to .92 and as you continue down, you can see every single one of the bonds that was sold has an interest rate under 2%, which is really just remarkable when you think about this as a 13 year financing and certainly illustrates how low interest rates are.

Page 4 then is the final debt service schedule showing the semi-annual interest and principal payments on this issue. This is the page that Mr. Rineer will be using when putting together next year's budget and budgeting for these payments, and again the interest rates are shown on that page. And the final page just has the breakout of the cost of issuance of the transaction, so I would be happy to answer any questions regarding the presentation.

Mrs. Sheffey: Mrs. Sheehan.

Mrs. Sheehan: I don't have a question, I just wanted to thank Steve Rineer for all of the work he's done. This is a wonderful accomplishment, so thank you. And Lou thank you for working with the District to get these results, because like you said, if you've only seen two in your 20 year history of being in the profession, that's quite an accomplishment, so thank you very much.

Mr. Verdelli: You're welcome.

Mrs. Sheffey: Any other questions or comments? Mr. Hancock.

Mr. Hancock: Lou, again I echo Maryellen's comments and thanks to you and Steve. I guess my question very succinctly for everyone – so the difference in bond ratings on cash flow over the life of the issuance, do you have a figure – an idea of what that figure is in dollars?

Mr. Verdelli: Sure. It's a good question and because this is a smaller financing and also because it only goes out 13 years, the translation doesn't sound like a lot of dollars, but we did run that. The 10 basis points savings is worth about \$30,000. The other thing that's happening is in an ultra low interest rate environment, the spreads between a AAA and a AA and a A get compressed and with that yield compression, there's a smaller differential in this interest rate environment. If this was a 5% or 6% interest rate environment, that savings may be 30 or 40 basis points, so today it doesn't sound like a lot if we're in a different interest rate environment, it can be very very considerable.

Mrs. Sheffey: Mr. Gräb?

Mr. Gräb: Lou, on the bond pricing.

Mr. Verdelli: Yes sir.

Mr. Gräb: Page 3, the last column Price?

Mr. Verdelli: Yes.

Mr. Gräb: The 'c' after the last 6 indicates what?

Mr. Verdelli: Callable.

Mr. Gräb: Callable.

Mr. Verdelli: Yes, those are calculations through the call date.

Mr. Gräb: Thank you.

Mr. Verdelli: Sure.

Dr. Faidley: I want to make a couple of comments regarding the magnitude of what has just been achieved in this District under the watchful eye of Mr. Rineer. To receive a AAA rating is equivalent to winning the World Series in athletics and/or the Super Bowl and to come up with a result like this and it doesn't happen overnight. It happens as a result of many years of conservative budgeting and some real insight into the long term outlook of the District, working with other entities and individuals like Mr. Verdelli and others.

But I want to make a couple of comments about the bond rating meeting that Steve had to sit through, because sitting in the chair he sat in and going through those several times, it's like being put on the hot seat and asked every question that you can imagine about the community which you live in and the finances in which the District undertakes knowing the demographics and the changes down the road for our community, so to achieve a rating and an upgrade is as much a result as how you answer those questions as it is what the numbers look like on paper. I want to commend Mr. Rineer publicly, because I know the heat that was turned up in that seat for them to assign a rating of AAA, because they don't do it every day. I appreciate the work that he has done over his career here in the Derry Township School District, as well as keeping us on track and keeping us in a conservative mindset moving into the future, so thank you very much Mr. Rineer for your hard work.

Mr. Rineer: Thank you. I'd like to add a few words anyway. This is a team effort. You don't achieve a AAA bond rating without a lot of people being involved. First, this is the community's bond rating. This reflects Hershey and the Hershey story and the Hershey success and the people who live in Hershey, the people who work in Hershey. It's their story. It's also the story of this School Board who is willing to do sometimes unpleasant things with regard to budgets and it's their story too. It's the story of the Administration and the faculty and the students. I mentioned once or twice that, on my part, I had a smidgen to do with it. It's more of a – Dr. Faidley mentioned the rating calls – they are not pleasant experiences and my biggest task I think there – some of it is telling the story, but it's also not saying anything that's going to mess up the story, so I've been accused of being grumpy on the mornings of ratings call. That's a baseless accusation, but it is stressful and you try to prepare as best you can and anticipate what questions are going to be asked and what you can view you can put on a question which puts the District in the most positive light, so – and I've talked with Lou for years and years and years. This is Lou's story too. Lou didn't mention it, but when he was showing the comparative numbers with the Lower Marion Township issue, the reason that we were

at a lower interest rate, was because of Lou and RBC. Lou wouldn't mention that, but I'll mention it for Lou. So there are a lot of parties to this success story, so it's really all of us. It's the community. There's a lot of good things that are happening here and so that needs to be mentioned.

Mrs. Sheffey: Okay thank you. Are there any other questions or comments? Thank you Mr. Verdelli and we'll be voting on this later tonight, correct?

Mr. Rineer: Yep.

Mr. Verdelli: That's correct.

Mrs. Sheffey: Alright, Mrs. Miller, Discipline Report?

Mr. Gräb: Students of the Month.

Mrs. Miller: Thank you Madam President.

Mrs. Sheffey: Oh, did I skip? I apologize Mrs. Miller, you were correct. You are not the next item.

Mrs. Miller: Okay.

Mrs. Sheffey: It's Dr. Reimann, our Students of the Month. Thank you John.

2.08 Presentation – Students of the Month

Dr. Reimann: Speaking of good things happening, it's good to be back here this month with a couple of fine students from Hershey High School. For the month of November, I have two excellent students with me and I'll start with Kathryn Marshalek, who was our female selection this month.

She's a very involved student in various programs, both in school and out of school. A very strong academic student, she's involved in four AP courses at this time. She is an AP Scholar with Distinction, which means that her scores have always been 3.5 or higher and she's had to score a 3.5 or higher on five exams to have that distinction. She's earned academic achievement awards in six different subject areas. She's involved in about 8 or 9 different clubs. She volunteers in a couple of different community programs and she plans on going to college, so it's my pleasure to welcome along with her parents this evening, Kathryn Marshalek.

Miss Marshalek: Hello, thank you so much for welcoming me here this evening. First I would like to thank the Federated Women's Club of Hershey. I'm so honored to be recognized as their November Girl of the Month. A little about myself, as Dr. Reimann said, my name is Kathryn Marshalek and I am a senior at Hershey High School. I do

my best to stay involved in my school. I am currently the leader of Sigma Gamma, a sorority that's open to all senior girls at our high school that focuses on community service and helping freshman girls through our Little Sister Big Sister program. I am also proud to serve as the Secretary to our National Honor Society and I'm also a member of our Spanish Honor Society, Key Club, and Student World Action Committee.

Outside of school, I volunteered for about two years at the Country Meadows Retirement Home in Hershey and I am currently a volunteer at the Derry Township Historical Society. Also, like Dr. Reimann said, I don't know exactly where I want to go to college yet, I'm still waiting for all the decisions, but I know that wherever I go, I'd like to study history and education and hopefully become a teacher, so I can do my part to give back to the community and the next generation.

Thank you so much for having me here again.

Mrs. Sheffey: And thank you, congratulations.

Dr. Reimann: On the male side of things this evening, we have Coleman Lidle with us. Coleman is extremely involved as a musician, an academic, and a leader. Many would agree that it's an exciting thing to see him in action. He's one of our drum majors. He was also the lead in the play if you were here on Thursday or Saturday evening – did an excellent job. Coleman's the kind of student that takes advantage of all that a school has to offer and he's always wearing a smile. I don't know if you noticed that. The guy smiles everywhere. He's probably right now, isn't he?

Dr. Faidley: Yes, he is.

Dr. Reimann: He's here with mom and dad. I welcome to the podium, Coleman Lidle.

Mr. Lidle: Good evening. I'm Coleman Lidle. I'm 17 years old and I'm a senior at Hershey High School. I would first like to thank the Rotary Club for selecting me as the November Student of the Month and I would like to thank the faculty at Hershey High School for making that decision for them. I would also like to thank my parents for their constant support and not telling me that I'm doing too much, because I am. I would also like to thank my brother for his constant support. I, like Dr. Reimann said, am very involved with the music. I try to participate in over 9 different ensembles, some select and some auditioned, and some that are student formed to perform at some of the concerts, such as combo band and a new men's acapella group that I'm a founder of. We are happy to do anything that anyone asks and we're always looking for new opportunities to perform and I just thank you guys. Thank you very much for having me. As a Hershey High School student, I always try to challenge myself and I just am thankful that not only does Hershey allow me to do that, but they encourage it. So as a student that's very important to me.

As far as college goes, I'm looking at attending either Mansfield University or Westchester University for a music education degree and potentially a Masters in Music

Therapy. I would like to play music to little kids in the pediatric/oncology wing of the hospital. So thank you very much.

Mrs. Sheffey: Excellent. Thank you.

2.09 Discipline Report

Mrs. Sheffey: Okay now Mrs. Miller, our Student Discipline Report.

Mrs. Miller: Thank you Madam President. I provided for the Board an overview. Our hope was to begin to provide each month information about the disciplinary or incidents that were occurring K through 12.

Currently the report that you received would be because this is our first report in November. This will take you from the first day of school through the end of October of 2012 and each month will be that month prior. So the information that you have before you is – for lack of a better form – these are the codes that are utilized for any type of infraction that is utilized within the District. The items that are highlighted in yellow are actually provided – the infractions that are provided on the school safety report each month, or I'm sorry each year at the end of each year. So the information that's provided here to you would be the listing of those infractions or incidents that have occurred and obviously in number only, so that that's not breaching confidence of anyone.

Did you have any questions?

Mrs. Sheffey: Are there any Board member questions or comments? Mr. Hancock.

Mr. Hancock: Lisa, I have one question. I was curious on that I didn't see any incidents of bullying and I would have thought given all the conversations we've had and my perception of what's going on, I'm just interested in your providing some color to that. Is it just not getting reported or should we feel better about that, but that was just something that stuck out to me. Thank you.

Mrs. Miller: My response to that would be there are to date no confirmed incidents of bullying. I do know that there were situations that have been discussed at each of the levels, but at this point, there must not have been anything that was completely confirmed so that it became an incident.

Dr. Faidley: I'll add a little to that. We've been having conversations at each one of our schools collaborative conversations on the reporting of discipline consequences and identifying what constitutes a certain infraction, so this is our first attempt at the reporting of discipline to the Board to kind of give a snapshot of our overall District and as we streamline and become more consistent across the levels from the earliest age – ECC up through the high school, my anticipation is that you'll see that come closer

together in how we report things. So we are having ongoing conversations and this started as a result of Mrs. Miller and I's conversation regarding how do we improve what we do and identify and share publicly some of the things that are going on in our District. They will be further enhanced and brought to the forefront when we start the process of our strategic planning and our Safe Schools and those conversations, because I'm assuming that's probably where some of these conversations are going to come up.

Mr. Hancock: Thank you.

Mrs. Sheffey: Dr. Cronin.

Dr. Cronin: Yes, I have a question. How are these generated? Are these generated from staff or office reports? Like for example, there's tardy to class – 2. How do we know if this is because nobody's late for class or that maybe we don't have standard reporting by all teachers. You know what I'm getting at? Because some of these numbers look –

Dr. Faidley: Mrs. Miller, can you walk us through how something ends up on that piece of paper from start to finish?

Mrs. Miller: Certainly and maybe then I'll circle back around to the tardy aspect, because if you're looking at the difference between tardy to class and tardy to school, there's a difference in the numbers. But normally if there is an infraction that occurs at any of the levels, there is an incident form, a discipline form that is completed that is turned into the office. It's then investigated by the Administrator in that building, so depending on which building. The information then that is captured in the student software, so through our e-Schools is going to list if there – type of incident code, if there were victims of, you know, any of the specifics.

Dr. Cronin: It's generated by a teacher.

Mrs. Miller: It is generated by the individual, yes.

Dr. Cronin: So how do we make sure that this is being done, I mean, on one hand, I don't want us to become a system where we're just looking for infractions, but I also don't want infractions to be reported for some kids and not others, like there's one dress code violation. So how do we make sure that it's consistent and it's consistently followed, because if your skirt is this short and you get written up and yours is even shorter, but I'm not going to say anything. That's what I'm getting at, because I want to make sure that we are consistent in what we report.

Dr. Faidley: I think the first step is to have the conversation and to bring to the forefront, not only to the Board level, but also to the building level all of the things that are happening in our building and to start the conversation about consistency across the system and that's the part I was talking about earlier where we're having our principals

from each level have these conversations about, okay, what constitutes in your eyes this infraction and how do you record this so that as the infractions are recorded in the student management system, they're done on a consistent basis. From my experience when you first start, things are all over the map, but when you have that common language and expectation, you'll start to see the reports more mirror themselves from each one of the levels and keep in mind that our earliest learners, what we would consider an infraction in a certain area, may look a lot different than what we would report at the high school, so we also have to keep in mind that they are age appropriate types of things that we would document. For example, our kindergartners that may look a lot different than if it were committed by an 11th grader, so to say.

Dr. Cronin: Okay good. I was – police state was the word that was escaping me – I don't want us to become a police state, but I do want to make sure. I think if we just by looking at this, I think you're correct, we're going to start the conversation, but I also want to know from a policy standpoint if there's anything that we need to do to either differentiate or make sure that we are being consistent. Like which of these are, and I don't need the answer for this, but which of these are to the extent that they go on permanent records and which are just simple violations, because we want to make sure that we are not overburdening people with incident violations that really aren't significant, but if they are significant they really need to be on there. I mean, you know, the top one up here – there's academic dishonesty at the top and down at the bottom, you've got, you know, we got down here something like being tardy to class. Are they all going to be reported the same way, and I want students to understand what are the repercussions of doing all these things. I mean, all these you're not going to want on a permanent record – skirt was too short. Okay? And I don't know – well, let me know moving forward what we need to address in Policy, if anything.

Mrs. Miller: The other piece that may shed some light on this is that in the past those items that are not highlighted and were not consistently counted across the board, because it was not mandated or necessary, so it was handled differently and so this is new, dress code being one of those, you know, different tardies. Also with regards to the tardies, there may be individual teachers that handle the tardiness to class with that student in lieu of sending a discipline report to the office, so there are those things. And as Dr. Faidley's saying that, you know, bringing that to the table for conversation and saying that this is what it looks like in black and white, but it isn't necessarily showing what's going on every day. So we need to, and I agree with you, that we don't want to have every infraction, you know everybody's walking down the hallway the wrong way listed, but on the other end having that consistency.

Dr. Cronin: And will this be posted on the website or just on the agenda – just in the agenda and minutes?

Dr. Faidley: The report is intended for information to the Board, so I will provide that -

Dr. Cronin: Oh, it's Board only?

Dr. Faidley: in the Board report every two weeks or, excuse me, once a month, but it will be in the Board report.

Dr. Cronin: But it's not for the public?

Dr. Faidley: At this point and time no.

Dr. Cronin: Okay I was just wondering, okay thank you.

Mrs. Sheffey: Mrs. Sheehan.

Mrs. Sheehan: I was, thank you, was actually ask the same thing if the public had this information, but that was answered so thank you. I just wanted to thank you, because I think this is a step in being more transparent and I appreciate that. I know you said this is the first time this has been reported so thank you for that.

Mrs. Sheffey: Are there any other – Mr. Morelli?

Mr. Morelli: Just a quick question about the incident descriptions and codes. Are those ours or the State's or can we add to them or if we want to?

Mrs. Miller: Those are the – the yellow ones are most definitely the State codes and they – the descriptions definitions of those come from, most of them, from the Pennsylvania Crimes Code. The other ones are also generated at the State level, but some of our wording may be so it makes sense for our District.

Mrs. Sheehan: Sorry – I feel bad for the audience who doesn't know what we're talking about and is this privileged information where we couldn't show them? They have no idea, you know, it was a two page spreadsheet, probably 60 to 70 different types of infractions and it listed, you know, by school, the number of incidences per violation and then there was highlighted ones that Mrs. Miller explained, but I feel like if this is going to be discussed at a public meeting, the public should be able to understand what it is we're talking about, so I didn't know if it was privileged or if there was some way we could condense it so they, you know, we could just put it up on the screen for them to be able to see it as well.

Dr. Faidley: Right. There isn't anything on the report that is privileged as we've removed any reference to any student, so the intent was the first time around was to get some input from the Board if they wanted to see it in a different format in the future we can attach it to the Board Docs on the public side for review. It's information that everyone should see, so one of the things that I would caution though is as Mrs. Miller has explained is it's almost impossible to document every single thing that happens so just like with any data set that we have in education, it generates a snapshot of areas that maybe we have high volume in that we want to take a deeper look at and find out why do we have 180 tardies to class or whatever the case may be and then that may provide some information for us to generate strategies for improving that particular area,

so I would caution that it not become a list of items – oh, what’s happening in this area, what’s happening in that area. We intend to do that internally as an administrative staff and working with our staff to improve what we do and Mrs. Sheehan is correct. This is a transparency issue that we’re bringing forward, because just like every other district in the Commonwealth, we have discipline issues as well and we have issues that we’re going to continue to work on.

Mrs. Sheffey: Okay are there any other Board member comments or questions? Okay thank you.

2.10 Anticipated Agenda Items for the December 3, 2012 Public Board Meeting

The following items will be on the agenda for the December 3, 2012 Public Board Meeting:

1.	Standing Committee Report -Joint General Services/Finance
2.	Presentation: High School Volleyball Tournament (Dr. Reimann, Mrs. Scola, Students)
3.	Approval of November 22, 2012 School Board Minutes
4.	Approval of Audit Report for the 2011-2012 School Year
5.	Requests for the Use of Facilities
6.	Personnel
7.	Staff Development

UNFINISHED BUSINESS

3.01 Unfinished Business

None.

CONSENT AGENDA ITEMS

4.01 Approval of Consent Agenda Items

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

4.02	Approval of November 5, 2012 School Board Minutes
4.03	Approval of Finance Report for October 2012
4.04	Budget Transfers

4.05	Requests for Payment - Construction Projects
4.06	Approval of Board Operating Guideline
4.07	Approval of Construction Observation and Testing - Geotechnical Engineering Solutions, LLC
4.08	Approval of School Bus Bid 2013-02
4.09	Approval of Student Clubs/Activity Accounts
4.10	Approval of Electronic Auction Bidding
4.11	Approval of Policies: <ul style="list-style-type: none"> • 103 - Nondiscrimination in School and Classroom Practices • 216 - Student Records • 216.1 - Supplemental Discipline Records • 903 - Public Participation in Board Meetings
4.12	Approval of Thirty-Day Review of Policies: <ul style="list-style-type: none"> • 209.1 Food/Allergy Management • 610 Purchases Subject to Bid • 611 Purchases Budgeted • 701 Facilities Planning • 822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
4.13	Requests for the Use of School Facilities

Mrs. Sheffey: The Consent Agenda – I’ve had a request to remove Item 4.11 – Policy 903, are there any other items that people would like to remove from the Consent Agenda?

Dr. Faidley: Madam President, I’d like to make a correction to Item 4.10, Approval of Electronic Auction Bidding.

Mrs. Sheffey: Okay.

Dr. Faidley: The recommendation should read – “The Administration recommends the Board approve the use of competitive electronic auction bidding for contracts, for supplies and/or services, but not for construction or design services.”

Mrs. Sheffey: Okay, so are there any other items, Dr. Cronin?

Dr. Cronin: Yes, I’d like to remove 4.09 from the bids only because I need to abstain, because of a conflict of interest.

Mrs. Sheffey: Okay, alright so now, anything else?

Dr. Cronin: Yes. I just have a question, well, I can do that afterwards, well no. I have a question which will determine whether or not I want to remove it. The construction, no the geotechnical engineering solutions –

Mrs. Sheffey: That's been removed. That was removed at the beginning of the meeting.

Dr. Cronin: Oh that was the one that was removed, I couldn't remember the number. Okay thank you, perfect.

Mrs. Sheffey: Okay, anything else? Alright, then can I have a motion to approve Item 4.02, 4.03, 4.04, 4.05, 4.06, 4.08, 4.10 as amended, 4.11 without 903, and 4.12 and 4.13?

Dr. Donahue: So moved.

Mr. Gräb: Second.

Mrs. Sheffey: Alright, let me see, Mr. Rineer roll call.

Mrs. Sheehan: We need discussion?

Mrs. Sheffey: Oh sorry. Thank you. I don't have my book it's very challenging right now. So any questions?

Mrs. Sheehan: I just wanted to comment quickly on the 4.06 the approval of the Board Operating Guidelines. This had been a result of our working session back in September and when we were having the discussion about the Board Operating Guidelines that had been developed, we had asked whether or not specifically how the Board should communicate with the Administration and vice versa, how the Administration should communicate with the Board and, unfortunately Dr. Faidley wasn't here, so we had tabled that and we had this discussion in Executive Session at the last Board meeting and I just wanted it to be – to kind of come full circle, because you all were out there. The audience was there, well we had the discussion in the working session to say that it has been – that has been confirmed that that is how the communications are going to take place.

Mrs. Sheffey: Okay.

Mrs. Sheehan: Second. Sorry, the other thing I wanted to say, 4.13, the Request for the Use of Facilities – I just was going to request that when we actually list the items that are going to be approved or the groups that have made requests that we're going to approve, instead of putting the 'as per lease agreement', we could actually put a number in terms of a dollar amount if there is a fee associated with their use of facilities.

Mrs. Sheffey: Okay Dr. Faidley?

Dr. Faidley: We'll make that change.

Mrs. Sheehan: Thank you.

Mrs. Sheffey: Anybody else? Okay, Mr. Rineer, roll call?

Mr. Rineer: Could I ask who made the motion? I got the second, but not who made the motion on that.

Mrs. Sheffey: Dr. Donahue and Mr. Gräb.

Mr. Rineer: Okay got it.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hancock – Yes

Morelli – Yes

Parrish – Yes

Sheehan – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

Mrs. Sheffey: Okay so now I need a motion to approve Item 4.09?

Mr. Gräb: So moved.

Mr. Barrett: Second.

Mrs. Sheffey: Moved by Mr. Gräb, second by Mr. Barrett. Is there any discussion? Okay, Mr. Rineer.

Roll Call Vote:

Barrett – Yes

Cronin – Abstain

Donahue – Yes

Gräb – Yes

Hancock – Yes

Morelli – Yes

Parrish – Yes

Sheehan – Yes

Sheffey - Yes

8 Yes, 1 Abstention

MOTION CARRIED

Mrs. Sheffey: Okay and finally a motion to approve Item 4.11, sorry, Policy 903? I know, sorry, so 4.11, underneath 4.11 there were several policies. This is just Policy 903, Public Participation in Board Meetings.

Mr. Gräb: So moved.

Mrs. Sheffey: Moved by Mr. Gräb. Is there a second?

Dr. Parrish: Second.

Mrs. Sheffey: By Dr. Parrish. Any discussion? Okay Mr. Rineer.

Roll Call Vote:

Barrett – Yes	Gräb – No	Parrish – Yes
Cronin – Yes	Hancock – Yes	Sheehan – Yes
Donahue – Yes	Morelli – No	Sheffey - Yes

7 Yes, 2 No

MOTION CARRIED

Mrs. Sheffey: Okay, I think we're done. Did we get everything? Alright.

4.02 Approval of November 5, 2012 School Board Meeting Minutes

4.03 Approval of Finance Report for October 2012

1.	The Treasurer's Report for the month ending October 31, 2012 was summarized as follows:	
	• General Fund Revenues	\$2,711,015
	• General Fund Expenditures	3,801,773
	• Balance of Cash Plus Investments (Includes \$6,811,042 Capital Reserve)	35,456,957
2.	The listed schedule of investment transactions for the period beginning October 1, 2012 through October 31, 2012 had total interest earnings of \$9,649 comprised of the following:	
	• General Fund	0
	• Money Market	7,670
	• Capital Reserve	1,842
	• PA Local Government Investment Trust	137
	The average interest rate for October 2012 was .29%.	

3.	The October 2012 expenditures for the paid bills for all funds totaled \$1,868,322 excluding net payroll, retirement contributions, and debt service.	
4.	The November 2012 expenditures for the unpaid bills for all funds totaled \$961,548	
5.	The estimated expenditures of the General Fund for the month of November 2012 are in the following amounts:	
	• Operating Expenses	\$1,000,000
	• Utilities	114,000
	• Net Payroll (3 Pays)	2,055,000
	• Employer Provided Insurance	411,200
	• Payroll Deductions	966,000
	• Employer Payroll Taxes (FICA/RET)	231,000
	• Debt Service	<u>765,954</u>
	Total Estimated Expenditures	\$5,543,154

4.04 Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year."

The Administration recommended the Board authorize the November 2012 budget transfers.

4.05 Request for Payment – Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Dr. Kepler:

	ECC Earth Movement:	
1.	Murray Construction Associates, Inc. (General Contractor) Application No. 7 (Final)	\$20,621.38
2.	Whisler Electric LLV (Electric) Application No. 5 (Final)	9,779.88

3.	Shannon A. Smith (HVAC) Application No. 5	8,342.90
4.	Shannon A. Smith (HVAC) Application No. 6 (Final)	2,485.00
5.	Bognet, Inc. (Plumbing) Application No. 5 (Final)	9,083.48
Flood Remediation - Tennis Courts:		
6.	Martin Paving, Inc. Invoice No. 10-18168	95,709.92
7.	Mr. Electric of the Susquehanna Valley Invoice No. 02759	3,713.04
Hershey Middle School Phase II		
8.	SchraderGroup Architecture, LLC Invoice No. 01255	3,485.46

4.06 Approval of Board Operating Guideline

The School Board President recommended approval of the following Board Operating Guideline:

- 005-BOG-3 - Board Relations

4.07 Approval of Construction Observation and Testing - Geotechnical Engineering Solutions, LLC

The Administration recommended the Board authorize Geotechnical Engineering Solutions, LLC to provide construction observation and testing for the Hershey Middle School Phase II construction. The scope of work and hourly rates are included in the agreement.

ITEM REMOVED FROM CONSENT VOTE

4.08 Approval of School Bus Bid #2013-02

The Administration recommended Brightbill Body Works, Inc. be awarded bid #2013-02 for three school buses. One (1) new 2014 school bus 77-passenger in the amount of \$86,135 and two one-year old 2013 school buses 77-passenger in the amount of \$78,950 each for a total of \$244,035.

Brightbill Body Works, Inc. was the lowest bid that met specifications. Used buses will have approximately 10,000 miles when delivered.

4.09 Approval of Student Clubs/Activity Accounts

The Administration recommended the addition of three student clubs and associated student activity accounts at Hershey High School: Chinese Club, Speech and Debate Club, and Dance Group. No limited service contracts are associated with the clubs.

4.10 Approval of Electronic Auction Bidding

The Administration recommended the Board adopt a Resolution approving the use of competitive electronic auction bidding for contracts for supplies and/or services, but not for construction or design services.

4.11 Approval of Policies: 103-Nondiscrimination in School and Classroom Practices; 216-Student Records; 216.1-Supplemental Discipline Records; 903-Public Participation in Board Meetings

The Administration recommended the approval of the following policies of the Derry Township School District Policy Manual:

- 103 - Nondiscrimination in School and Classroom Practices
- 216 - Student Records
- 216.1 - Supplemental Discipline Records
- 903 - Public Participation in Board Meetings

The policies have been on display in the following locations for the past 30 days: Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office.

4.12 Approval of Thirty-Day Review of Policies: 209.1 Food Allergy Management; 610 Purchases Subject to Bid; 611 Purchases Budgeted; 701 Facilities Planning; 822 Automated External Defibrillator (AED) Cardiopulmonary Resuscitation (CPR)

The Administration recommended the approval of a thirty-day review of the following policies of the Derry Township School District Policy Manual:

- 209.1 Food/Allergy Management
- 610 Purchases Subject to Bid
- 611 Purchases Budgeted
- 701 Facilities Planning
- 822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

The policies will be on a thirty-day display in the following locations: Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office.

4.13 Requests for Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Oakmont Condo Association #1
<i>Date/Time:</i>	January 17, 2013 6:30 p.m. - 9:00 p.m.
	<i>Snow Date:</i> January 24, 2013 6:30 p.m. - 9:00 p.m.
<i>Requested Facility:</i>	High School LGI
<i>Event:</i>	Annual Meeting
<i>Fee:</i>	As per Lease Agreement
<i>Group:</i>	Hershey High School Youth and Government
<i>Date/Time:</i>	February 23, 2013 6:30 a.m. - 4:00 p.m.
	<i>Snow Date:</i> March 9, 2013 6:30 a.m. - 4:00 p.m.

<i>Requested Facility:</i>	Middle School Cafeteria, LGI, 17 First Floor Classrooms
<i>Event:</i>	Pre-Legislative Session for the YMCA Youth and Government Program
<i>Fee:</i>	As per Lease Agreement
<i>Group:</i>	Hershey Boys' Basketball Tournament
<i>Date/Time:</i>	February 23, 24, 2013 March 2, 3, 9, 10, 2013 7:00 a.m. - 9:30 p.m.
<i>Requested Facility:</i>	ECC Gym, Lobby Middle School Gym, Lobby, Cafeteria High School Gym, Lobby, Cafeteria
<i>Event:</i>	Hershey Boys' Basketball Tournament
<i>Fee:</i>	As per Lease Agreement

NEW BUSINESS

5.01 Approval of the Sale of Bonds - Series A of 2012

The Administration recommended Bond Counsel be authorized to proceed with closing the sale of bonds that was concluded Monday, November 19, 2012 and to adopt the Resolution presented to the Board this evening authorizing the indebtedness and the issuance of the Bonds in accordance with the Pennsylvania Local Government Unit Debt Act.

Dr. Donahue moved the Board approve the sale of bonds and was seconded by Mr. Gräb.

Mr. Rineer: I should mention that with us tonight we have Mr. Richard Wood of Rhodes & Sinon. He could answer any questions. The amount of the bond issue is \$3,240,000 as a result of favorable interest rates, you can reduce the size of the bond to produce the same amount of money, so it's \$3,240,000.

Mrs. Sheffey: Okay.

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Yes
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – Yes
Sheffey - Yes

9 Yes

MOTION CARRIED

5.02 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Professional:
	Ail, Samantha * (for Dawn Yingling) Grade 4 Teacher Intermediate Elementary School Long Term Substitute Bachelors, Step 1 Salary: \$43,695.25 (pro-rated) Effective: 01/18/2013 through the end of the 2012-13 school year
	Classified:
	Dile, Jr., Jack Substitute Bus Driver District-wide Salary: \$15.45 per hour Effective: 11/20/2012 (pending receipt of Act 151 and 114 clearances)
2.	The Administration recommended the approval of the following requests in accordance with District Policies 435 & 439:
	Gehman, Allison * Grade 4 Teacher Intermediate Elementary School Paid/Unpaid Childbearing/rearing Leave Effective: On or about 03/07/2013 through 05/09/2013
	Roberts, Erica * Speech and Language Pathologist District-wide Paid/Unpaid Childbearing/rearing Leave Effective: On or about 03/14/2013 through the end of the 2012-2013 school year
	Yingling, Dawn * Grade 4 Teacher Intermediate Elementary School Extension of Paid/Unpaid Childrearing Leave Effective: 01/18/2013 through the end of the 2012-2013 school year

3.	The Administration recommended the approval of the following addition to the 2012-2013 Substitute Teacher List:
	Gardner, Trista B.S. in Special and Elementary Education from Millersville University of Pennsylvania
4.	The Administration recommended the approval of the following additions to the 2012-2013 Guest Teacher List:
	Dadswell, Laura Herr, Stephanie Lorraine, Clare
*	This individual is currently an employee and/or volunteer. Clearances are on file.

Mrs. Sheehan moved the Board approve the personnel recommendations and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes
Cronin – Yes
Donahue – Yes

Gräb – Yes
Hancock – Yes
Morelli – Yes

Parrish – Yes
Sheehan – Yes
Sheffey - Yes

9 Yes

MOTION CARRIED

DELEGATES REPORTS

6.01 Dauphin County Technical School Report

Mr. Gräb: Chris, I'll do this tonight, okay? The Dauphin County Technical School did meet last Wednesday. In our work session we had a presentation from Mr. Brightbill who is the coordinator of Building Construction Cares. For the past six years, students in the Dauphin County Technical School have gone to either Mississippi or Alabama or North Carolina to help in the reconstruction of buildings or homes damaged due natural causes. This year they'll be traveling down to North Carolina from the 16th to the 23th of February. They are not sure exactly where they'll be assigned at this point and time. A question was raised as to whether or not they might consider going to the New Jersey/New York area to deal with the destruction caused by Hurricane Sandy, but at this late date, it was kind of difficult to put that together, so that might be on the agenda for next year.

We had our local audit report for the Dauphin County Technical School, which we will approve at our December meeting. We had a technology presentation from Ms. Rodriguez who is the IT Coordinator concerning the developing the IT new to the students coming down the roads in four or five years.

The Joint Operating Committee met in a regular one. We approved the minutes, reviewed administrative and staff reports, approved the financial report and the approval of October bills for payment. We passed our consent agenda and we passed the supplemental consent agenda. If there are any questions, I would be more than glad to answer them for you.

Mrs. Sheffey: Okay any questions or comments?

6.02 Derry Township Tax Collection Association Report

Mr. Gräb: I'm going to refer to my esteemed colleague.

Mrs. Sheehan: Thanks John. Yes, the Derry Township Tax Association met on November 15. The proposed operating budget was presented and approved. The 2012 projected revenues are \$405,815, I'm sorry that was the projected revenues. The 2013 proposed budget revenues are \$328,425. This represents a 19% reduction in the District and Township contributions. The 2012 contributions for both were \$197,000. The proposed contributions for 2013 are \$156,000. The reduction is a result in wages, one volunteer layoff and one full time employee went to part time.

The 2012 projected expenditures are \$405,021.96. The 2013 proposed expenditures are \$327,315.00. This is a 23% reduction. Reductions in expenses include an elimination and a mailer and lower equipment rates. There are currently \$6,000 of banking fees that are in the proposed budget and the banking services are going to be quoted to other banks to see if we can reduce or eliminate those charges.

We were updated on quotes for printing for the 1099Gs and we are going to be staying with our current printer, which is Security Savings. They were the lowest quote. As reported before, there was an issue with the 1099Gs this year and the Tax Office feels that the checks and balances have been put into place to eliminate the probability of another error. In addition, the Social Security numbers will no longer be printed on the forms, only the last four digits of the Social Security Numbers.

We approved the 2013 meeting schedule. Please note the Tax Office will be closed on Friday, December 21, Monday, December 24, and Tuesday, December 25. That week is very busy for the Tax Office, therefore the December meeting has been cancelled and it was also noted that we will be voting on new officers at the January meeting. That concludes my report, Steve and John you were both there, if I've missed anything or if you have anything corrected or if you have any corrections –

Mr. Rineer: You got it all.

Mr. Gräb: I think basically the only thing I'd like to add is the cost to the School District, because the Tax Office no longer collects the earned income tax, decreased \$38,000, however, the cost for the County to collect to the earned income tax is \$60,000. So there's a \$22,000 difference there. That's the only thing I wanted to point out.

Mrs. Sheehan: Thanks John.

Mrs. Sheffey: Are there any questions or comments?

SPECIAL REPORTS

7.01 Board Members' Report

Mrs. Sheffey: Are there any reports?

None.

7.02 Superintendent's Report

Dr. Faidley: Thank you Madam President. I wanted to point out and I'll be very brief this evening, I wanted to point out I had the opportunity to attend a function at the Hershey Med Center in which our 5th grade choir under the direction of Alison Ometz performed for the grand kickoff, grand opening celebration for the new building. They sang three songs. They represented the District very well. I believe if I'm not mistaken, Miss Briselli's sister was one of them. I did catch the name when she introduced herself and I thought, I wonder if that's Caroline's sister. But, just to let you know the event was attended by many dignitaries across the Hershey community and, once again, our kids have represented us very well in their performance. They received a standing ovation of applause, although everyone was standing in the beginning. They were very very – they did a great job. I couldn't have been prouder of them.

I had the opportunity prior to their performance to wheel myself in the wheelchair and chat with them a little bit and to see them dressed up in their finest clothes, their ties and shirts and all smiles, because they were extremely proud to be there was heartwarming, so my report this evening goes out to the 5th grade choir at the Intermediate School and what a fine job they did.

I did have the opportunity to tweet that on my Twitter account. I did receive some positive responses as well as send an e-mail to the group, to Mrs. Ometz and thanking her for her service to the District and for how well our children performed. Madam President that concludes my report.

Mrs. Sheffey: Thank you.

7.03 Board President's Report

Mrs. Sheffey: I have no report.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

Mrs. Sheffey: This is now an opportunity for residents and taxpayers to address the Board on matters related to agenda items or matters of District governance, not on the formal agenda. Those who speak are asked to come to the microphone, state your name and address for the record. In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than three minutes. This portion of the agenda is intended primarily for those who wish to provide input. Inquiries may be directed to the Board and they will be answered to the extent possible. Speakers with questions needing follow up outside of the Board meeting are asked to fill out the contact card, which can be found at the podium. Completed cards may be turned into members of the Administration to facilitate a reply.

Are there any citizens who would like to speak at this time? Please come forward and state your name and address.

Adam Clay: How are you doing today? My name is Adam Clay, I'm the coaching director for the Hershey Soccer Club, some of you guys might know me. I tried to get on the agenda, so if I get pushed to the next meeting, that's fine. I do have a request. It's in regards to the fields usage. I have a semi-professional team we're trying to put together and we'd like – it's a mid-May to, well depending on the schedule, which is kind of variable, but it could technically be April through, but it's basically what we'd be looking to do is mid-May through mid-July, playoffs kind of happen after that. Looking for six to 10 dates and possible usage of the fields. I was responsible for running the tournament last year, so I've had some experience renting from you guys. We also do the tryouts every year, every April, so we've had some good success. Loved to see if we would have the ability to do that. It's really going to be a club oriented professional team. The, actually, high players technically could play, so in a dream world we'd have some superstars from Hershey that would also be able to participate on this team. I know we've got a couple of U-15 girls that are probably itching for it. And we would actually be trying to do a men's and a women's team right now. It's separate applications. I have the men's application in. The women's is due in about a week. I've got two other field possibilities, but, you know, I really think the reason I want to do this is because I want to build up the Hershey Soccer Club and this is the location I think that really makes it work. I think it could be a real good thing for the community if we really did build it up, I think it would start small. It might just be the club kind of providing

a support, but from there, we'd love to see where it went and, I guess I would just be putting in any kind of request that I could get to figure out whether we could get these fields as it's kind of part of the business plan process to lock in whether we're going to get accepted as a team.

Mrs. Sheffey: Dr. Cronin.

Dr. Cronin: I was just going to ask if you had used the same form you used before. Have you already submitted that form?

Mr. Clay: Well, I have not. I kind of came in separately to talk about it, because I know it's a little different and in regards to it's not something we're going to be using in a month, you know, the games don't start till May, so I didn't know what the process is as far as trying to make that happen and really get the – like what I had and I think would work even in the short term is just a letter of intent saying, hey, you know, we're thinking about renting to you. I had In The Net and Penn State Harrisburg also gave me one, but again, I could go there, but it really, I think, the reason I want to do it is because I'm the Director of the Hershey Soccer Club and it's just now kind of the pieces are together. We've got some financial backers, myself included of course, but it really – it's a break even, try to just keep the thing running kind of deal, but we're excited about it.

Mrs. Sheffey: Well Mr. Clay, I think if you can fill out the contact form, Dr. Kepler will follow up with you and let you know what the process is and how to get on the agenda.

Mr. Clay: That sounds great.

Mrs. Sheffey: Excellent.

Mr. Clay: Thank you.

Mrs. Sheffey: Okay are there any other comments?

9.01 Adjournment

Mrs. Sheffey: The reorganization meeting will be held Monday, December 3, starting at 6:30 p.m. with the public Board meeting to follow.

Mr. Barrett moved to adjourn, with a second by Dr Cronin and, approved by unanimous voice vote by all members.

The meeting was adjourned at 8:39 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the December 3, 2012 meeting

Mrs. Ellen Sheffey
President of the Board

LDM