



Derry Township School District

Monday, February 4, 2013

**Summary Minutes of Derry Township School District Board of Directors Meeting
XIII**

Public Meeting

1. OPENING ITEMS

- 1.01 Call to Order
- 1.02 Roll Call
- 1.03 Flag Salute
- 1.04 School Board Recognition
- 1.05 Approval of February 4, 2013 School Board Agenda

2. INFORMATIONAL AND PROPOSALS

- 2.01 Announcement of Executive Session
- 2.02 Recognition of Citizens (Agenda Items)
- 2.03 Student Representatives' Report
- 2.04 Standing Committee Reports
- 2.05 Presentation -Assistive Technology
- 2.06 Presentation -Mini Thon Update
- 2.07 Presentation - 2013-2014 School Calendar
- 2.08 Discipline Report
- 2.09 Anticipated Agenda Items for the February 11, 2013 Public Board Meeting

3. UNFINISHED BUSINESS

- 3.01 Approval for Bids for South Field Construction/Softball

4. CONSENT AGENDA ITEMS

- 4.01 Approval of Consent Agenda Items
- 4.02 Approval of January 14, 2013 School Board Meeting Summary Minutes
- 4.03 Approval of Finance Report for December 2012
- 4.04 Budget Transfers

4.05 Approval of Standing Committee Assignment

4.06 Approval of Citizen Advisors

4.07 Requests for the Use of School Facilities

5. NEW BUSINESS

5.01 Personnel - General

6. DELEGATES REPORTS

6.01 Dauphin County Technical School Report

6.02 Capital Area Intermediate Unit Report

6.03 Derry Township Tax Collection Association Report

7. SPECIAL REPORTS

7.01 Board Members' Report

7.02 Superintendent's Report

7.03 Board President's Report

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

9. ADJOURNMENT

9.01 Adjournment

Derry Township School District
School Board Meeting
February 4, 2013

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Myron A. McCurdy

Printed Name

Myron A. McCurdy

Signature

Scott C. Schurfer

Printed Name

Scott C. Schurfer

Signature

Keely Stewart

Printed Name

Keely Stewart

Signature

Erica Robb

Printed Name

Erica Robb

Signature

Jason Brown

Printed Name

Jason Brown

Signature

Elizabeth Blasky

Printed Name

Elizabeth Blasky

Signature

Coleman Cidde

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Coleman Cidde

Signature

Katherine Warner

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Katherine Warner

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Chris D. Fife

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Chris D. Fife

Signature

Joseph McFarland

Printed Name

Joseph McFarland

Signature

Anne Newman

Printed Name

Anne Newman

Signature

Brian Shiflett

Printed Name

Brian Shiflett

Signature

Heidi Eby

Printed Name

Heidi Eby

Derry Township School District
School Board Meeting
February 4, 2013

Please Sign In AND Print Your Name

Signature

Lisa M. Sviben Miller

Printed Name

Lisa M Sviben Miller

Signature

Lynn Dell

Printed Name

Lynn Dell

Signature

Ann S. Rowland

Printed Name

Ann Rowland

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Pam Reifner

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Pam Reifner

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Derry Township School District

Monday, February 4, 2013

Summary Minutes of Derry Township School District Board of Directors Meeting XIII

Public Meeting

1. OPENING ITEMS

Subject	1.01 Call to Order
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes

President, Chris Morelli called the February 4, 2013 meeting of the Derry Township School Board to order at 7:13 p.m.

1. OPENING ITEMS

Subject 1.02 Roll Call

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
XIII

Access Public

Type Minutes

Mr. Rineer called the roll:

	Present	Absent	Late
Mr. Barrett	X		
Dr. Donahue	X		
Mr. Grab	X		
Mr. Hancock		X	
Mr. Morelli	X		
Dr. Parrish	X		
Mrs. Sheehan	X		
Mrs. Sheffey	X		
Total	7	1	

7 Present

1 Absent

1. OPENING ITEMS

Subject	1.03 Flag Salute
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes
Mr. Grab led the Pledge of Allegiance.	

1. OPENING ITEMS

Subject **1.04 School Board Recognition**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Dr. Faidley acknowledged each Board Member, thanked them for their unconditional service to our schools, and presented them with a small token of appreciation.

1. OPENING ITEMS

Subject **1.05 Approval of February 4, 2013 School Board Agenda**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Ellen Sheffey moved to approve the February 4, 2013 Agenda

Seconded by Bill Parrish

All in favor:

Yea: 7

Nay: 0

2. INFORMATIONAL AND PROPOSALS

Subject **2.01 Announcement of Executive Session**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

President Chris Morelli announced the Board met in Executive Session prior to this meeting to discuss:

a. Employment Issues. (traditionally we have used the phrase "matters of personnel")
b. Labor relations and arbitrations
c. Matters that must be conducted in private to protect a lawful privilege or confidentiality

2. INFORMATIONAL AND PROPOSALS

Subject	2.02 Recognition of Citizens (Agenda Items)
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes
None	

2. INFORMATIONAL AND PROPOSALS

Subject **2.03 Student Representatives' Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Student Representatives, Caroline Briselli and Garrett Richards gave a report.

2. INFORMATIONAL AND PROPOSALS

Subject **2.04 Standing Committee Reports**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

The following reports were given:

- Finance Standing Committee , John Grab
- Communication Standing Committee, Maryellen Sheehan
- General Services Standing Committee, Ellen Sheffey
- Curriculum Council, Hank Donahue

2. INFORMATIONAL AND PROPOSALS

Subject **2.05 Presentation -Assistive Technology**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Ms. Stewart and Ms Luckenbill reported on the Derry Township Assistive Technology Program

2. INFORMATIONAL AND PROPOSALS

Subject	2.06 Presentation -Mini Thon Update
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes

Liz Blosky and students Coleman Lidle and Kate Wenner gave an Mini Thon Update

2. INFORMATIONAL AND PROPOSALS

Subject	2.07 Presentation - 2013-2014 School Calendar
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes

Mr. Joe McFarland presented the proposed 2013-2014 School Calendar

2. INFORMATIONAL AND PROPOSALS

Subject **2.08 Discipline Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Mrs. Sviben-Miller presented the Discipline Report

2. INFORMATIONAL AND PROPOSALS

Subject 2.09 Anticipated Agenda Items for the February 11, 2013 Public Board Meeting

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII

Access Public

Type Minutes

The following items are anticipated items for the February 11, 2013 Public Board Meeting:

1.	Standing Committee Reports: <ul style="list-style-type: none">• Curriculum Council - February 4, 2013• Policy Standing Committee - February 7, 2013• Communication - February 21, 2013
2.	Presentation: Teaching and Reinforcing Social Skills
3.	Approval of January 28, 2013 School Board Minutes
4.	Students of the Month: <ul style="list-style-type: none">• January 2013• February 2013
5.	Adoption of Proposed Preliminary Budget 2013-2014
6.	High School Course Deletion
7.	Approval of 2013-2014 School Calendar
8.	Approval of Thirty-Day Review of Policies: 606 - Tax Collection 217 - Graduation Requirements 224 - Care if School Property 604 - Budget Adoption 440 - Responsibility for Student Welfare
9.	Requests for the Use of Facilities
10.	Personnel
11.	Staff Development

3. UNFINISHED BUSINESS

Subject 3.01 Approval for Bids for South Field Construction/Softball

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII

Access Public

Type Minutes

Having reviewed all submitted construction bids and given the recommendations from its architect, Hayes-Large Architects, the Administration recommends the Board award construction contracts for the south field renovation (softball) project to the below listed contractor. Said award will be subject to Solicitor review and approval and all contracts drafted in conjunction with this award.

	Base Bid	Alternate Bid #1 Scoreboard	Alternate Bid #2 Electrical Receptacle Outlet
T. R. Stoner General Contractor 133 Sawmill Road Elizabethtown, PA 17022	\$246,588.00	\$5,900.00	\$286.00/per

Mr. Grab moved to approve the Bids for South Field Construction/Softball

Seconded by Hank Donahue

Roll Call:

Vote	Yea	Nay	Absent	Abstain
Mr. Barrett		X		
Dr. Donahue	X			
Mr. Grab	X			
Mr. Hancock			X	
Mr. Morelli	X			
Dr. Parrish		X		
Mrs. Sheehan		X		
Mrs. Sheffey	X			
TOTAL	4	3	1	

4 Yea

3 Nay

1 Absent

MOTION CARRIED

4. CONSENT AGENDA ITEMS

Subject 4.01 Approval of Consent Agenda Items

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII

Access Public

Type Minutes

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

II.	Approval of January 14, 2013 School Board Summary Minutes
III.	Approval of Finance Report for December 2012
IV.	Budget Transfers
V.	Approval of Standing Committee Assignment
VI.	Approval of Citizen Advisors
VII.	Requests for the Use of School Facilities

Bill Parrish moved to approve the Consent Agenda Items as listed

Seconded by John Grab

Roll call:

Vote	Yea	Nay	Absent	Abstain
Dr. Donahue	X			
Mr. Grab	X			
Mr. Hancock			X	
Mr. Morelli	X			
Dr. Parrish	X			
Mrs. Sheehan	X			
Mrs. Sheffey	X			
Mr. Barrett	X			
TOTAL	7	0	1	

7 Yea

0 Nay

1 Absent

MOTION CARRIED

4. CONSENT AGENDA ITEMS

Subject	4.02 Approval of January 14, 2013 School Board Meeting Summary Minutes
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes

The January 14, 2013 School Board Meeting Summary Minutes were approved.

4. CONSENT AGENDA ITEMS

Subject 4.03 Approval of Finance Report for December 2012
Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access Public
Type Minutes

1.	The Treasurer's Report for the month ending December 31, 2012 was summarized as follows:	
	• General Fund Revenues	\$2,065,151
	• General Fund Expenditures	3,540,397
	• Balance of Cash Plus Investments (Includes \$6,814,448 Capital Reserve)	31,955,723
2.	The listed schedule of investment transactions for the period beginning December 1, 2012 through December 31, 2012 had total interest earnings of \$8,377 comprised of the following:	
	• General Fund	0
	• Money Market	6,370
	• Capital Reserve	1,731
	• PA Local Government Investment Trust	276
	The average interest rate for December 2012 was .29%.	
3.	The December 2012 expenditures for the paid bills for all funds totaled \$2,225,558 excluding net payroll, retirement contributions, and debt service.	
4.	The January 2013 expenditures for the unpaid bills for all funds totaled \$728,207.	
5.	The estimated expenditures of the General Fund for the month of January 2013 were in the following amounts:	
	• Operating Expenses	\$1,000,000
	• Utilities	117,450
	• Net Payroll (2 Pays)	1,250,000
	• Employer Provided Insurance	426,200

	• Payroll Deductions	635,000
	• Employer Payroll Taxes (FICA/RET)	145,000
	• Debt Service	<u>0</u>
	Total Estimated Expenditures	\$3,573,650

4. CONSENT AGENDA ITEMS

Subject **4.04 Budget Transfers**

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Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year."

The Administration recommended the Board authorize the January 2013 budget transfers.

4. CONSENT AGENDA ITEMS

Subject **4.05 Approval of Standing Committee Assignment**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

The following Standing Committee Assignment was approved:

2013 Standing Committee

Human Resources

Mr. Hancock

4. CONSENT AGENDA ITEMS

Subject 4.06 Approval of Citizen Advisors

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Action (Consent)

The Human Resource Committee recommended the approval of the following Community Members to serve as Citizen Advisors to the Athletics & Activities and Policy Standing Committees.

<i>Athletics & Activities:</i>	
	Bernard M. Banas, Jr.
	Heidi Eby
	Ben McLure
	Randall L. Umberger
<i>Policy:</i>	
	Jason Petula

4. CONSENT AGENDA ITEMS

Subject 4.07 Requests for the Use of School Facilities

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII

Access Public

Type Action (Consent)

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Hershey Soccer Club
<i>Date/Time:</i>	March 18, 2013 through June 24, 2013 Weekdays: 5:00 p.m. to 8:00 p.m. Saturdays: 8:00 a.m. to 4:00 p.m.
<i>Requested Facility:</i>	Two Middle School Grass Fields
<i>Event:</i>	Practice and Games
<i>Fee:</i>	None
<i>Group:</i>	Hershey Youth Lacrosse Association
<i>Date/Time:</i>	July 19, 2013 Set Up July 20, 2013 8:00 a.m. - 8:00 p.m. July 21, 2013 8:00 a.m. - 5:00 p.m.
<i>Requested Facility:</i>	2 Synthetic turf fields (behind the middle school) Grass Field (west of 322 turf field) Restroom Facilities
<i>Event:</i>	Laxfest Tournament
<i>Fee:</i>	Field Managers and Custodial Coverage Approximately \$2,000
<i>Group:</i>	Hershey Soccer Club
<i>Date/Time:</i>	August 17, 2013 8:00 a.m. to 8:00 p.m. August 18, 2013 8:00 a.m. to 6:00 p.m.
<i>Requested Facility:</i>	Two Middle School Grass Fields One High School Grass Field (softball outfield) Two Synthetic Turf Fields Soccer Goals
<i>Event:</i>	Hershey Cup Soccer Tournament
<i>Fee:</i>	Use of Fields Approximately: \$873.00 Field Managers and Custodial Coverage Approximately: \$1,427.00

5. NEW BUSINESS

Subject 5.01 Personnel - General

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII

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Type Minutes

1.	The Administration recommended the approval of the following appointments:	
	Act 93:	
	Serfass, Daniel Athletic Director/Assistant Principal High School Salary: \$94,900 (pro-rated) Effective: To Be Determined (pending receipt of Act 114 clearance)	
	Classified:	
	Leeper, Charlene Substitute General Food Service Worker District-wide Salary: \$9.85 per hour Effective: 02/05/2013 (pending receipt of Act 114 clearance)	
	Change in Hours for Classified Staff:	
	Bernardo, Marci * Recess/Cafeteria Aide Elementary School From: To: Effective:	Level A: 4.0 hours per day Level A: 3.0 hours per day 08/27/2012 (retroactive)
	Bowers, Kristi * Recess/Cafeteria Aide Elementary School From: To: Effective:	Level A: 4.0 hours per day Level A: 3.0 hours per day 08/27/2012 (retroactive)
	Burkhart, Tammy * Recess/Cafeteria Aide Elementary School From: To: Effective:	Level A: 4.0 hours per day Level A: 3.0 hours per day 08/27/2012 (retroactive)
	Campeau, Glenn * Recess/Cafeteria Aide Elementary School From: To: Effective:	Level A: 4.0 hours per day Level A: 3.0 hours per day 08/27/2012 (retroactive)
	Habecker, Dennis * Bus Driver District-wide From: To: Effective:	Level A: 5.0 hours per day Level A: 5.25 hours per day 08/27/2012 (retroactive)
	Hamilton, Ronnie * Bus Driver District-wide From:	Level A: 5.0 hours per day

	<p>To: Effective:</p> <p>Level A: 5.25 hours per day 08/27/2012 (retroactive)</p>
	<p>Olson, David * Recess/Cafeteria Aide Elementary School From: To: Effective:</p> <p>Level A: 4.0 hours per day Level A: 3.0 hours per day 08/27/2012 (retroactive)</p>
	<p>Sullivan, Kimberly * Recess/Cafeteria Aide Elementary School From: To: Effective:</p> <p>Level A: 4.0 hours per day Level A: 3.0 hours per day 08/27/2012 (retroactive)</p>
	<p>Vonada, Robert * Bus Driver District-wide From: To: Effective:</p> <p>Level A: 5.0 hours per day Level A: 5.25 hours per day 08/27/2012 (retroactive)</p>
	Limited Service Contracts:
	<p>Chroscinski, Melissa Volunteer Assistant Girls' Lacrosse Coach High School Effective: 03/04/2013 (pending receipt of Act 34 and 151 clearances)</p>
	<p>Clouser, Barbara * Assistant Girls' Lacrosse Coach High School Level II, Group D, Step 1 Salary: \$1,736 Effective: 03/04/2013</p>
	<p>Cronin, Donna Volunteer Assistant Girls' Lacrosse Coach High School Effective: 03/04/2013 (pending receipt of Act 151 clearance)</p>
	<p>Getsay, Kristy * Assistant Girls' Lacrosse Coach High School Level II, Group D, Step 1 Salary: \$1,736 Effective: 03/04/2013</p>
	<p>Taylor, Kenneth Head Girls' Lacrosse Coach High School Level I, Group D, Step 5 Salary: \$2,976 Effective: 03/04/2013 (pending receipt of Act 151 clearance)</p>
2.	The Administration recommended the approval of the following request in accordance with District Policies 435 & 439:
	<p>Wrenn, Erin * Autism Support Teacher High School Paid/Unpaid Childbearing/rearing Leave Effective: On or about 07/26/2013 through 10/07/2013</p>
3.	The Administration recommended the approval of the following addition to the 2012-2013

Willis, Eran B.A. in Political Science with certification in Citizenship Education from Lebanon Valley College
* This individual is currently an employee and/or volunteer. Clearances are on file.

Hank Donahue requested Donna Cronin be separated from the general list.

Ellen Sheffey moved that Personnel Recommendations be approved with the exception of the Limited Service Contract for Donna Cronin

Seconded by Chris Barrett

Roll call:

Vote	Yea	Nay	Absent	Abstain
Mr. Grab	X			
Mr. Hancock			X	
Mr. Morelli	X			
Dr. Parrish	X			
Mrs. Sheehan	X			
Mrs. Sheffey	X			
Mr. Barrett	X			
Dr. Donahue	X			
TOTAL	7	0	1	

7 Yea

0 Nay

1 Absent

MOTION CARRIED

Cronin, Donna Volunteer Assistant Girls' Lacrosse Coach High School Effective: 03/04/2013 (pending receipt of Act 151 clearance)
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Ellen Sheffey moved that the Limited Service Contract for Donna Cronin be approved

Seconded by Maryellen Sheehan

Roll call:

Vote	Yea	Nay	Absent	Abstain
Mr. Grab	X			
Mr. Hancock			X	
Mr. Morelli	X			
Dr. Parrish	X			
Mrs. Sheehan	X			
Mrs. Sheffey	X			
Mr. Barrett	X			
Dr. Donahue		X		
TOTAL	6	1	1	

6 Yea

1 Nay

1 Absent

MOTION CARRIED

6. DELEGATES REPORTS

Subject **6.01 Dauphin County Technical School Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Maryellen Sheehan gave a report on the Dauphin County Technical School

6. DELEGATES REPORTS

Subject **6.02 Capital Area Intermediate Unit Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Ellen Sheffey gave a report on the Capital Area Intermediate Unit

6. DELEGATES REPORTS

Subject **6.03 Derry Township Tax Collection Association Report**

Meeting **Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII**

Access **Public**

Type **Minutes**

A Derry Township Tax Collection Association report was given by Maryellen Sheehan

7. SPECIAL REPORTS

Subject **7.01 Board Members' Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Ellen Sheffey gave a report

7. SPECIAL REPORTS

Subject **7.02 Superintendent's Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Superintendent, Dr. Faidley gave a report

7. SPECIAL REPORTS

Subject **7.03 Board President's Report**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

Board President, Chris Morelli gave a report

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

Subject	8.01 Recognition of Citizens (Agenda and Non-Agenda Items)
Meeting	Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting XIII
Access	Public
Type	Minutes
None	

9. ADJOURNMENT

Subject **9.01 Adjournment**

Meeting Feb 4, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting
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Access Public

Type Minutes

President Chris Morelli announced that the next School Board Meeting will be held March 11, 2013 starting at 7:00 p.m. in the District Office School Board Room.

A motion was made and seconded by the Board to adjourn the meeting

All in favor:

Yea: 8

Nay: 0

The meeting was adjourned

Time: 9:16 p.m.

Respectively submitted:

Stephen E. Rineer
Secretary to the Board
Approved at the February 11, 2013 meeting

Chris Morelli
President of the Board

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