

Monday, February 11, 2013 Summary Minutes of Derry Township School District Board of Directors Meeting XIV

Public Meeting

1.	0	PE	NT	NG	TT	EM	IS

- 1.01 Call to Order
- 1.02 Flag Salute
- 1.03 Announcement of Meeting to Interview Interested Consitituents for the Vacant School Board Seat
- 1.04 Election of School Director
- 1.05 Administration of Oath of Office New School Director
- 1.06 Roll Call
- 1.07 Approval of February 11, 2013 School Board Agenda

2. INFORMATIONAL AND PROPOSALS

- 2.01 Announcement of Executive Session
- 2.02 Recognition of Citizens (Agenda Items)
- 2.03 Student Representatives' Report
- 2.04 Presentation Students of the Month
- 2.05 Community Correspondence Summary
- 2.06 Anticipated Agenda Items for the March 11, 2013 Public Board Meeting

3. UNFINISHED BUSINESS

3.01 Unfinished Business

4. CONSENT AGENDA ITEMS

- 4.01 Approval of Consent Agenda Items
- 4.02 Approval of February 4, 2013 Summary School Board Meeting Minutes
- 4.03 Requests for Payment Construction Projects
- 4.04 Approval to Perform Quality Assurance Services for Middle School Phase II Project
- 4.05 Approval of 2013-2014 School Calendar

- 4.06 Approval to Eliminate Courses
- 4.07 Approval of 30-Day Review of Policies: 606-Tax Collection; 217-Graduation Requirements; 224-Care of School Property; 604-Budget Adoption
- 4.08 Requests for the Use of School Facilities
- 4.09 Announcement of Staff Development Conference

- 5.01 Adoption of Preliminary Budget 2013-2014
- 5.02 Personnel Resignation
- 5.03 Personnel General

6. DELEGATE REPORTS

6.01 Delegate Reports

7. SPECIAL REPORTS

- 7.01 Board Members' Report
- 7.02 Superintendent's Report
- 7.03 Board President's Report

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

9. ADJOURNMENT

9.01 Adjournment

Derry Township School District School Board Meeting February 11, 2013

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Signature A A A A A A A A A A A A A A A A A A A	Printed Name Brian Shiflett
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Derry Township School District School Board Meeting February 11, 2013

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Derry Township School District School Board Meeting February 11, 2013

Please Sign In AND Print Your Name Signature Printed Name Printed Name Signature Printed Name Signature Printed Name Signature Printed Name Signature **Printed Name** Signature Printed Name Signature



Monday, February 11, 2013 Summary Minutes of Derry Township School District Board of Directors Meeting XIV

Public Meeting

1. OPENING ITEMS

Subject

1.01 Call to Order

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Minutes

President, Chris Morelli called the February 11, 2013 meeting of the Derry Township School Board to order at 7:15 p.m.

Subject

1.02 Flag Salute

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Туре

Minutes

Mr. Grab led the pledge allegiance

Subject 1.03 Announcement of Meeting to Interview Interested Consitituents for the Vacant

School Board Seat

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Туре

Minutes

President Chris Morelli recapped the chain of events that lead up to the election of School Director at this meeting

Subject

1.04 Election of School Director

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Type

Minutes

Ellen Sheffey nominated Dr. Anne Newman for the position of School Director Chris Barrett seconded the nomination

Bill Parrish nominated Mr. Brian Shiflett for the position of School Director John Grab seconded the nomination

Maryellen Sheehan nominated Ms. Heidi Eby for the position of School Director Chris Morelli seconded the nomination

Chris Morelli moved that the nominations be closed Maryellen Sheehan seconded the motion

Vote	Dr. Newman	Mr. Shiflett	Ms. Eby	Absent
Mr. Barrett		X		
Dr. Cronin		Х		
Dr. Donahue				Х
Mr. Grab		X		
Mr. Hancock		. X		
Mr. Morelli		Х		
Mrs. Sheehan			X	
Mrs. Sheffey	X			
TOTAL	1	5	1	1

Dr. Newman - 1

Mr. Shiflett - 5

Ms. Eby - 1

Absent - 1

Mr. Shiflett was elected to serve as School Director until the re-organization meeting in December 2013

Subject 1.05 Administration of Oath of Office - New School Director

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Type

Minutes

In the absence of The Honorable Judge John Cherry, Brian Jackson, Solicitor for the Derry Township School District, administered the Oath of Office to newly elected School Director, Mr. Brian Shiflett, with the understanding that the Oath of Office be officially administered within five business days.

Subject 1.06 Roll Call

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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	Present	Absent	Late
Mr. Barrett	X		
Dr. Donahue		X	
Mr. Grab	Х		
Mr. Hancock	X		
Mr. Morelli	X		
Dr. Parrish	Х		
Mrs. Sheehan	×		
Mrs. Sheffey	×		
Mr. Shiflett	X		
Total	8	1	0

Subject

1.07 Approval of February 11, 2013 School Board Agenda

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Type

Minutes

Ellen Sheffey moved to approve the February 11, 2013 Agenda

Seconded by Bruce Hancock

All in favor:

Yea: 8 Nay: 0

Subject 2.01 Annou

2.01 Announcement of Executive Session

Meeting Fe

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Type

Minutes

President Chris Morelli announced the Board would meet in Executive Session at the conclusion of this regular meeting to discuss:

- a. Labor relations and arbitrations
- b. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation. (I would simply say 'consultation with attorneys or other professional advisers')
- c. Matters that must be conducted in private to protect a lawful privilege or confidentiality
- d. Certain conferences, working sessions, and financial matters

Subject 2.02 Recognition of Citizens (Agenda Items)

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Туре

Minutes

None

Subject 2.0

2.03 Student Representatives' Report

Meeting

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Type

Minutes

The Representatives were not present

No report

Type

2. INFORMATIONAL AND PROPOSALS

Subject 2.04 Presentation - Students of the Month

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Minutes

Dr. Dale Reimann introduced the Students of the Month for January and February 2013

January 2013 Students of the Month:

• Hershey Rotary Club - John Miller

• Hershey Federated Womens Club - Grace Hagan (not present)

February 2013 Students of the Month:

• Hershey Rotary Club - Nathan Hamilton

• Hershey Federated Womens Club - Megan Snyder

Subject 2.05 Community Correspondence Summary

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Type Minutes

Dr. Bernie Kepler presented the Community Correspondence Summary

Subject 2.06 Anticipated Agenda Items for the March 11, 2013 Public Board Meeting

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Type

Minutes

The following items will be on the agenda for the March 11, 2013 Public Board Meeting:

1.	Standing Committee Reports	
2.	Presentation: Music Department	
3.	Approval of February 11, 2013 Summary School Board Minutes	
4.	Approval of January 2013 Finance Report	
5.	Requests for the Use of Facilities	
6.	Personnel	
7.	Staff Development	

3. UNFINISHED BUSINESS

Subject 3.01 Unfinished Business

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Minutes

None

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Subject 4.01 Approval of Consent Agenda Items

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Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

II.	Approval of February 4, 2013 Summary School Board Meeting		
III.	Requests for Payment - Construction Projects		
IV.	Approval to Perform Quality Assurance Services for Middle School Phase II Project		
V.	Approval of 2013-2013 School Calendar		
VI.	Approval to Eliminate Courses		
VII.	Approval of 30-Day Review of Policies: • 606 - Tax Collection • 217 - Graduation Requirements • 224 - Care of School Property • 604 - Budget Adoption		
VIII.	Requests for the Use of School Facilities		
IX.	Announcement of Staff Development Conference		

Maryellen Sheehen requested 4.04 - Approval to Perform Quality Assurance Services for Middle School Phase II Project be pulled and vote separately

Ellen Sheffey moved to approve the Consent Agenda Items with the exception of 4.04

Seconded by Bill Parrish

Vote	Yea	Nay	Absent	Abstain
Dr. Donahue			Х	
Mr. Grab	X			
Mr. Hancock	X			
Mr. Morelli	X		***************************************	,
Dr. Parrish	Х			
Mrs. Sheehan	Х			
Mrs. Sheffey	Х			
Mr. Barrett	X			
Mr. Shiflett	Х			
TOTAL	8		1	

Yea: 8 Nay: 0 Absent 1

MOTION CARRIED

Subject 4.02 Approval of February 4, 2013 Summary School Board Meeting Minutes

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Public

Type

Minutes

The February 4, 2013 Summary School Board Meeting Minutes were approved

Subject 4.03 Requests for Payment - Construction Projects

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Access

Public

Type

Minutes

The Administration recommended the approval of the following invoices as reviewed and approved by Dr. Kepler:

	HVAC Performance Based Energy Agreement:	
1.	McClure Company, Inc. Application No. 02	\$155,618.98
	Hershey Middle School Phase II	
2.	TRANE Invoice No. 31082958	\$64,750.00
3.	Sponaugle Construction Services Invoice No. 63559	\$12,250.00
4.	Township of Derry Invoice No. 4319	5,912.37
5.	Dauphin County Recorder of Deeds	120.00
6.	Township of Derry Invoice No. 4473	5,764.63
7.	Approved Code Services, Inc. Invoice No. 997	1,007.50
8.	Township of Derry Invoice No. 88617	270.33
9.	Lancaster Newspapers, Inc. Invoice No. 2964637	2,514.70
10.	The Patriot-News Invoice No. 583606	1,675.41
11.	Texas New Mexico Newspapers Partners Invoice No. 106274	1,743.60
12.	Rettew Associates Invoice No. 20664	275.00
13.	Hayes Large Architects LLP Invoice No. 1301-009	2,759.50
14.	Submittal Exchange LLC Invoice INV-6507-2011	2,795.00
15.	SchraderGroup Architecture, LLC Invoice No. 01279	8,405.71
16.	SchraderGroup Architecture, LLC Invoice No. 01319	17,733.57
17.	SchraderGroup Architecture, LLC Invoice No. 01320	4,350.00
	Softball Field	
18.	Township of Derry Permit	225.00
19.	Commonwealth of PA Clean Water Fund	100.00
20.	Township of Derry	875.00
21.	Lancaster Newspapers, Inc. Invoice No. 2984558	1,655.65
22.	The Patriot-News Invoice No. 585547	1,095.59

23.	Texas New Mexico Newspapers Partners Invoice No. 1313140-01	977.10
24.	Hayes Large Architects LLP Invoice No. 1212-008	21,464.30
25.	Hayes Large Architects LLP Invoice No. 1301-010	18,825.90
	High School - Boilers Retrofit	
26.	CSI Services Invoice No. 42002	57,966.00
27.	CSI Services Invoice No. 42330	46,372.80

Subject 4.04 Approval to Perform Quality Assurance Services for Middle School Phase II

Project

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Access Public

Type Minutes

The Administration recommended the firm of Geotechnical Engineering Solutions, LLC to perform quality assurance services work for the Middle School Phase II project. The attached cost sheet details the costs/rates associated with such work.

John Grab moved to approve the Quality Assurance Services

Seconded by Brian Shiflett

Vote	Yea	Nay	Absent	Abstain
Dr. Donahue				X
Mr. Grab	X			
Mr. Hancock	X			
Mr. Morelli	Х			
Dr. Parrish	X			
Mrs. Sheehan		Х		
Mrs. Sheffey	Х			
Mr. Barrett	X			
Mr. Shiflett	Х			
TOTAL	7	1		1

Yea: 7 Nay: 1 Absent: 1

MOTION CARRIED

Subject 4.05 Approval of 2013-2014 School Calendar

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Type Minutes

The Administration recommended the approval of the proposed 2013-2014 School Calendar.

Subject 4.06 Approval to Eliminate Courses

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Access Public

Type Minutes

The Administration recommended the elimination of the following High School English courses:

- World Literature
- Technical Writing

Subject 4.07 Approval of 30-Day Review of Policies: 606-Tax Collection; 217-Graduation

Requirements; 224-Care of School Property; 604-Budget Adoption

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Type Minutes

The Administration recommended the approval of Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

• 606-Tax Collection

• 217-Graduation Requirements

224-Care of School Property

• 604-Budget Adoption

The policies will be on display in the following locations: Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office.

Subject 4.08 Requests for the Use of School Facilities

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Type

Minutes

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Cancini	Hershey Soccer Club
Group:	
Date/Time:	February 20, March 20, April 17, May 15, June 19, August 21, September 18, October 16, November 13, 2013 7:00 p.m 9:00 p.m.
Dogwooted Facility	Middle School LGI Room
,	·
Event:	Soccer Club Board Meetings
Fee:	None
Group:	Eduspire
Date/Time:	March 27, April 3, April 10, 2013 4:00 p.m 8:00 p.m.
	April 3, April 10, 2013
Requested Facility:	High School Classrooms 230, 236
Event:	Technology Training
Fee:	None
Group:	Hershey Soccer Club
Date/Time:	April 7, 21, 2013 Noon - 8:00 p.m.
Requested Facility:	322 Turf Field
Event:	Hershey Soccer Club Travel Tryouts
Fee:	Two Field Managers = \$500.00 (approximate) Use of Fields = \$100.00 (approximate)
Group:	Township of Derry Parks and Recreation
Date/Time:	November 1, 2013 3:15 p.m 6:30 p.m.
	November 2, 2013 5:00 a.m 5:30 p.m.
Requested Facility:	High School Hallways, LGI, Cafeteria, Restrooms
Event:	Annual Winter Arts & Craft Show
Fee:	None

Subject 4.09 Announcement of Staff Development Conference

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Public

Type

Minutes

Kelly Pierce

Baltimore Social Thinking Conference

Baltimore, Maryland May 8 - 9, 2013 Expenses: \$340.00

Subject 5.01 Adoption of Preliminary Budget 2013-2014

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Access

Public

Type

Minutes

Bill Parrish moved to approve the Preliminary Budget 2013-2014

Seconded by Chris Barrett

Vote	Yea	Nay	Absent	Abstain
Dr. Donahue			Х	
Mr. Grab	X			
Mr. Hancock	X			
Mr. Morelli	Х			
Dr. Parrish	X			
Mrs. Sheehan	Х			
Mrs. Sheffey	Х			
Mr. Shiflett	X			
Mr. Barrett	Х			
TOTAL	8		1	

Yea: 8 Nay: 0 Absent: 1

MOTION CARRIED

Subject

5.02 Personnel - Resignation

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Public

Type

Minutes

The Administration recommended the approval of the following resignation:

Classified:

Finn, Kimberly Recess/Cafeteria Aide Elementary School Reason: Personal

Effective: 01/30/2013 (retroactive)

Bill Parrish moved to approve the resignation

Seconded by John Grab

All in favor: Yea: 8 Nay: 0

MOTION CARRIED

Subject

5.03 Personnel - General

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Access

Public

Type

Minutes

1. The Administration recommended the approval of the following appointments:

Professional:

Davis, Heather * (for Amy Kensinger)

Grade 2 Teacher

Primary Elementary School Long Term Substitute Bachelors, Step 1

Salary: \$43,695.25 (pro-rated)
Effective: 11/21/2012 (retroactive)

Classified:

Cray, Kenneth * (returning from furlough)

Custodian District-wide

Full-time: 8.0 hours per day Salary: \$14.56 per hour Effective: 02/12/2013

Seavers, Anna * (replacing Patricia Waybright)

General Food Service Worker Early Childhood Center Level A: 3.0 hours per day Salary: \$11.34 per hour Effective: 02/12/2013

Limited Service Contract:

Ettinger, Jennifer *

Mentor to Katelyn Harley, Long-term Substitute Art Teacher

Intermediate Elementary School

Salary: \$750

Effective: 01/15/2013 (retroactive)

Shay, Beth *

Co-Head Girls' Volleyball Coach

Middle School

Level II, Group D, Step 19

Salary: \$3,299 Effective: 03/04/2013

Zitko, John *

Co-Head Girls' Volleyball Coach

Middle School

Level II, Group D, Step 15

Salary: \$2,952 Effective: 03/04/2013

2. The Administration recommended the approval of the following requests in accordance with District Policies 435 & 439:

Kensinger, Amy *

Grade 2 Teacher

Primary Elementary School

Extension of Paid/Unpaid Childrearing Leave Effective: 03/04/2013 through the end of the 2012-2013 school year Melhorn, Emma * English Teacher Middle School Paid/Unpaid Childrearing Leave Effective: 08/22/2013 through the end of the 2013-2014 school year The Administration recommended the approval of the following request in accordance with District Policies 535 & 539: Layden, William * Custodian High School Paid/Unpaid Family Medical Leave (up to 12 weeks) Effective: 01/21/2013 through 04/08/2013 (retroactive) The Administration recommended the approval of the following additions to the 2012-2013 Substitute Teacher List: Keefer, Jillian B.S. in Elementary Education from West Chester University of Pennsylvania Lentine, Jennifer B.A. in Elementary and Special Education from Holy Family University Umberger, Matthew B.S. in Elementary Education from The Pennsylvania State University The Administration recommended the approval of the following additions to the 2012-2013 Guest Teacher List:

Ellen Sheffey moved to approve the Personnel Recommendations

Seconded by Chris Barrett

Nevien, Michael

Vote	Yea	Nay	Absent	Abstain
Mr. Grab	X			
Mr. Hancock	X			
Mr. Morelli	X			
Dr. Parrish	X			
Mrs. Sheehan	X			
Mrs. Sheffey	X			
Mr. Shiflett	Х			
Mr. Barrett	X			
Dr. Donahue			X	
TOTAL	8	0	1	0

* This individual is currently an employee and/or volunteer. Clearances are on file.

Yea: 8 Nay: 0 Absent: 1

MOTION CARRIED

6. DELEGATE REPORTS

Subject

6.01 Delegate Reports

Meeting

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Type

Minutes

No Reports

7. SPECIAL REPORTS

Subject

7.01 Board Members' Report

Meeting

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Type

Minutes

A few Board Members gave reports

7. SPECIAL REPORTS

Subject 7.02 Superintendent's Report

Meeting Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Type Minutes

The Superintendent gave a report

7. SPECIAL REPORTS

7.03 Board President's Report Subject

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting Meeting

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Minutes Type

Board President, Chris Morelli, announced the February 26, 2013 Town Meeting in the Middle School Auditorium from

6:00 to 7:30 p.m.

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8. RECOGNITION OF CITIZENS (Non-Agenda Items)

Subject 8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

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Type Minutes

A few few citizens addressed the Board

9. ADJOURNMENT

Subject

9.01 Adjournment

Meeting

Feb 11, 2013 - Summary Minutes of Derry Township School District Board of Directors Meeting

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Public

Type

Minutes

Ellen Sheffey moved for adjournment

Seconded by Bruce Hancock

All approve: Yes: 8 No: 0

The meeting was adjourned

Time: 8:17 p.m.

Respectively submitted:

Stephen E. Rineer Secretary to the Board Approved at the March 11, 2013 meeting

Chris Morelli

President of the Board

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