

Board of Directors Meeting Summary Minutes - XX - May 28, 2013

Roll Call

Members in attendance were: Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett

Members not in attendance were: Bruce Hancock

Administrators in attendance were: Richard Faidley, Bernie Kepler, Joseph McFarland, Steve Rineer, Lisa Sviben Miller, Lynn Dell, Dale Reimann, Al Harding, Stacy Winslow, Peter Ebert, Laurie Wade, Aaron Shuman

Staff/Public in attendance were: Garrett Richards, Caroline Briselli, Kimberly Brown, John Gabrielle, Priscilla Stoner, Bonnie Ritchey, Heidi Eby, Barb Clouser, Traci Landry, John Dunn, Yvonne Lessard, Angie Persing, Jennifer Marron, Ryan Alexander, Allison Mackley, Allison Gehman, Kelly Stewart, Casey Willis, Jena Funck, Brian Varvel, Laura Fry, Ty Eby, Shane Mack, Julia Ritchey, Andrea Abruzzo, Julie Neal, Jason Brown, Tara Valoczki, Julie Isaacson

1. OPENING ITEMS

1.1 Call to Order

Minutes: The May 28, 2013 meeting of the Derry Township Board of School Directors was called to order by Mr. Chris Morelli at 7:00 p.m.

1.2 Roll Call

Mr. Chris Barrett
Dr. Hank Donahue
Mr. John Grab
Mr. Bruce Hancock
Mr. Chris Morelli
Dr. Bill Parrish
Mrs. Maryellen Sheehan
Mrs. Ellen Sheffey
Mr. Brian Shiflett

1.3 Flag Salute

1.4 Approval of School Board Agenda

Approval of the May 28, 2013 Derry Township School District Board Agenda

Minutes: Following motion by Hank Donahue and a second by Ellen Sheffey, the board agenda for this evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Announcement of Executive Session

Minutes: The Board met in executive session prior to this evening's meeting regarding personnel matters.

2.2 Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone, state your name and address for the record. In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than 3 minutes. This portion of the agenda is intended primarily for those who wish to provide input. Inquiries may be directed to the Board and they will be answered to the extent possible. Speakers with questions needing follow-up outside this Board Meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned into members of the administration to facilitate a reply.

2.3 Recognition of Student Representatives

Minutes: Mr. Morelli acknowledged Mr. Garrett Richards and Miss Caroline Briselli for their year of service as student representatives of the Board of School Directors. Dr. Fairley provided each senior with a small token of appreciation.

2.4 Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes:

Miss Briselli provided the student representatives' report:

- Appreciation for being a part of local government
- Senior activities including senior dinner, prom, cap/gown distribution

Mr. Richards provided the student representatives report:

- Underclass Awards Ceremony held last week
- Senior Awards program May 29, 2013
- Commencement: Thursday, June 6, 2013

2.5 Standing Committee Reports

- Communication Standing Committee - Mrs. Sheehan
- Finance Standing Committee - Mr. Grab

Minutes:

Communication Standing Committee report from May 16, 2013: Maryellen Sheehan

- 2013-14 Communication medium options and priorities were established
- InfoSnap online enrollment process
- Survey regarding attributes in a new Assistant to the Superintendent

Finance Standing Committee report from May 28, 2013: John Grab

- Final budget for 2013-2014: \$350,000 deficit including the \$300,000 budgetary reserve
- No final state budget or federal allocation
- 1.78% in expenditure without consideration of the PSERS increase
- Debt service increase just over \$200,000 but a \$1,000,000 decrease is pending in 2015-2016.
- Budget is on public display as of May 28, 2013
- 3rd time in last 5 years with a 0% tax increase
- Final budget approval on June 10, 2013

2.6 Professional Development/Leadership Recognition

Professional Development/Leadership Recognition - Dr. Faidley and Mr. McFarland

Minutes: Dr. Faidley recognized several staff members and administrators for their professionalism and passion in sharing their expertise to colleagues locally and beyond. More than 50 staff members have given time and talents to provide professional development sessions to educators in and around the community.

2.7 Discipline Report

April 2013 Discipline Report - Mrs. Lisa Sviben-Miller

Minutes: Lisa Sviben-Miller provided the April 2013 Discipline Report summary.

2.8 Anticipated Agenda Items for the Next School Board Meeting

The following items will be on the Agenda for the June 10, 2013 Public Board Meeting:

Standing Committee Reports:

1.
 - Curriculum - June 3, 2013
 - Athletics and Activities - June 4, 2013
2. Community Correspondence Report
3. Approval of May 28, 2013 Summary Minutes
4. Approval of 2013-2014 Final Budget
5. Bid Approval - Physical Plant Supplies
6. Approval of Policies
7. Requests for the Use of Facilities
8. Personnel

Minutes: The anticipated agenda items for June 10, 2013 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

3.1 Citizen Communications to Board of School Directors

Minutes: Dr. Faidley demonstrated the utilization of the FormRouter form submission for concerns and/or questions. Mac users are to utilize the email link to the webmaster and all necessary individuals will receive the information. In the future the district will replace the DTSD webmaster email with a board email account.

4. CONSENT AGENDA ITEMS

4.1 Approval of Consent Agenda Items

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes: Following a motion by Ellen Sheffey and a second by Chris Barrett, the consent agenda items were approved unanimously.

4.2 Approval of Board of Directors Meeting Summary Minutes - XIX - May 13, 2013

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

4.3 Approval of Finance Report for April 2013

1.	The Treasurer's Report for the month ending April 30, 2013 was summarized as follows:	
	General Fund Revenue	994,798
	General Fund Expenditures	3,687,194
	Balance of Cash Plus Investments (Includes \$6,821,172 Capital Revenue)	21,053,935
2.	The listed schedule of investment transactions for the period beginning April 1, 2013 through April 30, 2013 had total interest earnings of \$6,201 comprised of the following:	
	General Fund	\$ 0
	Money Market	4,407
	Capital Reserve	1,794

	PA Local Government Trust	0
	The average interest rate for April 2013 was .29%	
3	The April 2013 expenditures for the paid bills for all funds totaled \$2,041,793 excluding net payroll, retirement contributions, and debt service.	
4	The May 2013 expenditures for the unpaid bills for all funds totaled \$2,000,475	
5	Estimated expenditures of the General Fund for the month of May 2013 were in the following amounts.	
	Operating Expenses	\$1,000,000
	Utilities	132,950
	Net Payroll (2 pays)	1,928,000
	Employer Provided Insurance	396,150
	Payroll Deductions	1,016,000
	Employer Payroll Taxes (FICA/RET)	225,000
	Debt Service	959,204
	Total Estimated Expenditures	\$5,657,304

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

4.4 Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommended the Board authorize the May 2013 budget transfers.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

4.5 Requests for Payment - Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Dr. Kepler:

Hershey Middle School Phase II

E.R. Stuebner, Inc. (General Contractor)

1.
Application No. 4 \$300,060.00
J&S Fabrication
2.
Application No. 1 \$4,239.00

Spotts Brothers, Inc.

3. Application No. 2 40,464.54
Application No. 3 29,691.94
70,156.48

Township of Derry

4.
Invoice No. 91222-3 145.61
SchraderGroup Architecture, LLC
5. 5,677.74
Invoice No. 01372

HVAC Performance Based Energy Agreement

McClure Company, Inc.

6. Application No. 4 166,079.53
Application No. 5 113,718.81
279,798.34

Softball Fields

Hayes Large Architects

7.
Invoice No. 1304-050 (CS Davidson) 1,379.93

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	

Not Cast 1 Bruce Hancock

4.6 Approval of Policies

The Administration recommended the approval of the following policies of the Derry Township School District Policy Manual which have been on public review for thirty-days in the Hershey Public Library, District Office, and Derry Township School District website.

- 005 - Organization
- 006 - Meetings
- 616 - Payment of Bills
- 806 - Child/Student Abuse
- 105.2 - Exemption From Instruction
- 106 - Guides for Planned Instruction
- 107 - Adoption of Planned Instruction
- 618 - Student Activity Funds
- 810.1 - Drug/Alcohol Testing - Covered Drivers
- 812 - Risk Management
- 813 - Other Insurance
- 828 - Fraud
- 830 - Breach of Computerized Personal Information

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

4.7 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Hershey Flag Football
	Saturday
<i>Date/Time:</i>	August 10 - November 11, 2013
	7:30 a.m. - 1:00 p.m.
	Monday - Wednesday
	August 10 - November 11, 2013
	6:00 p.m. - 7:30 p.m.
<i>Requested Facility:</i>	Cinder Track; Field behind Middle School
<i>Event:</i>	Flag Football Games and Practices
<i>Fee:</i>	None

Group: Hershey Flag Football
Date/Time: August 12, 2013
7:00 p.m. - 9:30 p.m.
Requested Facility: High School LGI
Event: Football Draft
Fee: None

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

4.8 Announcement of Staff Development Conference

Staff Member: Caroline Lehman
Conference: Conference on English Education (CEE)
Dates: July 11 through 14, 2013
Location: Colorado State University
Expenses: \$985.00

5. NEW BUSINESS

5.1 Ratification of Collective Bargaining Agreement between HESPA and DTSD
AND NOW, this twenty-eighth day of May 2013, the Derry Township School District Board of Directors hereby resolves that the tentative Collective Bargaining Agreement between Hershey Educational Support Personnel Association/PSEA/NEA (HESPA) and Derry Township School District becomes effective July 1, 2013 through June 30, 2016.

Minutes: Following a motion by Hank Donahue and a second by Maryellen Sheehan the motion was approved.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

5.2 Approval of Roof Construction Bid

The Administration recommended the approval of Roofing Material and Services Proposal #25-PA-120057 in the amount of \$2,349,410 to the low bidder, Tecta.

Minutes: Following a motion by Brian Shiflett and a second by John Grab the motion was approved.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

5.3 Approval of Agreement with Professional Roof Services: Task 3 of 3: Inspection Services

The Administration recommended the Board provide approval for Professional Roof Services, Consultant and Planner, to complete the inspection services for the middle school roof replacement project. This approval is specific to Task 3 of 3.

Minutes: Following a motion by Brian Shiflett and a second by Ellen Sheffey the motion was approved.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

5.4 Election of School Board Treasurer

Section 404 of the School Laws of Pennsylvania stipulates "In each school district of the third class....., The school directors shall elect a treasurer to serve for one year, beginning the first day in July following such election....."

Minutes:

Chris Barrett was nominated by Brian Shiflett with a second by Bill Parrish.

John Grab moved to close nominations and was seconded by Bill Parrish.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen
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Sheffey and Brian Shiflett

Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

5.5 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Classified:

Lupia, Joseph

Bus Driver

District-wide

Reason: Personal

Effective: 05/22/2013 (retroactive)

Sheetz, Stephanie

Bus Driver

District-wide

Reason: Retirement

Effective: 06/07/2013

Minutes: The motion was approved unanimously.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

5.6 Personnel – General

1. The Administration recommended the approval of the following appointments:

Professional:

Blase, Kaitlyn * (replacing Tara Valoczki)

Grade 1 Teacher

Early Childhood Center

Temporary Professional

Bachelors, Step 1

Salary: \$45,381.25

Effective: 08/20/2013

Fried, Richard * (for Jennifer Klos)

Gifted Teacher
Middle School
Long Term Substitute
Bachelors, Step 1
Salary: \$45,381.25
Effective: 08/20/2013 through the end of the 2013-2014 school year

Transfer of Professional Staff:

Butler, Lisa *

From: Spanish Teacher
Middle School
To: Grade 6 Teacher (replacing Jan Aumiller Szeerba)
Middle School
Effective: 08/20/2013

Mack, Shane *

From: Social Studies/HOLA Coordinator
High School/Middle School
To: Assistant Principal for Online Learning (Act 93)
District-wide
11-month position
Salary: \$75,556
Effective: 08/12/2013

Pierce, Kelly *

From: Learning Support Teacher
Elementary School
To: Grade 1 Teacher (replacing Vickie Miller)
Early Childhood Center
Effective: 08/20/2013

Classified:

Alexander, Ryan (replacing Samuel McCorkel)

Groundskeeper
District-wide
Full-time, 8.0 hours per day
Salary: \$14.99 per hour
Effective: 05/29/2013

Craley, Eric (replacing Brian Varvel)

Carpenter/Special Projects
District-wide
Full-time, 8.0 hours per day
Salary: \$19.82 per hour
Effective: 06/01/2013 (pending receipt of Act 114 clearance)

Oliver, Jack (replacing James Brubaker)
Custodian (2nd Shift)
High School
Full-time, 8.0 hours per day
Salary: \$14.56 per hour
Effective: 06/01/2013 (pending receipt of Act 34 clearance)

Pellegrino, Kathy (replacing Amanda Sickler)
Special Education Aide
Middle School
Level A: 5.75 hours per day
Salary: \$14.35 per hour
Effective: 05/29/2013 (pending receipt of Act 34, 151, and 114 clearances)

Tucker, Summer Rose
Substitute Teachers' Aide
District-wide
Salary: \$11.30 per hour
Effective: 05/29/2013

Zitko, Christa (New position)
Teachers' Aide
Elementary School
Level A: 5.75 hours per day
Salary: \$12.90 per hour
Effective: 05/29/2013

Limited Service Contracts:

Blackburn, Paul *
Fall Weightlifting Coordinator
High School
Level II, Group F, Step 22
Salary: To be determined
Effective: 08/12/2013

Ortiz, Jr., Jose *
J.H. Weight Training Coordinator
Middle School
Level II, Group F, Step 9
Salary: To be determined
Effective: 08/12/2013

Painter, Mark *
Weight Training Coordinator
High School
Level I, Group F, Step 21
Salary: To be determined

Effective: 08/12/2013

Yingst, David *

J.H. Equipment & Game Manager

Middle School

Salary: To be determined

Effective: 08/12/2013

2. The Administration recommended the approval of the following individual for 2012-2013 Extended School year for the Special Education Department:

Moll, Kyle *

Extended School Year Special Education Teacher, Learning Support

Reading and Math

Elementary/Middle School

Part-time, between 2 and 4 days a week

Salary: \$26.00 per hour

Effective: 06/10/2013 - 08/01/2013

3. The Administration recommended the approval of the Limited Service Contract List for the 2013-2014 school year as attached. Stipends pending negotiations between District and Hershey Education Association.

4. The Administration recommended the approval of the Department and Grade Level Coordinators for the 2013-2014 school year as attached. Stipends pending negotiations between District and Hershey Education Association.

*** This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes: Following a motion by Bill Parrish and a second by Chris Barrett, the motion was approved.

Vote Results

Yea	8	Chris Barrett, Hank Donahue, John Grab, Chris Morelli, Bill Parrish, Maryellen Sheehan, Ellen Sheffey and Brian Shiflett
Nay	0	
Abstain	0	
Not Cast	1	Bruce Hancock

6. DELEGATES REPORTS

6.1 Dauphin County Technical School Report

Minutes: John Grab provided the Dauphin County Technical School Report from May 15, 2013

- Forthcoming negotiations
- Audit of Perkins Grant (DTSD to include DCTS course offerings in the course catalog)
- Review of student activities
- 1,052 student projected enrollment for 2013-2014; nearing the maximum student caseload of 1,100 students.

6.2 Capital Area Intermediate Unit Report

Minutes: Ellen Sheffey provided the report for the May 23, 2013 CAIU Board meeting

- Special Olympics Award for Area M: largest program in the state with over 1,700 athletes; over 1,200 participating this year
- Math 24 student challenge held last week
- Common Core standards update: PDE letter received indicates that the transition to the common core will continue to move forward.
- Lemoyne office lease has the potential to be leased to another party.

6.3 Derry Township Tax Collection Association Report

Minutes: John Grab provided the Derry Township Tax Collection Association report from May 23, 2013

- Residential taxpayer appeal update
- Treasurer's report approved with a positive variance of approximately \$14,000
- Next meeting June 27, 2013

7. SPECIAL REPORTS

7.1 Board Members' Report

7.2 Superintendent's Report

Minutes: Dr. Faidley provided an appreciation to the senior class for an invitation to attend last week's senior prom.

7.3 Board President's Report

Minutes: Mr. Morelli indicated that Ellen Sheffey will attend the PSBA forum this week with Senator Templitz.

Senior Awards Night will be held Wednesday, May 29, 2013

June 4, 2013 5:00 p.m.: Athletics and Activities Committee meeting

June 10, 2013: Adoption of Final Budget

June 6, 2013: Graduation

Mr. Morelli congratulated Brian Shiflett, Heidi Eby, Julie Neal, and Jay Franklin for their success in the recent primary election.

8. RECOGNITION OF CITIZENS (Non-Agenda Items)

8.1 Recognition of Citizens (Agenda and Non-Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to agenda items or matters of District Governance not on the formal agenda. Those who speak are asked to come to the microphone, state your name and address for the record. In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than 3 minutes. This portion of the agenda is intended primarily for those who wish to provide input. Inquires may be directed to the Board and they will be answered to the extent possible. Speakers with questions needing follow-up outside this Board Meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned into members of the Administration to facilitate a reply.

9. ADJOURNMENT

9.1 Adjournment

The next Public School Board Meeting will be held June 10, 2013 starting at 7:00 p.m. in the School Board Room.

Minutes: Following motion by Maryellen Sheehan and a second by Ellen Sheffey the meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the June 10, 2013 meeting

Chris Morelli
President of the Board of Directors

BCK

Derry Township School District
School Board Meeting
May 28, 2013

Please Sign In AND Print Your Name

Signature

Al Hardy

Printed Name

Al Harding

Signature

John Dunn

Printed Name

JOHN BN DUNN

Signature

Heidi Eby

Printed Name

Heidi Eby

Signature

Bryan Shiflett

Printed Name

Bryan Shiflett

Signature

Chris Forrest

Printed Name

Chris For

Signature

Lisa M. Suben Miller

Printed Name

Lisa M. Suben Miller

Signature

Kizilla Stoner

Printed Name

Kizilla Stoner

Signature

Yvonne Lessard

Printed Name

Yvonne C Lessard

Signature

Angela Perz

Printed Name

Angela Perzing

Signature

Jennifer D. Mann

Printed Name

Jennifer Mann

Signature

Ryan Alexander

Printed Name

Ryan Alexander

Signature

Allison Mackley

Printed Name

Allison Mackley

Signature

Allison R Gehman

Printed Name

Allison R Gehman

Signature

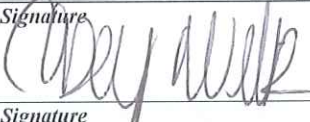
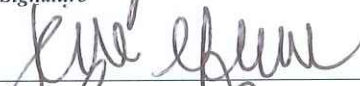


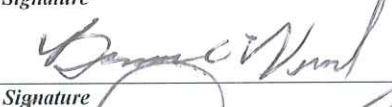
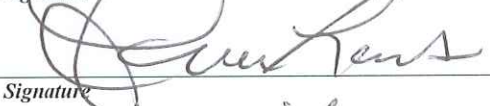
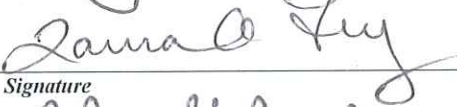
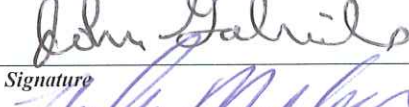
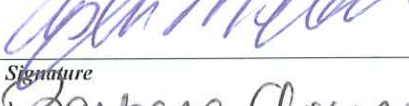
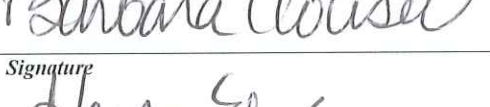
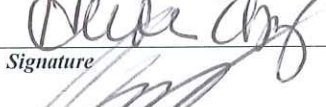

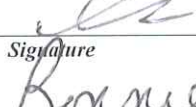
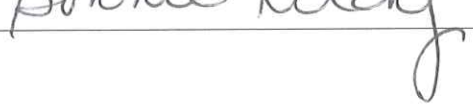
Kelly Stewart

Printed Name

Kelly Stewart

Derry Township School District
School Board Meeting
May 28, 2013

Please Sign In AND Print Your Name

Signature 	Printed Name Casey Willis
Signature 	Printed Name Jena Fundt
Signature 	Printed Name Lynn Dell
Signature 	Printed Name Kim Brown
Signature 	Printed Name Brian Vervel
Signature 	Printed Name Traci Landry
Signature 	Printed Name Laura A Fry
Signature 	Printed Name John Gabriels
Signature 	Printed Name Myla Melal
Signature 	Printed Name Barbara Clouser
Signature 	Printed Name Heidi Day
Signature 	Printed Name Ty Day
Signature 	Printed Name Shane Mark
Signature 	Printed Name Bonnie Ritchey

Derry Township School District
School Board Meeting
May 28, 2013

Please Sign In AND Print Your Name

Signature

Julia Ritchey

Printed Name

Julia Ritchey

Signature

A. P. Aruzza

Printed Name

A. P. Aruzza

Signature

Julie A. Neal

Printed Name

Julie A. Neal

Signature

Michael D. Brown

Printed Name

Michael D. Brown

Signature

Tara N. Walbecki

Printed Name

Tara N. Walbecki

Signature

Tara N. Walbecki

Printed Name

Tara N. Walbecki

Signature

Julie Isaacson

Printed Name

Julie Isaacson

Signature

Printed Name

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Township of Derry Tax Collection Association
Report of the May 23, 2013 Meeting
To the Derry Township Board of School Directors
Tuesday, May 28, 2013

The Township of Derry Tax Collection Association met at 6:00 PM on Thursday, May 23, 2013, at the Association Office Conference Room at 610 Clearwater Road. A sufficient number of members were present to constitute a quorum.

The first item for discussion was an appeal from a local resident regarding a denied request for refunds of paid occupation taxes past the three year limit set by Act 50. The resident had paid school and township occupation taxes for the years 2007, 2008, 2009, 2010, and 2012. Act 50 states; "A request for refund shall be made within three years of the due date for filling ...". Refunds for 2010 and 2012 were made per Act 50. A discussion regarding the years 2007, 2008, and 2009 followed and the board rendered a decision. This decision will be shared with the resident within 30 days, and the resident may accept the decision or petition the Dauphin County Court of Common Pleas. The resident also suggested a procedure be put in place to signify that Pensions, Social Security, and Unemployment Compensation are not considered "earned income." The suggestion is under advisement, and the Tax Association will attempt to make adjustments.

The minutes of the January 26, 2013, meeting was approved. The minutes of the April 28, 2013, meeting was tabled due to lack of an eligible voting quorum.

The April 30, treasurer's report was approved. The Year-to-Date receipts show a negative variance of \$25,586.31 versus the 2012 budget. This is primarily a result of lower anticipated contributions for 2013. The expenditure side shows a positive variance of \$40,191.21 versus the 2012 budget. This is primarily due to lower costs budgeted for 2013. The overall result is a positive variance of \$14,605.89 for the current operating year.

The meeting was adjourned at 6:54 PM. The next meeting will be June 27, 2013, at 6:00 PM in the Association Office at 610 Clearwater Road. Again, due to a scheduling conflict, not lack of commitment on my part; I will be unable to attend the June 27 meeting.

Dauphin County Technical School Joint Operating Committee
Report of May 15, 2013, Meeting
To the Derry Township Board of School Directors
Tuesday, May 28, 2013

The JOC met in Executive Session at 5:45 PM, Items disused included:

Start of DCTSEA contract negotiations,

Report of audit of Perkins' Grant – The audit indicated the need for the DTSD to include in their course selection catalog a listing of courses available to High School students at the DCTS. Mr. Shiflett has apprised Dr. Faidley of the deficiency and Dr. Faidley has initiated procedures to remedy this audit's finding.

The JOC work session began at 7:00 PM. Items discussed included:

A report from the student representatives was given, primarily listing end of school and commencement activities.

The student representatives for the 2013 - 2014 school year were introduced.

The projected 2013 – 2014 enrollment of 1052 students was shared. The enrollment is approaching the school's capacity of 1100 students. The positive impact could be a more judicious selection of student applications, where as a negative implication would be future construction. It was suggested that demographics of sending schools is increasing or decreasing. The enrollment in certain Career Programs has reached capacity, and others still have opening. Further explorations of existing Career Programs will begin to determine whether the offering of new programs would be beneficial.

A lengthy discussion of Policy 217, Graduation requirements, determined that a bi-furcated approach might be needed. The policy was returned to administration for further work.

The JOC meeting followed the work session:

Approval of the minutes of the April 10, 2013, meeting were approved.

The April Financial report and April bills for payment were approved.

Items on the Consent Agenda and Supplemental Consent Agenda included;

Personnel – Retirements, appointments, summer employment, and credit reimbursements.

Financial – Budget transfers, a maintenance agreements for the elevator with *KONE Inc.* from July 1, 2013-June 30, 2016; first year cost shall be \$1,380, Award bid to replace the stage lighting and control panel in the Auditorium to *Voyager Music* in the amount of \$41,000.

Out of state training approval for the Business Manager and Assistant for Alio software, and attendance at the ACTE Conference for the Director and Assistance Director.