

**NEWPORT-MESA UNIFIED SCHOOL DISTRICT
MEASURE F CITIZENS OVERSIGHT COMMITTEE**

**REPORT AND MINUTES OF THE MEETING OF
May 7, 2013**

The Citizens' Oversight Committee met on Tuesday, May 7, 2013, at the Roderick H. MacMillian Board Room, Education Center, 2985 A Bear Street, Costa Mesa, CA 92626

Members Present:

Judy Berry, At-Large Representative (Bona Fide Taxpayer's Organization – active member)
Cindy Brahs, Corona del Mar High School Zone
Kimberly Claytor, Newport Mesa Federation of Teachers (N-MFT) Representative
Sharon Comer, Board Appointee (Business Organization – active member)
Suzanne Gauntlett, Harbor Council Parent Teachers Association (HCPTA)
Ben Koontz, Newport Harbor High School Zone
Guy Olguin, Newport Mesa Administrators Association (NMAA)
Eleanor Rebard, Classified, California School Employees Association (CSEA)
Tod Ridgeway, At-Large Representative (Business Organization – active member)
David Stiller, Board Appointee (Senior Citizens Organization – active member)
Mitch Vance, Corona del Mar High School Zone

Members Absent:

Tristan Aley, At-Large Representative
Judy Mader, At-Large Representative

Also Present:

Paul Reed, Deputy Superintendent and Chief Business Official
Patty Dreher, Executive Assistant
Tim Marsh, Administrative Director - Facilities, Maintenance and Operations
Jim Lamond – Director Facilities Development, Planning and Development

Project Management Team:

Randy Cole, Project Director
Craig Scaringi, Project Manager, CMHS
Bill Gray, Project Manager, CDHS

Handouts: Measure F Expenditures-to date Report
Measure F Budget Allocation Summary Report
Timeline graph for Corona del Mar High School and Costa Mesa High School Projects

WELCOME AND INTRODUCTION

Deputy Superintendent and Chief Business Official Paul Reed opened the meeting at 7:15 p.m. as there were no action items on the agenda which would require a quorum. (A quorum was reached at 8:00 p.m. prior to any action by the COC.) Mr. Reed introduced Randy Cole, the new project director for McCarthy Building Companies, Inc.

DISTRICT REPORT

Mr. Reed indicated that the expenditure report handed out is a quarterly report with expenditures from January 1, 2013 through March 31, 2013. And from the District's perspective, the four major projects on the two campuses are proceeding as anticipated. Mr. Reed responded to the question regarding the budget for the four projects and whether there will be money left over for Davidson Field that the budget for the four projects is close to \$90 million and any money left over would be earmarked for Davidson Field which is the next project approved by the Measure F Equity Advisory Committee.

Mr. Reed noted that a parent from Newport Harbor High School was considering the donation of funds for the relocation and enhancement of the baseball field at Newport Harbor High School. As the baseball field would be a separate project from the Measure F project the Board of Education approved a feasibility study to move forward with the \$15,000 of donated funds provided for the purpose.

The Davidson Field project is the next project in line under the Measure F program as approved the Equity Advisory Committee. Because the District will not know until sometime mid-fall, 2014 how much of the Measure F funds will be available for this project a feasibility study is being completed by LPA Architects for the Davidson Field project. Projected cost of the Davidson Field project at this time is \$10-12 million dollars.

An analysis done on the Davidson bleachers to determine whether they would have to be replaced indicated that the bleachers would not have to be replaced but would need some seismic upgrades, with minor repairs to existing seating and some fencing repairs along the bleachers.

Mr. Reed explained that it may be necessary to go to phasing the project so that as each phase comes out of DSA (Division of State Architects) work can be started to avoid a lapse in the project due to lag time waiting for DSA results. However, the first phase of the project may not be the first thing visible to the community as DSA will determine which projects are approved to move forward. The determination of phasing has to await identification of funding.

PROJECT MANAGER REPORT

Craig Scaringi reported on the progress of the Costa Mesa High School Enclave and Theater projects with a PowerPoint presentation of the site and a status report of each of the structures.

The foundations of both the enclave and theater have been started and structural steel for the enclave is going up and is on schedule. Canopy that overhangs the second floor of the new building is made of a polycarbonate material that is transparent but provides protection from the sun or rain. Masonry block is being fabricated and tested for strength before installation.

Summer work for 2013 includes:

- the modernization of the administration area which includes the front area of the building, putting a mechanical screen on the roof and a new trash enclosure area off Fairview (Bid #109-13) requiring new curb cuts to enable trash trucks to enter directly from Fairview
- hardscape between existing buildings at the site to tie in with the new structures
- field irrigation system for using re-claimed water to water the fields is being connected the Arlington Drive connection that services the fairgrounds with re-claimed water
- new power connection, tie in to existing gas manifold, extensive work being done for a new water meter and back flow device which necessitates closure of the site from July 22, 2013 to August 5, 2013 to allow for the power and water to be shut down.

Summer work for 2014 includes:

- completion of the front parking lot, demolition of the Lyceum after the theater is completed and staff are moved into the new theater
- demolition of the photo lab and modernization of Building D and Building E, creating a new ceramic arts classroom and the digital photo lab (design is currently in DSA for approval)
- modernization of the music building (drawings are done and in DSA waiting approval)

Mr. Scaringi also reported on the Corona del Mar Theater and Enclave projects with a PowerPoint presentation of the site and a status report of each of the structures.

Foundation for the theater is being poured and the enclave building is beyond the halfway point and the project is on schedule. The lab building is having the water proof membrane being applied and roofing of the lab building allows for some of the interior work to also be started.

Summer work for 2013 will require only the power to be shut down July 29, 2013 through August 9, 2013 since the sewer connection for domestic water was done over spring break. The District will be completing other maintenance work during the same time as the Measure F projects to take advantage of the power shut down.

Summer work for 2014 includes:

- Front entry and modernization of existing building in DSA waiting for approval
- Student parking lot

Summer 2014 to fall 2014 for completion date of both projects at Corona del Mar. The enclave will finish earlier than the theater and staff will coordinate the move-in with site administrators.

Mr. Marsh responded to the question regarding refreshing the landscaping that the lawn being used now as storage will be restored. Lawn and mature trees will be refreshed at the end of the project for a complete flow of the campus. Fields and some small interiors are not included in the Measure F funding. The District will fund refreshing the fields and other interiors.

Mr. Marsh responded to the traffic flow question that traffic is problematic at Corona del Mar, however, the District did work with the City before the start of the Theater and Enclave projects on the location of parking lots and traffic flow. The District has to go through the City traffic control to regulate access and egress. Unfortunately, the location of the high school in the middle of the neighborhood and adjacent to a major church site is part of the problem.

When the Enclave project is completed there will be a separate drop off for middle school from the high school which should alleviate some of the traffic problems.

On the financial side – the only budget change at this time is the \$100,000 to handle the initial stage of the architect at Davidson Field

Mr. Scaringi explained the purchase order question regarding the C.E.M. lab that it relates to the geo testing that happens at the site and also in the shop for materials testing that both the rebar and concrete is tested as well as the soil.

Quorum reached and official meeting was opened at 8:00 p.m.

ADOPTION OF THE AGENDA AND APPROVAL OF MINUTES

Agenda for January 29, 2013 meeting was adopted as presented.

APPROVAL OF MINUTES

The minutes from the January 29, 201 meeting were unanimously approved.

PEOPLE'S CHOICE

New chair to be selected replacing outgoing Chair Vance which will be determined at the Fall meeting. Next meeting will be Wednesday, October 16, 2013 at 7:00 p.m. in the Roderick H. MacMillian Board Room, Education Center, 2985-A Bear Street, Costa Mesa, CA 92626.

ADJOURNMENT

Chair Vance adjourned the meeting at 8:14 p.m.

These minutes are distributed to the members of the Measure F Citizens Oversight Committee and the community organizations represented in the District.