

**NEWPORT-MESA UNIFIED SCHOOL DISTRICT
MEASURE F CITIZENS OVERSIGHT COMMITTEE**

**MINUTES AND REPORT OF THE MEETING OF
September 14, 2020**

The Citizens Oversight Committee met via teleconference on Monday, September 14, 2020.

MEMBERS PRESENT

Richard Rutledge, Estancia Parent & PTA Member
Mitch Vance, TGV Partners
Lee Ramos, City of Costa Mesa Senior Commission
Suzanne Gauntlett, Member at Large
Robert Ooten, Member at Large
Laura Ursini Marroquin, Community Relations, Newport/Naples Rib Company

MEMBERS ABSENT

Julio Zunzunegui, Mariners Parent (Chairman)

ALSO PRESENT

Tim Holcomb, Assistant Superintendent, Chief Operating Officer, NMUSD
Lori Horrell, Administrative Assistant to Ara Zareczny, NMUSD
Jeff Trader, Executive Director, Chief Financial Officer, NMUSD

HANDOUTS (Via Email)

Meeting Agenda for September 14, 2020
Estancia Theater Expenditure Report

WELCOME AND INTRODUCTION

Interim Committee Chair, Richard Rutledge, opened the meeting at 6:02 pm.

ADOPTION OF THE AGENDA

Agenda for the September 14, 2020 meeting was adopted as presented.

ADOPTION OF THE MINUTES

Due to the COVID-19 pandemic, the minutes from the May 11, 2020 meeting were not available for review. They will be reviewed/corrected and adopted at the December 7, 2020 meeting.

FISCAL REPORT

Jeff Trader reported on financial activity on the Estancia Theater project since the May 11th meeting. Very little activity to report.

PROJECT REPORT

Tim Holcomb reported on the status of the Estancia Theater project.

Mr. Holcomb discussed the design/development phase of the project. The COVID-19 pandemic made working more complicated and has started to impact construction pricing. At end of design, the overall expenses came in higher than first reviewed. He explained what “value engineering” entailed, and why we had multiple cost estimators involved in this phase.

The design/development phase has been completed and we are proceeding with construction documents. Since we believe, along with our consultants, that costs will continue to escalate there was an urgency to continue with design. We will have another opportunity to estimate the project at the end of construction documents.

In this context, you may have heard that there were members of the community who were critical of the budget, so our Board of Education requested an update from us and we are providing them with the background. In choosing the site, there are impacts that the drop-off area has to be re-worked. We looked at what parts were theater-funded and what parts may be necessary to be added to the project that were not part of the original theater budget. We are still working on the project budget itself, and the additional funds for the drop-off lot. We have set aside both Measure F and other funds to cover these expenditures that are necessary to complete the project.

Ms. Gauntlett asked if the trees were being watered at the site and if they could be relocated. Mr. Holcomb explained that the trees are on an irrigation system which is connected to weather and are being watered.

The trees at the theater site were discussed with the design team and it was determined that they were too large to be moved and the costs associated with their relocation would be too expensive.

Another factor regarding this issue, for example, is the Security-Fencing project. Since this would cover a significant portion of the front of the school where the theater is located, the fence would need to be designed in concert with the Theater in order for it to be cohesive.

Ms. Gauntlett suggested a timeline be sent out to the community so they have more information about the decision-making process.

Mr. Rutledge asked if the committee will be getting a copy of the Board Presentation that was presented by Ms. Zareczny on this topic? Mr. Ramos also requested a copy of this presentation.

Mr. Holcomb reported that we are now completing the Construction Documents phase of the project, getting ready to submit them to DSA for approval. DSA will schedule their time for

document review within the next couple of months. At our next meeting, we should know where we are with DSA's review of our Construction Documents, and cost estimates for the project.

Mr. Vance asked how far behind are we on the project as compared to the original timeline, and could we get an update (a graphical timeline) at the 12/7 meeting? Mr. Holcomb reported that we're looking for DSA approval in late Spring of 2021, bidder identified in the Summer of 2021, with completion in 2023.

OTHER

It was determined that the new Chairman for 2021 would be appointed at the December 7, 2020 meeting. It was also determined that the calendaring of 2021 COC quarterly meeting dates would be discussed at the December 7, 2020 meeting.

ADJOURNMENT

Meeting was adjourned at 6:48 pm.