

**NEWPORT-MESA UNIFIED SCHOOL DISTRICT
MEASURE F CITIZENS OVERSIGHT COMMITTEE**

**MINUTES AND REPORT OF THE MEETING OF
December 6, 2021**

The Citizens Oversight Committee met via teleconference on Monday, December 6, 2021.

MEMBERS PRESENT

Julio Zunzunegui, Mariners Parent (Chairman)
Laura Ursini Marroquin, Community Relations, Newport/Naples Rib Company
Richard Rutledge, Estancia Parent & PTA Member
Suzanne Gauntlett, Member at Large
Robert Ooten, Member at Large

MEMBERS ABSENT

Lee Ramos, City of Costa Mesa Senior Commission
Mitch Vance, TGV Partners

ALSO PRESENT

Tim Holcomb, Assistant Superintendent, Chief Operating Officer, NMUSD
Jeff Trader, Executive Director, Chief Financial Officer, NMUSD
Ara Zareczny, Administrative Director, Facilities Development, Planning & Design, NMUSD
Lori Horrell, Administrative Assistant to Ara Zareczny, NMUSD

HANDOUTS (Via Email)

Meeting Agenda for December 6, 2021
Minutes from September 20, 2021 Meeting – Unadopted
Estancia Theater Expenditure Report – As of December 6, 2021

WELCOME AND INTRODUCTION

Committee Chair, Mr. Julio Zunzunegui, opened the meeting at 6:03 pm.

ADOPTION OF THE AGENDA

Agenda for the December 6, 2021 meeting was adopted.

ADOPTION OF THE MINUTES

Minutes from September 20, 2021 meeting were adopted.

FISCAL REPORT

Mr. Trader reported on all financial activity for the theater project since the September 20, 2021 meeting.

PROJECT REPORT

The EHS Theater project status was discussed including the following:

- On November 12, 2021, a judge ruled in the District's favor regarding the lawsuit associated with the project's CEQA compliance. The City of Costa Mesa has 60 days from the date of this order to appeal.
- The prequalification process for general contractors to bid on this project has been completed. We are now in preparations to bid the project.
- We have advertised for bidding and will be holding a mandatory job walk of the prequalified contractors.
- It is anticipated that we will be opening bids in January. After evaluating the bids, we will present the Board with an updated budget that is based off the bids received. The expectation is that the Board will allow us to proceed and issue the contract for the contractor in February, allowing us to begin construction in March.
- There has been some discussion regarding trees being removed prior to project construction. To be clear, there is no scope to remove any trees before the Board approves proceeding with the construction contract.
- Three (3) constructability reviews were received and reviewed line by line with the architect, structural engineer, and construction manager. This enables us to address any issues in the bid documents, ultimately reducing potential change orders.

COMMITTEE CHAIRMAN

The committee elected Suzanne Gauntlett the COC Chairman for the 2022 calendar year.

2022 MEETING CALENDAR

The COC meeting dates for the 2022 calendar year were approved and scheduled as follows:

- Monday, February 28, 2022
- Monday, May 9, 2022
- Monday, September 19, 2022
- Monday, December 5, 2022

The Annual Presentation to the Board of Education was approved and scheduled for Tuesday, April 19, 2022.

ADJOURNMENT

Meeting was adjourned at 6:33 pm.