



Derry Township School District Board of Directors Meeting August 24, 2015 Summary Minutes - III

1. OPENING ITEMS

1.1 Call to Order

Minutes: The August 24, 2015 meeting of the Derry Township Board of School Directors was called to order by Mr. Barrett at 7:00 p.m.

1.2 Roll Call

Members in attendance: Andrea Abruzzo, Chris Barrett, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Brian Shiflett

Non-Voting Members in attendance: Joseph McFarland

Members not in attendance: Hank Donahue, Maryellen Sheehan

Staff/Public in attendance: Stacy Winslow, Dan Tredinnick, Lee Vasiliades, Jennifer Mysel, Ray Faidley, Alton Perry

Solicitor in Attendance: William Zee

Media in Attendance: Jenna Faust – *The Sun*, Monica Von Dobeneck - *PennLive*

1.3 Flag Salute

1.4 Approval of Board of Directors Agenda

Minutes: Following a motion by Mr. Shiflett and a second by Mr. Franklin the Board Agenda for the evening's meeting was approved.

2. INFORMATIONAL AND PROPOSALS

2.1 Staff Recognition

Minutes: Mr. McFarland recognized Brianna Crowley for being selected an Apple Award recipient.

2.2 Presentation - Tax Increment Financing (Scott Shearer, PFM)

Minutes: Mr. Scott Shearer from PFM provided the Board an overview of Tax Increment Financing.

2.3 Announcement of Executive Session

Minutes: The Board met in Executive Session prior to the meeting to discuss matters of personnel; purchase or lease of real estate; and consultation with an attorney regarding potential litigation and agency business, which if conducted in public, would lead to disclosure of confidential information.

2.4 Recognition of Citizens (Agenda Items)

Minutes: The following citizens were recognized by the Board:

- None

2.5 Standing Committee Meeting Reports

Minutes: Mr. Shiflett provided the following updates with regard to the Policy Standing Committee Meeting:

- Revised Policies
- New Policies

2.6 Finance/Budget Update

Minutes: Mr. Barrett acknowledged Mr. Frentz's excused absence.

- No report given

2.7 Anticipated Agenda Items for the Next Board of Directors Meeting

1. Presentation - District Goals/Strategic Plan Update (Mr. McFarland)
2. Approval of August 24, 2015 Board of Directors Summary Minutes
3. Requests for the Use of Facilities
4. COCOA Program Study Proposal
5. Personnel
6. Staff Development

Minutes: The anticipated agenda items for the September 8, 2015 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Minutes: Following a motion by Mr. Hancock and a second by Mr. Franklin the consent agenda items were approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not 2 Hank Donahue, Maryellen Sheehan

Cast

MOTION CARRIED

4.1 Approval of August 10, 2015 - Summary Board of Directors Meeting Minutes - II

4.2 Approval of July 2015 Finance Report

1. The Treasurer's Report for the month ending July 31, 2015 was summarized as follows:

General Fund Revenue	\$3,976,730
General Fund Expenditures	3,350,723
Balance of Cash Plus Investments (Included Capital Reserve)	15,233,705

2. The listed schedule of investment transactions for the period beginning July 1, 2015 through July 31, 2015, had total interest earnings of \$527 comprised of the following:

Money Market	435
Capital Reserve	92

The average interest rate for July 2015 was .04%

3. The July 2015 expenditures for the paid bills for all funds totaled \$1,950,987 excluding net payroll, retirement contributions, and debt service.
4. The August 2015 expenditures for the unpaid bills for all funds totaled \$699,647.
5. Estimated expenditures of the General Fund for the month of August 2015 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	131,800
Net Payroll (2 pays)	1,102,000
Employer Provided Insurance	446,030
Payroll Deductions	546,000
Employer Payroll Taxes (FICA/RET)	127,000
Debt Service	0
Total Estimated Expenditures	\$3,352,830

4.3 Requests for Payment - Five-Year Capital Plan

The Administration recommended the Board approve the following payments from the Capital Projects Fund. Expenditures are part of the 5-Year Capital Plan.

Vendor	Amount	Project
Apple Inc.	42,480.00	Replacement Lab 1 ECC, Replacement Lab 38 ES
CDW Government Inc.	494.20	ES - Replacement Telephones, MS WIFI replacement
Mitel Business Systems	33,969.01	ES - Replace Telephones
Capital Painting	8,600.00	HS Gym Painting
Omega Systems	104,859.98	HS- CAD Lab, Replace Wifi MS
Geoffrey Good	3,100.00	Propane Pumping Station - Transportation
Premier Construction	4,104.00	HS - Library Smart Classroom
Ronin Consulting	27,769.78	VMWare Host Upgrade
Johnstone Supply	18,649.41	A/C and Heat in Lower Level DO, Library Smart Classroom
Singer Equipment	40,000.00	Combi Oven HS
TOTAL	284,026.38	

4.4 Request for the Use of School Facilities

The Administration recommended the approval of the following Request for the Use of School Facilities:

Group: Hershey Soccer Club
Date/Time: August 30, 2015 through November 15, 2015
 Weekdays - 5:30 p.m. - 8:00 p.m.
 Weekends - 1:00 p.m. - 6:00 p.m.
Requested Facility: Middle School Grass Soccer Field
Event: Hershey Soccer Club Practices and Games
Fee: None

4.5 Request for the Use of School Facilities with Waiver

The Administration recommended the approval of the following Request for the Use of School Facilities with waiver:

Group: American Cancer Society
Date/Time: October 23, 2015 (set-up)
 3:00 p.m. - 9:00 p.m.
 October 24, 2015
 7:00 a.m. - 7:00 p.m.
Requested Facility: High School Auditorium, LGI, 10 Classrooms, Cafeteria, Auditorium/Gym Lobby

Event: Relay for Life Summit

Fees:

* *Room Rental Rates:* Auditorium: \$80.00 per hours = \$1,280
Cafeteria (for lunch): \$55.00 per hour = \$220
LGI: \$35.00 per hour = \$630
Library: \$35.00 per hour - \$630
10 Classrooms: \$25 per hour per room = \$4,500
TOTAL: \$7,250

Additional Fees: Custodian: \$41.64 per hour (Approximately \$541.32)

* Request Waiver for Facility Fees: * Requesting Waiver of Facility Rental Fee (See attached Letter)

4.6 Announcement of Staff Development Conferences

Staff Members: Barbara Clouser, Lynn Shirk

Conference: Pennsylvania State Modern Language Association - Forging a Future: A Language (R)evolution

Location: King of Prussia, PA

Dates: October 15-17, 2015

Expenses: \$719.00 (each)

Staff Member: Michelle Kindt

Conference: American Council of Teachers of Foreign Languages

Location: San Diego, CA

Dates: November 19 - 22, 2015

Expenses: \$200.00

5. NEW BUSINESS

5.1 Memorandum of Understanding - Hershey Education Association

The Administration recommended the Board execute a Memorandum of Understanding with the Hershey Education Association which allows elementary teachers to accrue hours for parent-teacher after school hour conferences in lieu of attendance at the March 24, 2016 in-service day for the 2015/2016 school year.

Minutes: Following a motion by Mrs. Eby and a second by Mrs. Abruzzo the Memorandum of Understanding with the Hershey Education Association was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not 2 Hank Donahue, Maryellen Sheehan

Cast

MOTION CARRIED

5.2 Approval of Affiliation Agreement - Mansfield University of Pennsylvania
The Administration recommended the Board approve the five-year Affiliation Agreement with the Derry Township School District and Mansfield University of Pennsylvania effective the 2015-2016 academic year.

Minutes: Following a motion by Mrs. Neal and a second by Mr. Shiflett the Affiliation Agreement with the Mansfield University of Pennsylvania was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Shiflett

No 0

Abstain 0

Not 2 Hank Donahue, Maryellen Sheehan

Cast

MOTION CARRIED

5.3 Electricity Agreement - Guttman Energy

The Administration recommended the Board approve the Agreement with Guttman Energy for the purchase of electricity in the amount of \$0.0619 per kWh for the period of January 1, 2016 through December 1, 2016.

Minutes: Following a motion by Mrs. Eby and a second by Mr. Franklin the electricity agreement with Guttman Energy was approved.

Vote Results

Aye 7 Andrea Abruzzo, Chris Barrett, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Brian Shiflett

No 0

Abstain 0

Not 2 Hank Donahue, Maryellen Sheehan

Cast

MOTION CARRIED

5.4 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Classified:

O'Grady, Paulette

Teachers' Aide

High School

Reason: Personal

Effective: 08/20/2015 (retroactive)

Price, Viki

Special Education Aide

Middle School

Reason: Personal

Effective: 08/12/2015 (retroactive)

Minutes: Following a motion by Mr. Franklin and a second by Mr. Shiflett Personnel - Resignations were approved.

5.5 Personnel - General

1. The Administration recommended the approval of the following appointments:

Professional:

Huff, Meghan (replacing Jesse Woodrow)

Spanish Teacher

High School

Long Term Substitute

Bachelors, Step 1

Salary: \$47,686

Effective: 08/25/2015 through the end of the 2015-2016 school year.

Wolfe, Amy *

Mathematics Teacher

High School

Professional

Revision: Masters, Step 4

Salary: \$53,309

Effective: 08/25/2015

Classified:

Wildasin, Kristin * (previously contracted with the IU)

Temporary Nurse Assistant

High School

Level A: 5.0 hours per day

Salary: \$24.48 per hour

Effective: 08/24/2015

Transfer of Classified Staff:

Bryner, Heather *

From: Teachers' Aide

Elementary School

To: Teachers' Aide

Middle School

Salary: \$16.11 per hour

Effective: 08/31/2015

Cosey, Richard *

From: Teachers' Aide

Middle School

To: Teachers' Aide

Intermediate Elementary School

Salary: \$14.06 per hour
Effective: 08/31/2015

Ford, Tina *

From: Special Education Aide
Elementary School
To: Special Education Aide
Early Childhood Center
Salary: \$17.76 per hour
Effective: 08/31/2015

O'Brien, Joshua *

From: Temporary Special Education Aide
High School
To: Special Education Aide
High School
Salary: \$15.64 per hour
Effective: 08/31/2015

Limited Service Contracts:

Arndt, John *

Assistant Football Coach
Middle School
Level F, Step 1
Salary: \$1,880
Effective: 08/25/2015

Arndt, John *

Summer Weight Room Supervisor
High School
Level D, Step 15
Salary: \$1,052.60
Effective: 08/25/2015

Hayward, Leah *

Special Education
District-wide
Salary: \$1,000
Effective: 08/25/2015

Krause, Alaric *

Assistant Football Coach
Middle School
Level F, Step 1
Salary: \$1,880
Effective: 08/25/2015

Krause, Alaric *
Extended School Year
High School
Change: Salary: \$2,000
Effective: 07/06/2015 - 07/30/2015 (retroactive)

Leonard, Blaine
Assistant Varsity Football Coach
High School
Level D, Step 2
Salary: \$2,821
Effective: 08/25/2015

Moore, Ronald *
Head Varsity Girls' Basketball Coach
High School
Level B, Step 7
Salary: \$4,835
Effective: 11/16/2015

Shay, James *
Science Olympiad Coordinator
Middle School
Group E, Step 13
Change: Salary: \$4,190
Effective: 08/25/2015

Turchetta, Anthony
Summer Weight Room Supervisor
High School
Group D, Step 4
Salary: \$639.20
Effective: 08/25/2015 (pending receipt of Act 114 clearance)

2. The Administration recommended the approval of the Limited Service Contract List for the 2015-2016 school year as attached.

*** This individual is currently an employee and/or volunteer. Clearances are on file.**

Minutes: Following a motion by Mr. Franklin and a second by Mrs. Eby Personnel - General was approved.

Vote Results

Aye	7	Andrea Abruzzo, Chris Barrett, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Brian Shiflett
No	0	
Abstain	0	
Not	2	Hank Donahue, Maryellen Sheehan

Cast
MOTION CARRIED

6. DELEGATES REPORTS

6.1 Dauphin County Technical School

Minutes: Mr. Shiflett attached his report for the Dauphin County Technical School.

6.2 The Trojan Foundation

Minutes: Mrs. Eby attached her report for the Dauphin County Technical School.

7. SPECIAL REPORTS

7.1 Board Members' Report

Minutes: The following members provided reports to the Board:

- None

7.2 Superintendent's Report

Minutes: Mr. McFarland provided the Board with the following updates:

- Kick-off Day
- Staffing Update
- Recognition of Students

7.3 Board Vice-President's Report

Minutes: Mr. Barrett provided the Board with the following updates:

- None

8. RECOGNITION OF CITIZENS

Minutes: The following citizens were recognized by the Board:

- None

9. ADJOURNMENT

Minutes: Following a motion by Mr. Franklin and a second by Mrs. Abruzzo the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Dr. Stacy Winslow
Assistant to the Superintendent for Curriculum and Instruction
Approved at the September 8, 2015 meeting

Maryellen B. Sheehan
President of the Board of Directors

JWR

2015-2016 Limited Service Contracts

NAME	POSITION
James Seip	SAT Fall Computer Supervisor - HS
James Seip	SAT Fall Computer Supervisor - HS
James Seip	SAT Fall Computer Supervisor - HS
Lori Ogle	SAT Fall Math Instructor - HS
Megan Kerwin	SAT Fall Math Instructor - HS
Mary Turner	SAT Fall Math Instructor - HS
Susan Seaver	SAT Fall Verbal Instructor - HS
Susan Seaver	SAT Fall Verbal Instructor - HS
Susan Seaver	SAT Fall Verbal Instructor - HS
Susan Seaver	SAT Fall Workshop Director - HS
James Seip	SAT Spring Computer Supervisor - HS
James Seip	SAT Spring Computer Supervisor - HS
Lori Ogle	SAT Spring Math Instructor - HS
Mary Turner	SAT Spring Math Instructor - HS
Susan Seaver	SAT Spring Verbal Instructor - HS
Susan Seaver	SAT Spring Verbal Instructor - HS
Susan Seaver	SAT Spring Workshop Director - HS

DAUPHIN COUNTY TECHNICAL SCHOOL

Delegate Report
August 2015



The Dauphin County Technical School Joint Operating Committee (JOC) met on August 19, 2015 in executive session, work session and regular session. Brian Shiflett attended all meetings.

In July, the Central Dauphin school board elected Eric Epstein to replace JOC member Brian Faleshock, who was also the DCTS JOC chairman. In response to the vacancy, the JOC elected Newt Davis, current vice chairman, to be chairman. The JOC elected Todd Kreiser of Lower Dauphin SD to be vice-chairman. Pam Price, Middletown Area SD JOC member resigned as school director and relocated out of state. Barbara Layne is the expected replacement for Ms. Price.

Dr. Grimm provided a status update on the Dental Assistant program, including a detailed construction and program implementation timeline. Renovation bidding is open, and the JOC is expected to award a bid at its September meeting. DCTS's architect estimates renovation and equipment costs in the low \$400,000 range. Occupancy of the renovated space is expected around December 21. DCTS plans to hire an instructor at the beginning of 2016, who will prepare the curriculum in anticipation of program commencement at the beginning of the 2016-17 school year.

The initial DCTS enrollment report for 2015-16 identifies 12 freshmen, 10 sophomores, 5 juniors and 5 seniors from Derry Township. The total of 32 is 6 students greater than the enrollment report from August 2014. The overall DCTS enrollment is 1,016, compared to 1,007 one year ago.

The school's independent auditor, Trout, Ebersole & Groff LLP, will start their field auditing work later this month.

The JOC approved Adult Education and Cafeteria budgets for 2015-16.

In other business, the JOC conducted first readings of revised Policy 132, Alternative Education, and revised Policy 249, Bullying. The JOC conducted a second read and approved revised Policy 113, Special Education, and revised Policy 138 English as a Second Language Program.

The next JOC meeting will be held Wednesday, September 16, 2015, 7:00 p.m. The JOC is now meeting in the DC Tech auditorium. JOC meeting agenda are now posted on BoardDocs (www.boarddocs.com/pa/daup/Board.nsf).

Respectfully submitted,

Brian Shiflett

Trojan Foundation Meeting 8/19/15
Delegate Report for 8/24/15 Board Meeting

- Minutes from previous meeting were not distributed. Approve at next meeting.
- Review of finances
 - Mike reviewed; current balance is \$116,527.92
- EITC
 - Sub Committee met; has made preliminary contact with potential businesses for EITC funding.
- Board Insurance
 - Discussion took place regarding whether or not Trojan Foundation should obtain insurance to protect board members.
- TF School Board Reports
 - Discussion took place regarding TF having a presence at school board meetings in addition to Heidi's delegate reports.
 - It was suggested that presentations surrounding TF events be scheduled for public board meetings.
- Grant Requests
 - There are none to be considered at this time.
- Website Update
 - Discussions continued regarding having an independent TF website separate from the tab on the school district's website.
- Mascot Update
 - Details are being worked on for an "unveiling" of the new mascot costume.
 - The unveiling will occur at the 9/4/15 home football game. There will be a brief half-time presentation at the 50 yard line with the mascot, John Confer, Dale Reimann, Mr. Reifsnyder or Dr. Winslow (Joe will not be able to be there as he will be taking his youngest daughter to Georgia that weekend as she embarks on a year-long missionary service experience), the cheerleading squad, and a member/members of the Trojan Foundation.
- New Business
 - Discussion took place regarding being involved and/or having a presence at the October 2nd Homecoming football game.
 - Plans are being made in the community for an All-Class Alumni reunion for the Friday after Thanksgiving. Discussion took place about the TF somehow being involved and/or having a presence there.
- Next Meeting – TBD

Respectfully submitted,
Heidi Eby