

CHECKLIST OF MANDATORY BID FORMS

- ☒ Bid Bond
- ☒ Bid Form
- ☒ Contractor's Certificate Regarding Workers' Compensation
- ☒ Iran Contracting Act Certificate form
- ☒ Public Works Contractor Registration Certification
- ☒ Designation of Subcontractors form
- ☒ Information Required of Bidders form
- ☒ Asbestos-Free Material Certification
- ☒ Recycled Content Certification
- ☒ Drug-Free Workplace Certificate
- ☒ Contractor's Certificate Regarding Alcoholic Beverage and Tobacco-Free Campus Policy
- ☒ Non-Collusion Declaration form

CONTRACTOR NAME

Exclusive Sheet Metal

DISTRICT REVIEWER

J. Geister

BID FORM

NAME OF BIDDER: Exclusive Metal Inc.

The undersigned, hereby declare that we have carefully examined the location of the proposed Work, and have read and examined the Contract Documents, including all plans, specifications, and all addenda, if any, for the following Project:

Siding Replacement Anderson Elementary Bid # 114-21

A. BID SCHEDULE

We hereby propose to furnish all labor, materials, equipment, tools, transportation, and services, and to discharge all duties and obligations necessary and required to perform and complete the Project for the following TOTAL BID PRICE:

BASE BID + Allowance	BID PRICE (IN WRITTEN FORM)	BID PRICE (IN NUMBERS)
TOTAL BID PRICE Including Allowance	Three Hundred Twenty Eight Thousand Five Hundred Thirty Four Dollars and Zero Cents	\$328,534.00

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

B. TOTAL BID PRICE:

TOTAL BID PRICE BASED ON BID SCHEDULE TOTAL OF UNIT PRICES
FOR Anderson Elementary Siding Replacement

\$ 328,534.00

Total Bid Price in Numbers

Three Hundred Twenty-Eight Thousand Five Hundred Thirty Four Dollars and Zero Cents

Total Bid Price in Written Form

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

The undersigned agrees that this Bid Form constitutes a firm offer to the District which cannot be withdrawn for the number of calendar days indicated in the Notice Inviting Bids from and after the bid opening, or until a Contract for the Work is fully executed by the District and a third party, whichever is earlier.

The successful bidder hereby agrees to sign the contract and furnish the necessary bonds and certificates of insurance within ten (10) working days after the District provides the successful bidder with the Notice of Award.

Upon receipt of the signed contract and other required documents, the contract will be executed by the District, after which the District will prepare a letter giving Contractor Notice to Proceed. The official starting date shall be the date of the Notice to Proceed, unless otherwise specified. The undersigned agrees to begin the Work within ten (10) working days of the date of the Notice to Proceed, unless otherwise specified.

The undersigned has examined the location of the proposed work and is familiar with the Drawings and Specifications and the local conditions at the place where work is to be done.

If awarded the contract, the undersigned agrees that there shall be paid by the undersigned and by all subcontractors to all laborers, workers and mechanics employed in the execution of such contract no less than the prevailing wage rate within Orange County for each craft, classification, or type of worker needed to complete the Work contemplated by this contract as established by the Director of the Department of Industrial Relations. A copy of the prevailing rate of per diem wages are on file at the District's Administration Office and shall be made available to interested parties upon request.

Enclosed find cash, bidder's bond, or cashier's or certified check No. _____ from the _____ Bank in the amount of _____, which is not less than ten percent (10%) of this bid, payable to Newport-Mesa Unified School District as bid security and which is given as a guarantee that the undersigned will enter into a contract and provide the necessary bonds and certificates of insurance if awarded the Work.

BID SCHEDULE

The bidder furthermore agrees that in case of bidder's default in executing said contract and furnishing required bonds and certificates of insurance, the cash, bidder's bond, or cashier's or certified check accompanying this proposal and the money payable thereon shall become and shall remain the property of the Newport-Mesa Unified School District.

Bidder is an individual _____, or corporation X, or partnership _____, organized under the laws of the State of California.

Bidder confirms license(s) required by California State Contractor's License Law for the performance of the subject project are in full effect and proper order. The following are the Bidder's applicable license number(s), with their expiration date(s) and class of license(s):

Lic# 1055390 exp. 07/31/2021 Class C-43 & C-39

If the Bidder is a joint venture, each member of the joint venture must include the required licensing information.

Sureties that will furnish the Faithful Performance Bond and the Labor and Material Payment Bond, in the form specified herein, in an amount equal to one hundred percent (100%) of the contract price within ten (10) working days from the date the District provides the successful bidder the Notice of Award. Sureties must meet all of the State of California bonding requirements, as defined in California Code of Civil Procedure Section 995.120 and must be authorized by the State of California.

The insurance company or companies to provide the insurance required in the contract documents must have a Financial Strength Rating of not less than "A-" and a Financial Size Category of not less than "Class VII" according to the latest Best Key Rating Guide. At the sole discretion of the District, the District may waive the Financial Strength Rating and the Financial Size Category classifications for Workers' Compensation insurance.

The undersigned acknowledges receipt, understanding and full consideration of the following addenda to the Contract Documents.

Addenda No. 01

Addenda No. 02

Addenda No. _____

1. Attached is the required bid security in the amount of not less than 10% of the Total Bid Price.
2. Attached is the completed Contractor's Certificate Regarding Workers' Compensation form.
3. Attached is the completed Iran Contracting Act Certificate form.
4. Attached is the completed Public Works Contractor Registration Certification form.

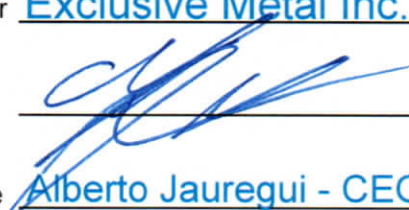
BID SCHEDULE

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5. Attached is the completed Designation of Subcontractors form.
6. Attached is the completed Information Required of Bidders form.
7. Attached is the Asbestos-Free Material Certification.
8. Attached is the Recycled Content Certification.
9. Attached is the Contractor & Subcontractor Fingerprinting Requirements form.
10. Attached is the Drug-Free Workplace Certificate.
11. Attached is the Contractor's Certificate Regarding Alcoholic Beverage and Tobacco-Free Campus Policy.
12. Attached is the fully executed Non-Collusion Declaration form.

I hereby certify under penalty of perjury under the laws of the State of California, that all of the information submitted in connection with this Bid and all of the representations made herein are true and correct.

Name of Bidder Exclusive Metal Inc.

Signature 

Name and Title Alberto Jauregui - CEO

Dated 05/20/2021

**CONTRACTOR'S CERTIFICATE REGARDING
WORKERS' COMPENSATION**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

Name of Bidder Exclusive Metal Inc.

Signature



Name and Title Alberto Jauregui - CEO

Dated 05/20/2021

**CONTRACTOR'S CERTIFICATE REGARDING
WORKERS COMPENSATION**

IRAN CONTRACTING ACT CERTIFICATION
(Public Contract Code section 2200 et seq.)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 *et seq.*) is true and correct:

☐ The Contractor is not:

- (1) identified on the current list of person and entities engaged in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
- (2) a financial instruction that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

☐ The District has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, the District will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

☒ The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signature:  _____

Printed Name: Alberto Jauregui

Title: CEO

Firm Name: Exclusive Metal Inc.

Date: 05/20/2021

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

IRAN CONTRACTING ACT CERTIFICATION

PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

If this bid is due on or after March 1, 2015, then pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.

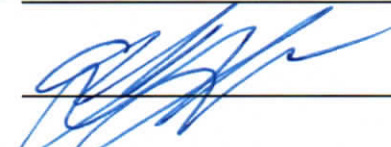
Name of Bidder: Exclusive Metal Inc.

DIR Registration Number: 1000537179

Bidder further acknowledges:

1. Bidder shall maintain a current DIR registration for the duration of the project.
2. Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Name of Bidder Exclusive Metal Inc.

Signature 

Name and Title Alberto Jauregui - CEO

Dated 05/20/2021

**PUBLIC WORKS CONTRACTOR
REGISTRATION CERTIFICATION**

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BID BOND

The makers of this bond are, Exclusive Metal Inc.

Old Republic Surety Company, as Principal, and Old Republic Surety Company, as Surety and are held and firmly bound unto the NEWPORT-MESA UNIFIED SCHOOL DISTRICT, hereinafter called the District, in the penal sum of TEN PERCENT (10%) OF THE TOTAL BID PRICE of the Principal submitted to District for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid dated May 20th, 20 21, for Siding Replacement at Anderson Elementary School Bid # 114-21.

If the Principal does not withdraw its bid within the time specified in the Contract Documents; and if the Principal is awarded the Contract and provides all documents to the District as required by the Contract Documents; then this obligation shall be null and void. Otherwise, this bond will remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents shall in affect its obligation under this bond, and Surety does hereby waive notice of any such changes.

In the event a lawsuit is brought upon this bond by the District and judgment is recovered, the Surety shall pay all litigation expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees and expenses.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this 18th day of May, 2021, the name and corporate seal of each corporation.

(Corporate Seal)



Exclusive Metal Inc.

Contractor/Principal

By: 

Title: CEO

Old Republic Surety Company

Surety

By: 

Attorney-in-Fact

(Corporate Seal)



(Attach Attorney-in-Fact Certificate)

Title: Jamie Ruth Cohen, Attorney-in-Fact

The rate of premium on this bond is \$0 per thousand.

The total amount of premium charges, \$ 0

(The above must be filled in by corporate attorney)

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:

BID BOND

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(Name and Address of Surety)

Old Republic Surety Company
445 S Moorland Road Suite 200,
Brookfield WI 53005

(Name and Address of Agent or
Representative for service of
process in California, if different
from above)

CLE Insurance Agency
92 Corporate Park Suite C-803
Irvine CA 92606

(Telephone number of Surety and
Agent or Representative for service
of process in California)

Surety: (800) 217-1792 / Agent: (800) 580-8129

BID BOND

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Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

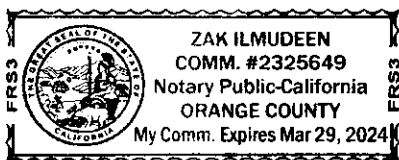
STATE OF CALIFORNIA

COUNTY OF ORANGE

On May 20, 2021, before me, Zak Ilmuđen, Notary Public, personally appeared Alberto ~~Jauregui~~ Jauregui, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



WITNESS my hand and official seal.

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

- ☐ Individual
☐ Corporate Officer

Title(s)

- ☐ Partner(s) ☐ Limited
☐ General
☐ Attorney-In-Fact
☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

DESCRIPTION OF ATTACHED DOCUMENT

Bid Bond

Title or Type of Document

5

Number of Pages

5/20/2021

Date of Document

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for Contractor/Principal.

BID BOND

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Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

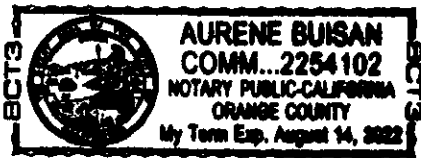
COUNTY OF Orange

On May 18th, 2021, before me, AURENE BUISAN, Notary Public, personally appeared Jamie Ruth Cohen, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



A. Buisan

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

- ☐ Individual
☐ Corporate Officer

- ☐ Partner(s) ☐ Limited
☐ General

- ☒ Attorney-In-Fact
☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

Old Republic Surety Company

DESCRIPTION OF ATTACHED DOCUMENT

Bid Bond

Title or Type of Document

5

Number of Pages

05/18/2021

Date of Document

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

END OF BID BOND

BID BOND

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OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

Jamie R. Cohen of Irvine CA

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 13th day of May, 2020

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 13th day of May, 2020, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2022

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

70 0035



Signed and sealed at the City of Brookfield, WI this 18th day of May, 2021

Karen J. Haffner
Assistant Secretary

DESIGNATION OF SUBCONTRACTORS

In compliance with the Subletting and Subcontracting Fair Practices Act of the Public Contract Code of the State of California, each bidder shall set forth below: (a) the name and the location of the place of business, (b) CSLB contractor license number, (c) DIR registration number, and (d) the portion of the work which will be done by each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work in an amount in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price. Notwithstanding the foregoing, if the work involves the construction of streets and highways, then the Contractor shall list each subcontractor who will perform work or labor or render service to Contractor in or about the work in an amount in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price. No additional time shall be granted to provide the below requested information.

If no subcontractor is specified, for a portion of the work, or if more than one subcontractor is specified for the same portion of Work, to be performed under the Contract in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price or \$10,000, whichever is greater if the work involves streets or highways, then the Contractor shall be deemed to have agreed that it is fully qualified to perform that Work, and that it shall perform that portion itself.

Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number
N/A				

DESIGNATION OF SUBCONTRACTORS

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Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number
N/A				

DESIGNATION OF SUBCONTRACTORS
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Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number
N/A				

DESIGNATION OF SUBCONTRACTORS
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Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number
N/A				

Name of Bidder Exclusive Metal Inc.

Signature 

Name and Title Alberto Jauregui - CEO

Dated 05/20/2021

DESIGNATION OF SUBCONTRACTORS

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INFORMATION REQUIRED OF BIDDERS

A. INFORMATION ABOUT BIDDER

[**Indicate not applicable ("N/A") where appropriate. **]

NOTE: Where Bidder is a joint venture, pages shall be duplicated and information provided for all parties to the joint venture.

- 1.0 Name of Bidder: Exclusive Metal Inc.
- 2.0 Type, if Entity: N/A
- 3.0 Bidder Address: 3646 Presley Ave. Riverside, CA 92507
- 844-629-0796 951-943-3948
Facsimile Number Telephone Number
- 4.0 How many years has Bidder's organization been in business as a Contractor?
13 years.
- 5.0 How many years has Bidder's organization been in business under its present name? 2 years.
- 5.1 Under what other or former names has Bidder's organization operated?:
Exclusive Metal
- 6.0 If Bidder's organization is a corporation, answer the following:
- 6.1 Date of Incorporation: 12/18/2018
- 6.2 State of Incorporation: California
- 6.3 President's Name: Alberto Jauregui
- 6.4 Vice-President's Name(s): _____
- 6.5 Secretary's Name: Adriana Jauregui
- 6.6 Treasurer's Name: Adriana Jauregui
- 7.0 If an individual or a partnership, answer the following:
- 7.1 Date of Organization: N/A
- 7.2 Name and address of all partners (state whether general or limited partnership): _____

INFORMATION REQUIRED OF BIDDERS

- 8.0 If other than a corporation or partnership, describe organization and name principals: N/A
- 9.0 List other states in which Bidder's organization is legally qualified to do business. N/A
- 10.0 What type of work does the Bidder normally perform with its own forces? N/A
- 11.0 Has Bidder ever failed to complete any work awarded to it? If so, note when, where, and why: NO
- 12.0 Within the last five years, has any officer or partner of Bidder's organization ever been an officer or partner of another organization when it failed to complete a contract? If so, attach a separate sheet of explanation: NO
- 13.0 List Trade References: Metal Sales Manufacture
Taylor Metals
Roofline
3A Composite
- 14.0 List Bank References (Bank and Branch Address): Provident Bank - 19348 Van Buren Blvd. Riverside, CA 92508
- 15.0 Name of Bonding Company and Name and Address of Agent: Old Republic Surety Co. 779 3rd Ave. Chula Vista, SD 91910
Jamie Cohen - CLE Insurance Agency - 92 Corporate Park Suite C -803 Irvine, CA 92606

INFORMATION REQUIRED OF BIDDERS

B. LIST OF CURRENT PROJECTS (BACKLOG)

[**Duplicate Page if needed for listing additional current projects. **]

Project	Description of Bidder's Work	Completion Date	Cost of Bidder's Work
Cal Fire & Forestry - BDU Admin HQ	Install metal roof, flashing and sheet metal	5/30/2021	\$158,000.00
Prisk E.S.	Install sheet metal flashing and trim, roof accessories, louvers	6/30/2021	\$26,321.00
Rosa de Castilla Apts	Install expansion joints, platform covers & sheet metal flashing & trim	8/30/2021	\$184,592.00
Gramercy Apts.	Install sheet metal flashing and trim, TPO Roofing	06/30/2021	\$65,000.00

INFORMATION REQUIRED OF BIDDERS

C. LIST OF COMPLETED PROJECTS - LAST THREE YEARS

[**Duplicate Page if needed for listing additional completed projects. **]

Please include only those projects which are similar enough to demonstrate Bidder's ability to perform the required Work.

Project Client	Description of Bidder's Work	Period of Performance	Cost of Bidder's Work
Springhill Suites Placentia, CA.	Install ACM metal panels, roof accessories, coping & TPO Roof	5/2020 - 10/2020	\$495,000.00
Antelope Valley Veteran's and Families	Install sheet metal flashing & trim, exp. joints, & roof accessories	07/2018 - 02/2020	\$338,548.00
Fire Station #1 & 3 - Downey, CA	Installed ACM panels, metal siding, sheet metal flashing & trim	09/2019 - 06/2020	\$451,360.00
VA Eye Clinic - Loma Linda, CA	Install general sheet metal flashing & trim, exp. joints, roof accessories	06/2019 - 05/2020	\$211,809.00
Commissioning Plan - CCTAN	Install expansion joints, platform covers & sheet metal flashing & trim, window surrounds	03/2019 - 10/2019	\$523,804.00
El Segundo Family Apts.	Install general sheet metal flashing & trim	09/2017 - 09/2018	\$421,877.00

INFORMATION REQUIRED OF BIDDERS

D. EXPERIENCE AND TECHNICAL QUALIFICATIONS QUESTIONNAIRE

Personnel:

The Bidder shall identify the key personnel to be assigned to this project in a management, construction supervision or engineering capacity.

1. List each person's job title, name and percent of time to be allocated to this project:

Mike De La Torre - Project Manager - 50%

Gabriel Torres - Superintendent - 50%

2. Summarize each person's specialized education: _____

Both Mike De La Torre and Gabriel Torres have over 10 years experience (each) fabricating and installing architectural sheet metal.

3. List each person's years of construction experience relevant to the project:

Mike De La Torre - 11 years experience

Gabriel Torres - 12 years experience

4. Summarize such experience:

Bidder agrees that personnel named in this Bid will remain on this Project until completion of all relevant Work, unless substituted by personnel of equivalent experience and qualifications approved in advance by the District.

Changes Occurring Since Prequalification

If the District conducted a prequalification and if any substantive changes have occurred since Bidder submitted its prequalification package for this Project, Bidder shall list them below. If none are listed, Bidder certifies that no substantive changes have occurred.

INFORMATION REQUIRED OF BIDDERS

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Additional Bidder's Statements:

If the Bidder feels that there is additional information which has not been included in the questionnaire above, and which would contribute to the qualification review, it may add that information in a statement here or on an attached sheet, appropriately marked:

E. VERIFICATION AND EXECUTION

These Bid Forms shall be executed only by a duly authorized official of the Bidder:

I declare under penalty of perjury under the laws of the State of California that the foregoing information is true and correct:

Name of Bidder Exclusive Metal Inc.

Signature



Name and Title Alberto Jauregui - CEO

Dated 05/20/2021

ASBESTOS-FREE MATERIALS CERTIFICATION

The undersigned declares that he or she is the person who executed the bid for the ANDERSON ELEMENTARY SIDING REPLACEMENT BID # 114-21 (hereinafter referred to as the "Project"), and submitted it to the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District") on behalf of Exclusive Metal Inc. (hereinafter referred to as the "Contractor").

To the best of my knowledge, information and belief, in completing the Contractor's Work for the Project, no material furnished, installed or incorporated into the Project will contain, or in itself be composed of, any materials listed by the federal or state EPA or federal or state health agencies as a hazardous material.

Any disputes involving the question of whether or not material installed with asbestos-containing equipment is settled by electron microscopy; the cost of any such tests shall be paid by the Contractor.

All work or materials installed by the Contractor which is found to contain asbestos, or work or material installed with asbestos-containing equipment, will be immediately rejected and this work shall be removed and replaced by the Contractor at no additional cost to the District.

Decontamination and removal of work found to contain asbestos or work installed with asbestos-containing equipment shall be done only under supervision of a qualified consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency.

The ASBESTOS REMOVAL CONTRACTOR shall be an EPA accredited contractor qualified in the removal of asbestos and shall be chosen and approved by the Asbestos Consultant who shall have sole discretion and final determination in this matter.

The asbestos consultant shall be chosen and approved by the Architect or the District who shall have sole discretion and final determination in this matter. The work will be not accepted until asbestos contamination is reduced to levels deemed acceptable by the Asbestos Consultant.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this 19 day of May, 20 21 at Riverside, CA.

Name of Bidder Exclusive Metal Inc.

Signature 

Name and Title Alberto Jauregui - CEO

Dated 5/19/21

ASBESTOS-FREE MATERIALS CERTIFICATION

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.



STATE OF CALIFORNIA
COUNTY OF Riverside

On 05/19/, 2021, before me, Gabriel Vera, Notary Public, personally appeared Alberto Jauregui, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

Gabriel Vera

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

- ☐ Individual
☐ Corporate Officer

Title(s)

- ☐ Partner(s) ☐ Limited
☐ General
☐ Attorney-In-Fact
☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

DESCRIPTION OF ATTACHED DOCUMENT

Asbestos-Free Materials Certification

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

ASBESTOS-FREE MATERIALS CERTIFICATION

RECYCLED CONTENT CERTIFICATION

The undersigned declares that he or she is the person who executed the bid for the ANDERSON ELEMENTARY SIDING REPLACEMENT- Bid #114-21 (hereinafter referred to as the "Project"), and submitted it to the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District") on behalf of hereinafter referred to as the "Contractor").

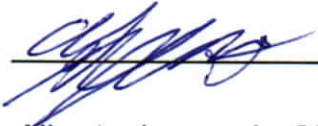
Pursuant to Public Contract Code Section 10308.5, all contractors are required to certify in writing under penalty of perjury the minimum (if not exact) percentage of recycled content in materials, goods, or supplies offered or products used in the performance of their contract, regardless of whether the product meets the required recycled product percentage as defined in Sections 12161 and 12200. The recycled content shall include both post-consumer material and secondary material as defined in Public Contract Code Sections 12161 and 12200 shall apply.

I declare under penalty of perjury under the laws of the State of California that the following percentages of Post-Consumer Material and Secondary Material is in the materials, goods or supplies offered for, or products used in, the performance of the Contract for the Project:

0 % Post consumer Material 0 % Secondary Material.

Executed on this 19th day of May, 2021 at Riverside, CA

Name of Bidder Exclusive Metal Inc.

Signature 

Name and Title Alberto Jauregui - CEO

Dated 5-20-21

RECYCLED CONTENT CERTIFICATION

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.



STATE OF CALIFORNIA
COUNTY OF Riverside

On 05/20, 2021, before me, Enrique Epifano Espinoza, Notary Public, personally appeared Alberto Jauregui, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

Individual
Corporate Officer

Title(s)

Partner(s) Limited
General

Attorney-In-Fact
Trustee(s)
Guardian/Conservator
Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

DESCRIPTION OF ATTACHED DOCUMENT

Recycled Content Certification
Title or Type of Document

Number of Pages

Date of Document

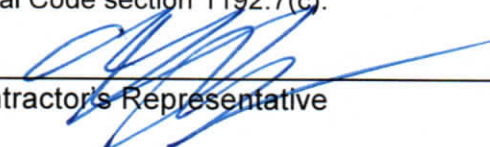
Signer(s) Other Than Named Above

RECYCLED CONTENT CERTIFICATION

CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

CONTRACTOR CERTIFICATION

With respect to the Contract dated May -20- 2021 by and between NEWPORT-MESA UNIFIED SCHOOL DISTRICT ("District") and Exclusive Metal Inc. ("Contractor"), Contractor hereby certifies to the District's governing board that it has completed the criminal background check requirements of Education Code Section 45125.1 and that none of its employees that may come in contact with District's pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).


Contractor's Representative

5-20-21
Date

CONTRACTOR EXEMPTION

Pursuant to Education Code sections 45125.1 and 45125.2, the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** ("District") has determined that _____ ("Contractor") is exempt from the criminal background check certification requirements for the Contract dated _____, 20__ by and between the District and Contractor ("Contract") because:

- The Contractor's employees will have limited contact with District students during the course of the Contract;
- Emergency or exceptional circumstances exist; or
- With respect to contractors constructing, reconstructing, rehabilitating or repairing a school facility, as provided in Section 45125.2, the Contractor has agreed to ensure the safety of pupils at the school facility by the following method(s) specified in Section 45125.2: _____.

School District Official

Date

CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

SUBCONTRACTOR'S CERTIFICATION

The **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** ("District") entered into a Contract for services with N/A ("Contractor") on or about _____, 20____ ("Contract"). This certification is submitted by _____, a subcontractor to the Contractor for purposes of that Contract ("Subcontractor"). Subcontractor hereby certifies to the District's governing board that it has completed the criminal background check requirements of Education Code section 45125.1 and that none of its employees that may come in contact with District pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

Subcontractor's Representative

Date

SUBCONTRACTOR'S EXEMPTION

The **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** ("District") entered into a Contract for services with N/A ("Contractor") on or about _____, 20____ ("Contract"). Pursuant to Education Code sections 45125.1 and 45125.2, the District has determined that _____, a subcontractor to the Contractor for purposes of that Contract ("Subcontractor"), is exempt from the criminal background check certification requirements for the Contract because:

The Subcontractor's employees will have limited contact with District students during the course of the Contract;

Emergency or exceptional circumstances exist; or

With respect to contractors constructing, reconstructing, rehabilitating or repairing a school facility, as provided in Section 45125.2, the Contractor and/or Subcontractor have agreed to ensure the safety of pupils at the school facility by the following method(s) specified in Section 45125.2:

_____.

School District Official

Date

CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

DRUG-FREE WORKPLACE CERTIFICATION

This Drug-Free Workplace Certification form is part of the Contract made by and between the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District") and Exclusive Metal Inc.

Anderson Elementary Siding Replacement - BID # 114-21 (hereinafter referred to as the "Contractor") for the Anderson Elementary Siding Replacement - BID # 114-21 Project (hereinafter referred to as the "Project"). This form is required from all successful bidders pursuant to the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for procurement of any property or service from any State agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract or grant awarded by a State agency may be subject to suspension of payments or termination, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in their workplace and specifying actions which will be taken against employees for violations of the prohibition;
- B. Establishing a drug-free awareness program to inform employees about all of the following:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The person's or organization's policy of maintaining a drug-free workplace;
 - 3. The availability of drug counseling, rehabilitation and employee-assistance programs; and
 - 4. The penalties that may be imposed upon employees for drug abuse violations.
- C. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision "A," and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of the Drug-Free Workplace Act as it now exists or may hereinafter be amended. Particularly, I shall

DRUG FREE WORKPLACE CERTIFICATION

abide by Government Code Section 8355 when performing the Contract for the Project by:

- A. Publishing a statement notifying employees concerning the prohibition of controlled substance at my workplace;
- B. Establishing a drug-free awareness program; and
- C. Requiring that each employee engaged in the performance of the contract be given a copy of the statement required by Section 8355(a) and agree to abide by the terms of that statement.

I also understand that if the District determines that I have either: (a) made a false certification herein; or (b) violated this certification by failing to carry out the requirements of Section 8355, the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that if I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of the Act.

I acknowledge that I am aware of the provisions of Government Code Section 8350 et seq., and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

Executed on this 19th day of May,
2021 at Riverside, CA.

Name of Bidder Exclusive Metal Inc.

Signature 

Name and Title Alberto Jauregui - CEO

Dated 5-20-21

DRUG FREE WORKPLACE CERTIFICATION

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.



STATE OF CALIFORNIA
COUNTY OF Riverside

On 5/20, 2021, before me, Enrique Epifano Espinoza, Notary Public, personally appeared Alberto Jauregui, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

Individual

Corporate Officer

Title(s)

Partner(s)

Limited

General

Attorney-In-Fact

Trustee(s)

Guardian/Conservator

Other:

Signer is representing:

Name Of Person(s) Or Entity(ies)

Drug-Free Workplace Certification

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

DRUG FREE WORKPLACE CERTIFICATION

- 40 -

**CONTRACTOR'S CERTIFICATE REGARDING ALCOHOLIC BEVERAGE AND
TOBACCO-FREE CAMPUS POLICY**

The Contractor agrees that it will abide by and implement the District's Alcoholic Beverage and Tobacco-Free Campus Policy, which prohibits the use of alcoholic beverages and tobacco products, of any kind and at any time, in District-owned or leased buildings, on DISTRICT property and in DISTRICT vehicles. The Contractor shall procure signs stating "ALCOHOLIC BEVERAGE AND TOBACCO USE IS PROHIBITED" and shall ensure that these signs are prominently displayed in all entrances to school property at all times.

Exclusive Metal Inc.

Contractor Name


Signature

05/20/2021

Date

**CONTRACTOR'S CERTIFICATE REGARDING ALCOHOLIC BEVERAGE AND TOBACCO-
FREE CAMPUS POLICY**

NON-COLLUSION DECLARATION

The undersigned declares:

I am the President of Exclusive Metal Inc., the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid Price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid Price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on May 19, 2021 [date], at Riverside [city], California [state].

Name of Bidder Exclusive Metal Inc.

Signature 

Name Alberto Jauregui

Title CEO

NON-COLLUSION DECLARATION

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Newport-Mesa
Unified School District

NEWPORT-MESA UNIFIED SCHOOL DISTRICT

ADDENDUM NO. 1

Siding Replacement Anderson Elementary

BID No. 114-21

NEWPORT MESA UNIFIED SCHOOL DISTRICT
2985 BEAR ST., BLDG.-A
COSTA MESA, CALIFORNIA 92626

May 13, 2021

The following revisions and/or clarifications shall be made to the BID documents for the above-named work. All work described in the original BID documents and all applicable Sections of the original BID documents shall be included in the contract, except as herein modified:

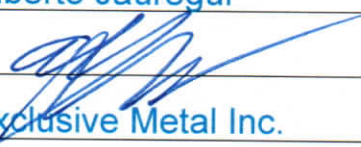
Acknowledgement of this Addendum shall be made below and submitted with the BID submission. If acknowledgement is not made the proposal may be considered non-responsive.

1. ***Modify: Contractors License Classifications for this project Should Be As Follows; B- License, C-5, C-43***

All other provisions of the BID remain unchanged.

BELOW, PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND SUBMIT IT WITH YOUR PROPOSAL.

Name: Alberto Jauregui

Signature: 

Firm Name: Exclusive Metal Inc.

Address: 3646 Presley Ave. Riverside, CA 92507

Telephone #: 951-943-3948

Fax #: 844-629-0796

(END OF ADDENDUM NO.1)



Newport-Mesa
Unified School District

NEWPORT-MESA UNIFIED SCHOOL DISTRICT

ADDENDUM NO. 2

Siding Replacement Anderson Elementary

BID No. 114-21

NEWPORT MESA UNIFIED SCHOOL DISTRICT
2985 BEAR ST., BLDG.-A
COSTA MESA, CALIFORNIA 92626

May 14, 2021

The following revisions and/or clarifications shall be made to the BID documents for the above-named work. All work described in the original BID documents and all applicable Sections of the original BID documents shall be included in the contract, except as herein modified:

Acknowledgement of this Addendum shall be made below and submitted with the BID submission. If acknowledgement is not made the proposal may be considered non-responsive.

1. **Add: Add Bid Package Special Conditions attached document.**
2. **Replace: Replace Bid Package Bid Form Page # 11 with attached document.**

All other provisions of the BID remain unchanged.

BELOW, PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND SUBMIT IT WITH YOUR PROPOSAL.

Name: Alberto Jauregui

Signature: 

Firm Name: Exclusive Metal Inc.

Address: 3646 Presley Ave.

Riverside, CA 92570

Telephone #: 951-943-3948

Fax #: 844-629-0796

(END OF ADDENDUM NO.2)

ORGANIZATIONAL RESOLUTIONS

OF THE
BOARD OF DIRECTORS
OF
EXCLUSIVE METAL, INC.

BY

UNANIMOUS WRITTEN CONSENT WITHOUT A MEETING

The Board of Directors of EXCLUSIVE METAL, INC., a California corporation (hereinafter called the "Corporation"), by unanimous written consent without a meeting pursuant to Section 307(b) of the California Corporations Code, hereby adopts the following resolutions.

1. Articles of Incorporation.

WHEREAS, the original Articles of Incorporation of EXCLUSIVE METAL, INC. were filed in the office of the Secretary of State of the State of California on December 18, 2018; and

WHEREAS, Gary A. Foltz, the original incorporator of the Corporation, has appointed the undersigned as the directors of the Corporation;

NOW, THEREFORE IT IS RESOLVED, that a certified copy of the Articles of Incorporation of the Corporation be inserted in the Minute Book of the Corporation.

2. Adoption of Bylaws.

WHEREAS, the Corporation requires bylaws to set forth the rules and procedures for the management and conduct of its corporate affairs;

NOW, THEREFORE, IT IS RESOLVED, that the Bylaws attached hereto as Exhibit "A" are hereby adopted as the Bylaws of the Corporation.

RESOLVED FURTHER that the Secretary of the Corporation is authorized and directed to execute a certificate of the adoption of those Bylaws and to insert those Bylaws as so certified in the minute book of the Corporation, and to cause a copy of those Bylaws, as they may be amended from time to time, to be kept at the principal office of the Corporation, in accordance with Section 213 of the California Corporations Code.

3. Election of Officers.

WHEREAS, the Corporation must elect the officers as provided in the Bylaws;

NOW, THEREFORE, IT IS RESOLVED, that the following persons are hereby elected to the offices of the Corporation indicated opposite their respective names:

President	Alberto Jauregui
Secretary	Adriana Jauregui
Chief Financial Officer	Adriana Jauregui

4. Adoption of Corporate Seal.

WHEREAS, it may be necessary for the Corporation to place a seal on documents or instruments;

NOW, THEREFORE, IT IS RESOLVED, that the seal, an impression of which is hereto affixed, is hereby adopted as the seal of the Corporation:

5. Adoption of Share Certificates.

WHEREAS, the Corporation intends to issue shares of capital stock, the holders of which are entitled to receive a certificate thereof;

NOW, THEREFORE, IT IS RESOLVED, that the form of certificate attached hereto as Exhibit "B" is hereby approved and adopted as the form of stock certificate for shares of the common stock of the Corporation, and the Secretary of the Corporation is hereby authorized and directed to insert a copy thereof in the Minute Book of the Corporation.

6. Principal Business Offices.

WHEREAS, the Corporation requires offices for the conduct of its business in California,

NOW, THEREFORE, IT IS RESOLVED, that the location of the principal office for the transaction of the business of the Corporation is hereby fixed as 16801 Van Buren Blvd., #218, Riverside, CA 92504.

7. Fiscal Year.

WHEREAS, the Corporation must determine its initial and annual accounting period,

NOW, THEREFORE, IT IS RESOLVED, that the initial fiscal year of the Corporation shall commence on January 1, 2019, and shall end on the last day of the next succeeding December, and that thereafter the fiscal year of the Corporation shall end on the last day of December of each year.

8. Agent For Service of Process.

WHEREAS, Adriana Jauregui was appointed as the initial agent for the service of process in the Articles of Incorporation and it is in the best interest of the Corporation to ratify this appointment,

NOW, THEREFORE, IT IS RESOLVED, that Adriana Jauregui, a resident of the State of California whose business address is 16801 Van Buren Blvd., #218, Riverside, CA 92504, is hereby confirmed as the agent of the Corporation for the purpose of service of process under Section 1502 of the California Corporations Code.

9. Payment and Amortization of Organizational Expenses.

WHEREAS, the Corporation has incurred and will incur various expenses upon its formation and organization, expenses which must be duly paid and properly accounted for;

NOW, THEREFORE, IT IS RESOLVED, that the officers of the Corporation, and each of them with full authority to act without the others, are hereby authorized and directed to pay the expenses, including legal expenses, of the incorporation and organization of the Corporation;

RESOLVED FURTHER, that the officers of the Corporation, and each of them with full authority to act without the others, are hereby authorized to elect on behalf of the Corporation to amortize the expenses of incorporation and organization of the Corporation in accordance with Section 248 of the Internal Revenue Code by deducting such expenditures for federal income tax purposes ratably over a period of 60 months.

10. Governmental Filings Upon Organization.

WHEREAS, it may be necessary to execute and file with federal, state, local, or other governmental authorities applications, statements, reports, elections, notices, and other documents in connection with the organization of the Corporation;

NOW, THEREFORE, IT IS RESOLVED, that the officers of the Corporation, and each of them with full authority to act without the others, are hereby authorized and directed to execute and file, or cause to be filed, with the Secretary of State of the State of California or with the California Corporations Commissioner or with such other officer or agency of this state or of any county or other governmental entity, such documents, including the statement required by Section 1502 of the California Corporations Code, as such officers, or any one of them, may deem necessary or appropriate in connection with the organization of the Corporation or the initial operation of its business.

11. Filing of Statement of Information.

WHEREAS, the Corporation is required by Section 1502 of the California Corporations Code to annually submit a Statement of Information;

NOW, THEREFORE, IT IS RESOLVED, that the Secretary of the Corporation is authorized and directed to prepare and file or cause to be filed with the Secretary of State of the state of California the Annual Statement of Information in compliance with Section 1502 of the California Corporations Code.

12. Qualification To Do Business In Other Jurisdictions.

WHEREAS, the Corporation may wish to conduct business in one or more jurisdictions, including foreign countries, other than California and such other jurisdictions require the Corporation to qualify to do business therein;

NOW, THEREFORE, IT IS RESOLVED, that the officers of the Corporation, and each of them with full authority to act without the others, are hereby authorized to qualify the Corporation to transact business in any state, territory or possession of the United States or in any foreign country in which they, or any of them, deem it necessary or expedient for the Corporation to do so;

RESOLVED FURTHER, that in connection therewith, the officers and each of them with full authority to act without the others, are hereby authorized to take or cause to be taken on behalf of the Corporation such actions as they, or any of them, may deem advisable and to execute and file all requisite or appropriate documents including, but not limited to, applications, certificates, reports, consents, and appointment of agents or attorneys for service of process; and that the execution by any such officer of any such document or the doing by him of any act in connection with the foregoing shall conclusively establish his authority therefor from the Corporation and the approval and ratification of the Corporation of the documents so executed and of the actions so taken;

RESOLVED FURTHER, that in the event the immediately preceding authorization shall not be deemed sufficient by the appropriate authorities in any such jurisdiction and any special resolution or resolutions shall be required in

connection with any such application for qualification, such resolution or resolutions are hereby adopted, and the officers of the Corporation, and each of them with full authority to act without the others, are hereby authorized to certify such resolutions to the appropriate authorities.

13. Establishment of Bank Accounts.

WHEREAS it is necessary to establish one or more bank checking and savings accounts and to select a depository for the corporation's employment taxes trust funds.

NOW THEREFORE IT IS RESOLVED, that this corporation establish in its name one or more deposit accounts with Provident Bank (herein the "Bank"), and that the President of this corporation is authorized to establish such an account or accounts, on terms and conditions as agreed on with the Bank.

RESOLVED FURTHER, that the corporation's employment taxes trust funds shall be deposited with Provident Bank or such other bank as may be selected for such purpose by the President in his discretion.

RESOLVED FURTHER, that the President is authorized to designate as depositories of this corporation's funds one or more other banks, trust companies, or other financial institutions, and to open, keep, and close general and special accounts in such depositories.

RESOLVED FURTHER, that any officer of the corporation is authorized to endorse checks, drafts, or other evidences of indebtedness made payable to the corporation, but only for the purpose of deposit.

RESOLVED FURTHER, that all checks, drafts, and other instruments obligating the corporation to pay money, including instruments payable to officers or other persons authorized to sign them, shall be signed on the corporation's behalf by the President, Alberto Jauregui, or the Secretary, Adriana Jauregui.

14. Issuance of Capital Stock.

WHEREAS, the Corporation requires capital to undertake its business, for which purpose it is necessary to sell and issue shares of the capital stock of the Corporation;

WHEREAS, the Articles of Incorporation of the Corporation authorize the issuance of one million shares of common stock; and

WHEREAS, Alberto Jauregui and Adriana Jauregui have offered to transfer to this corporation certain assets of their business known as Exclusive Metal in consideration for the issuance to them of 10,000 shares of this corporation's common stock; and

WHEREAS, the Board believes that it is in the best interest of the corporation to accept the offer and receive the assets in exchange for those 10,000 shares;

IT IS THEREFORE:

RESOLVED that the officers of this corporation be and they hereby are authorized and directed to accept the offer on behalf of this corporation and to issue 10,000 shares of its common stock to Alberto Jauregui and Adriana Jauregui;

RESOLVED FURTHER, that the Board of Directors hereby determines that the net fair value to this corporation of the consideration for which the shares are to be issued is \$595,055;

RESOLVED, FURTHER, that each of the officers of the Corporation is authorized and directed to prepare and file, or cause to be prepared and filed, an appropriate Notice of Transaction, not later than fifteen (15) calendar days after the completion of the aforesaid issuance, pursuant to Section 25102(f) of the California Corporate Securities Law of 1968; and it is

RESOLVED, FURTHER, that all such shares of stock shall be evidenced by a certificate or certificates which shall have placed prominently thereon any legend that may be required to satisfy the provisions of the Securities Act of 1933, as amended;

RESOLVED, FURTHER, that the shares of Common Stock issued and sold by the Corporation pursuant to the foregoing resolutions, when the purchase price therefore shall have been received by the Corporation shall be duly and validly issued, fully paid, and non-assessable shares and that the consideration received therefore shall be credited to appropriate capital accounts of this Corporation;

RESOLVED, FURTHER, that each of the officers of the Corporation is authorized, directed and empowered on behalf of the Corporation, and in its name to execute any applications, certificates, agreements, or any other instruments or documents or amendments or supplements thereto, or to do any and all other acts and things as such officers may in their discretion deem necessary or appropriate to carry out the purposes of the foregoing resolutions.

15. Income Tax Matters.

WHEREAS, is important that the Board establish corporate policy on various income tax matters;

IT IS THEREFORE RESOLVED, that the Corporation shall charge each employee of the Corporation for any personal use of a corporate vehicle (whether such vehicle is owned or leased in the name of the Corporation) in accordance with the Internal Revenue Service Regulations and Annual Lease Value Table based upon the percent of use and the total number of miles that the vehicle is driven during a fiscal year of the Corporation. The employee shall be charged for the percentage of the total miles that are for personal use not involving any business of the Corporation at the rate provided in such table.

RESOLVED FURTHER, that if any payments made to any employee by this Corporation, whether it be compensation or reimbursement for expenses incurred by the employee, are disallowed in whole or in part as an income tax deduction to this Corporation in a final determination by the Internal Revenue Service or applicable court decision, the employee shall be required to repay the disallowed amount to this Corporation within ninety (90) days after written notice of such final determination by this Corporation to the employee.

The substance of this resolution shall be included in all written employment agreements with employees of the Corporation.

16. Officers' Salaries.

WHEREAS, it is important that the Corporation establish a salary for each of the officers of the Corporation;

IT IS THEREFORE RESOLVED, that notwithstanding the fact that the officers of this Corporation shall be providing valuable services to the Corporation, no salary shall be initially approved for any officer due to the desire of the Board to preserve cash for other operating expenses of the Corporation. The matter of salaries shall be reviewed at a future meeting of the Board of Directors.

17. Subchapter S Election.

WHEREAS, the Corporation may elect to be taxed as "an S corporation" under Internal Revenue Code Subchapter S (IRC Sections 1361-1379); and

WHEREAS, the Corporation comes within the definition of an "S corporation" contained in IRC Section 1361(b) in that it is not a member of an affiliated group, it does not have more than 100 shareholders, it has no shareholders who are not individuals and has no shareholders who are nonresident aliens, and it has only one class of stock;

IT IS THEREFORE RESOLVED, that the Corporation elects, subject to the unanimous consent of all shareholders, to be an "S corporation" for federal income tax purposes as provided in section 1362(a) of the Internal Revenue Code. This election is made for the year ending December 31, 2019, and for each succeeding year until the election is revoked.

RESOLVED FURTHER, that each of the appropriate officers of this Corporation is authorized and directed to prepare the documents indicating this election, execute them on behalf of the Corporation, obtain the necessary signatures or consents of all shareholders, file the documents with the appropriate authorities, and take any other actions necessary or desirable to effect the purposes of the foregoing resolution.

18. Authorization for expenditures.

WHEREAS, the Corporation will from time to time have a need to purchase assets and obtain services for use in the business of the Corporation; and

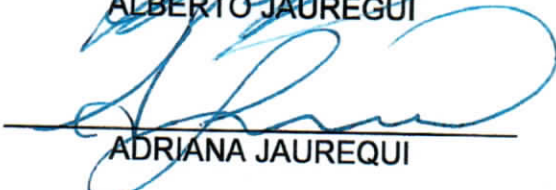
WHEREAS, there will not always be sufficient time to have a board meeting and obtain specific authorization to incur the expenditure;

IT IS THEREFORE RESOLVED, that the President of this Corporation be and he is hereby authorized and directed to spend funds or otherwise obligate the Corporation to an indebtedness that shall not exceed \$10,000 in one transaction and \$100,000 per fiscal year to acquire equipment, supplies, and services for use in the business of the Corporation upon such terms and at such times as he deems appropriate in his discretion.

IN WITNESS WHEREOF, this action by unanimous consent without a meeting has been prepared, and the undersigned, being all the directors of the Corporation, do hereby indicate their consent to the adoption of the foregoing resolutions by placing their signatures herebelow, effective as of March 13, 2019.



ALBERTO JAUREGUI



ADRIANA JAUREQUI