



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

School Board Members:

Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

Board Member, Debjyoti "DD" Dwivedy, will be joining this meeting remotely at 43 Uttarayan, P.O. Chinsurah (RS), Dist-Hooghly, WB, India

2. Pledge of Allegiance

3. Agenda Review and Approval (Action)

Approval of the agenda for the Monday, April 24, 2023, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

4. Approval of Previous Minutes (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for March 27, 2023, and the Workshop Notes for April 10, 2023.

Motion _____ Seconded _____

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5. Announcements: 6:05 PM (Information)

6. Spotlight on Success: 6:10 PM (Information)

Forest Hills - Virtual Reality

7. Public Comment: 6:30 PM (Information)

8. Closed Session: Student Expulsion Hearing (MN Stat. 121A.47, Subd 5): 6:40 PM (Action)

A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act.

Motion by _____, Seconded by _____ to move into Closed Session at _____ PM

Motion by _____, Seconded by _____ to move out of Closed Session and the resume regular Business Meeting at _____ PM

A. Resolution - Roll Call

Motion _____ Seconded _____

Aaron Casper Yes ___ No ___ Dennis Stubbs Yes ___ No ___

Kim Ross Yes ___ No ___ Abby Libsack Yes ___ No ___

Charles Strehl Yes ___ No ___ Steve Bartz Yes ___ No ___

Debjyoti Dwivedy Yes ___ No ___

9. Board Work: 7:10 PM (Action)

A. Decision Preparation

1) Fiscal Year (FY) 2023-24 School Board Work Plan (First Reading)

8

2) Fiscal Year (FY) 2023-24 School Board Budget (First Reading)

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B. Required Board Action (Action)

1) Approval of FY 2023-24 Capital Budget

Motion _____ Seconded _____

a. Capital Budget - Executive Summary	21
b. Capital Budget Outlay - Detail	23
2) Approval of FY 2023-24 School Board Meeting Calendar	24
Motion _____ Seconded _____	
C. Record of Board Self-Evaluation	
1) 2021-22 Record of Board Policy Monitoring - Governance Policies (GP's) <i>(No Updates)</i>	
2) 2021-22 Record of Board Policy Monitoring - Executive Limitations (EL's)	
3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - 1.6 (Action)	26
Motion _____ Seconded _____	
10. Superintendent Consent Agenda: <u>7:35 PM</u> (Action)	
<i>Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.</i>	
Motion _____ Seconded _____ to approve the Consent Agenda as presented.	
A. Monthly Reports	
1) Resolution of Acceptance of Donations	28
2) Human Resources Report	
a. Monthly Report	29
3) Business Services Reports	
a. Board Business	38
b. Financial Report - Monthly Revenue/Expenditure Report	ï ö
B. Accept Bids for Administrative Services Center Restroom Update	
11. Superintendent's Incidental Information Report: <u>7:40 PM</u> (Information)	
<i>Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)</i>	
A. Strategic Plan Process	
12. Board Action on Committee Reports & Minutes: <u>7:45 PM</u> (Action)	
A. Board Development Committee (Action)	
1) BDC Minutes for the 4/5/23 Meeting:	
Motion _____ Seconded _____	
B. Community Linkage Committee (Action)	
1) CLC Minutes for the 4/5/23 Meeting:	
Motion _____ Seconded _____	
2) CLC Minutes for the 4/18/23 Meeting:	
Motion _____ Seconded _____	
3) Inspiring News Article	
C. Negotiations Committee	
D. Policy Committee	
13. Other Board Updates (AMSD, ECSU, ISD 287): <u>8:15 PM</u> (Information)	
A. AMSD (Association of Metropolitan Schools) - <i>Abby Libsack</i>	
B. ISD 287 (Intermediate School District) - <i>Kim Ross</i>	
C. ECSU (Metropolitan Educational Cooperative Service Unit) - <i>Dennis Stubbs</i>	
D. MSHSL (Minnesota State High School League) - <i>Dennis Stubbs</i>	

14. Board Work Plan: 8:25 PM (Action)

A. Work Plan Changes Document (Action)

Motion _____ Seconded _____

B. School Board Annual Work Plan FY 2022-23

15. Closed Session: Negotiation Strategy (MN Statue 13D.03, Subd.1): 8:30 PM (Action)

Pursuant to MN Statue 13D.02, Subd.1: The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

Motion by _____, Seconded by _____ to move into Closed Session at _____ p.m.

Motion by _____, Seconded by _____ to move out of Closed Session and the resume regular Business Meeting at _____ p.m.

16. Adjournment: (Action)

Motion _____ Seconded _____ to adjourn at _____ PM

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE MARCH 27, 2023
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on March 27, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 PM (Roll Call - School Board Members)

Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Agenda Review and Approval – Motion by A. Casper, **Seconded** by D. Dwivedy to approve the agenda for the Monday, March 27, 2023, **Motion with Amendment** by S. Bartz to remove Item 9C, Achievement & Integration Budget under Consent Agenda, and discuss as a separate item – Passed Unanimously

4. Approval of Previous Minutes – Motion by S. Bartz, **Seconded** by D. Dwivedy to approve of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for February 27, 2023 and Board Workshop Minutes for March 13, 2023 – Passed Unanimously

5. Spotlight on Success

Eden Prairie High School Presentation - *Capstone and Pathways*

Foundation for Eden Prairie Schools (FEPS) - *Update on Grants and Donations*

6. Public Comment (6): 1-M. Minta (EPHS Basketball | Coach Contract Renewal); 2-K. Queen (EP Boys Basketball); 3-F. Yusuf (Head Coach Basketball); 4-M. Ndungh (Basketball Program); 5-T. Ndungh (Basketball); 6-Abdi (EP Basketball)

7. Announcements – Eagle Excellence

- **Congratulations** to Director of Special Education Heidi Nistler, who has been awarded the Minnesota Administrators for Special Education (MASE) New Special Education Leader Award! Since joining the district in July, Heidi has developed additional programming to expand the continuum of services for students with disabilities, met with local legislators to advocate for the needs of families, students, and staff, and dedicated herself to our mission of inspiring each student every day.
- **Congratulations** to 11th grader Jasmine Garry's recycling app, RexCycle, won the Congressional App Challenge for Minnesota's Third District. We're proud of Jasmine for contributing to her community!
- **Congratulations:** "Records are made to be broken" — and Avalyer, an EP Online student, did just that! The 10-year-old has set world records in her age group for longest hair and longest-held tree pose.
- **Congratulations** to Eden Prairie sophomore Zytavius Williams [won the state wrestling championship](#) on March 4 at Xcel Energy Center! The Eagles also brought home two runners-up and two third-place finishes.
- **Congratulations:** And another win for the Eagles: Eden Prairie boys' swim and dive upset Edina to [win its seventh Class AA team championship](#).
- **Congratulations** to twelve EPHS students performed in select ensembles at the Minnesota Music Educator's convention at Orchestra Hall in late February. These ensembles are composed of (see what I did there?) accomplished high school musicians from over 270 music programs across the state of Minnesota. Way to go, Eagles!
- **Congratulations** to the EPHS orchestra who performed last month as well, but someplace slightly warmer... they spent four days in Disney World sharing musical selections from Disney movies and participating in a recording session with a Disney composer.
- You may have seen several of our staff members on the news this month: Darius Meyers, a special education paraprofessional at Prairie View Elementary, Dr. Quennel Cooper, Prairie View's principal, and Nate Gibbs, principal of EPHS, who is here tonight, have each shared their experiences as Black male educators as a part of KARE 11's Lifting Voices series. The full interviews are available on KARE 11's website, and we have also been sharing in our Staff and Parent Post newsletters.

- **Congratulations** to 12th grader Annika Anderson, who is an AP Scholar, National Honors Society member, three-sport varsity letter athlete and now, Eden Prairie High School's Athena Award winner! We're so proud of Annika and her outstanding efforts in academics, arts, and athletics.

8. Board Work

A. Decision Preparation

- 1) Executive Summary - Fiscal Year (FY) 2023-24 Capital Budget
 - a. Fiscal Year (FY) 2023-24 Capital Outlay

B. Required Board Action – **Motion** by A. Casper, **Seconded** by D. Dwivedy to approve Budget Assumptions as presented – Passed Unanimously

- 1) Final Fiscal Year (FY) 2023-24 Budget Assumptions

C. Record of Board Self-Evaluation

- 1) 2021-22 Record of Board Policy Monitoring - Executive Limitations (EL's) (*No Updates*)
- 2) 2021-22 Record of Board Policy Monitoring - Governance Policies (*No Updates*)
- 3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - 1.6

Motion by A. Casper, **Seconded** by K. Ross to approve record as presented – Passed Unanimously

9. Superintendent Consent Agenda – **Motion** by K. Ross, **Seconded** by D. Dwivedy to approve the Consent Agenda as presented with the exception of Item 9C, Achievement & Integration Budget – Passed Unanimously

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
 - a. Board Business
 - b. Financial Report - Monthly Revenue/Expenditure Report

B. Release Probationary Teachers

C. Achievement & Integration Budget

- 1) A & I Worksheet

10. Achievement & Integration Budget

A. A & I Worksheet

Motion by A. Casper, **Seconded** by K. Ross to approve A&I Budget as presented – Passed Unanimously

11. Board Education & Required Reporting

A. Ends 1.3 Update - Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science

Motion by A. Casper, **Seconded** by D. Dwivedy to recess at 8:28 p.m. – Passed Unanimously; Meeting Resumed

12. Superintendent's Incidental Information Report – N/A

13. Board Action on Committee Reports & Minutes

A. Board Development Committee

B. Community Linkage Committee

- 1) 2023 Proposed Work Plan
- 2) Approve CLC Inspiring News - *Final Draft*

Motion by K. Ross, **Seconded** by D. Stubbs to approve *Final Draft* as presented – Passed Unanimously

- 3) Review of Board Expectations for Community Linkage Committee (CLC)

C. Negotiations Committee

D. Policy Committee – Policies | Procedures | Document Updates

Motion by K. Ross, **Seconded** by A. Casper to approved the following items, a., b., c. – Passed Unanimously

- a. The Board Policy Monitoring Process Flow Chart currently on the website be *removed*
- b. The Ends Policy Monitoring Process be referred to the Policy Committee for clean-up and finalization
- c. The Chair review the Public Comment Guidelines to ensure they are aligned with the statement currently being made in Board Meetings

14. Other Board Updates (AMSD, ECSU, ISD 287): 8:10 PM (Information)

- A. AMSD (Association of Metropolitan Schools) – Update provided
- B. ISD 287 (Intermediate School District 287) – Update provided
- C. ECSU (Metropolitan Educational Cooperative Service Unit) – n/a
- D. MSHSL (Minnesota State High School League) – Update provided

15. Board Work Plan – Motion by A. Casper, **Seconded** by D. Stubbs to approve Work Plan as presented – Passed Unanimously

- A. Work Plan Changes Document

Eden Prairie School Board
2022-23 WORK PLAN CHANGES
“Proposed” Changes
March 27, 2023

Date of Meeting/Workshop	Changes Requested
Monday, April 10, 2023 – Workshop	<ul style="list-style-type: none"> - ADD: Measure What Matters (MWM) as a Discussion Item with Inspiring News - REMOVE: Review DRAFT of Inspiring News Article
Monday, April 24, 2023	
Monday, May 8, 2023 – Board Training Meeting	
Monday, May 22, 2023	
Monday, June 12, 2023 – Workshop	
Monday, June 26, 2023	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • 2022-23 Board Education & Workshop Topics: <ul style="list-style-type: none"> ○ Strategic Planning (Spring 2023) ○ Types of Assessments (Spring 2023) • Baseline A-I Discussion 	
Placeholder – Policy Review	

B. School Board Annual Work Plan FY 2022-23

16. Adjournment – Motion by D. Dwivedy, **Seconded** by A. Libsack to adjourn at 10:18 PM – Passed Unanimously

Abby Libsack – Board Clerk



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

School Board Workshop Notes- Monday, April 10, 2023

1. CONVENE - 6:00 PM
School Board Members Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs
2. Discussed the FY 2023-2024 School Board Meeting Calendar
3. Discussed the FY 2023-2024 Annual Work Plan Calendar
4. Reviewed placeholder items on "Work Plan Change Document"
5. FY 2023-2024 School Board Budget Presentation led by CJ Strehl
6. Reviewed the Policy Change Process
7. Inspiring News Discussion
 - a. Inspiring News 2023-2024 Timeline
 - b. Possible subject matter
 - c. Confirmed the Board's desire to keep our spot in upcoming Inspiring News issues



Abby Libsack, Board Clerk

EDEN PRAIRIE SCHOOL BOARD
2023-2024 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
****2023**** Board Meeting Mon, Jul 24, 2023 7:30 AM			<ul style="list-style-type: none"> •Resolution Calling the Eden Prairie School District Election 	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> •Monthly Reports •TASSEL Student Handbook •Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) 		
Board Meeting Mon, Aug 28, 2023 6:00 PM	<ul style="list-style-type: none"> •EL 2.1 Emergency Supt. Succession •EL 2.2 Treatment of Students •EL 2.7 Asset Protection 		Record of Board Self-Evaluation	2023-23 School Site Visits	Monthly Reports		
Post Meeting Board Workshop Mon, Aug 28, 2023							School Board Mtg. Self-Assessment
Board Workshop Mon, Sep 11, 2023 6:00 PM							<ul style="list-style-type: none"> •ADMIN Proposals for FY 2023-24 Workshops •NEW Policy Development Discussion (Ends & EL Policies) •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3 •Policy Monitoring: GP’s: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10

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04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

							• Confirm agenda for next Board Workshop
Board Meeting Mon, Sep 25, 2023 6:00 PM	<ul style="list-style-type: none"> •EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules 		<ul style="list-style-type: none"> •Approval of Preliminary FY 2024-25 Levy Tax Levy Comparison - Tax Levy Presentation Pay 24 •Record of Board Self-Evaluation 		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2022-2023 Year-end Preliminary Financial Report •FY 2023-2024 Preliminary Enrollment Report 	

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 25, 2023							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 9, 2023 6:00 PM							<ul style="list-style-type: none"> •Administration: Setting Stage for FY 2024-24 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •Discussion – Community Linkage/Listen & Learn – Theme & Location of Event •Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 23, 2023 6:00 PM	<ul style="list-style-type: none"> •Ends 1.1 – 1.6 Evidence (FY 2022-23) •EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment 		<ul style="list-style-type: none"> •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports •MSHSL Form A 	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> •Enrollment Report as of 10/1/2023 •World’s Best Workforce Report •FY 2022-2023 Achievement Integration Summary Report 	

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Oct 23, 2023							• School Board Mtg. Self-Assessment
Board Workshop Mon, Nov 13, 2023 6:00 PM							• Community Linkage: - Identify topics for the Inspiring News • Confirm agenda for next Board Workshop
Board Meeting Mon, Nov 27, 2023 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Mid-Year Treasurer’s Report	• Record of Board Self-Evaluation	• Inspire News Topic – DRAFT Presented	Monthly Reports	FY 2022-23 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 27, 2023							• School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 11, 2023 6:00 PM	<ul style="list-style-type: none"> • EL 2.5 Financial Planning and Budgeting • EL 2.0 Global Executive Constraint 		<ul style="list-style-type: none"> • Approval of Final FY 2024-25 Levy • Approval of School Board Mid-Year Treasurer’s Report • <i>Closed Session:</i> Review of FY 2022-23 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 • Record of Board Self-Evaluation 	Inspire News Article (DRAFT) Approval	Monthly Reports	• Truth in Taxation Hearing Planning and Budgeting	

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04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Dec 11, 2023							• School Board Mtg. Self-Assessment

<p align="center">****2024****</p> <p align="center">Annual Organizational Meeting Mon, Jan 8, 2024 6:00 PM</p>			<ul style="list-style-type: none"> • 2024 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • School Board Meeting Calendar: January 1, 2024, through June 30, 2024 • Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> • 2024 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IOWA) 	
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EDEN PRAIRIE SCHOOL BOARD
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04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Jan 8, 2024 6:30 PM Convene following the Annual Organizational Meeting							<ul style="list-style-type: none"> 2024 Committees & Outside Organization Discussion Budget: 5-Year Financial Forecast Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 22, 2024 6:00 PM		<ul style="list-style-type: none"> FY 2024-24 Final School Calendar <i>(Draft)</i> FY 2025-26 Preliminary School Calendar <i>(Draft)</i> FY 2024-25 Budget Timelines – <i>First Reading</i> FY 2024-25 Budget Assumptions – <i>First Reading</i> 	<ul style="list-style-type: none"> FY 2023-24 Mid-Year Budget Approval Approval FY 2023-24 Mid-Year School Board Budget Record of Board Self-Evaluation 	2024 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> Monthly Reports FY 2024-25 Bus Purchase 		
Post Meeting Board Workshop Mon, Jan 22, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 12, 2024 6:00 PM							<ul style="list-style-type: none"> Finance Overview Agenda Items: Walk-through School Board Agenda Sample Agenda & Discussion of Agenda Elements

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> • Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline • Community Linkage: Discuss Goals & Format for Community Engagement • Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 26, 2024 6:00 PM			Record of Board Self-Evaluation		<ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2024-25 School Calendar • Approval of Preliminary FY 2025-26 School Calendar 	<ul style="list-style-type: none"> • American Indian Education Report • Achievement & Integration Budget 	
Post Meeting Board Workshop Mon, Feb 26, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 11, 2024 6:00 PM							<ul style="list-style-type: none"> • Mechanics of Monitoring • Confirm agenda for next Board Workshop

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04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Mar 25, 2024 6:00 PM		<ul style="list-style-type: none"> • FY 2024-25 Capital Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> • Final FY 2024-25 Budget Assumptions • Record of Board Self-Evaluation 	<ul style="list-style-type: none"> • Identify Topic for Inspiring News Article 	<ul style="list-style-type: none"> • Monthly Reports • Resolution to Release Probationary Teachers 		
Post Meeting Board Workshop Mon, Mar 25, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 8, 2024 6:00 PM							<ul style="list-style-type: none"> • FY 2024-2025 Annual Work Plan Calendar Discussion • Discussion/Review all items in Placeholder area on “Work Plan Changes Document” • Workshop Skeleton Summary Discussion • FY 2024-2025 School Board Meeting Calendar Discussion • FY 2024-2025 School Board Budget Discussion • Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy)

EDEN PRAIRIE SCHOOL BOARD
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04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> New Policy Introductions Inspiring News/MWM Discussion Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 22, 2024 6:00 PM		<ul style="list-style-type: none"> FY 2024-25 School Board Work Plan – <i>First Reading</i> FY 2024-25 School Board Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> Approval of FY 2024-25 Capital Budget Approval of FY 2024-25 School Board Meeting Calendar Approval –Workshop Skeleton Summary Discussion <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1) Record of Board Self-Evaluation 	Approve Inspiring News Article DRAFT	<ul style="list-style-type: none"> Monthly Reports 		
Post Meeting Board Workshop Mon, Apr 22, 2024							School Board Meeting Self-Assessment
Board Workshop Training/Retreat Date/Time/Location TBD							Retreat/Training Workshop

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, May 13, 2024 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Tues, May 28, 2024* 6:00 PM *Due to Memorial Day on Monday May 27, 2024		<ul style="list-style-type: none"> FY 2024-25 Budget – <i>First Reading</i> FY 2024-25 School Meal Prices - <i>DRAFT</i> 	<ul style="list-style-type: none"> Approval of FY 2024-25 School Board Work Plan Approval of FY 2024-25 School Board Budget Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Monthly Reports 		
Post Meeting Board Workshop Tues, May 28, 2024							<ul style="list-style-type: none"> School Board Meeting Self-Assessment
Board Workshop Mon, June 10, 2024 6:00 PM							<ul style="list-style-type: none"> General Fund Budget Q&A All Ends 1.1 – 1.6 OI's CLC: Inspiring News Top Discussion – <i>1st Draft</i> (2023-2024) Confirm agenda for next Board Workshop
Board Meeting Mon, June 24, 2024 6:00 PM	OI's for FY 2024-25 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> Approval of FY 2024-25 Adopted Budget ISD 287 10-Year Facilities Maintenance Resolution 	Community Linkage: Inspiring New <i>DRAFT</i> Approval – 2023-24	<ul style="list-style-type: none"> Monthly Reports Approval of FY 2024-25 School Meal Prices 		

**EDEN PRAIRIE SCHOOL BOARD
2023-2024 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			<ul style="list-style-type: none"> Record of Board Self-Evaluation 		<ul style="list-style-type: none"> EPS 10-Year Facilities Maintenance Plan Q-Comp Annual Report Summary Update of General District Policies Annual Review of District Mandated Policies MSHSL Resolution for Membership 		
Post Meeting Board Workshop Mon, Jun 24, 2024							<ul style="list-style-type: none"> School Board Meeting Self-Assessment

Chargeback (Printing)	Account Numbers	Fiscal Year			Fiscal Year 2022-23			Notes	FY24 Proposed Budget	Comments
		2019-20 Actual	2020-21 Actual	2021-22 Actual	Approved Budget	YTD Expenses	2022-2023 9+3 Forecast			
Board Member Compensation	01005010000000109	\$ 35,006.66	\$ 35,900.00	\$ 35,987.50	\$ 36,300.00	\$ 25,712.50	\$ 36,300.00	No variance	\$ 36,300.00	\$6,600 Board Chair, \$5,700 Vice Chair, \$4,800 * 5 Directors (propose increase next year 2024-25)
FICA (Fed Ins Contrib Act)	01005010000000210	\$ 1,918.53	\$ 1,497.08	\$ 1,686.67	\$ 1,500.00	\$ 1,217.62	\$ 1,837.68	More board members chose non PERLA retirement plans resulting in FICA	\$ 2,000.00	New board has shifted allocations, the proposed budget reflects the change
PERA (Pub Emp Ret Assoc)	01005010000000214	\$ 1,125.08	\$ 1,007.56	\$ 860.00	\$ 1,300.00	\$ 604.40	\$ 757.56	Less board members chose PERLA	\$ 800.00	New board has shifted allocations, the proposed budget reflects the change
Service Fees/Consulting	01005010000000305	\$ 15,717.73	\$ 2,680.05	\$ 26,891.85	\$ 15,000.00	\$ 2,539.55	\$ 10,000.00	Lower Disc cost (included \$400 for food)	\$ 14,000.00	\$3500 board minutes printing costs/\$500 for other announcements in newspapers, \$10000 for board sponsored education
Postage	01005010000000324	\$ 14.35	\$ 16.50	\$ -	\$ -	\$ -	\$ -		\$ -	No need to add a budget here, postage costs now run through the district wide budget in the General Fund
Travel/Conferences	01005010000000366	\$ 1,687.52	\$ 4,945.00	\$ 2,485.00	\$ 4,750.00	\$ 1,740.25	\$ 2,580.25	Expect 4 Phase3/4 training between now and end of year	\$ 2,500.00	Most of the board has completed Phase 1/2, only a few have any required training. May want to consider sending representative to speak at National convention?
Chargeback (Printing)	01005010000000398	\$ 70.00	\$ 1,307.02	\$ 852.88	\$ 1,500.00	\$ -	\$ 1,420.73	Costs have not exceeded 1300, included inflation at 8.7%	\$ 1,550.00	2023 plus 5.6% inflation
General Supplies	01005010000000401	\$ 545.21	\$ 749.35	\$ 715.79	\$ 750.00	\$ 400.12	\$ 500.00	Misc. costs that might show up by year end	\$ 525.00	2023 plus 5.6% inflation
Food	01005010000000490	\$ 11.24	\$ 316.17	\$ 1,071.15	\$ 500.00	\$ 111.38	\$ 500.00	Budget available for event in May/June timeframe.	\$ 750.00	Ensure funding for two community events
Memberships/Dues	01005010000000820	\$ 16,547.00	\$ 16,545.00	\$ 17,127.00	\$ 17,500.00	\$ 17,103.00	\$ 17,103.00	Misc. fee between now and end of year.	\$ 18,250.00	2023 plus 5.6% inflation, (\$14,253 MSBA Membership, \$750 MSBA Policy Services, \$2,225 Board Book Subscription)
		\$ 72,643.32	\$ 64,963.73	\$ 87,677.84	\$ 79,100.00	\$ 49,428.82	\$ 70,999.22		\$ 76,675.00	Summary

Variance to budget (8,100.78)

-10.2%

-3.07%	Lower than 2022-2023 budget
7.99%	Proposed increase over actual 2022-23 (inflation of 8.7%)
74,071.03	4-year average budget
3.52%	2023-24 represents an increase over average

FY 22 Notes:

109 - Slightly under budget by \$313 due to a vacant board member position before an appointment
210/214 - Board members can choose between FICA and PERA, the combination of these line items is under budget by \$253
305-Over budget due to the timing of a payment to a consultant of \$12,860. This expense occurred in
366-Board members attending conferences/training was slightly under budget.
398-Printing was under budget by \$147
401-Supplies were under budget by \$184
490-Food for various meetings was under budget by \$129
820-Memberships were right on track for MSBA and the Board Book subscription

Questions:

- Should we initiate a compensation review?
- What type of education are we looking for in 2023-24 (Topics, team building, etc.)
- Do we want to send Chair to National SB Conference/share what we are doing?
- Budget for two community events with food?

Overall budget was overbudget by \$9,678, but the timing of the one bill for \$12,860 accounts for this

Chargeback (Printing)		Fiscal Year			Fiscal Year 2022-23				
Description		2019-20 Actual	2020-21 Actual	2021-22 Actual	Approved Budget	YTD Expenses	Underspend (Overspend)	FY24 Proposed Budget	Comments
Board Member Compensation	0100501000000109	\$ 35,006.66	\$ 35,900.00	\$ 35,987.50	\$ 36,300.00	\$ 25,712.50	\$ 10,587.50	\$ 36,300.00	\$6,600 Board Chair, \$5,700 Vice Chair, \$4,800 * 5 Directors
FICA (Fed Ins Contrib Act)	0100501000000210	\$ 1,918.53	\$ 1,497.08	\$ 1,686.67	\$ 1,500.00	\$ 1,217.62	\$ 282.38	\$ 2,000.00	New board has shifted allocations, the proposed budget reflects the change
PERA (Pub Emp Ret Assoc)	0100501000000214	\$ 1,125.08	\$ 1,007.56	\$ 860.00	\$ 1,300.00	\$ 604.40	\$ 695.60	\$ 800.00	New board has shifted allocations, the proposed budget reflects the change
Service Fees/Consulting	0100501000000305	\$ 15,717.73	\$ 2,680.05	\$ 26,891.85	\$ 15,000.00	\$ 2,539.55	\$ 12,460.45	\$ 15,000.00	This includes specific board training along with the cost of publishing school board minutes.
Postage	0100501000000329	\$ 14.35	\$ 16.50	\$ -	\$ -	\$ -	\$ -	\$ -	No need to add a budget here, postage costs now run through the district wide budget in the General Fund
Travel/Conferences	0100501000000366	\$ 1,687.52	\$ 4,945.00	\$ 2,485.00	\$ 4,750.00	\$ 1,740.25	\$ 3,009.75	\$ 4,750.00	Attending different conferences/trainings for board members.
Chargeback (Printing)	0100501000000398	\$ 70.00	\$ 1,307.02	\$ 852.88	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	The printing chargeback happens later in the fiscal year, the amount seems reasonable based on prior year expenses.
General Supplies	0100501000000401	\$ 545.21	\$ 749.35	\$ 715.79	\$ 750.00	\$ 400.12	\$ 349.88	\$ 750.00	Still seems reasonable based on expenses
Food	0100501000000490	\$ 11.24	\$ 316.17	\$ 1,071.15	\$ 500.00	\$ 111.38	\$ 388.62	\$ 500.00	Still seems reasonable based on expenses
Memberships/Dues	0100501000000820	\$ 16,547.00	\$ 16,545.00	\$ 17,127.00	\$ 17,500.00	\$ 17,103.00	\$ 397.00	\$ 17,500.00	\$14,253 MSBA Membership, \$750 MSBA Policy Services, \$2,225 Board Book Subscription
		\$ 72,643.32	\$ 64,963.73	\$ 87,677.84	\$ 79,100.00	\$ 49,428.82	\$ 29,671.18	\$ 79,100.00	

FY 24 Proposed Notes:

- Please review column N and make changes as desired.
- Amounts have been pre-filled based on prior year expenses
- Total budget of \$79,100 seems reasonable, could reduce travel/conferences by \$1,750 if there is a desire to lower the budget or reallocate

FY 23 Notes:

109-Expect this to be on budget
210-New board member selections have shifted expenses between 210/214. 210 will be over budget, but 214 will be under budget
305-The 5/10/23 training is expected to cost between \$7,000-\$8,000, so this line item should finish under budget.
329-No need to budget this line item, we've shifted costs to a district-wide budget
366-We often underspend this category, there should be a significant underspend this year
398-Printing chargeback costs are allocated in the spring and end of the year. The budget should remain but expenses will likely be less than the budget.
401-We don't see many expenses remaining for the year, this should finish under budget
490-We don't expect many food costs for the remainder of the year, so this will finish under budget
820-Costs are all incurred at this point and the line item will finish under budget

Overall budget should finish at least \$7,000 under budget

FY 22 Notes:

109 - Slightly under budget by \$313 due to a vacant board member position before an appointment
210/214 - Board members can choose between FICA and PERA, the combination of these line items is under budget by \$253
305-Over budget due to the timing of a payment to a consultant of \$12,860. This expense occurred in FY20-21, which ended under budget, but the consultant did not bill the district until November 2021. This line item also includes the cost of publishing the school board
366-Board members attending conferences/training was slightly under budget.
398-Printing was under budget by \$147
401-Supplies were under budget by \$184
490-Food for various meetings was under budget by \$129
820-Memberships were right on track for MSBA and the Board Book subscription

Overall budget was overbudget by \$9,678, but the timing of the one bill for \$12,860 accounts for this variance. Had this bill occurred in the correct fiscal year, the school board budget would be under budget by \$3,182 or 4.08%.



April 24, 2023

To: Dr. Josh Swanson, Superintendent
From: The Business Office
Re: Capital Budget

This is the second reading of the capital outlay and building fund budgets for fiscal year 2022. The documents presented include no changes from the March board meeting.

In keeping with the 2023-24 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2023-24 school year. Most of the larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's (MDE) guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, including the funding source and proposed expenditures along with a summary of the revenue, expenditures and fund balances for fiscal year 2024.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2024. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.

Tonight, we are requesting the board approve the capital outlay and building budgets as presented.



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Category	Revenue/Funding Source	Expenditures
Capital Outlay & Building Funds		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> • Minor building and equipment repair and replacement • Annual bus replacement cycle • Updated radios for the buses • New pickup with plow for grounds • Aerie stadium press box computer system • EPHS PAC lighting board • Early childhood motor room equipment/furniture • Curriculum adoption needs, new course development • Music instrument replacement • Custodial equipment • Annual snow removal, dome setup/takedown, inspections
	Lease levy	Costs for leased spaces as approved by the MDE
Long-Term Facility Maintenance (LTFM)	Proceeds from 2020 & 2022 bond sale & annual levy	<u>MDE Approved Deferred Maintenance Projects such as:</u> <ul style="list-style-type: none"> • EPHS activity center roof replacement • EPHS & ASC restroom refreshes • Districtwide energy updates for plumbing fixtures • Flooring replacement • Roofing, paving, parking lot repairs • Door/hardware replacement
	Annual levy for MDE health & safety related projects	<u>MDE Approved Projects such as:</u> <ul style="list-style-type: none"> • Program management staff • Training (blood-borne pathogen, first aid, CPR, vaccine) • Personal protective equipment • Elevator, fire & other inspections • Equipment, lighting, and hazard replacements/repairs • Annual playground re-surfacing
Capital Project Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> • Technology staff salary & benefits • Student & staff devices • Other technology equipment & peripherals • Flight simulator • Infrastructure needs (servers, wiring, switches, fiber) • Software & licenses
Designing Pathways (Bond)	Voter approved bond referendum	<ul style="list-style-type: none"> • Safety and security updates • Emergency radio replacement • Districtwide furniture • Final CMS construction closeout

Capital and Building Funds
Summary of Revenue, Expenditures and Fund Balance
Fiscal Year 2023-24

Description	(A) Operating Capital	(B) Capital Project (Tech Levy)	(C) Long-Term Facility Maintenance (LTFM)	(D) Designing Pathways (Bond)	Capital and Building Fund Totals
6/30/23 Projected Fund Balance	\$ 676,364	\$ 1,528,261	\$ 16,653,645	\$ 255,981	\$ 19,114,251
Revenues					
Local Levy	\$ 1,285,130	\$ 8,111,760	\$ 5,416,551	\$ -	\$ 14,813,441
Local Levy (Intermediate District #287 Projects)	-	-	93,576	-	93,576
State Aid	909,476	-	-	-	909,476
Building Lease Levy	852,195	-	-	-	852,195
Operating Capital (FY 2023 Adjustment)	(11,259)	-	-	-	(11,259)
Operating Capital (FY 2021 Adjustment)	4,517	-	-	-	4,517
Building Lease Levy (Pay20 Adjustment)	(14,437)	-	-	-	(14,437)
Cell Tower Lease Revenue	69,327	-	-	-	69,327
Capital Facilities Bond - LED Lighting District-wide Upgrade	(144,161)	-	-	-	(144,161)
Investment Earnings	-	-	400,000	-	400,000
Device Asset Recovery (Trade in Value of Devices)	-	110,000	-	-	110,000
E-rate (Telecommunications and Internet Access)	-	160,000	-	-	160,000
Subtotal Revenue	\$ 2,950,789	\$ 8,381,760	\$ 5,910,126	\$ -	\$ 17,242,675
Funds Available	\$ 3,627,153	\$ 9,910,021	\$ 22,563,771	\$ 255,981	\$ 36,356,926
Expenditures					
High School	\$ 60,000	\$ -	\$ 1,236,660	\$ -	\$ 1,296,660
High School Activities	137,000	-	1,565,000	-	1,702,000
Central Middle School	-	-	165,000	-	165,000
EHSI/Oak Point Elementary	-	-	142,340	-	142,340
Cedar Ridge Elementary	6,700	-	129,559	-	136,259
Eden Lake Elementary	1,200	-	95,380	-	96,580
Forest Hills Elementary	2,000	-	246,000	-	248,000
Prairie View Elementary	17,300	-	139,000	-	156,300
Administrative Services Center	31,800	-	736,000	-	767,800
Tassel @ Education Center	-	-	-	-	-
District Wide	200,000	-	2,917,300	255,981	3,373,281
Grounds Department	120,000	-	100,000	-	220,000
Transportation - School Buses, Vehicles, Building	992,200	-	308,000	-	1,300,200
Personalized Learning & Instruction	842,000	-	-	-	842,000
Subtotal Expenditures	\$ 2,410,200	\$ -	\$ 7,780,239	\$ 255,981	\$ 10,446,420
Lease Levy Expenditures					
Intermediate District #287 Programs	\$ 519,947	\$ -	\$ -	\$ -	\$ 519,947
University of MN - Graduation Venue	21,000	-	-	-	21,000
Golf Program Green Fees	3,500	-	-	-	3,500
Ski Fees	3,000	-	-	-	3,000
City of EP Community Center - Pool and Ice Arena	125,000	-	-	-	125,000
City of Eden Prairie - TASSEL Transition Program	73,750	-	-	-	73,750
Hennepin Technical College	13,620	-	-	-	13,620
Metro South Collaborative	88,546	-	-	-	88,546
Hopkins Schools - Other Community Education Programs	3,832	-	-	-	3,832
Subtotal Expenditures	\$ 852,195	\$ -	\$ -	\$ -	\$ 852,195
District-Wide Contingency	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Capital Project (also known as Technology) Levy	\$ -	\$ 9,187,069	\$ -	\$ -	\$ 9,187,069
Total 2023-24 Capital Expenditures	\$ 3,362,395	\$ 9,187,069	\$ 7,780,239	\$ 255,981	\$ 20,585,684
Restricted Fund Balance Estimate @ 6/30/24	\$ 264,757	\$ 722,952	\$ 14,783,532	\$ -	\$ 15,771,242
Fund Balance as a Percentage of Expenditures	7.87%	7.87%	190.01%	0.00%	76.61%



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2023-2024 School Board Meeting Calendar

Date	Time	Meeting Type	Location
July 2023			
Monday, Jul 24, 2023	7:30 AM	Brief Business Meeting	Administrative Services Center
August 2023			
Monday, Aug 28, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
September 2023			
Monday, Sep 11, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Sep 25, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
October 2023			
Monday, Oct 9, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Oct 23, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
November 2023			
Monday, Nov 13, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Nov 27, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
December 2023			
Monday, Dec 11, 2023	6:00 PM	Truth in Taxation Hearing Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center



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2023-2024 School Board Meeting Calendar

Date	Time	Meeting Type	Location
January 2024			
Monday, Jan 8, 2024	6:00 PM 6:30 PM	Annual Organizational Meeting Board Workshop	Administrative Services Center
Monday, Jan 22, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
February 2024			
Monday, Feb 12, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Feb 26, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
March 2024			
Monday, Mar 11, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Mar 25, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
April 2024			
Monday, Apr 8, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Apr 22, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
May 2024			
Monday, May 13, 2024	6:00 PM	Board Workshop	Administrative Services Center
Tuesday , May 28, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
June 2024			
Monday, Jun 10, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Jun 24, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center

Record of Board Policy Monitoring

ENDS

Monitoring 2021-2022 School Year Data: July 1, 2021 – June 30, 2022

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							

1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school	2021-22	Yes 6/28/21	Yes 6/28/21	Yes 10/24/22	Yes 10/24/22		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
1.2 Each student is reading at grade level by the end of third grade	2021-22	Yes 6/28/21	Yes 6/28/21	No 10/24/21	Yes 10/24/21		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
1.3 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	2021-22	Yes 6/28/21	Yes 6/28/21	No 10/24/22	No 10/24/22	Ends 1.3 Update on 3/27/23 <i>Completed</i>	<i>Yes</i>
	2022-23	Yes 6/27/22	Yes 6/27/22				

Record of Board Policy Monitoring

ENDS

Monitoring 2021-2022 School Year Data: July 1, 2021 – June 30, 2022

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							

1.4 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	2021-22	Yes 6/28/21	Yes 6/28/21	Yes 10/24/22	Yes 10/24/22		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
1.5 Each student demonstrates the 21 st century skills needed to succeed in the global economy	2021-22	Yes 6/28/21	Yes 6/28/21	No 10/24/22	Yes 10/24/22		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
1.6 Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	2021-22	Yes 6/28/21	Yes 6/28/21	No 10/24/22	No 10/24/22	Ends 1.6 Update on <i>02/27/23</i> <i>Completed</i>	Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				

Resolution of Acceptance of Donations

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

Eden Lake Elementary:

- Donation of \$300.00 – C. H. Robinson, Blackbaud Giving Fund, Charleston, SC – funds used for supplemental supplies
- Donation of \$150.00 – Charities Aid Foundation America, C/O CyberGrants LLC, Andover, MA – funds used for supplemental supplies

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Principals
 - a. New Hires
 - b. Change in Assignment
 - c. Resignation/Retirements
Kubicek, Shannon - Associate Principal - Secondary, Central Middle School, effective 6/30/2023
2. Human Resources – Administrative/Supervisory/Technical (AST)
 - a. New Hires
 - b. Change in Assignment
 - c. Resignation/Retirements
3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)
 - a. New Hires
Nguyen, Kim - Marketing and Outreach Coordinator - EP Online, Administrative Services Center, effective 4/17/2023
 - b. Change in Assignment
 - c. Resignation/Retirements
Larson, Andy - Youth Programs Supervisor, Community Education, effective 4/21/2023
McNamara, Elizabeth - College and Career Specialist, Eden Prairie High School, effective 5/1/2023
4. Human Resources – Licensed Staff
 - a. New Hires
Adams, Natasha - Mathematics Teacher, .333 FTE, Eden Prairie High School, effective 4/11/2023 through 6/9/2023
Wohl, Adam - Mathematics Teacher, 1.0 FTE, Central Middle School, effective 4/3/2023
 - b. Change in Assignment
 - c. Resignation/Retirements
Basa, Laura - Elementary Education Teacher - Spanish Speaking, 1.0 FTE, Eagle Heights Spanish Immersion, effective 6/9/2023
Bilek, Lauren - Permanent Building Reserve Teacher, 1.0 FTE, Central Middle School, effective 4/26/2023
Even, Lynette - Special Education Teacher, 1.0 FTE, Eden Prairie High School, effective 6/9/2023
Fehr, Holly - Family and Consumer Education Teacher, 1.0 FTE, Eden Prairie High School, effective 6/9/2023
Franson, Haley - Speech-Language Pathologist, 1.0 FTE, Eden Lake Elementary, effective 6/9/2023
Lowell, Melissa - English Learner Teacher, 1.0 FTE, Eden Prairie High School, effective 4/27/2023

SUPERINTENDENT CONSENT AGENDA

Peterkin, Brenna - Special Education Teacher, 1.0 FTE, Prairie View Elementary, effective 6/9/2023

Vue, Cheelu - English Teacher, 1.0 FTE, Eden Prairie High School, effective 6/9/2023

5. Human Resources – Classified Staff

a. New Hires/Rehires

BUILDING SERVICES

Montrelli, Wendy - Custodian, Non-licensed, Quad, Eden Prairie High School, 10 hours/day, 4 days/week, 208 days/year, effective 4/5/2023

CLASS

Melson, Emily - Facility Use Program Building Monitor, District Wide, Casual employee, 172 days/year, effective 4/17/2023

Vang, Adam - Technology Support Specialist, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 4/24/2023

FOOD SERVICE

Kaderlik, Deborah - Food Service Assistant I - Bakery, Eden Prairie High School, 4.25 hours/day, 5 days/week, 177 days/year, effective 4/20/2023

MSEA

Cassett, Margaret - Special Education Paraprofessional, Forest Hills Elementary, 6 hours/day, 5 days/week, 178 days/year, effective 4/17/2023

Gaievska, Inessa - ESL Paraprofessional, Central Middle School, 6 hours/day, 5 days/week, 178 days/year, effective 4/4/2023

Hauth, Beatriz - Little Eagles Preschool Paraprofessional, Forest Hills Elementary, 5 hours/day, 5 days/week, 178 days/year, effective 4/11/2023

Kannappan, Hemalatha - Eagle Zone Program Assistant, Eden Lake Elementary and Oak Point Elementary, 6.25 hours/day, 5 days/week, 178 days/year, effective 4/13/2023

Lee, Zachary - Early Childhood Special Education Paraprofessional, Lower Campus, 5.33 hours/day, 5 days/week, 178 days/year, effective 4/4/2023

Melson, Emily - Eagle Zone Special Education Paraprofessional, Cedar Ridge Elementary, 3.5 hours/day, 5 days/week, 178 days/year, effective 4/17/2023

Mohammad, Anjumsumayya - Eagle Zone Program Assistant, Oak Point Elementary, 4 hours/day, 5 days/week, 178 days/year, effective 4/11/2023

Perez Ruiz, Ana Isabel - ESL Paraprofessional, Oak Point Elementary, 5 hours/day,

5 days/week, 178 days/year, effective 3/27/2023

Sonnek, Rebecca - Student Supervisor, Central Middle School, 7.5 hours/day, 5 days/week, 178 days/year, effective 3/29/2023

Stadem, Patricia - Reading Support Paraprofessional, District wide, 5 hours/day, 4 days/week, 146 days/year, effective 4/3/2023

SUPERINTENDENT CONSENT AGENDA

Wood, Natalie - Eagle Zone Program Assistant, Prairie View Elementary and Forest Hills Elementary, 3.9 hours/day, 5 days/week, 178 days/year, effective 4/17/2023

PRESCHOOL TEACHERS

TRANSPORTATION

b. Change in Assignment

BUILDING SERVICES

Weigel, Kevin - Move from Non-licensed to Licensed Custodian, Oak Point Elementary, effective 4/1/2023

CLASS

Garcia, Daniela - From Intern Coordinator, Eagle Heights Spanish Immersion, to Administrative Assistant, Oak Point Elementary, 8 hours/day, 5 days/week, 235 days/year, effective 3/27/2023

FOOD SERVICE

MSEA

PRESCHOOL TEACHERS

TRANSPORTATION

Nelson, Michael - Bus Driver, Transportation, 5.07 hours/day, 5 days/week, 178 days/year, effective 4/3/2023

c. Resignation/Retirements

BUILDING SERVICES

CLASS

John, Jarod - PAC & Facility Use Monitor, Central Middle School, effective 4/14/2023

Noack, Kristen - Administrative Assistant, Forest Hills Elementary, effective 4/11/2023

Workin, Kathryn - Curriculum Assistant, Prairie View Elementary, effective 6/16/2023

COACHES

Flom, David - Head Boys' Basketball Coach, Eden Prairie High School, effective 3/29/2023

FOOD SERVICE

MSEA

Anderson, Renee – Health Services Paraprofessional, Eden Prairie High School, effective 4/20/2023

Ashley, Leanne - Eagle Zone Program Assistant, Eden Lake Elementary, effective 4/21/2023

Bhoyar, Sadhana - Little Eagles Preschool Paraprofessional, Eden Lake Elementary, effective 4/7/2023

Chau, Gerry - Special Education Paraprofessional, Eden Lake Elementary, effective 4/14/2023

Gould, Paula - Special Education Paraprofessional, Central Middle School, effective 4/21/2023

SUPERINTENDENT CONSENT AGENDA

Ismail, Hayat - Little Eagles Preschool Special Education Paraprofessional, Lower Campus, effective 3/31/2023

Kedir, Semira - Eagle Zone Program Assistant, Cedar Ridge Elementary, effective 3/16/2023

Maes-Bilse, Melinda - Special Education Paraprofessional, Eden Prairie High School, effective 6/8/2023

Plager, Deborah - Power Reading Paraprofessional, District wide, effective 3/29/2023

Russell, Joan - Health Services and Special Education Paraprofessional, Central Middle School, Effective 6/8/2023

Shilman, Sydney - Eagle Zone Program Assistant, Cedar Ridge Elementary, effective 3/16/2023

Squires, Janet - Eagle Zone Special Education Paraprofessional, Eden Lake Elementary, effective 4/6/2023

Subramoniam, Vijaya - Lunchroom Paraprofessional, Oak Point Elementary, effective 2/9/2023

Watanabe, Hironobu - Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, effective 5/10/2023

PRESCHOOL TEACHERS

TRANSPORTATION

Ashkir, Zakaria - Bus Driver, Transportation, effective 3/16/2023

Brown, Robert - Bus Driver, Transportation, effective 6/8/2023

Rissell, Matthew - Bus Driver, Transportation, effective 3/16/2023

Human Resources - Coaches Spring Season

<u>Name</u>	<u>Title</u>	<u>Start Date</u>	<u>End Date</u>
John Becker	Badminton	Mar 6, 2023	May 21, 2023
Jim Williams	Badminton	Mar 6, 2023	May 21, 2023
John Buteyn	Baseball	Mar 20, 2023	Jun 18, 2023
Scott Hackett	Baseball	Mar 20, 2023	Jun 18, 2023
Valdie Magstadt	Baseball	Mar 20, 2023	Jun 18, 2023

SUPERINTENDENT CONSENT AGENDA

Trevor Divinski	Baseball	Mar 20, 2023	Jun 18, 2023
Brady Cramer	Baseball	Mar 20, 2023	Jun 18, 2023
Mike Long	Baseball	Mar 20, 2023	Jun 18, 2023
Sam Bearak	Baseball	Mar 20, 2023	Jun 18, 2023
Charles Becker	Baseball	Mar 20, 2023	Jun 18, 2023
Dennis Flom	Baseball	Mar 20, 2023	Jun 18, 2023
Robert Buteyn	Baseball	Mar 20, 2023	Jun 18, 2023
Michael Purtell	Baseball	Mar 20, 2023	Jun 18, 2023
Dan Slinden	Golf Boys	Mar 20, 2023	Jun 15, 2023
Andrew Waselchuk	Golf (Boys)	Mar 20, 2023	Jun 15, 2023
Harrison Link	Golf (Boys)	Mar 20, 2023	Jun 15, 2023
Mike Abrams	Golf (Boys)	Mar 20, 2023	Jun 15, 2023
Ty Armstrong	Golf (Boys)	Mar 20, 2023	Jun 15, 2023

SUPERINTENDENT CONSENT AGENDA

Marty Teigen	Golf (Girls)	Mar 20, 2023	Jun 15, 2023
Steve Persian	Golf (Girls)	Mar 20, 2023	Jun 15, 2023
Laura Olson	Golf (Girls)	Mar 20, 2023	Jun 15, 2023
Diane Gibas	Golf (Girls)	Mar 20, 2023	Jun 15, 2023
Lynda Ruce	Golf (Girls)	Mar 20, 2023	Jun 15, 2023
Ryan Ward	Lacrosse (Boys)	Apr 3, 2023	Jun 18, 2023
Kansai Garey	Lacrosse (Boys)	Apr 3, 2023	Jun 18, 2023
Blake Randolph	Lacrosse (Boys)	Apr 3, 2023	Jun 18, 2023
Chris Beard	Lacrosse (Boys)	Apr 3, 2023	Jun 18, 2023
Justin Seiburt	Lacrosse (Boys)	Apr 3, 2023	Jun 18, 2023
Christian Kelso	Lacrosse (Boys)	Apr 3, 2023	Jun 18, 2023
Brooke Jones	Lacrosse (Girls)	Apr 3, 2023	Jun 18, 2023
Katie Tomlinson	Lacrosse (Girls)	Apr 3, 2023	Jun 18, 2023

SUPERINTENDENT CONSENT AGENDA

Linda Jones	Lacrosse (Girls)	Apr 3, 2023	Jun 18, 2023
DJ Brown	Lacrosse (Girls)	Apr 3, 2023	Jun 18, 2023
Robert Walker	Lacrosse (Girls)	Apr 3, 2023	Jun 18, 2023
Dan Rubischko	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Jim Bayer	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Julia Goetz	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Timothy Kral	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Scott Welter	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Brittany Reuss	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Melanie Reuss	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Sue Bayer	Softball	<u>Mar 13, 2023</u>	<u>Jun 10, 2023</u>
Lexi Young	Synchro Swimming	<u>Mar 6, 2023</u>	<u>Jun 10, 2023</u>
Victoria Anderson	Synchro Swimming	<u>Mar 6, 2023</u>	<u>Jun 10, 2023</u>

SUPERINTENDENT CONSENT AGENDA

Faith Cornish	Synchro Swimming	<u>Mar 6, 2023</u>	<u>Jun 10, 2023</u>
Brent Lundell	Tennis (Boys)	<u>Mar 27, 2023</u>	<u>Jun 10, 2023</u>
Daniel Richards	Tennis (Boys)	<u>Mar 27, 2023</u>	<u>Jun 10, 2023</u>
Greg Van Heest	Tennis (Boys)	<u>Mar 27, 2023</u>	<u>Jun 10, 2023</u>
Michael Mauthe	Tennis (Boys)	<u>Mar 27, 2023</u>	<u>Jun 10, 2023</u>
Zach Hanson	T/F (Boys)	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Paul Selman	T/F (Girls)	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Steve Banks	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Anna Davis	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Ryan Ford	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Zach Hanson	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Courtney Heinz Brandon	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Bruce Kivimaki	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>

SUPERINTENDENT CONSENT AGENDA

Lizzie McNamara	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Andy Drzewiecki	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Allie (Rudin) Weinstock	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Jayson Sandeen	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Patti Werning	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Titus Bates	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Steve Williams	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Natalie Wood	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Tony Yost	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Molly Malone	Track & Field	<u>Mar 13, 2023</u>	<u>Jun 11, 2023</u>
Josiah Rice	Spring Play	<u>Mar 8, 2023</u>	<u>May 10, 2023</u>
Nancy Saunders	Spring Play	<u>Mar 8, 2023</u>	<u>May 10, 2023</u>

Board Business -

General Consent Agenda

Approval of Payments, all funds, March 2023

Check #416180-416472	\$2,003,976.54
Electronic Disbursements	\$4,160,770.13
TOTAL	\$6,164,746.67

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