



CHARTIERS VALLEY

CYBER ACADEMY

Inspiring excellence.

Useful Hints for the Genius Platform

Attendance - Please note that for attendance this year, you need to log in to the Waterfront Learning's Genius platform. Once you log in to Waterfront Learning's Genius platform and begin work, attendance will automatically be marked. Infinite Campus is not utilized for Cyber Academy attendance.

Getting Started - When you log in the first time, click on any of your courses under the "Academic Snapshot" section. Once you click on a course, you can open any of the courses on the learning site. The first assignment will be entitled "Getting Started." This needs to be completed prior to doing any coursework. Please note that if the Getting Started prompts you to download Adobe Reader, you do not need to do that as a Chromebook will not allow you to download Adobe to the device.

Voice Recording - Waterfront Learning may ask for a voice recording program to be installed on your Chromebook. Please note that a specific one is not required. Chromebooks do have a built-in voice recorder, or you can feel free to add Audio Recorder by searching in Google Chrome.

Coursework - Inside each course, please review the Resources section and other non-assignment sections. These contain various resources to help be successful with coursework. The coursework is broken into modules with assignment due dates. If the course has 9 modules/units, please plan on one module per week. Please try to complete all coursework by the due date. If you have questions about coursework, please reach out to the teacher. This is usually done via email and then communication can be established.

Submitting Work - If there is a request to submit a piece of written work (such as a page from the workbook), the Chromebooks have a built-in Camera app. If you need help finding the Camera app, please click on the search button in the bottom left corner and search for "Camera." In addition, a cell phone camera may be used. At the elementary level, you may add your child's email to your cell phone and email the image through that Gmail account. If you have a scanner, that is an option also.

Accelerate Course Calendar - If you click on the 3 lines on the left-hand side, often referred to as the hamburger, you will see an icon that looks like a calendar. If you click on the calendar, it will show you a future look at assignments' suggested due dates.

Accelerate Email/Text Notifications - Under settings, you may set up email and text notifications.



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Workbooks - Workbooks are ordered through Waterfront Learning at the end of the week your child is registered. Workbooks take approximately 2 weeks to be received in the home. While waiting for the workbooks, all materials are accessible on the platform. If a document opens as a PDF file, that document will be in the workbooks when they arrive. While waiting for the workbooks to arrive, you have the following options:

1. Print the documents on your home printer and complete
2. Complete the activities on a piece of writing/drawing paper

Home Devices - You are more than welcome to use a home device instead of or in addition to the Chromebook.