

**BONITA CANYON PUBLIC FACILITIES FINANCING AUTHORITY
MINUTES**

**Regular Meeting of the Governing Board
August 4, 2020 – 2:00 p.m.**

Zoom Webinar
Newport-Mesa Unified School District Education Center
2985 Bear Street, Costa Mesa 92626

PRELIMINARY

CALL TO ORDER

The regular meeting of the Bonita Canyon Public Facilities Financing Authority was called to order by Newport-Mesa Unified School District Representative, Jeff Trader, at 2:07 p.m. on August 4, 2020, via Zoom at the Newport-Mesa Unified School District Education Center, 2985 Bear Street, Costa Mesa, California.

ROLL CALL

Members Present:

Dan Matusiewicz – City of Newport Beach Representative
Tim Holcomb – Newport-Mesa USD Representative
Jeff Trader – Newport-Mesa USD Representative

Members Not Present:

Steve Montano – City of Newport Beach Representative

ALSO PRESENT

Karen Scott, CFD Administrator – Scott Associates
Marie Scott – Scott Associates
Elora Dutra, Administrative Assistant/Confidential – Newport-Mesa USD

ADOPTION OF AGENDA

Mr. Holcomb moved that the agenda be adopted as presented and Mr. Matusiewicz seconded the motion. Motion carried unanimously.

ADOPTION OF MINUTES

Mr. Trader moved that the minutes of the July 31, 2019 meeting be adopted as presented and Mr. Holcomb seconded the motion. Mr. Matusiewicz recused himself from voting because he was not present at the meeting. Motion carried unanimously.

DISCUSSION/ACTION

Elect Officers for the Governing Board for Bonita Canyon Public Facilities Financing Authority.

Mr. Holcomb moved to keep all elected positions the same as the previous year and Mr. Matusiewicz seconded the motion. Motion carried unanimously. The positions will be held as follows: Mr. Holcomb as President, Mr. Matusiewicz as Vice President, Mr. Trader as Secretary/Treasurer.

Receive the June 30, 2019 Annual Financial Report.

Mr. Matusiewicz moved to approve the Annual Financial Report from Eide Bailly, LLP, formerly Vavrinek, Trine, Day & Co. Mr. Holcomb seconded the motion and the motion carried unanimously.

Presentation and Adoption of Annual Budget for Community Facilities District No. 98-1.

Ms. Scott presented and reviewed the budget documents. Mr. Matusiewicz moved to adopt the annual budget for CFD 98-1. Mr. Holcomb seconded the motion and the motion carried unanimously.

Discuss Proposition 218 Certification.

Ms. Scott informed the group of the certification requirement and of Mr. Michael Toy of Parker Covert research into the matter. Mr. Toy found that the requirement was covered in the 2015 Agreement between the County and the Bonita Canyon Public Facilities Financing Authority and as such does not need to be certified annually by the board.

Resolution #01-08-20, a Resolution of the Governing Board of the Bonita Canyon Public Facilities Financing Authority Levying Special Taxes within Bonita Canyon Public Facilities Financing Authority Community Facilities District No. 98-1.

ROLL CALL VOTE:

Dan Matusiewicz, City of Newport Beach Representative

AYE

Tim Holcomb, Newport-Mesa USD Representative

AYE

WRITTEN COMMUNICATIONS

None.

COMMUNITY INPUT

None.

INFORMAL REPORTS

Ms Scott commented that the county is requiring CFD's to upload PDF files of their Resolutions in place of delivering original documents.

ADJOURNMENT

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Mr. Holcomb moved to adjourn the meeting. Mr. Matusiewicz seconded the motion and the motion carried unanimously. Mr. Trader declared the meeting adjourned at 2:33 p.m.