Waterloo Teachers' Resource Center
Waterloo High School Room B216
96 Stark Street, Waterloo, NY 13165
315-539-5454 (internal calls Ext. 4182)
wtrc@waterloocsd.org
Sandy Ahart and Matt Parker, Co-Directors

Attendance:

Theresa Patchen	Jennifer Paczkowski	Jennifer Graham	Renee Thomas
~~Tracy Cardinale~~	Ranette Schaertl	Jackie Mull	Karen Burcroff
Jason Stock	~~Lisa Bennett~~	Russ Gillan	Toby Coleman
Joseph Landry	~~Chrissy Jacobs~~/Peter Budmen		Jennifer Hayden

A quorum was achieved with 73% (12/15) of the Policy Board present and of that 67% (8/12) were teachers.

Minutes

January 25, 2023 4:00 PM - 5:00 PM

1. Welcome – Russ Gillan
   Meeting was called to order at 4:07 p.m.

2. Resignation of Chrissy Jacobs as Higher Education representative – Russ Gillan
   Motion to accept the resignation of Chrissy Jacobs as Higher Education representative was made by Theresa Patchen and seconded by Jason Stock. Motion was passed by all those present.

   Peter Budmen was introduced as a replacement candidate. He offered some brief background information, including a connection as a student teacher in Waterloo School District. Motion to approve Peter Budmen as new representative was made by Joseph Landry and seconded by Ranette Schaertl. Motion was passed by all those present.

3. Approval of minutes from November 16, 2022– Russ Gillan

   Click the link for the minutes: Waterloo Teachers' Resource Center (waterloocsd.org)

   Motion to accept the minutes as written was made by Theresa Patchen and seconded by Ranette Schaertl. Motion was passed by all those present.

4. Budget Update – Matt Parker
   Matt shared an updated spreadsheet of the current budget. We have had a lot of participants in workshops. Curriculum writing has recently been done by second grade. All Policy Board members were asked to continue to encourage teachers to submit PD proposals for both after school hours as well as Early Release Friday schedules. Joseph Landry inquired about a presenting a calculator workshop. Matt told him to write a proposal with more information including PD and other specifics that can be reviewed.

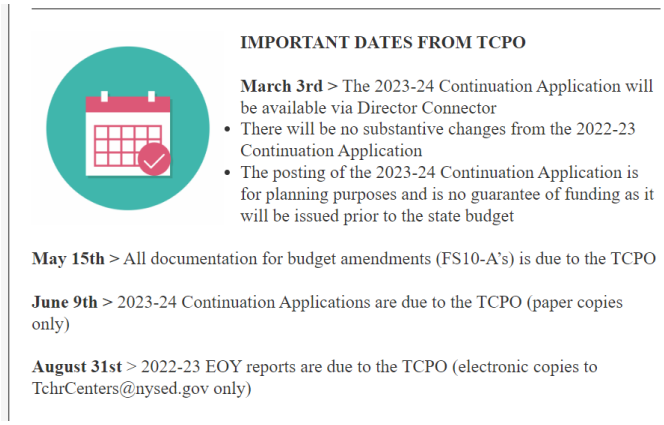
5. Update of Gale Online Professional Library- Matt Parker
   Matt asked whether the roll outs were done at the High School and Middle School. Russ Gillan stated he was unable to attend the last faculty meeting so it has not been done at the High School. Jason Stock stated that he did talk to the grade level chairs, but not at a

complete faculty meeting. Matt reminded members to check out the online library for PD opportunities.

6. Future Professional Development sessions – Matt Parker
    - Theresa Patchen is developing Building Thinking Classrooms around Mathematics.
    - Jackie Mull is presenting EDU Protocol Books 1 and 2.
    - Matt Parker is developing Teach Like a Pirate. He is also looking at doing a Teacher Academy on Minecraft. A discussion followed about what Minecraft is and how it can be used educationally in the classroom.
    - Mary Madonna is considering a book study with Ruthless Equity for the entire district.
    - Many teachers at LaFayette are doing presentations during ERF.
    - Jennifer Graham is also looking at developing ERF sessions for Skoi-Yase.
    - Jen Hayden shared information about a book that she may offer.
    - Toby Coleman is developing some after school sessions including BeeBots for Skoi Yase.

7. Hobart William Smith Colleges update – Peter Budmen
    - Peter shared that the Education Department asked what we see as needs of new teachers and what can be done to retain them. Matt shared that the WTRC is also willing to offer PD if there is something the College does not offer, but is needed by preservice teachers.
    - Information about Ontario County School Conference was shared.
    - HWSC is partnering with Skoi-Yase and LaFayette Schools with America Reads. Tutors are working in the After School Programs under the guidance of Missy Brown (Skoi-Yase) and Lexie Brown (LaFayette). Peter gave a shout out to both these individuals for their support of the tutors.
    - Two community events were shared. Jenn Hayden said she shared a newsletter from Katie Flowers that included this information.

8. Updates from Teacher Center Program Office –Matt Parker



IMPORTANT DATES FROM TCPO

March 3rd > The 2023-24 Continuation Application will be available via Director Connector

- There will be no substantive changes from the 2022-23 Continuation Application
- The posting of the 2023-24 Continuation Application is for planning purposes and is no guarantee of funding as it will be issued prior to the state budget

May 15th > All documentation for budget amendments (FS10-A's) is due to the TCPO

June 9th > 2023-24 Continuation Applications are due to the TCPO (paper copies only)

August 31st > 2022-23 EOY reports are due to the TCPO (electronic copies to TchrCenters@nysed.gov only)

9. Other

Ranette Schaertl inquired if the WTRC could partner with One School – One Book program. A discussion followed of how this would support PD.

Jen Hayden suggested PD with the upcoming 3rd and 5th grade Science tests. Matt told her to provide names of presenters if possible.

Karen Burcroff shared information about programs that Seneca County has offered and will be offering. February 15th – Training on CPR and Narcan at the Elks Lodge

Joseph Landry explained how ERF sessions are run at the High School so Matt could have a better understanding of how to encourage PD

Jenn Hayden suggested Heather Elisofon as a possible presenter on students in transitional housing.

Karen Burcroff shared information about Seneca Cares.

▼ 3 Meeting(s)

#	Date	Time	Location
1.	Thu Sep 22, 2022	9:00 am to 2:00 pm	Rochester TC/NYSUT Building 24 N Union St, Rochester, NY 14607
2.	Thu Feb 9, 2023	9:00 am to 2:00 pm	Brighton Teacher Center 2035 Monroe Ave Rochester, NY 14618
3.	Wed May 17, 2023	9:00 am to 2:00 pm	Marcus Whitman Teacher Resource Center 4100 Baldwin Road Rushville, NY 14544

10. Set next meeting date: Russ Gillan
    Wednesday, March 29, 2023 at 4:00 p.m.

11. Adjourn Meeting

    Motion to adjourn the meeting was made at 4:47 p.m. by Theresa Patchen and seconded by Ranette Schaertl. Motion was passed by all those present.

Respectfully submitted,

Sandra Ahart

Co-Director, WTRC