



Kerran Goff, Lead Guidance Counselor
James Shannon, Guidance Counselor
Robin Conathan, Guidance Counselor

Christina Skeldon, Guidance Counselor
Kelly Turner, Guidance Counselor
Janice Webb, Guidance Secretary

SCHOLARSHIP TRANSCRIPT REQUEST FORM

*This form needs to be completed for EACH scholarship you are applying for.
Please place in Scholarship Processing file in the Guidance Department.*

I authorize the Pembroke High School Guidance Department to print/distribute my transcript for scholarship purposes.

Student Name: _____ Date: _____

Name of Scholarship:

Type of Transcript Requested: Official _____ Unofficial _____

Request for Letters of Recommendation:

If you are applying for a scholarship that requires any letters of recommendation, please list the name of the teacher(s) whose letter of recommendation you are requesting.

Teacher Name: _____

Teacher Name: _____

*****Please be aware that some scholarships require the applicant to mail the application directly to them. It is YOUR responsibility to mail the application with any copies of transcripts/rec letters by the deadline. All envelopes must remain sealed or they will not be accepted.**

*****Please allow 5 school days for the processing of all transcript and letters of recommendation requests.**