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**PEMBROKE SCHOOL COMMITTEE MEETING**  
**Tuesday, October 18, 2022**  
**Pembroke High School Library**

## **Call to Order**

Mr. Kennedy called the meeting to order at 6:00 pm.

**Present from Administration:** Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent; Jessica DeLorenzo, Director of Student Services

**Present from Committee:** Lance Kennedy, Chair; Susie Scholl, Vice Chair; Susan Bollinger, Secretary; and David Boyle  
**Absent:** Michael Tropeano

## **Acknowledge & Schedule Visitors**

Mr. Kennedy welcomed the audience members.

## **Adjustments to Agenda**

None

## **Communications**

Mrs. Obey said the committee is invited to the Unified Basketball game.

## **Approval of Bill Schedule**

Warrants were sent out electronically for signature.

## **Consideration for Approval: Regular School Committee Meeting Minutes of October 4, 2022**

**VOTE:** On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the school committee meeting minutes of October 4, 2022.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle

Voting No: none

Abstaining: none

Absent: Michael Tropeano

## **Superintendent's Report**

### October 1 Enrollment Numbers

Mrs. Obey explained that these enrollment numbers are used for the following year Chapter 70 funding calculation. As of 10/2 there are 2487 PPS students, and this is a 2.7% decrease from last year and the dip is not in any one grade. PHS enrollment is now the lowest it has ever been with 725 students. North Pembroke has the biggest kindergarten class in several years. Three students are enrolled in vocational school and 15 enrolled in private schools and these numbers are reflected in the difference between the transfers in and transfers out calculations. The elementary average class size is 19 and falls within the School Committee ideal of 23 or less for kindergarten through grade 3. There is a bubble in fourth grade at BES which has 71 students. PCMS only three class sizes above the favorable limits. PHS average class sizes are about 22-23 which is very favorable but there are some inefficiencies in having some sections of 8-11 students, so administration is looking at possible combinations of classes. World languages class sizes are low, so administration is looking at how to gain more interest and possibly shifting the languages being offered.

Consideration for Second Read and Approval: Policy IJND: Access to Digital Resources

Mrs. Obey said this was reviewed and discussed at the last meeting. Mrs. Bollinger confirmed that any digital books downloaded will be listed quarterly on the library site of the PPS website.

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve Policy IJND: Access to Digital Resources.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle

Voting No: none

Abstaining: none

Absent: Michael Tropeano

Consideration for First Read: 2022-2023 School Improvement Plans

Mrs. Obey said the SIPs come from the School Council's which are made up of faculty, parents, students and community representatives. The School Committee does not approve them, only accepts them. The goals tie back to district goals. The principals will be at next school committee meeting to share details from their SIP.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to accept as a first read the 2022-2023 School Improvement Plans.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle

Voting No: none

Abstaining: none

Absent: Michael Tropeano

Consideration for Approval: Surplus Technology Materials

Mrs. Obey said disposal of these materials will be based on the best options. The list was shared with Town Hall to see if they could use anything. Mrs. Scholl suggested putting it out to the Council of Aging or other town departments or groups.

VOTE: On a motion made by David Boyle and seconded by Susan Bollinger, it was unanimously voted to accept the list of surplus materials as presented.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle

Voting No: none

Abstaining: none

Absent: Michael Tropeano

**Future Meeting Dates and Topics**

11/1, 11/15, 12/6, 12/13

VOTE: At 6:20PM, on a motion made by David Boyle and seconded by Susan Bollinger, it was unanimously voted to adjourn.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle

Voting No: none

Abstaining: none

Absent: Michael Tropeano

**APPROVED: November 1, 2022**

**MOTIONS**

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the school committee meeting minutes of October 4, 2022.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle  
Voting No: none  
Abstaining: none  
Absent: Michael Tropeano

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve Policy IJND: Access to Digital Resources.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle  
Voting No: none  
Abstaining: none  
Absent: Michael Tropeano

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to accept as a first read the 2022-2023 School Improvement Plans.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle  
Voting No: none  
Abstaining: none  
Absent: Michael Tropeano

VOTE: On a motion made by David Boyle and seconded by Susan Bollinger, it was unanimously voted to accept the list of surplus materials as presented.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle  
Voting No: none  
Abstaining: none  
Absent: Michael Tropeano

VOTE: At 6:20PM, on a motion made by David Boyle and seconded by Susan Bollinger, it was unanimously voted to adjourn.

Voting Yes: Lance Kennedy, Susie Scholl, Susan Bollinger and David Boyle  
Voting No: none  
Abstaining: none  
Absent: Michael Tropeano