



PEMBROKE SCHOOL COMMITTEE MEETING
Tuesday, January 24, 2023
North Pembroke Elementary School Library

Call to Order

Mr. Kennedy called the meeting to order at 6:03 pm.

Present from Administration: Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent; Jessica DeLorenzo, Director of Student Services

Present from Committee: Lance Kennedy, Chair; Susie Scholl, Vice Chair; Susan Bollinger, Secretary; and David Boyle

Acknowledge & Schedule Visitors

Mr. Kennedy welcomed the audience members.

Adjustments to Agenda

None

Communications

None

Approval of Bill Schedule

Warrants were sent out electronically for signature.

Consideration for Approval: School Committee Meeting Minutes of December 6th and December 13th

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve the school committee meeting minutes of December 6th and December 13th, 2022.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger

Voting No: none

Abstaining: none

Absent: David Boyle

Superintendent's Report

FY24 Maintenance of Effort Budget (MOE)

Mrs. Obey said this is the first step of the budget process. MOE is doing everything the district is doing this year but at next year's prices. Rolling forward the current FY23 budget into next year would be \$38,601,903, resulting in a budget gap of \$1,986,903.

This is very preliminary, and the State numbers and Town numbers are not available yet. The driving factors for the gap are the collective bargaining agreements/COLA is slightly higher than in years past, special education tuition is seeing an increase from the OSD of 14%, and this equates to \$472k. The transportation contract increase was 7% in FY23 and is forecasted at 8% for FY24, and this equated to \$185k. The anticipation of the special education tuition pre-buy of \$500 for FY24.

The FY23 special education budget was \$3,009,583.72 and FY24 is anticipated at \$3,340,637.94, an 11.1% increase. There is the potential for this to come down as the budget process goes on.

The focus areas for FY24 continue to be social emotional supports, achievement and technology. With social-emotional supports, the goals are to increase student supports and focus on teacher self-care and wellness. With achievement the goals are to expand Project Lead The Way, continue Science of Reading, balance class sizes 7-12, continue to build out career readiness pathways, and add special education and ELL supports. Around technology, the goals are to continue the capital replacement schedule, continue infrastructure upgrades, and increase staffing levels to DESE recommended levels.

The areas to develop for possible revenue and/or reductions include the special education pre-buy, elementary class size/sections could lead to the restructuring of the specialist schedule, the secondary schedule, the support structure, the program offerings/level of student choice, and fees.

The timeline for January includes the MOE budget and getting the estimated Chapter 70 funds for next year. The timeline for February includes the budget subcommittee meeting with the Town Administrator and Town Accountant to discuss funding and the administration working with staff and the school committee to determine priorities.

The timeline for March/April includes the school committee and administration continuing to discuss priorities, the school committee holding the public budget hearing and recommending the final number to Select Board for the spring Town Meeting, and the Select Board approving the Town Meeting warrant.

May the vote on the school and town budget is held at Town Meeting.

Mrs. Obey presented the current FY23 elementary class sizes along with the projected class sizes for FY24.

Mrs. Jasie asked about technology staffing and Mrs. Obey explained the district lacks staffing for the maintenance of the devices. She added that she doesn't believe that elementary students need to be in the 1:1 device status.

Mrs. Jasie asked about revisiting strings at PCMS.

Mr. Don Bryant asked about the status of the DEI working group minutes. Mrs. Obey said the DEI working group met in early January and the minutes will be released shortly.

Consideration for First Read and Approval: Policy IKF: Credit Status and Graduation Requirements

Mrs. Obey said two years ago Physics was added as a third option for science credits in the POS but the policy was not changed at that time. This vote will require suspending Policy BGB.

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve as first read and approval Policy IKF: Credit Status and Graduation Requirements, suspending Policy BGB.

Voting Yes: Lance Kennedy, Susie Scholl and Susan Bollinger

Voting No: none

Abstaining: none

Absent: David Boyle

Consideration for Second Read and Approval: PHS Program of Studies: New Course Proposals

Mrs. Obey said most of the edits are minor around punctuation and the main changes are the new course proposals.

VOTE: On a motion made by Susie Scholl and seconded by Susan Bollinger, it was unanimously voted to approve the PHS Program of Studies and New Course Proposals.

Voting Yes: Lance Kennedy, Susie Scholl and Susan Bollinger

Voting No: none

Abstaining: none
Absent: David Boyle

Consideration for Approval: North Pembroke Elementary School Surplus Materials

Mrs. Obey said these are math and social studies books that haven't been used in a long time and the district will figure out if they can be donated prior to recycling them.

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve the North Pembroke Elementary School Surplus Materials as presented.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

Consideration for Approval: PHS AP Government Overnight/Out of State Trip

Mrs. Obey said the date is incorrectly listed as 2023 and should be 2024.

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve the PHS AP Government Overnight/Out of State Trip as amended to March 2024.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

Future Meeting Dates and Topics

2/7 and 2/14 with Representatives

VOTE: At 6:40 PM, on a motion made by Susie Scholl and seconded by Susan Bollinger, it was unanimously voted to adjourn.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

APPROVED: February 7, 2023

MOTIONS

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve the school committee meeting minutes of December 6th and December 13th, 2022.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve as first read and approval Policy IKF: Credit Status and Graduation Requirements, suspending Policy BGB.

Voting Yes: Lance Kennedy, Susie Scholl and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

VOTE: On a motion made by Susie Scholl and seconded by Susan Bollinger, it was unanimously voted to approve the PHS Program of Studies and New Course Proposals.

Voting Yes: Lance Kennedy, Susie Scholl and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve the North Pembroke Elementary School Surplus Materials as presented.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

VOTE: On a motion made by Susan Bollinger and seconded by Susie Scholl, it was unanimously voted to approve the PHS AP Government Overnight/Out of State Trip as amended to March 2024.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle

VOTE: At 6:40 PM, on a motion made by Susie Scholl and seconded by Susan Bollinger, it was unanimously voted to adjourn.

Voting Yes: Lance Kennedy, Susie Scholl, and Susan Bollinger
Voting No: none
Abstaining: none
Absent: David Boyle