

# ADMINISTRATIVE REGULATION

No. 219(c)

Board of Trustees  
Douglas County School District

PROGRAM

## SELECTION OF LIBRARY BOOKS, MATERIALS AND PERIODICALS

Selection Guidelines:

1. Instructional materials should enrich and support the philosophies, goals and curriculum of the Douglas County School District, taking into consideration the varied interests, abilities, maturity levels, and ethnic backgrounds of the students served.
2. Instructional materials should stimulate growth in factual knowledge, literary and cultural appreciation, aesthetic values and ethical standards.
3. A comprehensive collection of materials should be selected in compliance with basic written selection principles as are found in library science texts. Maximum accessibility to these materials will be provided, thus enabling students to think independently and to make intelligent judgments in their daily lives.
4. Selection of instructional materials should present opposing sides of controversial issues so that students may develop, under guidance, the practice of critical reading and thinking.
5. The collection should include materials, which reflect the ideas and beliefs of various religious, social, political, historical, ethnic and cultural groups and their contribution to the American and world heritage.

Specific Regulations:

1. All selection of materials shall be a cooperative, continuing process in which administrators, teachers, librarians and students may participate. Teachers shall have the primary responsibility for the selection of supplemental textbooks. Supplemental textbooks and resources for use in a media center are subject to the approval of the principal of that school. School administrators, librarians, teachers, parents and pupils must be allowed to review the

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selected materials and request reconsideration of the selected materials if so desired. Gift materials, as well as leased and loaned items, are subject to the same criteria as is purchased material.

2. The school librarian will primarily use evaluation tools such as "Booklist," "School Library Journal", "VOYA", "The Hornbook Magazine" and other standard reviewing sources. Also, publications by various agencies such as the American Library Association, the National Education Association, the National Council of Teachers of English, and other professional organizations shall be consulted.
3. Selection is an ongoing process that should include the removal of instructional materials no longer appropriate and the replacement of lost and worn materials that still are of educational value.
4. The selectors, in choosing the materials, shall place principle above personal opinion and reason above prejudice to form a balanced collection of materials that is appropriate for the intended users of these materials.
5. Selection materials should reflect support for the principles of freedom of speech that are inherent in the First Amendment of the United States Constitution, and which are expressed in the Library Bill of Rights and the Freedom to Read Statement disseminated by the American Library Association. They should also be in harmony with the constitutions and the laws of the United States and Nevada.

See Policy related to this Administrative Regulation See also: Administrative Regulation 219(a), 219Cb), Ili.(Q)

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