

# ADMINISTRATIVE REGULATION

No. 209

## Board of Trustees Douglas County School District

## PROGRAM

### HOMEBOUND INSTRUCTION

Homebound instruction is meant to provide instructional services for those students who are not able to attend school for an extended period of time due to a temporary incapacitating medical condition. In the event the medical condition is chronic, a 504 Accommodation Plan or assessment of the student for eligibility for Special Education Services may be appropriate interventions.

If homebound instruction seems to be appropriate, the following guidelines apply:

- The [Homebound Student Registration form](#) must be completed. This form must be signed by the principal.
- The District must have a release of information from the medical professional dealing with the condition for which homebound instruction may be necessary.
- The request must be signed by the Assistant Superintendent for Education Services prior to the provision of any homebound instruction. Written approval, if granted, will be for a designated time period only. In the event the time period needs to be extended, a new registration form requesting such an extension must be completed and approved.
- Principals will be responsible for arranging teacher services. The homebound instructor must be certificated or qualify for a substitute license in order to deliver the services.
- Teacher time sheets must be sent with a copy of the registration form attached for any teacher providing services to the student to the Assistant Superintendent of Education Services, Douglas County School District, 1638 Mono Avenue, Minden, Nevada 89423. The budget category must be noted on the time sheet.

See Policy related to this Administrative Regulation  
[Homebound Instructions](#)  
[Homebound Registration Form](#)  
[Homebound-Home Placement Student Attendance Form](#)

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