

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
PUBLIC AGENDA
August 17, 2011
6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Introduction:

The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Public Comment on Agenda Items
7. Presentation and Approval of Minutes: July 13, 2011 Regular Meeting and Executive Session.
8. Report of the Board Secretary:

A. **Financial Reports**: June 2011

B. **Pursuant to N.J.A.C.6A:23-2.11**: Margate City Board of Education certifies that as of June 30, 2011 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **Bills and Payrolls:** \$1,014,034.94

D. **Transfer of Funds** within the General Current Expense Account.

Ratified Budget Transfers for 2010-2011

To:	10-000-100-500-00-00	Tuition Charter School	\$ 27,541.00
	11-000-230-530-00-00	Communications/Telephone	2,300.00
	11-000-230-331-00-00	Legal Fees	30.00
	11-000-230-610-00-00	General Admin Supplies	75.00
	11-000-262-621-00-01	Energy Natural Gas EAT	300.00
	11-000-262-621-00-02	Energy Natural Gas UAS	75.00
	11-000-270-515-00-00	Transp Contracted Special Ed	5,700.00
	11-000-270-615-00-00	Transport Supplies	575.00
	11-000-291-220-00-00	Social Security	11,375.00
	11-000-310-930-00-00	Cafeteria	16,070.00
	12-000-400-450-00-00	Construction Services	16,350.00
	11-000-262-622-00-01	Energy Electricity EAT	<u>72,580.00</u>
			<u>\$ 152,971.00</u>

From:	11-000-100-562-00-00	Tuitions Other LEA Spec Ed	\$ 111,650.00
	11-000-100-565-00-00	Tuition ACSSSD	27,541.00
	11-000-230-590-00-00	Gen Admin Purch Services	505.00
	11-000-230-890-00-00	Gen Admin Other Expend	1,900.00
	11-000-291-270-00-00	Health Benefits	<u>11,375.00</u>
			<u>\$152,971.00</u>

Ratified Budget Transfers for 2011-2012

To:	11-190-100-610-03-01	Reading Supply EAT	\$ 165.00
	11-000-219-592-00-00	CST Travel	500.00
	11-000-221-500-00-00	Workshops Improv. Instr	4,150.00
	11-422-100-500-00-00	Summer Sch Other Purch Serv	<u>3,436.00</u>
			<u>\$ 8,251.00</u>

From:	11-190-100-610-01-01	General Supply EAT	\$ 165.00
	11-000-219-600-00-00	CST Supplies	500.00
	11-000-291-241-00-00	Other Retirement Contributions	4,150.00
	10-000-100-560-00-00	Tuition Charter School	<u>3,436.00</u>
			<u>\$ 8,251.00</u>

9. Report of Treasurer of School Monies – June 2011

10. Cash Report – June 2011

11. Report of Superintendent of Schools:

A. **Enrollment**

Enrollment as of 6/30/2011		Potential Enrollment as of 8/10/2011	
Ross School		Ross School	
Kindergarten	50	Kindergarten	40
Grade 1	45	Grade 1	46
Grade 2	50	Grade 2	45
Grade 3	59	Grade 3	49
Grade 4	56	Grade 4	57
Sub-total	260	Sub-total	237
Tighe School		Tighe School	
Grade 5	56	Grade 5	56
Grade 6	60	Grade 6	55
Grade 7	69	Grade 7	58
Grade 8	61	Grade 8	70
Sub-total	246	Sub-total	239
* Total Enrollment	506	* Total Enrollment	476

* Above enrollment includes Longport & tuition enrollment below

As of 7/31/2011 (Est.)

Longport Enrollment:

<i>William H. Ross</i>	<i>23</i>
<i>Eugene A. Tighe</i>	<i>19</i>
<i>Total</i>	<i>42</i>

As of 7/31/2011 (est)

Tuition Enrollment:

<i>William H. Ross</i>	<i>13</i>
<i>Eugene A. Tighe</i>	<i>5</i>
<i>Total</i>	<i>18</i>

Atlantic City High School

B. **Instructional Support**

1. Update on principal/director activities.
2. Review fire drill and lockdown report.
3. Approve the Harassment, Intimidation, and Bullying (HIB) ramifications of the new law workshop on September 1 (Ross School) and September 2 (Tighe School) from 9:00am to 11:00am. All teachers will be attending. Funding source is ETTC hours.
4. Submitted for review and approval is the EVVRS (Electronic Violence and Vandalism Systems) report.

12. Communications

- A. Presentation of the Clique In Anti-Bullying Program presented by Gail who is the coordinator of the program.
- B. Share Oxford Roundtable.
- C. Update on Ross School gym floor.

13. Committee Reports

14. UAS Repurposing Committee Report

A. Present Report

B. Special Public Comment

C. Board Discussion

D. Approval: Motion to approve the preparation of a deed to transfer the UAS from the Margate City School District to the City of Margate for nominal consideration in the amount of \$1.00 or other nominal amount as recommended by counsel with the sole condition that a purchase right of first refusal be granted to the District from the City, should the City of Margate seek to no longer use the property for a municipal purpose. Subject to the review of any legal restrictions or approvals required.

15. Approvals

A. **Personnel**

1. ~~Approve Dr. Glenn Budnick as the school physician for the 2011-2012 school year at an annual salary of \$9,250.00.~~ **TABLED**
2. Approve the list of returning substitute teachers for the 2011-2012 school year. These substitutes have been on our list and, therefore, have no break in service.
3. Approve Mary Repetto as substitute nurse for the 2011-2012 school year. Mary was the school nurse for Tighe, therefore, no break in service.
4. Approve advertising for 2 additional part-time special education teachers with qualifications of highly qualified in math and language arts. Total hours per week needed for 2 teachers = 27.5 at an estimated cost of \$86,892 which includes FICA and DCRP Pension. No health benefits will be provided.
5. Approve advertising for a DAPPAC Facilitator. Cost and duties: \$5,000 stipend for first 6 months. Job description(s) will be developed upon recommendation of hires. Funding source: PAC revenue funds.
 - **Person/ Persons recommended for the position will be required to develop a business plan.
 - **Hired person(s) will be required to generate a minimum of \$5,000 in revenue for first 6 months
 - **Hired person(s) will be evaluated on revenue generated, companies (ballet, symphonies, etc), sponsorships and grant money brought in to the DAPPAC during the first 6 months to see if they will continue to be employed.
6. Approve the following K-4 curriculum (hard copy is available in the board office for your review)

Math	Science
Social Studies	Writing
World Language	

7. Approve activity positions for the 2011-2012 school year for Tighe. Funding source: Tighe Activities Account.

Approval of the following Activity Positions for the 2011-2012 School Year:			
ACTIVITY	RECOMMENDED ADVISOR	AMOUNT	TOTAL FOR THE YEAR
Tighe Renaissance Advisor <i>*Handle the honor card system, school spirit activities, Organize RATS (Renaissance Academic Team for Students), other activities- BEFORE AND AFTER SCHOOL (NEW-Replaces School Newspaper)</i>	Tracy Jones (Advisor)	\$1,000/adv.	\$1,800.00
	Nancy Palamero (Asst. Advisor)	\$800.00/Asst. adv.	
Homework Co-Advisors/ Alternates	Sherry Scott-Primary Eileen Midure-Primary Amie Sykes-Primary (<i>correction to last months approval</i>) Debbie Gaskill-Alternate Nina Curl-Alternate (<i>correction to last months approval</i>)	\$34.00/ 1.25 hours a day / 3days a week / 30 weeks	\$3,825
Tighe Play	Deb Roland	\$6,300 includes stipend and costs for play	\$6,300
TIGHE SCHOOL PLAY 2011 – 2012			
ESTIMATED BUDGET			
MONEY OUT			
DIRECTOR & MUSICAL DIRECTOR “Debbie Roland”		\$3100.00	
ASSISTANT DIRECTOR / Choreographer		\$1000.00	
SOUND ENGINEER		\$ 600.00	
LIGHTING		\$ 600.00	
ARTISTIC DESIGN & SET		\$ 600.00	
ASSISTANT LIGHTING & SOUND		\$ 400.00	

\$6,300 = STAFF & PRODUCTION TEAM -- ESTIMATED COSTS			
Taping of show for dvd		\$200.00	
Tickets		\$200.00	
Ad book / Playbill / we will make our own power point this year & do our own Program, instead of spending \$800 + at the Professional Printers			
<i>Last year play brought in what was spent on the estimated budget so it is a wash when looking at the costs.</i>			
TEACHER(S) WHO WILL BE PARTICIPATING (if applicable):			
See above for recommendations for advisors.			
COSTS (include cost for workshop, event, travel, and substitutes if applicable):			
Stipends or hourly rate calculations above			
FUNDING SOURCE (for event and subs):			
Tighe Activities Account (Tighe Renaissance Advisor funding source: Rebel & Renaissance)			

8. Approve the following individuals and stipends for extracurricular programs for Tighe Athletics.

Name	Program/Position	Stipend
Tracy Jones	Field Hockey Coach “Team 1”	\$1200.00
Cindy Gresham	Field Hockey Coach “Team 2”	\$1200.00
Arturo Morales	Soccer Head Coach	\$1200.00
TBA	Soccer Asst. Coach	\$800.00
Colleen Campbell	Cross Country Coach	\$1000.00
Andrew Miles	Girls Head Basketball Coach	\$2000.00
Casey Hiltner	Boys Head Basketball Coach	\$2000.00
Tracy Jones	Volleyball Co-Coach	\$1000.00
Jen Carey	Volleyball Co-Coach	\$1000.00
Andrew Miles	Softball Coach	\$1200.00
Al Sacco	Baseball Coach	Volunteer
Mauricio Saavedra	Intramural Tennis	\$300.00

9. Approving Salary Guide Lateral Advancement for Chauncey Fitzgerald from a BA+18, step 8 at \$52,500 to an MA, step 8 at \$54,500.
10. Approve Lucky Kids handbook and staffing for 2011-2012 school year at the following per hour rates. No benefits provided. Funding source: parent tuition, local funding, and municipal alliance.

Charlotte Flynn, Director	\$34
Mary McCracken, Head Teacher	\$15
Kendall Verna, Head Teacher	\$15
Janet McCarron, Head Teacher	\$15
Michael McCarron, Aide	\$10
Nellie Flynn, Aide	\$10
Zach Verna, Aide	\$10
Julie Perfetti, Aide	\$10
Maria Totoro, Aide	\$10

11. Approve Jacque Jones and Christy Stack to attend Effective Intervention in Bullying Situations: Strategies to Empower Victims, Mobilize Bystanders and Change Bullies Workshop on Wednesday, September 21, 2011. Training is needed for new role as “School Bullying Advocate.” Fees: 4 ETTC Hours each.
12. Approve Jacque Jones and Christy Stack to attend Prevention Rocks: Developing a Comprehensive School-Based Anti-Bullying, Harassment and Intimidation Workshop on Friday, September 30, 2011. Training is needed for new role as “School Bullying Advocate.” Fees: 4 ETTC Hours each.
13. Approve Jacque Jones and Christy Stack to attend Sugar and Spice and Not so Nice: Dealing with Relational Aggression and Girl Bullying in Your School Workshop on Thursday, October 6, 2011. Training is needed for new role as “School Bullying Advocate.” Fees: 4 ETTC Hours each.

B. Contracts/Purchases

1. Approval to purchase pick-up truck with utility body and snow plow at a price of \$32,136.66, which is lower than approved amount at the June 8th board meeting. See information from Kurtis Woodrow.
2. Approve contract with Advancing Opportunities to provide assistive technology services on an as-needed basis. Fees:

FFS at On-Site Technical Assistance	\$110/hour + travel
FFS at On-site Evaluation	\$880/service + travel
At Consult	\$295/service + travel

 Details in attached contract
3. Approve the Child Study Team Physical Therapy Service contract with Ms. Kim Vona for the 2011-2012 School Year.

4. Approve Professional Development Consultation: Summer 2011 with Rene Schillinger to provide five (5) full days of professional development services and teacher training (dates TBD after approval). Cost is as follows and will be funded through NCLB Title 2. Four days were approved at July 31, 2011 meeting. Extra day is added to focus on NJASK training.

	<u>5 days</u>	<u>4 days</u>	<u>Difference</u>
5 days exec Consultant fee @ \$1,750/day	\$8,750	\$7,000	\$1,750
Materials @ \$50/day	250	200	50
Travel Accommodations (5 nights @ \$150/night)	<u>750</u>	<u>600</u>	<u>150</u>
TOTAL	\$9,750	\$7,800	** \$1,950

**** \$1,950 approval needed for 5th day**

5. Approve Resolution to Apply for the FY 2012 “No Child Left Behind” (NCLB) Consolidated Application as follows:

Title I	\$38,289
Title II, Part A	<u>\$23,120</u>
TOTAL	\$61,409

6. Approve district-wide implementation of the Clique In-Anti-Bullying Program (“Clique In”). There is no charge for the program. Possible incidental costs such as paper, copying, etc. Funding source for the incidentals: Tighe Renaissance Program.

C. PAC

1. Approve 5 hours of maintenance for DAPPAC, as outlined in attachment, to be performed by Wayne Netherby (approved Sound & Lighting Tech) at \$35.00/hours x 5 hours = \$175.00. Funding source: PAC.
2. Approve Amendment to insurance requirements under the generic PAC Agreement.
3. Approve Amendment to insurance requirements under the Margate Education Foundation (MEF) PAC Agreement.

16. Unfinished Business

17. New Business

- A. Approve a joint transportation contract with Egg Harbor Township, Ventnor and Longport School Districts to transport students to Ocean City High School as follows :

<u>Route #</u>	<u>Destination</u>	<u>District</u>	<u># Students</u>	<u>Cost</u>
MOC	Ocean City High School	Ventnor	1	\$884.00
MOC	Ocean City High School	Egg Harbor Twp	2	\$1,768.00
MOC	Ocean City High School	Longport	1	\$884.00

- B. Approve the list of lunch prices for the 2011-2012 school year.
- C. Approve American General Life Insurance Company as a provider for disability care insurance to district employees through payroll deductions.

- D. Approve TSA Consulting Group to provide 403(b)/457(b) plan administration services formerly provided by Great American Plan Administrators, Inc. at a cost of \$50.00 per month.
- E. Approve a revised joint transportation contract with the Ventnor Board of Education to transport three students to Atlantic County Special Service School District from July 1, 2011 to July 29, 2011 at a cost of \$2,400.00 as follows (attachment to be provided):

<u>Route #</u>	<u>Destination</u>	<u># Students</u>	<u>Cost</u>
SS1	Atlantic County Special Service School District	3	\$2,400.00

- F. Share using state aid in the amount of \$136,749 for remediation of the Ross School gym floor, pending county approval.
- G. First reading of the following policies:
 - 1. Policy #1100 – Communicating With The Public
 - 2. Policy #5114 – Suspension and Expulsion
 - 3. Policy #5131.5 – Vandalism/Violence
 - 4. Policy #6142.4 – Physical Education and Health
 - 5. Policy #6145.1/6145.2 – Intramural Competition; Interscholastic Competition
 - 6. Bylaw #9200 – Orientation and Training of Board Members

Other Matters (Public)

Personnel

- 1. Approve Bristol Environmental, Inc. to remove Ross School gym floor at a cost of \$157,500.00 (this is a negotiated cost from \$325,000.00). As previously stated on board agenda in **New Business (Item 17.F)**, state aid in the amount of \$136,749 will be used for this remediation, pending county approval.
- 2. Approve Susan Palaia to attend the ESCO – Energy Savings Improvement Program (ESIP) on August 18, 2011 at NJASBO Robbinsville at a cost of \$75.00, plus mileage.

- 18. Public Comment
- 19. General Board Discussion
- 20. Executive Session
- 21. Open Session
- 22. Adjournment