

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
June 8, 2011
6:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Public Comment:

The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Presentation and Approval of Minutes: May 11, 2011 Regular Meeting and Executive Session, the May 16, 2011 Reorganization Meeting, and the May 25, 2011 Special Meeting and Executive Session.
7. Report of the Board Secretary:
 - A. **Financial Reports:** April 2011
 - B. **Pursuant to N.J.A.C.6A:23-2.11:** Margate City Board of Education certifies that as of April 30, 2011 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **Bills and Payrolls**: \$1,085,482.50

D. **Transfer of Funds** within the General Current Expense Account.

Ratified Budget Transfers for 2010-2011

To:	11-000-219-105-00-00	CST Support Staff	\$ 2,000.00
	11-000-221-500-40-01	Improvement Instr Travel EAT	20.00
	11-000-230-610-00-00	General Admin Supplies	500.00
	11-190-100-610-06-01	General Supply Math EAT	25.00
	11-000-270-442-00-00	Rental Payment Bus	1,100.08
	11-000-230-331-00-00	Legal Fees	8,500.00
	11-130-100-101-00-01	Substitute Salaries	12,000.00
	11-000-262-100-18-02	Maintenance OT Salaries UAS	60.00
	11-000-261-420-00-02	Repair Outside Service UAS	1,000.00
	11-000-261-420-00-04	Repair Outside Service WHR	6,000.00
	11-000-262-610-00-01	Maintenance Supplies EAT	8,000.00
	11-000-262-610-00-04	Maintenance Supplies WHR	2,500.00
			<u>\$41,705.08</u>
From:	11-000-219-600-00-00	CST Supplies	\$ 2,000.00
	11-000-221-500-40-04	Improvement Instr Travel WHR	20.00
	11-000-230-590-00-00	Gen Admin Purchased Services	500.00
	11-190-100-610-06-04	General Supply Math WHR	25.00
	11-000-262-622-00-01	Energy Electricity EAT	29,100.08
	11-000-262-100-18-01	Maintenance OT Salaries EAT	60.00
	11-000-262-610-00-02	Maintenance Supplies UAS	<u>10,000.00</u>
			<u>\$41,705.08</u>

8. Report of Treasurer of School Monies – April 2011

9. Cash Report – April 2011

10. Report of Superintendent of Schools:

A. **Enrollment**

Enrollment as of 4/30/2011		Enrollment as of 5/31/2011	
Ross School		Ross School	
Kindergarten	50	Kindergarten	50
Grade 1	45	Grade 1	45
Grade 2	50	Grade 2	50
Grade 3	59	Grade 3	59
Grade 4	56	Grade 4	56
Sub-total	260	Sub-total	260
Tighe School		Tighe School	
Grade 5	56	Grade 5	56
Grade 6	60	Grade 6	60
Grade 7	69	Grade 7	69
Grade 8	61	Grade 8	61
Sub-total	246	Sub-total	246
* Total Enrollment	506	* Total Enrollment	506

* Above enrollment includes Longport & tuition enrollment below

As of 4/30/2011
Longport Enrollment:

William H. Ross	26
Eugene A. Tighe	<u>24</u>
Total	50

As of 4/30/2011
Tuition Enrollment:

William H. Ross	14
Eugene A. Tighe	<u>8</u>
Total	22

Atlantic City High School 113

B. Instructional Support

1. Update on principal/director activities.
2. Review activity calendars.
3. Review fire drill and lockdown reports, including report on Tighe Fire Drill from Daniel E. Adams, Deputy Chief.

11. Communications

- A. Acknowledge Bess Levin, 5th grade student at Tighe, for completing a semester at Moore College of Art and Design under a partial scholarship. She attended the Young Artist program based on her artistic talents.
- B. Acknowledge Karissa Bourbeau, Brooke Feldman, and Daniel Thieberger for being the top 3 academic students at Tighe School. They will be recognized at the County Awards Ceremony.
- C. Share thank you letter from Debbie Roland regarding the Singations trip to the choir festival in Hershey.
- D. Presentation by Dr. DeFranco, Amy Hughes, and Margo Juliano on the Margate City School District First Annual Report on Strategic Plan.
- E. Share STEM project information: While learning about Chemical Engineering, the 1st grade students read a book about a little girl with Down Syndrome. As part of their STEM project, they have made samples of play dough and would like to sell it for \$.50. They will donate the money they raise to the March of Dimes. Theresa Brennan will be staying at the table with the play dough.
- F. Announce June 9, 2011 Crew fundraiser.
- G. Approve cancellation of June 22nd Board of Education work session.
- H. Discuss repair and testing of Ross School gym floor.
- I. Review revised Organizational Structure.
- J. Discuss Shared Services Organization with Ventnor.

12. Approvals

A. Personnel

1. Approve Holly Ferry to continue as an aide for the 2011-2012 school year.
2. Approve Veronica Valencia for 6th & 7th grade basic skills summer program. Total cost for the program = \$2,907. Position and funding was approved at May 2011 BOE meeting.
3. Approve Louis Sanchez (special education teacher) and Danielle Krout (paraprofessional) for special education extended school year (ESY). Program cost for Mr. Sanchez = \$3,230; program cost for Ms. Krout = \$684.00, funded through child study team ESY budget.
4. Approve Kindergarten screening July 11-13,2011. Participating teachers: Fran Kraus and Tina Baronowitz at the contractual hourly rate (no subs), not to exceed 15 total hours each for the three days. Funding source: Stipend – NCLB Title I funds.
5. Approve advertising for a part-time special education teacher for the 2011-2012 school year. The position was previously approved.
6. Approve advertising for an HVAC Mechanic for the 2011-2012 school year. This position has been budgeted for the 2011-2012 school year.
7. Approve Diane Grassi to attend the county-wide ASAP-NJ on Thursday, June 2, 2011. This request was received from the county on May 27, 2011. .
8. Approve abolishing the position of principal of the Tighe School & Director of Special Education and establish a new position titled Principal of the Tighe School & Director of Curriculum & Instructional Technology.
9. Approve abolishing the position of Coordinator of Curriculum & Instructional Technology.
10. Approve establishing a new position titled Director of Student Support Services, Assessment, Professional Development and Performing Arts.
11. Approve the superintendent to carry over nine (9) vacation days from the 2010-2011 school year contract into the 2011-2012 school year contract.

B. Contracts/Purchases

1. Approve contract with Itinerant Services through Atlantic County School District Board of Education for students recently referred and recommended for Child Study Team Testing. The CST is working on completing evaluations prior to the end of the school year. Based on the time line, they will need to be completed over the summer. The fee for learning evaluation is \$302.00 per evaluation. A maximum of 8 evaluations are being requested; fewer may be needed. Maximum cost is $\$302.00 \times 8 = \$2,416.00$.
2. Approve annual contract with Interactive Kids for behavioral services at a contracted amount of \$115.00 for the 2011-2012 school year.

3. Approve purchase of a pick-up with a snow plow for the facilities department. This will enable the department to move supplies and equipment from building to building and pick up supplies from local vendors. The snow plow is necessary since we no longer have the Bronco. This expense was budgeted for the 2011-2012 school year.

C. **PAC**

1. Approve Leslie's Dance Studio to use the Performing Arts Center for a dance recital on June 24th from 3:00pm-7:00pm, June 25th from 1:00pm-10:00pm, and June 26th from 1:00pm-5:00pm at a total cost of \$3,804.00. This cost includes set-up hours, rehearsal, recital, and black seal fees.

13. Committee Reports

14. Unfinished Business

- A. Discuss school board meeting calendar.
- B. Discuss board committee assignments.
- C. Discuss sharing landscaping services with the city.
- D. Discuss board agenda and affiliated organizations.
- E. Discuss of repurposing of Union Avenue School.
- F. Discuss agenda attachments and public comment for board meetings.

15. New Business

- A. Approve the 2011-2012 Purchasing Manual.
- B. First reading of new Policy: Section 504 Plans prepared by Kelly Estevam from Capehart & Scatchard.
- C. Share 504 Regulations:
 - a. Eligibility for Section 504 Plans
 - b. Section 504 Grievance Procedure
 - c. Section 504/ADA Procedural Safeguards Notice
- D. Share 504 Forms:
 - a. Physician Certification for Section 504 Disability Accommodation (#504-3s)
 - b. District Physician Certification for Student Disability Accommodation (#504-4S)
 - c. Section 504/ADA Student Eligibility Form (#504-5S)
- E. Share Section 504 Plan: Disability Accommodation Student Request Packet.

16. General Public Comment

17. President's Remarks

18. General Board Discussion

19. Executive Session

A. **Student Matters**

B. **Personnel**

C. **Advice of Counsel**

20. Open Session

21. Adjournment

Other Matters (Public)

A. Facilities

1. Approve Margate Business Association to use the following areas for parking during the Beachstock 2011 Event scheduled for Saturday, July 9th, rain date Sunday, July 10th:

Eugene A. Tighe School @ Monmouth Avenue Playground/Parking area;

Union Avenue School @ Playground/Parking area