

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
PUBLIC AGENDA
April 13, 2011**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Public Comment – agenda items only
6. Presentation and Approval of Minutes: March 2, 2011 Special Meeting and Executive Session and the March 9, 2011 Regular Meeting and Executive Session.
7. Report of the Board Secretary:
 - A. **Financial Reports**: February 2011
 - B. **Pursuant to N.J.A.C.6A:23-2.11**: Margate City Board of Education certifies that as of February 28, 2011 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - C. **Bills and Payrolls** - \$1,117,441.63
 - D. **Transfer of Funds** within the General Current Expense Account.

Ratified Budget Transfers for 2010-2011

To:	11-402-100-500-00-00	Athletic Other Service	\$850.00
	11-000-219-320-00-00	Purchased Prof Services	106.00
	11-000-221-104-00-00	Improv of Instr Salary	300.00
	11-000-221-500-40-01	Improv. of Instr. Travel EAT	320.00
	11-000-230-331-00-00	Legal Fees	30,000.00
	11-000-230-334-00-00	Arch Engineer Services	23.50
	11-000-262-621-00-02	Energy Natural Gas UAS	18,362.44
	11-000-262-621-00-01	Energy Natural Gas EAT	1,114.85
	11-000-262-420-00-02	Outside Maintenance UAS	100.00
	11-000-261-420-00-01	Repair Outside Service EAT	10,700.00
	11-000-261-420-00-02	Repair Outside Service UAS	700.00
	11-000-261-420-00-04	Repair Outside Service WHR	7,000.00
	11-000-261-610-00-01	Repair Supplies EAT	1,000.00
	11-000-261-610-00-04	Repair Supplies WHR	1,000.00
	11-000-262-100-00-01	Maintenance Salary EAT	3,000.00

11-000-266-420-00-01	Security Maint EAT	5,300.00
11-000-266-420-00-04	Security Maint WHR	4,500.00
11-000-262-622-00-01	Energy Electricity EAT	31.14
11-000-262-622-00-03	Energy Electricity ADM	24.75
11-000-262-622-00-04	Energy Electricity WHR	9.09
11-190-100-500-00-00	Instruction Other Purch Serv	25.00
11-150-100-101-00-00	Home Instr Teachers Salaries	<u>300.00</u>
		<u>\$84,766.77</u>

From:	11-000-270-512-00-01	Transportation Other Vendors	\$850.00
	11-000-217-320-00-00	Other Support Services	406.00
	11-000-221-500-00-01	Improv. of Instr. Other EAT	320.00
	11-000-251-330-00-00	Business Office Prof Service	5,000.00
	11-000-251-340-00-00	Business Office Tech Services	23.50
	11-000-291-260-00-00	Workmen's Compensation	5,000.00
	11-000-262-622-00-02	Energy Electricity UAS	5,905.44
	11-190-100-610-01-04	General Supply WHR	325.00
	11-000-310-930-00-00	Cafeteria	20,000.00
	11-000-262-420-00-01	Outside Maintenance EAT	20,000.00
	11-000-262-420-00-03	Outside Maintenance ADM	6,100.00
	11-000-262-420-00-04	Outside Maintenance WHR	15,000.00
	11-000-262-621-00-04	Energy Natural Gas WHR	3,636.83
	11-000-266-300-00-01	Security Prof/Tech EAT	900.00
	11-000-266-300-00-02	Security Prof/Tech UAS	<u>1,300.00</u>
			<u>\$84,766.77</u>

8. Report of Treasurer of School Monies – February 2011

9. Cash Report – February 2011

10. Communications

- A. Thank you to the anonymous donor for 42 inch TV for the Ross School.
- B. Share commendation letter to board members from Mayor Becker regarding the budget process.
- C. Share thank you memo from Debbie Roland regarding the Margate's Got Talent Fundraiser.

11. Report of Superintendent of Schools

A. Enrollment

Enrollment as of 2/28/2011		Enrollment as of 3/31/2011	
Ross School		Ross School	
Kindergarten	50	Kindergarten	50
Grade 1	45	Grade 1	46
Grade 2	50	Grade 2	50
Grade 3	59	Grade 3	59
Grade 4	57	Grade 4	57
Sub-total	261	Sub-total	262

Tighe School		Tighe School	
Grade 5	56	Grade 5	56
Grade 6	60	Grade 6	60
Grade 7	69	Grade 7	70
Grade 8	61	Grade 8	62
Sub-total	246	Sub-total	248
* Total Enrollment	507	* Total Enrollment	510

* Above enrollment includes Longport & tuition enrollment below

As of 2/28/2011

Longport Enrollment:

<i>William H. Ross</i>	<i>26</i>
<i>Eugene A. Tighe</i>	<i><u>24</u></i>
<i>Total</i>	<i>50</i>

As of 3/31/2011

Tuition Enrollment:

<i>William H. Ross</i>	<i>14</i>
<i>Eugene A. Tighe</i>	<i><u>8</u></i>
<i>Total</i>	<i>22</i>

Atlantic City High School 114

B. Instructional Support

- a. Update on principal/director activities and presentation on the process of scheduling students.
- b. Review activity calendars.
- c. Review fire drill and lockdown reports.
- d. Approve Title I (BSI) Summer Program and staff. The BSI Summer School Program is funded entirely through “No Child Left Behind - Title I.”

C. Professional Development

- a. Approve OnCourse half day on-site training by Kelly Kronfeld, Education Technology Specialist for June 7, 2011 at a cost of \$600.00 plus travel. Costs will be paid for by Title II. Training schedule is:

Student Stats -

12:00-2:00 PM EST – Student Stats – Comprehensive Initial Training (will involve administrators & some teachers)

Customized Power Hour-

2:15-2:45 PM EST – Lesson Planner Administrative Reporting (refresher on reports)

2:45-3:15 PM EST – Curriculum Portal Overview (management ideas & permissions)

D. Community

- a. Approve “Dog-Gone Donations” for the Atlantic City Humane Society. The Humane Society is requesting permission to put donation boxes at the Ross and Tighe Schools to collect items such as old sheets and towels, blankets, pet toys, etc.

E. Fundraising

- a. Approve the “Seeds For Relief” fundraiser for Japan disaster relief. Students will plant seeds in cups and sell at the pancake breakfast. Proceeds will be donated to the American Red Cross for the Japan Disaster Relief.
- b. Share Ross School having a bake sale after school on April 7, 2011 to raise money for the victims of Japan’s earthquake. Proceeds will be sent to the American Red Cross.
- c. Approve the following from the Margate Education Foundation (MEF):
 - Fundraiser to sell the “2012 Entertainment Coupon Book” to raise money for various programs and equipment for the MCSD. No upfront money required. The MEF will be given back half the proceeds of each book. The book sells for \$30.
 - Selling of the Entertainment Coupon books on school grounds at various events, such as Open House, and before the holiday season.
 - Advertising the sale of the Entertainment Coupon books on the school website and Wednesday folders.

F. Facilities

- a. Discuss Energy Savings Reduction Plan and Pay for Performance programs. These are New Jersey’s Clean Energy Programs.

G. Personnel

- a. Accept resignation of Doug Winkelstein, theater manager for the Dominick A. Potena Performing Arts Center (PAC).
- b. Accept resignation of Jennifer Clerico, part-time secretary.
- c. Approve Michelle Carney Ray to attend the Special Education Directors Meeting on Thursday, April 14, 2011 at the county office. No cost and no substitute required.
- d. Approve Rebecca Rosen from Fairleigh Dickinson University as a student teacher in 2nd grade under the supervision of Deborah Fawley, beginning in September 2011 for the fall semester. Pending approval basis on fingerprinting, Mantoux and physical completed by August 15, 2011.
- e. Approve Jacque Jones to attend the Singsations Hershey Competition on Friday, May 20, 2011 as a chaperone. No cost to the district for event, travel or substitute.
- f. Approve Jacque Jones and Christy Stack to work during the summer to update the 504 and I&RS Manuals at a stipend of \$450.00 per project to be funded through Title I.
- g. Approve Audrey Becker to attend “Getting Ready for the Common Core in Grades K-2” workshop at Rowan University on Monday, May 23, 2011. Costs: \$125 registration and travel. No substitute required.

- h. Approve Kim Reeves (Kim approved in September but did not attend because of a registration mix-up) and Chauncey Fitzgerald to attend the “Six Traits by A+” Workshop on May 4, 2011 in Cherry Hill. Costs: \$235.00 – workshop; \$75.00 – substitute. Workshop is funded through NCLB – Title II. No travel expenses requested.
- i. Approve advertising for a part-time Child Study Team/District Policy secretary.

H. Theater

- a. Approve the Atlantic County School Boards Association to use the Tighe Media Center for their final meeting of the year on Thursday, May 12, 2011 from 6:00pm to 9:30pm. Insurance certificate provided. Rental fees will be waived.

12. Committee Reports

13. Unfinished Business

- A. Second Reading of Policy #3100 - Budget Planning, Preparation and Adoption
- B. Second Reading of Policy #5113 Absences and Excuses. First reading took place at the September 1, 2010 work session.
 - Share #5113 Attendance, Absenteeism, and Excuses new Regulation. Approval not required.

14. New Business

- A. First Reading of Policy #1200 Participation by the Public.
 - Share #1200 Participation by the Public Exhibit. Approval not required.
- B. Share #5145.4 Regulation for Anti-Discrimination/Equal Education Opportunity Section 504 of the Rehabilitation Act of 1973 Procedure. Approval not required.
- C. Approve submission of grant application for the 2011 Safety Grant Program through the New Jersey School Board Association Insurance Group’s CAIP Subfund for the purposes described in the application, in the amount of \$4,917.00 for the period July 1, 2011 through June 30, 2012.
- D. Approve copier proposal.

Other Matters (Public)

I. Communication

- a. Share the honor bestowed on Suzanne Forte from Montclair State University in recognition of her eight years of service.
- b. Share National Writing Contest Winner – Robert Luchay – 7th Grader.
- c. Share Thank Yous from E. A. Tighe students for helping them “Shoot For The Stars.”
- d. Share letter and proposal from PAC manager.

J. Theater

- a. Approve Encore Studios to use PAC on June 9, 10, 11 and 12, 2011 starting at 4:00pm on June 9th and ending at 8:00pm on June 12th. This includes 2 days of rehearsal and 2 days of dance recital. Price = \$4,544.00 (\$3,200.00 for 4 days + \$1,344.00 for custodian). Reception area is not being used. All dates have been coordinated with director of facilities. Insurance certificate provided.
- b. Approve New Motion Dance Studio to use the PAC for a dance recital and rehearsals on May 31, 2011 (3:30pm – 7:30pm), June 3, 2011 (3:30pm – 8:30pm), June 4, 2011 (1:00pm – 4:00pm), and June 5, 2011 (3:00pm – 7:00pm). Cost is 4 hours at \$400 per day (\$1,600) + \$42 for custodian for 16 hours (\$672) for a total of \$2,272.00. Outside lobby is not being used. All dates have been coordinated with director of facilities. Insurance certificate provided.

K. Community

- a. Approve Parent Workshop presented by the Director of Special Education and Principal of Tighe for all parents of the district to introduce iTunes U Free Online Tools on May 17, 2011 from 6:00pm to 7:00pm at the PAC

L. Facilities

- a. Approval to make the needed repairs to the module damage and inverter faults at the Tighe, Ross and Union Avenue sites at a cost of \$21,935 as per the attached quote.
- b. Approval to purchase a 2006 Chevrolet Uplander Cargo Van from Perry-Egan at a cost of \$9,895.00 and a General Motors extended warranty for 2 years or 24,000 miles with a \$200.00 deductible based on parts and labor at a cost of \$1,705.00 for a total of \$11,600.00 as per the attached quote. This van is primarily for Food Service usage.

M. Professional Development

- a. Approve Rene Schillinger, Executive Consultant from Schillinger Educational Consultants (SEC) for two (2) full days of professional development consultation on May 3 and 4, 2011.

Cost:	2 days consultant fee	\$3,500.00
	Materials	\$150.00
	2 days travel accommodations	\$300.00
	TOTAL	\$3,950.00

Funded through NCLB

N. Personnel

- a. Accept resignation of Mary Repetto as school nurse effective June 30, 2011.
- b. Accept revised 2-weeks notice resignation letter of Doug Winkelstein.
- c. Accept resignation/retirement letter from Elen Fratto effective June 30, 2011.

15. General Public Comment

16. Executive Session

17. Open Session

18. Adjournment